

Town Board Meeting

March 10, 2016

7:00pm

Minutes: Pending Town Board Approval

Present: Wayne Dunton, Town Supervisor
Alan Button, Town Councilman
Leon Button, Town Councilman
Peter Gerbic, Town Councilman
Jack Bauer, Town Councilman

Also Present: Todd Conway, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Marty DeVinney, Planning Board Chairman
Bob Multer
Arthur Radin, ZBA Chairman
Bruce St. Lawrence, Project Manager

Recording Secretary: Brenda Vowles

Minutes

Supervisor Dunton requested a motion to approve the minutes from February 11, 2016. Councilman Alan Button made the motion to approve the minutes and Councilman Gerbic seconded the motion.

*All in favor; none opposed-Motion carried.

Town Assessor- Pat Grimaldi

It has been quiet. He is just finishing up the exemptions. The assessment roll goes in to the county in April and will come out May 1st. No big changes. The equalization rate will be down around 3%, so we will go into a re-evaluation for the next year. That will bring us back up 100%.

Highway Superintendent- Todd Conway

Todd advised that the highway dept. Needs a new grader. The front end does not work anymore, there are brake problems and you can't get parts for it anymore. Todd has not looked around at any others. Supervisor Dunton asked how much it is used. It is used for grading the roads, cutting the shoulders on the roads. The previous Highway Superintendent did put it in the budget for a new one. Supervisor Dunton asked for Todd to come up with an approximation on how much it would be used, miles of roads to be used on, etc. It can also be utilized in the winter for plowing. Councilman Bauer suggested they check into leasing the grader. It could save the town a lot of money as opposed to owning it. Todd will do some research on the matter.

The new truck should be ready around June/July.

Todd asked about the swing set, where will it be placed. He asked for the area to be staked out. He also questioned what will be used as the base material. It was briefly discussed and it was decided that sand would be used.

Todd asked about the park across from the shop. Willie used to mow it, but would not be coming down to mow anymore. The park is not getting a lot of use, but we made an agreement with Mrs. Williams to keep it mowed.

Supervisor Dunton asked about the OSHA Safety list. Everything is done except for the Weight limit sign. Supervisor Dunton asked about inventory list for equipment and tools. We have a list for the equipment; just need one for the tools.

Water District- Bruce St. Lawrence, Project Manager

We are officially out for bids on the construction. We will need to advertise the bid in our local paper, The Messenger Post. It is already posted with 5 other agencies. There will be a pre-bid meeting on April 5th. The following Tuesday, the 12th, is the bid due date. Chatfield hopes to award the bid a few days later and it should be started middle of May. The last of the responses came in from the Department of Health. There will be a set out on the desk for anyone to look at.

Code Enforcement- Dawn Kane

The kennel application went through the Planning Board. There is a public hearing next month for that. There is a new house up on East Lake Rd.

There is lots of remodeling going on. Someone purchased 4 houses on South Lake Rd. They are going to remodel for rental properties.

She is fielding some complaints and will call Dave Hartman. There is some work from Yates County going on East Lake Rd. and travel there has been tough.

She will head out tomorrow and take a look at that. She is working on clean up. There are several properties that she working to get cleaned up.

We are going into beach season, paperwork is going through. We are going to do some hiring. Advertising is out in the newspapers. We will need a whole new crew. We are starting early enough so we should be fine. She met with the Department of Health on the Robeson store project and the dock. They gave some clarification on that. We do not need them to be involved at this time. We can use the dock as a boundary to the swim area. We can run a buoy barrier about 1 foot in front of the dock. She is going to meet with The Rec Director of Camp Good Days. She will get educated on docks and barriers and that is how they run their swim areas there. They will develop a new safety plan for the beach with the dock so they will be prepared. At this point the Health Department does not have anything to do with this, other than to help with the new safety plan.

Planning Board Chairman- Marty DeVinney

At their last meeting they accepted the final impact statement for the subdivision. There was a positive deck, which means they won't accept the subdivision. When they did the environmental impact statement they also had the engineers look for alternatives. They wanted to put in 4 sites; we had them check to see if they could do 3. 4 sites is too much, they were going into places they should not. It was unanimous and the engineers agreed it should be 3 sites. We have tried to work with them from the beginning. They have 10 days to react. We are waiting to see how it pans out.

He did write a letter of support from the Planning Board for the project down at the Robeson store. They approve any effort to make it more useful and functional.

Town Clerk-Brenda Vowles

There is a Town Clerk's conference in Saratoga Springs in April. It is sponsored by the Town Clerks Association. They will have classes on all aspects of the duties of a Town Clerk as well as a Notary class and the test right there. It is for 4 days. I would like to attend.

