

TOWN BOARD MEETING

August 13, 2015

7:00 p.m.

Present: Robert Multer, Supervisor
Wayne Dunton, Town Councilman
Allan Button, Town Councilman
Leon Button, Town Councilman
Peter Gerbic, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Bruce St. Lawrence, Project Manager

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from July 9, 2015. After a brief discussion, Councilman Allan Button made the motion to approve the minutes and Councilman Peter Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

1. Kevin Lafler will be done working (retiring from the Town Highway Department) the 1st week of September.
2. Clean up (following significant rains) continues on South Hill Road where shoulder repairs have been completed. Final work awaits possible funding; the Highway Superintendent is working with Kevin Olvaney of the Canandaigua Lake Watershed to secure grant funding to offset some of the costs associated with repairs.
3. There have been some issues with the exhaust fans at the new Town Barns; the issues have been creating heat loss.
4. First aid kits are now aboard each of the Highway Department trucks.
5. The Town received the Municipal Snow and Ice Agreement Extensions for 2015/2016 and 2016/2017 for the State of New York Department of Transportation. After a brief discussion, Supervisor Multer requested a Resolution authorizing him to sign the agreements. Councilman Allan Button made the motion to authorize the Supervisor to sign the agreement and Councilman Wayne Dunton seconded the motion.

*All were in favor; none opposed – Motion Carried
(See attached Resolution.)

PLANNING BOARD

1. The Planning Board continues to review site plan applications.
2. There is a 60 day waiting period for the Komarek Subdivision plan. The resubmitted plan was much improved and meets the 15 degree slope requirement.

WATER DISTRICT GRANT – Bruce St. Lawrence

1. Work is nearly completed on the Environmental Review.
2. The land surveying which is required for the project is being completed.
3. The Town has received three invoices from Chatfield totaling approximately \$7,500. Mr. St. Lawrence has been working with the engineers to ensure that completion of the work remains on schedule.
4. The bulk of the \$90,000 that is the Town's share of expenses will be spent to cover the cost of engineering fees; the CBDG Water District Grant will fund the construction costs. It is anticipated that construction bids will go out in November or December.
6. The Easement with the Angelo's has been obtained and filed with the County.

SUPERVISOR'S REPORT – Robert Multer

1. Supervisor Multer distributed Financial Statements through July 31, 2015.
2. The Tax Cap for 2016 will be approximately 1% or \$8,583 (just about the cost of the Blue Cross increase). The Town needs to prepare for a local law in case it is necessary (the 2016 budget must be finalized before this can be determined.) To prepare, a public hearing needs to be set. After a brief discussion, the attached Resolution was offered by Councilman Peter Gerbic and seconded by Councilman Leon Button.

*All were in favor; none were opposed – Motion Carried.

Supervisor Multer noted that Budget requests are due back to him no later than **August 17, 2015**.

3. Supervisor Multer received an Agreement from Yates County for Life Guard funding and requested a motion authorizing him to sign the agreement. After review and a brief discussion, Councilman Peter Gerbic made the motion to enter into the Agreement and Councilman Leon Button seconded the motion.

*All in favor; none opposed – Motion Carried

4. Supervisor Multer suggest that the Town, along with several other Towns in Yates County, register to participant in a Special Clean Up which would allow the Town to dispose of paints and other like materials.

5. Donald Shieve has been nominated to become the Town of Middlesex representative to the Yates County Planning Board. After review and a brief discussion, Councilman Wayne Dunton made the motion to appoint Donald Shieve as our Representative to the Yates County Planning Board and Councilman Leon Button seconded the motion.

*All in favor; none opposed – Motion carried.

6. Supervisor Multer requested a motion authorizing him to make the follow budget transfer:

Transfer \$191.00 from A1910.4 Contingent Account to A6410.4 Publicity Contractual
Transfer \$5,0000 from A1910.4 Contingent Account to A8010.4 Zoning Contractual
Transfer \$15.60 from SW8340.4 Water Transmission to SW9055.8 Disability Insurance

After a brief discussion, Councilman Wayne Dunton made the motion to authorize the transfer and Councilman Allan Button seconded the motion.

*All in favor; none opposed – Motion Carried.

