

Town of Middlesex

Regular Meeting

September 11 , 2025

Present: David Adam, Supervisor
Leon Button, Council Member (late arrival 7:07 PM)
Paul Mitchell, Council Member
Stephanie Betts, Council Member
Austin Liddiard, Council Member

Also Present: Doug Paddock Yates County Legislature
Josh Burnett, Highway Superintendent

Middlesex Town Board Meeting

Attendance

Date: Sept 11, 2025

Please print your name clearly

1. EDWARD KOHL
2. Joan Paddock
3. Doug Paddock
4. Diane Carrone
5. Steve Carrone
6. BRUCE ST. LAWRENCE
7. JIM SPENCER

Recording: Rebecca Moore, Town Clerk

Call to Order/Pledge

Supervisor Adam called the meeting to order at 7:00 PM at the Town Hall, 1216 State Route 245, Middlesex NY. He led the Pledge of Allegiance.

Following the call to order, Supervisor Adam requested a moment of silent reflection to honor the victims of the September 11, 2001, terrorist attacks and the courage of the first responders. All meeting participants stood to participate.

Open Public Comments 7:01 PM

Town of Middlesex 9/11

Boat Creek Restoration Project

Introduction

- A. Acknowledge Town Board Members, Supervisor David Adam
- B. Residents Steve & Diane Cerrone, 786 Newago Avenue

BCRP DEC Application Update

- A. Last Wednesday, Sept 3rd, the DEC "Formally Inspected" Boat Creek.

They spent 2 hours walking the creek with residents and officials in attendance. Besides the DEC sending 3 of their folks, Colby Peterson, Manager Yates Cty Water & Soil, Kevin Olvany, Manager of Canandaigua Lake Watershed, Bill Grove & Rick Ayers of Grove Engineering, and 9 other residents including myself and Diane Cerrone were there. 16 folks in all, and lots of great ideas were exchanged.

- B. Next Step in the BCRP

Convert our Concept Plan to "The Plan" for DEC Review. The Plan will show specifics to the creek and the scope of work to be done in those areas.

Grove Engineering will be surveying this coming week, then converting that data to the plan by October 1st. I want to submit "The Plan" to the DEC, before the Holidays approach.

- C. Middlesex Town Board Members

I want to publicly say, THANK YOU, to Supervisor David Adam, Stephanie Betts, Rebecca Moore, Leon Button, Austin Liddiard, and Paul Mitchell for you folks do for the Town, and for the support you have shown us with this project. Thank you.

Close public comments 7:07 PM

Request to approve August 14, 2025 board meeting minutes was approved by Council Member Liddiard and Council Member Betts seconded approval, all in favor

Town Clerk Report Town Clerk report submitted to the Town Board.

Town Clerk Department Monthly Report

Date: 09/11/2025

Reporting Period: From 08/14/2025 to 09/11/2025

Major Tasks Completed

1. 7 dog renewals mailed
2. Ordered and received Registrar seal (to meet compliance)
3. Communication with attorney on several different points: Mincer property sale, Summons answering, policy approvals, library lease
4. eBizDocs is scheduled to pickup FIVE boxes for scanning on September 17, 2025.

Items to Note (unexpected costs, repairs, staffing updates, revenue updates)

I have billed two separate engineering fees totaling \$1,416.00

Address	Name	Engineer Invoice	Engineer Invoice date	Hours worked	Rate	TOTAL	Town Invoice Date	Payment Received	Amount Outstanding
1323 South Lake Road	Steven Agrios	238268	10/22/2024	4	\$ 360.00	\$ 1,440.00	5/1/2025	\$	\$ 1,440.00
905 South Lake Road	David Berman	238274	4/18/2025	6	\$ 360.00	\$ 2,160.00	5/1/2025	\$	\$ 2,160.00
Bona Hill Road	David Lee Adams	238272	4/18/2025	6	\$ 360.00	\$ 2,160.00	5/1/2025	\$	\$ 2,160.00
286 S Lake Road	Thomas	248162	5/2/2025	20.25	\$ 180.00	\$ 3,645.00	5/24/2025	\$	\$ 3,645.00
1283 S Lake Road	W John Schuck	42864	7/26/2025 (total 9/1)	38	\$ 240.00	\$ 9,120.00	9/3/2025	\$	\$ 9,120.00
1323 South Lake Rd	Richard Ruff	42865	7/26/2025 (total 9/1)	38	\$ 240.00	\$ 9,120.00	9/3/2025	\$	\$ 9,120.00
						\$ 8,496.00		\$ 7,886.00	\$ 610.00

