

TOWN OF MIDDLESEX
PLANNING BOARD
Work Session

Minutes – Wednesday, August 15, 2012, 7pm

Board Members present: Marty DeVinney, Chair; John Gilbert, Lynn Lersch, Robert Mincer, Bruce St. Lawrence; CEO Ms. Dawn Kane

Public Present: Mr. Charles Sheets, Mr. Daniel Hare, Mr. Dan Antocicco

Agenda: Draft Steep Slope Law revisions, Newsletter Draft to Town residents

Chairman DeVinney opened the floor at 7:11pm

Board Member Lersch introduced to the Board that Budget Request Forms were due on 8/24.

The Planning Board reviewed the Draft Steep Slope Law:

Board Member St. Lawrence presented his most recent revisions and requested review of the following: Section on Definitions, Sections #4-19, and reviewed the re-formatting he had done in order to obtain a clearer review status by residents. Board reviewed all resident's concerns and all revisions were discussed, and then adapted to the draft law for inclusion. The Planning Board voted to accept all revisions discussed and Board Member St. Lawrence will incorporate them into a Final Version to be copied to: Town Supervisor and Town Board Members, Town Clerk, Town Attorney, Code Enforcement Officer and the Planning Board Members.

The process for adopting a new law was discussed by the Planning Board and is as follows:

Final Draft Review by Planning Board Members, Town Board and Town Attorney prior to Yates County Planning Board Review; a Resident Newsletter mailed to all property owners for purposes of providing an introduction and the history for the purpose of the Steep Slope Law. This newsletter would include all pertinent parts of the draft law which corresponds with all real property in the Town of Middlesex with Steep Slope requirements for using best management practices as guidelines for development; Town Board decision to set a Public Hearing after YCPB review and possible approval; Town Board vote to adopt or deny Draft Law.

The most recent draft to the Resident Newsletter to all real property owners in the Town of Middlesex was distributed and reviewed for possible revisions. This newsletter included all revisions for slope requirements from the Draft Steep Slope Law. It would be printed and mailed once the Town Board reviewed and approved it. After a period of discussion, the Planning Board voted to accept it as written and approved it for submission to the Town Board for input. A motion to submit it as printed was made by Board Member Lersch and seconded by Board Member Gilbert. The motion carried with all Board Members voting in favor.

Code Officer, Ms. Kane stated that an update to the Visual Maps by the Canandaigua Watershed would be finalized this week and would be ready for review soon.

A motion to adjourn was offered by Board Member Gilbert and seconded by Board Member St. Lawrence. The motion carried with all Board Members voting in favor.

Meeting adjourned at 9:15p.

Minutes submitted by L. Lersch/revisions to: Lsammy5@frontiernet.net

Minutes approved on October 17, 2012