Town Clerk – Kathy Pelton

1. Appointed Brenda L. Vowles (the only candidate running for Town Clerk and therefore the next Town Clerk) as Deputy Town Clerk. Brenda will train with Sabra Dunton, Bookkeeper on the payroll system so that Brenda can serve as back up when necessary.

NEW BUSINESS

1. The Town’s current phone system is now 16 years old; failing and outdated. Bruce St. Lawrence recently met with representatives from Frontier to price a new system. The new system will hold up to 16 lines; the equipment has a ± 20 year life. Once installed, it is anticipated that the current monthly phone bill will be reduced. Total cost of the equipment (including installation and training) is \$4,644 (please see attached.)

After review of the information and a brief discussion, Councilman Wayne Dunton made the motion to authorize the purchase and Councilman Peter Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

2. Councilman Peter Gerbic presented the final bid (see attached) to have the Town hall windows painted and power washed. After review of the bids, Councilman Peter Gerbic made the motion to accept the complete proposal of \$5,350.00 for painting and power washing. There was no second to this motion; instead,

Councilman Wayne Dunton made the motion to power wash (bid price of \$575.00) and paint three entryway doors (bid price of \$2,400); however there was no second to this motion; instead,

Councilman Allan Button made the motion to power wash (bid price of \$575.00) and stain the front door (bid price of \$725). Councilman Leon Button seconded the motion.

** It was noted that work will be reviewed after the building has been power washed and if additional work is deemed necessary, the painting will be approved.

Motion was made and seconded; all in favor; none opposed – Motion carried.

3. Resident Evie Douglas volunteered to take tags off the new windows at the Robeson Store.

4. Bruce St. Lawrence has received bid proposals from J.D. Hill for work required on the two remaining sides of the Robeson Store.

BILLS AUDITED

Councilman Wayne Dunton made the motion to pay the bills and Councilman Peter Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1179 to 1205	\$ 13,973.99
Highway Fund:	Vouchers No: 2172 to 2188	\$ 34,752.48
Water District:	Vouchers No. 3031 to 3036	\$ 6,498.94

Councilman Allan Button made the motion to adjourn and Councilman Leon Button seconded the motion.

*All in favor; none opposed – Motion carried.

Meeting adjourned at 7:50 p.m.

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF MIDDLESEX :

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of July, 2015:

DATED: August 12, 2015


SUPERVISOR

	Balance 06/30/2015	Increases	Decreases	Balance 07/31/2015
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	33,919.50	54,823.79	54,500.08	34,243.21
CASH - MONEY MARKET	645,491.99	5,024.71	54,823.79	595,692.91
TOTAL	679,411.49	59,848.50	109,323.87	629,936.12
DA HIGHWAY FUND				
CASH - CHECKING	33,836.61	81,619.74	69,166.95	46,289.40
CASH - SAVING	795,822.94	38,980.64	81,619.74	753,183.84
TOTAL	829,659.55	120,600.38	150,786.69	799,473.24
SF FIRE PROTECTION DISTRICT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
SL LIGHTING DISTRICT				
CASH - CHECKING	1,394.36	0.00	118.96	1,275.40
TOTAL	1,394.36	0.00	118.96	1,275.40
SW WATER DISTRICT				
CASH - CHECKING	4,795.87	3,080.72	4,662.98	3,213.61
MONEY MARKET	194,050.20	3.26	3,080.72	190,972.74
TOTAL	198,846.07	3,083.98	7,743.70	194,186.35
PN CEMETERY				
CASH - CHECKING	2,323.49	0.23	0.00	2,323.72
TOTAL	2,323.49	0.23	0.00	2,323.72
TA TRUST & AGENCY				
CASH - CHECKING	-347.47	57,972.07	56,093.63	1,530.97
TOTAL	-347.47	57,972.07	56,093.63	1,530.97
HA CAPITAL PROJECT - WATER NYS				
CASH - CHECKING	1.00	0.00	0.00	1.00
TOTAL	1.00	0.00	0.00	1.00