ZBA Chairman- Arthur Radin

Nothing at this time

Supervisor- Wayne Dunton

Supervisor Dunton requested a resolution authorizing a public hearing regarding the adoption of a Local Law of the Town of Middlesex for the year 2016, entitled "A Local Law To Increase The Tax Exemption For Persons 65 Years Of Age Or Over". The public hearing will be held on April 14th at 7:00pm at the Middlesex Town Hall. A motion was made by Councilman Leon Button and seconded by Councilman Gerbic.

*All in favor; none opposed- Motion carried.

Supervisor Dunton asked that Bruce bring us up to speed for the next resolution for the siding for the east side for the Robeson Store project. Bruce advised that they had the siding here now, had to be ordered in advance because they were not going to run that color anymore. The East side is started and is under contract. The South side needs to get under contract for the work. He has a Change of Order, has a price that was quoted last year. The price is being held. It is an add \$10,400.00. It is for the South side, it includes a new platform, steps, 3 bollards to protect the corners and a new door. Councilman Alan Button asked if this was it, will this complete it. Supervisor Dunton advised there is additional and need to talk about the front door. Bruce advised he was asked to get a price to re-work the front door.

Bruce got a quote from Countryside Creations. Doors would need to be brought up to code, so they would need to swing out. They currently swing in. Quotes are to replace with a double door and also a single door. He will try to reuse the original hardware. The double door would be \$2,210.00 plus tax, furnished and installed, guaranteed for 2 years. Single door was \$2,000.00. They will do away with the existing screen door. There was a lengthy discussion on various options. Possibly refinishing or rehabbing the existing doors, replacing just the screen door. Wayne suggested the discussion be tabled until next month.

Supervisor Dunton requested a resolution to accept the Change Order #3 for the South side of the Robeson Store. A motion was made by Councilman Alan Button to accept the Change Order #3, excluding the front door. Councilman Gerbic seconded the motion.

*All in favor; none opposed-Motion carried.

Supervisor Dunton asked about the Boat Launch and Improvement Project at Vine Valley Beach. The Vine Valley Beach Revitalization Committee requested a Resolution by the Town Board in support of the Boat launch and Improvement Project. The Committee has submitted a SAM Application for funds in the amount of \$100,000.00. They are working with Senator Thomas F. O'Mara for the funds. There was some discussion on the property on the west side of the store. There was further discussion on the property and the improvement project.

Supervisor Dunton requested a Resolution to support the Boat Launch and Dock Improvement Project at Vine Valley Beach, Middlesex, NY. Councilman Alan Button made a motion; Councilman Bauer seconded it.

*All in favor; none opposed-Motion carried.

Supervisor Dunton asked if any Board Members had anything they wanted to review. Councilman Gerbic asked about getting a Handicap parking sign at the handicap entrance.

He states people have been parking in that area. Pat Grimaldi advised that there is already designated handicap parking that the entrance and also in the front of the building.

Supervisor Dunton distributed financial statements for the month of February. Supervisor Dunton asked if there were any questions on the statements. No questions.

Councilman Gerbic made the motion to pay the bills and Councilman Leon Button seconded the motion. All in favor; none opposed-motion carried.

General fund:	Vouchers No: 1064 to 1090
Highway Fund:	Vouchers No: 2321 to 2327
Water District:	Vouchers No: 3078 to 3079
Lighting District:	Voucher No: 1082

Councilman Gerbic made the motion to adjourn and Councilman Bauer seconded the motion.

*All in favor; none opposed-Motion carried. Meeting adjourned at 8:17 p.m.

**TOWN OF MIDDLESEX
WATER SYSTEM IMPROVEMENTS**

ADVERTISEMENT FOR BIDS

Sealed Bids for the construction of the **Town of Middlesex Water System Improvements** will be received, by the **Town of Middlesex**, at the **Middlesex Town Hall, 1216 Route 245, Middlesex, NY 14507** until **11:00 a.m.** local time on **April 12, 2016**, at which time the Bids received will be **publicly** read. The Project consists of **Contract A: Water Storage Tank Replacement and Contract B: Water System Improvements.**

Bids will be received for a single prime Contract. Bids shall be on a unit price basis, with additive alternate bid items as indicated in the Bid Form.