Town of Middlesex Cash Book Transactions For the period 08/14/25 through 09/11/25									
Total		Deposited							
Date	Name	Description	DEC	DL	ML	Other			
08/22/25	44 EAST LAKE RD	APPL FOR ADMIN REVIEW EDWARDS CASE 2025-0				75.00			
08/22/25	160 HENNING LAKE	APPL FOR ADMIN REVIEW LUTINA PHELAN 2025				75.00			
08/22/25	541 STATE ST 2B	APPL FOR ADMIN REVIEW ESTATE OF WELSH				150.00			
08/22/25	44 EAST LAKE RD	APPL FOR VARIANCE EDWARDS CASE 2025-0-204				100.00			
08/22/25	160 HENNING LAKE	APPL FOR VARIANCE LUTINA PHELAN 2025-0				100.00			
08/22/25	228 EAST LAKE RD	BALDING PERMITS 228 EAST LAKE RD 2025-0				50.00			
08/22/25	5000 W JOHNS RD	BALDING PERMITS 5000 W JOHNS RD 2025-002				50.00			
08/22/25	228 EAST LAKE RD	BALDING PERMITS LUTINA PHELAN 2025-006				75.00			
08/22/25	58 BAYVIEW RD	BALDING PERMITS 58 BAYVIEW RD 2025-008				50.00			
08/22/25	350 CHEROKEE RD	BALDING PERMITS 350 CHEROKEE RD 2025-009				100.00			
08/22/25	80 W VALLEY RD	BALDING PERMITS 80 W VALLEY RD 2025-010				50.00			
08/22/25	1187 SHAW ROAD	BALDING PERMITS 1187 SHAW ROAD 2025-016				50.00			
08/22/25	44 EAST LAKE RD	APPL FOR VARIANCE EDWARDS CASE 2025-0-204				100.00			
08/22/25	588 LAKE RD	BALDING PERMITS 588 LAKE RD 2025-020				75.00			
08/22/25	1187 SHAW ROAD	APPL FOR VARIANCE EDWARDS CASE 2025-0-204				100.00			
08/22/25	1017 W LANTANA RD	APPL FOR VARIANCE EDWARDS CASE 2025-0-204				100.00			
08/22/25	1017 W LANTANA RD	APPL FOR VARIANCE EDWARDS CASE 2025-0-204				100.00			
08/22/25	60 WETZ ROAD	BALDING PERMITS 60 WETZ ROAD 2025-027				50.00			
08/22/25	110 WARD AVENUE RD	APPL FOR VARIANCE EDWARDS CASE 2025-0-204				100.00			
08/22/25	160 HENNING LAKE	BALDING PERMITS 160 HENNING LAKE 2025-028				100.00			
08/22/25	528 S LAKE RD	BALDING PERMITS 528 S LAKE RD 2025-030				50.00			
08/22/25	4269 S WINE VALLEY RD	BALDING PERMITS 4269 S WINE VALLEY RD 2025-036				50.00			
08/22/25	1017 W LANTANA RD	APPL FOR VARIANCE EDWARDS CASE 2025-0-204				100.00			
08/22/25	80 WETZ ROAD	BALDING PERMITS 80 WETZ ROAD 2025-037				50.00			
08/22/25	80 WETZ ROAD	BALDING PERMITS 80 WETZ ROAD 2025-037				50.00			
08/22/25	160 HENNING LAKE	BALDING PERMITS 160 HENNING LAKE 2025-038				100.00			
08/22/25	528 S LAKE RD	BALDING PERMITS 528 S LAKE RD 2025-039				50.00			
08/22/25	4269 S WINE VALLEY RD	BALDING PERMITS 4269 S WINE VALLEY RD 2025-040				50.00			
08/22/25	1017 W LANTANA RD	APPL FOR VARIANCE EDWARDS CASE 2025-0-204				100.00			
08/22/25	80 WETZ ROAD	BALDING PERMITS 80 WETZ ROAD 2025-041				50.00			
08/22/25	80 WETZ ROAD	BALDING PERMITS 80 WETZ ROAD 2025-041				50.00			
Total:			\$2,372.92	0.00	10.00	0.00	2,382.92		
Deposit Amount:			\$2,372.92						
Cash			\$27.00						
Checks			\$2,345.92						
Credit Card Amount:			\$0.00						

Upcoming Projects

- Scanning
- Tax Prep
- Packing and labeling boxes for LGRMIF scanning pickup (date still to be determined)
- Gathered information from town clerks for RFP, waiting for confirmation from Water so I may move forward with posting RFP (need a end date and confirmation on details – email sent to water and board 8/28)

Tax Assessor- Patrick Grimaldi

School taxes were mailed out.

Highway/Buildings/Grounds

Highway Superintendent report submitted to the Town Board.