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	2016 TAX CAP STATE												
2													
3				PARCELS		TOT ASSESSMENT		EXEMPT		TAXABLE		% EXEMPT	
4													
5		2016		1283		\$190,036,749		\$21,680,980		\$168,355,769		11.41%	
6													
7				2015 TAX		2016 TAX		DIFFERENCE					
8													
9		GENERAL		\$513,760		\$517,510		\$3,750					
10		HIGHWAY		\$556,002		\$560,061		\$4,059					
11		AMBULANCE		\$66,733		\$67,220		\$487					
12		LIGHT DIST		\$1,800		\$1,813		\$13					
13		WATER DIST		\$37,409		\$37,682		\$273					
14													
15				\$1,175,704		\$1,184,287		\$8,583					
16													
17	2015 budget			INFLATION		ALLOWABLE							
18				ALLOWANCE		TAX INC							
19													
20				0.73%		\$8,583							
21													
22	POSSIBLE BC INC 10%					\$6,718				B/C 2015 COST			
23										\$67,180.05			
24	BALANCE FOR REST OF BUDGET					\$1,865							

RESOLUTION INTRODUCING LOCAL LAW AND CALLING A PUBLIC HEARING

WHEREAS, the Town Board of the Town of Middlesex, after due deliberation, finds it in the best interests of the Town to schedule a public hearing to solicit public comment upon a proposed Local Law to override the tax levy limit established in General Municipal Law §3-c; and

WHEREAS, the Town Board of the Town of Middlesex has reviewed the draft of the aforementioned proposed Local Law attached hereto as Exhibit "1" and deems it in the best interests of the Town of Middlesex to proceed in accordance with the Code of the Town of Middlesex and the Laws of the State of New York in adopting said Local Law,

NOW, THEREFORE, BE IT RESOLVED, that the Town Clerk be, and she hereby is, directed to schedule a public hearing to be held on September 10, 2015, at 7:00 p.m. at the Middlesex Town Hall, 1216 Route 245, Middlesex, New York; and be it further

RESOLVED, that the Town Clerk, be and hereby is, authorized to forward to the official newspapers of the Town a Notice of Public Hearing in the form substantially the same as that attached hereto as Exhibit "2"; and be it further

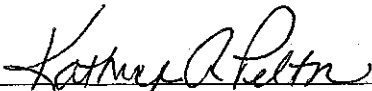
RESOLVED, that the Town Clerk be, and she hereby is, directed to post a copy of the proposed Local Law on the Town of Middlesex sign board and take any and all other necessary actions to properly bring the aforementioned Local Law before the Town Board of the Town of Middlesex for its consideration; and be it further

RESOLVED, that the Town Clerk be, and hereby is, authorized to provide all other notices as required by law for the adoption of this local law.

I, Kathryn Pelton, Town Clerk of the Town of Middlesex do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Middlesex on August 13, 2015, by the following vote:

	<u>Aye</u>	<u>Nay</u>
Robert Multer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wayne Dunton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Peter Gerbic	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Allan Button	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Leon Button	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Dated: August 13, 2015


Kathryn Pelton, Town Clerk

SEAL



PREMISE SOLUTION PROPOSAL

This Premise Solution Proposal has been prepared by Frontier Communications, to address the business communications needs & requirements of Town of Middlesex

Site location of Proposed Solution:
1216 Main Street
Middlesex
NY, 14507

Billing Address(If Different Than Site Location):

Presented to: Bruce St. Lawrence **Date:** August 11, 2015
e-mail address: thesaints@frontiernet.net **Telephone:** 585-544-3607

Overview and Scope of Proposed Solution:

Option 2- All 8568 phones. The proposed solution provides for a complete phone systems that includes 7 phones, an auto-attendant system, and voicemail for all users. The solution includes a complete installation, training, and 1 year warranty. The system will be programmed according to needs of the Town of Middlesex.