The Contract Documents may be viewed and ordered through the Avalon Plan Room website at: www.avalonroch-planroom.com/ in the "Public Bid" section. If you do not have internet access or have questions on ordering from the site, please contact Avalon Document Services at (585) 242-9999. Drawings can be picked up at any of Avalon Document Services' locations. A deposit of \$75.00 will be required for each set. Cash deposits will not be accepted. If bid documents are to be shipped, then Bidder must furnish Avalon with the Bidder's active UPS or Federal Express account number or pay Avalon for all shipping and handling costs. Also required is Federal I.D. Number or Social Security Number at time of purchase. All deposit checks are to be made payable to the **Town of Middlesex**. A refund will be made by **Town of Middlesex** in the amount of **\$75.00** to Bidder(s) or **\$37.50** to Non-Bidders, for the return of all the sets in good condition within (30) days of the bid date.

A pre-bid conference will be held at **11:00 a.m.** local time on **April 5, 2016** at the **Middlesex Town Hall, 1216 Route 245, Middlesex, NY 14507**. Attendance at the pre-bid conference is highly encouraged but is not mandatory.

Bid security shall be furnished in accordance with the Instructions to Bidders.

Upon acceptance of the bid, if the successful bidder fails to enter into a contract pursuant to the requirements of said agency, then the sum deposited as aforesaid shall be forfeited to the Owner as liquidated damages, or the payment of the bond enforced for the benefit of the Owner.

BIDDERS ON THIS WORK WILL BE REQUIRED TO COMPLY WITH THE PRESIDENT'S EXECUTIVE ORDER NO.S 11,246 AND 11,375 WHICH PROHIBIT DISCRIMINATION IN EMPLOYMENT REGARDING RACE, CREED, COLOR, SEX, OR NATIONAL ORIGIN.

The Owner strongly encourages participation of Minority and Women-owned Business Enterprises and Section 3 businesses in the bidding process for this federally-funded project. The Village is an Equal Opportunity Employer.

The successful bidder must be an equal opportunity employer, must meet all appropriate State and Federal standards, and comply with all relevant governmental regulations.

No bidder may withdraw their bid for a period of sixty (60) days after the date set forth for the opening thereof and may not withdraw it at any time prior to the opening of bids, except in accordance with the "Instruction To Bidders" Document C-200.

The successful bidder must furnish 100% Performance Bond and 100% Payment Bond, and shall comply with the requirements of Chapter 617 of the Laws of New York State for 1974 as specified under Item 50.01 of the Standard General Conditions. The Owner is exempt under Section 1116 of the Tax Law, and, therefore, no sales tax shall be included in the bid.

No bids shall be accepted from, or any contract awarded to any person or corporation who is in arrears to the Owner upon any debt of contract, or is a defaulter as surety or otherwise upon any obligation to the Owner.

The Owner also reserves the right to waive any informality in or to reject any and all bids.

Owner: **Town of Middlesex**
By: **Brenda Vowles**
Title: **Town Clerk**
Date: **March 4, 2016**

+ + END OF ADVERTISEMENT FOR BIDS + +

Town of Middlesex
P.O. Box 147
1216 Route 245 – Main Street
Middlesex, NY 14507
Phone * (585) 554-3607 Fax*(585) 554-4615

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE, that a public hearing will be held by the Town of Middlesex On the 14th day of April, 2016, at 7:00 pm, at the Middlesex Town Hall, 1216 Route 245, Middlesex, New York, regarding the adoption of a Local Law of the Town of Middlesex for the year 2016, entitled "A Local Law To Increase The Tax Exemption For Persons 65 Years Of Age Or Over". This local law would amend the real property tax exemption provisions relative to real property owned by persons aged sixty-five years or older.

Any resident of the Town of Middlesex shall be entitled to be heard upon said proposed Local Law at such public hearing. Copies of said proposed Local Law are available for reviewed at the Town of Middlesex Town Hall, 1216 Route 245, Middlesex, New York.

This by Resolution of the Town Board of the Town of Middlesex.

Brenda Vowles, Town Clerk

**RESOLUTION AUTHORIZING SCHEDULING OF PUBLIC HEARING
FOR A PROPOSED LOCAL LAW ENTITLED "A LOCAL LAW TO INCREASE THE
TAX EXEMPTION FOR PERSONS 65 YEARS OF AGE OR OVER"**

WHEREAS, the Town Board of the Town of Middlesex, after due deliberation, finds it in the best interests of the Town to schedule a public hearing to solicit public comment upon a proposed Local Law entitled "Amending the Provisions of Chapter 143 of the Code of the Town of Middlesex Relative to the Senior Citizens Tax Exemption"; and

WHEREAS, the Town Board of the Town of Middlesex has reviewed the draft of the aforementioned proposed Local Law attached hereto as Exhibit "1" and deems it in the best interests of the Town of Middlesex to proceed in accordance with the Code of the Town of Middlesex and the Laws of the State of New York in adopting said Local Law,

