

TOWN OF MIDDLESEX
PLANNING BOARD

Minutes – January 5, 2011, 7pm

Board Members Present: Marty Devinney, Chair; Loretta Henrie, Lynn Lersch, Robert Mincer, Bruce St. Lawrence

Agenda: Board Minutes for November 9, 2010; Work Session on EAF Assessment for Draft ZL Amendment for Special Use Permit Allowing Private Roads in Lake Residential District. YCPB Review on 1/27/11, Deadline Jan. 18th; Draft Town Fee Schedule and initiation of Fee Reimbursement Form; Planning Board Process Review.

Meeting came to order at 7:15pm

Marty DeVinney invited discussion on agenda items.

Board Minutes for November 9th will be approved on January 19th Work Session Meeting

The Planning Board worked on a SEQR EAF Assessment for the Draft ZL Amendment for Special Use Permit allowing Private Roads in LR District. This SEQR will follow YCPB Review of the Draft Law on January 27th and TB Review in order to set a public hearing on February 10th. Parts of the document still to be completed include: Informational Details (Part D) to include a summary of the reason for the Draft Law , L/R District data for area acreage, predominant soil types in L/R District; endangered or unique species of vegetation and wildlife; check to see if Robeson Store is included in State Register for historical buildings.

Board discussion on developing Site Plan Checklist for Code Enforcement and Site Plan Review Process so that all aspects of Site Plan are selectively reviewed on each application before and during review meetings. Lynn Lersch will work with Dawn Kane on developing a simple form that can be reviewed with applicant and at Planning Site Reviews.

Board discussion to allow the County to facilitate a training meeting between the Zoning Board of Appeals, Code Enforcement and the Planning Board to support inter-board process since many current applications are reviewed by both. Possible agenda items for this meeting could first be reviewed by each board separately with Shawna Bonshak, County Planner.

Next Meeting Agenda: January 19th Work Session with Lu Engineers on Resource material for Draft Steep Slope Law currently in progress; Schedule of Fee Revisions – research input from Dawn Kane, CEO.

A motion to adjourn was made by Chairman DeVinney and seconded by Board Member St. Lawrence with all Board Members present voting in favor. Meeting adjourned at 9:45pm

Minutes submitted by L. Lersch/Revisions to: LSammy5@frontiernet.net