1. Detail of proposed equipment is provided in the attached Equipment Schedule.

2. Payment Terms:

Cash:

Hardware/Materials:	\$3,543.73
Installation:	\$1,340.00
Maintenance (Post Warr):	\$0.00
TOTAL:	\$4,884.62
	<u>\$4400</u>

Payment Options:

	Option 1	Option 2	Option 3
Down Payment	0%	50%	0.00%
Upon Acceptance	100%	50%	40.00%
Additional Payments	N/A	N/A	30% every 30 days until paid in full

TO BE REQUESTED @ \approx \$850

OPTION 1: <input type="checkbox"/>	OPTION 2: <input type="checkbox"/>	OPTION 3: <input type="checkbox"/>
Down Payment: \$0.00	Down Payment: \$2,442.31	Down Payment: \$0.00
Upon Acceptance: \$4,884.62	Upon Acceptance: \$2,442.31	Upon Acceptance: \$1,953.85
		30 Days Post Acceptance: \$1,465.39
		60 Days Post Acceptance: \$1,465.39

First year warranty is included. Customer is responsible for maintenance/repair post warranty

3. End-User Training. Frontier will provide initial customer training. Such training will include console operator and station user equipment use and feature familiarization for programs at the site equipment location. Additional ongoing end-user training will be furnished at the Frontier's then prevailing hourly rates.

4. Installation. Frontier will furnish all hardware, labor and other items necessary for installation of the premise solution and associated equipment. Frontier will perform the installation in a timely and workmanlike manner, and will be responsible for any restoration or repairs associated with, and of direct control, of Frontier during the installation. The solution will be installed utilizing in-place cabling. Should such cabling not be acceptable for reuse and system connectivity, it will be the customer responsibility to provide new and adequate cabling, for either in-place or new-location connectivity, unless otherwise specified in the attached Equipment Schedule. Installation includes after hours cutover of telco services and placement of desktop phones.

Submitted by: _____ Phone: _____
 e-mail: _____

Accepted by: _____ Date: August 11, 2015

1340
 - 850

 \approx \$490 CREDIT

4884
 - 490

 \$4394

8TH PHONE
 (HISTORIAN)
 \approx +250

250

 \$4644

Mitel MiVoice 8568 Telephone

The ultimate technology for professional productivity

Key Features

- Six-line x 16-character alphanumeric display with eight (8), menu-driven, context-sensitive softkeys
- 16 programmable multi-function keys
- 10 hard function keys
- Customizable Do-Not-Disturb (DND) messages



Compatible with the Mitel® MiVoice Office (formerly Mitel 5000 Communications Platform), the Mitel MiVoice 8568 Telephone is perfect for users who require efficient call processing capabilities.

This powerful digital telephone features a six-line by 16-character display with eight menu-driven softkeys, which intuitively guide users through system features and capabilities. The ideal small or medium business phone, the MiVoice 8568 Telephone has a large message waiting lamp in the upper right hand corner that is visible from all angles, 16 programmable keys with LED indication and 10 function keys that allow one-touch operation for the most commonly used telephony functions or settings. Equipped with both speakerphone capability and a dedicated headset jack, the MiVoice 8568 Telephone is designed to enhance productivity.

Unified Communications Support

When used with Mitel Unified Communicator® (UC) Express or Mitel MiCollab Client (formerly Mitel Unified Communicator® (UC) Advanced) applications, the MiVoice 8568 Telephone becomes a powerful communications tool that helps customers streamline communications between people and organizations. This leads to improved productivity, enhanced customer service, reduced costs, and ultimately improved business process integration.

Scalable Functionality

The MiVoice 8568 Telephone integrates with the Mitel Programmable Key Module (PKM) 12 and Mitel Programmable Key Module (PKM) 48 for easy addition of quick access function keys.

Features

- Six-line x 16-character alphanumeric display with eight, menu-driven, context-sensitive softkeys
- 16 programmable multi-function keys with LED indicators
- 10 hard function keys: Mute, Speaker, Volume Up / Down, Directory, Feature, Redial, Hold, Transfer, Message
- Support for optional 12 and 48 button Programmable Key Modules
- Hands-free operation (half-duplex)
- Dedicated headset jack
- Speed Calling (System / Station)
- Intercom Calling
- Emergency Calling
- Call Hold (Place / Retrieve)