NOW, THEREFORE, BE IT RESOLVED, that the Town Clerk be, and she hereby is, directed to schedule a public hearing to be held on April - 14, 2016, at 7:00 p.m. at the Middlesex Town Hall, 1216 Route 245, Middlesex, New York; and be it further

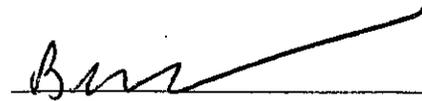
RESOLVED, that the Town Clerk, be and hereby is, authorized to forward to the official newspaper of the Town a Notice of Public Hearing in the form substantially the same as that attached hereto as Exhibit "2"; and be it further

RESOLVED, that the Town Clerk be, and she hereby is, directed to post a copy of the proposed Local Law on the Town of Middlesex sign board and take any and all other necessary actions to properly bring the aforementioned Local Law before the Town Board of the Town of Middlesex for its consideration.

I, Brenda Vowles, Town Clerk of the Town of Middlesex do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Middlesex on March 10, 2016, by the following vote:

	<u>Aye</u>	<u>Nay</u>
Wayne Dunton	<u>✓</u>	<u> </u>
Peter Gerbic	<u>✓</u>	<u> </u>
Allan Button	<u>✓</u>	<u> </u>
Leon Button	<u>✓</u>	<u> </u>
Jack F. Bauer Jr.	<u>✓</u>	<u> </u>

Dated: March 10, 2016



Brenda Vowles, Town Clerk

SEAL

Vine Valley Beach Revitalization Committee - 2016

Co-Chairs:

Dan Robeson

Leigh Williams

Members:

Dawn Kane

Bruce St. Lawrence

Martin DeVinney

Ted Carmen

Ron Pappa

Jim Woods

Boat Launch & Dock Improvement Project at Vine Valley Beach, Middlesex NY

The current launch at Vine Valley is the only available Boat Launch on the South East Shore of Canandaigua Lake for Middlesex & Yates County residents , as well as visiting tourists. The launch currently needs some minimum improvements that would benefit the swim beach, resident boat launching, and the Yates County Sheriff's Dpt. patrol boats.

Therefore, the launch site improvements we support include the following:

- Improve the general approach and apron to the boat launch
- Addition of one dock to improve the overall safety & recreational status of the beach.

	<u>AYE</u>	<u>NOY</u>
M. DUNTON	✓	
P. GERBER	✓	
A. BUTTON	✓	
L. BUTTON	✓	
J. BAUER JR.	✓	

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF MIDDLESEX :

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of February, 2016:

DATED: March 9, 2016

Walter J. Crute

SUPERVISOR

	Balance 01/31/2016	Increases	Decreases	Balance 02/29/2016
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	40,882.73	812,639.54	430,545.58	422,976.69
CASH - MONEY MARKET	402,229.07	818,977.47	411,657.54	809,549.00
TOTAL	443,111.80	1,631,617.01	842,203.12	1,232,525.69
DA HIGHWAY FUND				
CASH - CHECKING	32,550.12	12,265.02	28,914.08	15,901.06
CASH - SAVING	740,696.13	379,110.74	12,265.02	1,107,541.85
TOTAL	773,246.25	391,375.76	41,179.10	1,123,442.91
SF FIRE PROTECTION DISTRICT				
CASH - CHECKING	0.00	0.00	395,582.00	-395,582.00
SAVINGS	197,791.00	0.00	0.00	197,791.00
TOTAL	197,791.00	0.00	395,582.00	-197,791.00
SL LIGHTING DISTRICT				
CASH - CHECKING	541.23	0.00	125.15	416.08
SAVINGS	1,800.00	0.00	0.00	1,800.00
TOTAL	2,341.23	0.00	125.15	2,216.08
SW WATER DISTRICT				
CASH - CHECKING	5,053.43	1,698.23	4,388.13	2,363.53
MONEY MARKET	184,787.48	8,450.38	1,698.23	191,539.63
TOTAL	189,840.91	10,148.61	6,086.36	193,903.16
PN CEMETERY				
CASH - CHECKING	2,324.18	0.00	0.00	2,324.18
TOTAL	2,324.18	0.00	0.00	2,324.18
TA TRUST & AGENCY				
CASH - CHECKING	1,952.38	27,629.79	27,010.58	2,571.59
TOTAL	1,952.38	27,629.79	27,010.58	2,571.59
HA CAPITAL PROJECT - WATER NYS				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00