Highway Department Monthly Report

Date: 9/3/25

Reporting Period: From 8/14/25 to 9/11/25

Major Tasks Completed

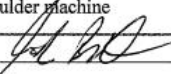
1. Hauled CR1 for stock pile
2. Put gravel on Wolfhanger
3. Stabilized bank on wolfhanger with large stone
4. Nova chip mertz and katlenback
5. continued mowing roadsides
6. Ditching on wolfhanger with mini
7. Help Benton, Potter, Gorham stone and oil
8. Help Rushville pave

Items to Note (unexpected costs, repairs, staffing updates)

Truck 5 had EGR cooler replaced at the county
Replaced Cuttershaft bearings on flail mower

Upcoming Projects

Ditching
Wedge upperhill rd
Paving Elwell
Dust Oil Wolfhanger
Shoulders with county shoulder machine

Submitted By: Signature: 

Name: Josh Burnett

Title: Highway Superintendent

Date: 9/3/25

For Town Board Review – Monthly Meeting Date: 9/11/25

Water District Superintendent – Alan Williams

Leak at Grey Road Thursday, August 7

Code Enforcement Officer – Alan Pierce

Remaining busy

August 6, 2025

Lifeguard Staffing Update:

This season, we have a team of five lifeguards. Four of them are returning from last season, bringing valuable experience and familiarity with our operations. One new lifeguard has joined the team this year and has been a great addition to the team. Additionally, one of the five lifeguards is scheduled to work weekends only.

Looking ahead to next season, I recommend increasing staffing to at least five full-time lifeguards, ideally six. This will help ensure consistent coverage, especially when accommodating time-off requests.

Health Department Permit Update:

All required paperwork and compliance steps for the operating permit were completed, and the permit was successfully issued. As part of the process, we were required to purchase and display two safety signs: one stating "**No Lifeguards, No Swimming**" and the other "**No Diving.**"

The Health Department also raised a concern about a tree at the beach that obstructs the lifeguards' view of the swimming area. In response, we installed temporary fencing to improve visibility. While the fencing is acceptable for now, the department has indicated that the tree should ultimately be removed for full compliance.

Additionally, the Health Department recommended replacing the **head restraint on our safety board**, as part of it is not functioning properly. Yates County mentioned that, depending on remaining funds in their budget, they may be able to provide a replacement at no cost to us.

Swim Lessons:

Yates County offered free swim lessons at our facility from **July 7th to July 25th**, held on **Mondays, Wednesdays, and Fridays** from **5:00 PM to 5:45 PM**. Two of our lifeguards assisted with these lessons, helping to support water safety education and build swimming skills for local children.

Historian – Amberle Kelly

History Department Monthly Report

Date: August 2025

Reporting Period: From July 2025 to August 2025

1. I met with Nancy Middlebrook at Middlesex Airport for a “genealogy chat” about the Middlebrook’s on July 11th. She was able to provide me with dates, locations and names for several pictures in our archives and added stories of her family.
2. We held the 150th Anniversary of Overacker’s Family Fun Day on July 12th. It was a huge success with around 70+ people in attendance.
3. MHG held their quarterly board meeting on July 16th.
4. Members of MHG and I spoke for an hour at the Vine Valley Community House about the history of Vine Valley on Thursday, July 17th. It went very well with around 30-40 people in attendance.
5. I attended a class held by Dave Bloom on the proper restoration of tombstones on July 19th, 10-1:30pm.
6. August 2nd: Met with Ralph Buglass (Country School Association of America) at Overacker’s Schoolhouse. We will be featured in their 2026 Annual Conference, which is being hosted in the Finger Lakes region.
7. August 3rd: Citizen Appreciation Day was a success. Around 80 people were in attendance. Willie Reifsteck, Don Liddiard and Dan Robeson were honored.
8. I am attempting to start a small “committee” of people who are dedicated to cleaning and restoring our local cemeteries. This is in partnership with the Rushville History Department. If you know anyone who might be interested in helping us, please let me know! 😊

Upcoming:

1. August 30th, 2-4pm: Seneca Heritage Day @ Overacker’s Schoolhouse; Theme this year is “Iroquois Creation Story”
2. Fall Season: tombstone cleaning days
3. Inventory Project
4. 5 year “Capturing Middlesex” project: I will be going around to local homes and businesses to document Middlesex as it looks today. I will be doing this project every 5 years for our archives.