- Call Transfer
- Conference Calling
- Call Waiting
- Do Not Disturb
- Call Forward (Manual / Automatic)
- Voice mail notification – large message waiting lamp
- Message handling (View / Reply)
- Direct page / Group page
- Group Listen
- Last number redial
- Reminder Messages
- Call Logging (up to 20 entries)
- Store up to 10 station (personal) Speed Dial numbers
- Hearing Aid Compatible handset
- Wall mountable
- Two-position, 35 degree tilting stand for better viewing angle
- 12-button Alphanumeric Dial Pad
- Easily customize Do-Not-Disturb (DND) messages such as "In a meeting until 2:00," "Leave a message" or "On Vacation Until"

Advanced Features

- Adjust Volume Levels: Provides multiple levels of volume for speaker, ringer, handset and headset
- Select a Ring Tone
- Enable Background Music
- Enable Automatic Call Answer
- Change the Display Language
- Return Phone to Default Operation
- Use Record-A-Call
- Enable Paging
- Place a Page Announcement
- Program Feature Buttons
- Program Direct Station Select (DSS) Keys
- Program Secondary Extension Keys
- Use Accounting Codes
- Enter a Remote Access Password
- Remote Feature Access

Technical Specifications

MAXIMUM LOOP LENGTH

1200 ft (366 meters)

ENVIRONMENTAL

Operating temperature	Operating humidity	Storage temperature	Storage humidity
» +4°C to +49°C	» 34% at +49°C, 95% at 29°C	» -40°C to +70°C	» 15% at +70°C, 95% at 29°C

REGULATORY APPROVALS

EMC	Safety	TELECOM
» CANADA: ICES-003 (CLASS B) » USA: CFR TITLE 47, PART 15 (CLASS B) » EU: EN55024: 1998 + A1: 2001 + A2:2003, EN55022: 2006 + A1: 2007 (CLASS B), EN 61000-3-2: 2006, EN 61000-3-3: 1995 + A1: 2001 + A2: 2005, EN 61000-4-2, LEVEL 4	» CANADA: CSA C22.2 NO. 60950-1 » USA: UL 60950-1-07, Second Edition ANSI / NFPA 70, "National Electrical Code" » EU: EN 60950: 2006	» CANADA: CS03 Part V (hearing aid compatible) » USA: FCC Part 68 (CFR 47) (hearing aid compatible) US Americans with Disabilities Act (ADA) (HAC and Volume Control)

Mitel MiVoice Office 250

Today's hybrid communication platform

Key Features

- Unified Voice Messaging with email synchronization
- Voice conferencing
- Desktop phone twinning
- Enhanced audio conferencing
- Four built-in analog trunk ports
- Four built-in analog station ports



In today's business environment, communications with customers, partners, and suppliers is critical. Mitel® MiVoice Office 250 simplifies communications, enhancing customer service, employee productivity, and collaboration while reducing overall telephony costs.

MiVoice Office 250 is built on a scalable digital – IP platform that combines the best of both IP and traditional TDM switching architectures. It's designed to scale and protects your investment with add-on modules and processors – all in a form factor that works for shelf-top, rack-mount, and wall-mount scenarios. Additionally, the communications platform delivers IP networking out of the box with full feature transparency.

Simplifying Communications

MiVoice Office 250 offers businesses a complete suite of out-of-the-box business productivity applications, which include Unified Voice Messaging with Automated Attendant, Meet-Me Conferencing, Automatic Call Distribution, Hot Desking, Mobile Twinning, Mobile Hand Off, Teleworking, and Reporting.

MiVOICE OFFICE 250 DELIVERS THE FOLLOWING:

- Unified Voice Messaging with email synchronization
- Voice conferencing – Meet Me and Ad-hoc for up to 20 parties in a single conference and up to 40 simultaneous conference resources for multiple conferences at once
- Automatic call routing to agents, groups based upon longest idle, balanced call count, and circular and linear distribution
- Hot Desking allows users to share phones or temporarily move to other phones and yet maintain their personal identity
- Desktop phone twinning with up to 9 other devices – mobile phone, teleworker phone, DECT phone, etc.
- Remote phone / Teleworking capabilities without the need for VPN or external servers
- Enhanced meeting room / boardroom audio conferencing with support for the MiVoice Conference Phone
- Collection and reporting of statistical system information with the ability to store it persistently across system shutdowns, resets, and software upgrades
- Support for a full suite of Mitel and third-party communication applications

