

TOWN BOARD MEETING

December 12, 2013

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Pat Grimaldi, Assessor
Arthur Radin, ZBA Chairman
Marty DeVinney, Planning Board Chairman
Bruce St. Lawrence, Planning Board Chairman

Also Present: Various Residents of the Town of Middlesex

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from November 7th. After a brief discussion, Councilman Button made the motion to approve the minutes and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

ASSESSOR – Patrick Grimaldi

Basic Star renewal must be completed by December 31, 2013. The Assessor has been reaching out to those residents who have not yet completed the application renewal form.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

1. The Department has been very busy plowing, sanding and salting due to the severe winter weather this month.
2. Preparations to move into the new Town Barns continues; everyone is looking forward to getting into the new building.

PLANNING BOARD CHAIRMAN – Marty DeVinney

1. Councilman Button and Councilman Gerbic have been working with the Planning Board. The last review of the proposed Steep Slope Law is to be held on December 19, 2013.

ZONING BOARD OF APPEALS – Arthur Radin

1. Member Don Burkard has resigned as he has been unable to attend meetings. Robert “Win” Harper has expressed an interest in serving on the Board. In addition, Chairman Radin’s term is up for renewal. After a brief discussion, Councilman Dunton made the motion to appoint Robert Harper to a term on the Zoning Board of Appeals to begin on January 1, 2014 and extend to December 31, 2014 (to fulfill the balance of Don Burkard’s term) and to appoint Arthur Radin to a term through December 31, 2016. Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion carried.

SUPERVISOR'S REPORT – Robert Multer

1. Supervisor Multer distributed financial statements through November 30, 2013 (see attached.)
2. Supervisor Multer requested a Resolution authorizing him to apply for a Bond Anticipation Note not to exceed \$175,000. Members of the Town Board as well as the Highway Superintendent have committed to designate \$50,000 of CHIPS funding to offset Bond payments. After a brief discussion, Councilman Paddock made the Motion to authorize said Resolution and Councilman Button seconded the motion.

*All in favor; none opposed – Motion Carried.

3. Supervisor Multer requested that the Town Board set the year end meeting for Monday, December 30, 2013 at 5:00 p.m. After a brief discussion, Councilman Dunton made the motion to set the Year End Meeting for December 30th and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion Carried.

4. Supervisor Multer requested a motion to adopt the Town of Middlesex Procurement Policy. After review of the policy and a brief discussion, Councilman Paddock made the motion to adopt the Policy and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

TOWN BARNS RENOVATION PROJECT

1. Project Manager Bruce St. Lawrence reviewed the change order from Martin Electric (please see attached Change Order). After review of the Change Order, Councilman Dunton made the motion to accept and pay the change order and Councilman Button seconded the motion.

*All in favor; none opposed – Motion Carried.

2. The heating system is nearly complete and once completed, a new alarm system will need to be installed. The Project Manager requested authorization to send the alarm system requirements out to bid. After a brief discussion, Councilman Gerbic made the motion to authorize the Project Manager to go out to bid on a Fire Alarm System and Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion Carried.

3. The current steps to the Parts Room in the new Town Barn are very steep and not wide enough make them unsafe. Councilman Paddock received a quote of \$900.00 from Curvin Burkholder to replace the steps (price includes building supplies and labor). After a brief discussion, Councilman Dunton made the motion to authorize the purchase and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion Carried.

4. The Project Manager reviewed the Cost Analysis for the Town Barn South End. Based on the cost analysis, the quote from Keuka Valley Construction is reasonable and the Project Manager requested authorization to proceed. After review of the Cost Analysis and a brief discussion, Councilman Paddock made the motion to award the work to Keuka Valley Construction and Councilman Button seconded the motion.

*All in favor; none opposed - Motion Carried.

5. Councilman Paddock reviewed the expenses associated with the installation of the retention area to control storm water run-off from the Town Barn Salt/Sand storage area. He also reviewed funding received to offset some of the costs (Please see attached.)

NEW BUSINESS

- 1. Councilman Paddock reviewed the 2014 Budget Planning for the PA System which is shared between Middlesex, Rushville and Gorham. Several Fire Departments will also be contributing to offset expenses. (Please see attached)
- 2. The Town was not awarded Grant Funding for the Water system. In addition, the Town did not receive grant funding for the Records Room. Shortfalls have been identified and work is underway to begin the re-application process.

EXECUTIVE SESSION

Councilman Dunton made the motion to enter into Executive Session to discuss personnel performance. Councilman Gerbic seconded the motion.
 *All in favor; none opposed, Motion Carried.

SET SALARY SCHEDULE

At the conclusion of the Executive Session, Councilman Paddock made the motion to set the Salary Schedule and Councilman Button seconded the motion.
 *All in favor; none opposed – Motion Carried.
 (Please see attached Salary Schedule for 2014)

BILLS AUDITED

Councilman Button made the motion to pay the bills and Councilman Dunton seconded the motion.
 All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1316 to 1355	\$109,226.85
Highway Fund:	Vouchers No: 2224 to 2246	\$ 17,631.21
Water District:	Vouchers No. 3045 to 3047	\$ 3,189.60

Councilman Gerbic made the motion to adjourn and Councilman Paddock seconded the Motion.
 *All in favor; none opposed – Meeting adjourned at 8:15 p.m.