Submitted By:

Signature: _____

Name: _____

Title: _____

Date: _____

For Town Board Review – Monthly Meeting Date: _____

Yates County Legislature – Sarah Purdy

REPORT FOR MIDDLESEX

1. At its meeting on Monday, the Legislature authorized the Chair to sign a license agreement with Wayne Dunton that will allow the County to inspect the seepage on the parking lot without needing to stay solely on the County's portion of the property. The Board also authorized the use of Ground Penetrating Radar to conduct this inspection. The next steps are finalizing the agreement and scheduling the work.
2. The Ad Hoc Public Safety Facility Committee has extended the deadline for responding to the Construction Management Request for Proposals by one month due to the number of questions received from potential respondents. The Committee now plans to have a recommendation on the selection of a firm for the October Legislature meeting. The selected firm would work with the architectural firm to develop and cost out alternatives for addressing the Public Safety Building needs.
3. The County will hold a tax delinquent properties auction on August 25 at 6 p.m. in the auditorium of the County Building. There are 15 properties for auction, one of which is on Rte. 364 in Middlesex (Tax Map #13.37-1-6).
4. The Household Hazardous Waste Day is Saturday, September 13 at the County Fairgrounds from 9 a.m. to noon. Registration is required, and the form can be found in the Planning Department tab of the County website.
5. For the sales tax update, the amount received as of August 13 is \$2,090,905, which is \$394,679 more than at this time last year. The total received thus far this year is \$11,903,341, which is \$105,958 more than at this time last year.
6. Finally, the County received notice from the NYSDOT about the Rte. 364 bridge over the West River replacement. There will be an Eminent Domain Procedure Law public hearing here next Monday at 7 p.m.

David Adam, Supervisor

August Budget reminder (8/28 @ 7PM)

Plan Sept Budget workshop with Board members – Sept 23 @ 7PM

Policy Discussion – procurement: sat down with comptroller on 8/13 to ensure the Town of Middlesex is on the correct track. Sending to the attorney as final step before submitting the final policy

South Lake Road Assessment update – received two partial payments (minus the 25% hold back that will come later)

LNB Credit Card discussion with limit amount approval and list signors – Credit card limit being set to \$3,000.00 with Supervisor Adam and Council Member Mitchell as signors

Discuss SCT Computers renewal contract on Sept 8, 2025 – setting up a meeting with SCT to meet as well as asking other towns who they use for services.

Library meeting update - Supervisor Adam asked the library if they would like an audit, the library board declined. Librarian asked for a camera above the door. Supervisor requested for different types of camera options to be presented

Standard work day determination for NYS retirement: 6 hours vs 8 hours – after discussion, 6 hours, see resolution 33-25

Review two quotes for water pipe project for 466 Rt 245 – both were reviewed by the board. Due to the cost as well as the drastic differences, it was concluded that a RFP needs to be submitted

Open for public comments 8:11 PM

Hearing none

Close public comments 8:12 PM

RESOLUTIONS

Resolution # 30- 25

Resolution to open LNB Credit Card in the amount of \$3,000.00 with the following signors: David Adam and Paul Mitchell

On a resolution by Council Member Betts – seconded by Council Member Button, the following resolution was adopted:

ADOPTED: Ayes 5 Adam, Button, Mitchell, Betts, Liddiard

Nays 0

Resolution # 31-25

RESOLVED to pay audit of claims. August, 2025:

- Highway Fund claims Nos. 140-158 in the amount of \$134,742.82 as set forth in abstract No 007 dated 08/14/2025
- Water District claims Nos. 24 in the amount of \$60.00 as set forth in abstract No 007 dated 08/14/2025
- General Fund – Townwide claims Nos. 174-204 in the amount of \$9,046.36 as set forth in abstract No 0008 dated 08/14/2025

On a resolution by Council Member Mitchell – seconded by Council Member Betts, the following resolution was adopted:

ADOPTED: Ayes 5 Adam, Button, Mitchell, Betts, Liddiard

Nays 0

Resolution # 32-25

RESOLVED to authorize a municipal official to sign in agreement to amend the estimated expenditure for the 24/25 municipal snow and ice agreement regarding adding funding due to exceeding the estimate expenditure

On a resolution by Council Member Betts – seconded by Council Member Button, the following resolution was adopted:

ADOPTED: Ayes 5 Adam, Button, Mitchell, Betts, Liddiard

Nays 0

Resolution # 33-25

RESOLVED that the standard work day for all part time employees at the Town of Middlesex for NYS retirement is six hours

On a resolution by Council Member Button – seconded by Council Member Mitchell, the following resolution was adopted:

ADOPTED: Ayes 5 Adam, Button, Mitchell, Betts, Liddiard

Nays 0

Executive session called into order by Council Member Betts – seconded by Council Member Button @ 8:17 PM - recorder Rebecca Moore and any others except Board members David Adam, Paul Mitchell, Leon Button, Austin Liddiard and Stephaine Betts

Council Member Mitchell makes motion to exit executive session and seconded by Council Member Button @ 8:37 PM

Adjourn

With no further business to discuss, a motion was made by Council Member Betts – seconded by Council Member Button, with all in favor to adjourn the regular meeting of the Town Board of the Town of Middlesex at 8:39 PM.