

Town of Middlesex

Regular Meeting

October 09 , 2025

Present: David Adam, Supervisor  
Leon Button, Council Member  
Austin Liddiard, Council Member

Absent: Paul Mitchell, Council Member  
Stephanie Betts, Council Member

Also Present: Doug Paddock Yates County Legislature  
Josh Burnett, Highway Superintendent  
Jim Spelman, Steven Spelman, Taylor Moore

### **Middlesex Town Board Meeting**

#### **Attendance**

Date: October 9, 2025

\*\*\*Please print your name clearly\*\*\*

1. JIM SPELMAN
2. STEVEN SPELMAN
3. Doug Paddock
4. Jan Paddock
5. Taylor Moore
6. \_\_\_\_\_

Recording: Rebecca Moore, Town Clerk

## Call to Order/Pledge

Supervisor Adam called the meeting to order at 7:02 PM at the Town Hall, 1216 State Route 245, Middlesex NY. He led the Pledge of Allegiance.

## Open Public Comments 7:03 PM

Boat Creek Restoration Project update: will be submitting plans to DEC by months end

## Close public comments 7:05 PM

Request to approve September 11, 2025 board meeting minutes was approved by Council Member Liddiard and Council Member Button seconded approval, all in favor

**Town Clerk Report** Town Clerk report submitted to the Town Board.

### Town Clerk Department Monthly Report

Date: 10/09/2025

Reporting Period: From 09/11/2025 to 10/08/2025

## Major Tasks Completed

1. Signed agreement for the ~~pictometry~~ vates county. Meghan Kincaid gave the following timeline: Just waiting for the signed agreement from one more town. Hopefully, I will receive it soon, and I can present everything to the Finance Committee & Legislature on 10/07. Once it has passed through them, and the Chairwoman signs the agreement, I will return a copy to you.
2. 5 Banker boxes packed and picked up for bulk scanning to kick off LGRMIF Grant scanning project
3. Town Supervisor David Adam presented Town of Middlesex budget to town clerk to be presented at the town board meeting on 10/09/25 to be voted on as the preliminary budget

## Items to Note (unexpected costs, repairs, staffing updates, revenue updates)

One outstanding Engineering Fee for R Jon Schick in the amount of \$918.00.

Address	Name	Engineer Invoice	Engineer Invoice date	Hours worked	Rate	TOTAL	Town Invoice Date	Payment Received	Amount Outstanding
1321 South Lake Road	Dawn Aprile	231698	11/22/2024	4	\$ 160.00	\$ 640.00	5/7/2025	\$ 640.00 CK 2667	XXX
909 South Lake Road	David Secora	2382774	4/19/2025	6	\$ 160.00	\$ 960.00	5/7/2025	\$ 960.00 CK 1796	XXX
Bare Hill Road	Sweet Lov Acres	2382772	4/19/2025	6	\$ 160.00	\$ 960.00	5/7/2025	\$ 960.00 CK 9178	XXX
306 E Lake Road	Shenwood	2403467	6/2/2025	28.25	\$ 160.00	\$ 4,520.00	6/24/2025	\$ 4,520.00	
1193 S Lake Road	R Jon Schick	43864	7/06/2025 (rec'd 9/3)	.50 @ \$160.00	7 @ \$120	\$ 156.00	\$ 918.00	9/3/2025	
1315 South Lake Rd	Burbell RetH	43865	7/06/2025 (rec'd 9/3)	.50 @ \$160.00	3.5 @ \$11	\$ 156.00	\$ 498.00	9/3/2025	ck 4305
						\$ 8,496.00		\$ 7,578.00	\$ 918.00

# Town Clerk Department Monthly Report

Date: 09/11/2025

Reporting Period: From 08/14/2025 to 09/11/2025

## Major Tasks Completed

1. 7 dog renewals mailed
2. Ordered and received Registrar seal (to meet compliance)
3. Communication with attorney on several different points: Mincer property sale, Summons answering, policy approvals, library lease
4. ~~08/14/2025~~ is scheduled to pickup FIVE boxes for scanning on September 17, 2025.

## Items to Note (unexpected costs, repairs, staffing updates, **revenue updates**.)

I have billed two separate engineering fees totaling \$1,416.00

Address	Name	Engineer Invoice	Engineer Invoice date	Hours worked	Rate	TOTAL	Town Invoice Date	Payment Received	Amount Outstanding
1301 South Lake Road	Deann-Aprile	239888	05/22/2024	4	\$ 180.00	\$ 720.00	5/17/2025	\$ 648.00	CK 2067 XXX
185 South Lake Road	Daniel-Berard	238274	4/18/2025	5	\$ 180.00	\$ 900.00	5/17/2025	\$ 900.00	CK 1786 XXX
Blava Hill Road	Shawn-Lou Acres	238272	4/18/2025	5	\$ 180.00	\$ 900.00	5/17/2025	\$ 900.00	CK 9478 XXX
308 E Lake Road	Shenwood	245967	6/3/2025	26.25	\$ 180.00	\$ 4,725.00	6/24/2025	\$ 4,520.00	
1283 S Lake Road	R-Joe-Schick	43864	7/26/2025 (vacat 9/3)	38 @ \$180.00 7 @ \$120	\$ 126.00	\$ 126.00	9/3/2025		
1303 South Lake Rd	Rudolf-Ruff	43865	7/26/2025 (vacat 9/3)	38 @ \$180.00 3.5 @ \$120	\$ 126.00	\$ 126.00	9/3/2025		
						\$ 4,851.00		\$ 7,088.00	\$ 1,416.00

Town of Middlesex Cash Book Transactions For the period 08/14/25 through 09/11/25						
Date	Name	Description	DEC	DL	ML	Other
09/10/25	171688					
<b>Total</b>	\$2,712.92					
08/22/25	44 EAST LAKE RD	APPL FOR ADMIN REVIEW 220407 CASE 2025-1				75.00
08/22/25	788 NEWBOLD AVE	APPL FOR ADMIN REVIEW JUSTIN BRU 2025-2				75.00
08/22/25	841 STATE ST 2B	APPL FOR ADMIN REVIEW ESTATE OF HELMUT				150.00
08/22/25	44 EAST LAKE RD	APPL FOR VARIANCE EDWARD GAGE 2025-3-284				180.00
08/22/25	788 NEWBOLD AVE	APPL FOR VARIANCE JUSTIN BRU 2025-4				180.00
08/22/25	20 EAST LAKE RD	BUILDING PERMITS 20 EAST LAKE RD 2025-5				30.00
08/22/25	1825 WILSON RD	BUILDING PERMITS 1825 WILSON RD 2025-6				30.00
08/22/25	1283 S LAKE RD	BUILDING PERMITS JUSTIN SCHICK 2025-648				75.00
08/22/25	181 BAYE HILL RD	BUILDING PERMITS 181 BAYE HILL 2025-658				576.00
08/22/25	1032 CHAMPLAIN RD	BUILDING PERMITS CONRAD WHEAT 2025-659				144.00
08/22/25	888 VINE VALLEY RD	BUILDING PERMITS VINE VALLEY PARK INC				150.00
08/22/25	1187 SHAW ROAD	BUILDING PERMITS 1187 SHAW ROAD 2025-654				30.00
08/22/25	44 EAST LAKE RD	SITE PLAN REVIEW EDWARD GAGE 2025-6-349				180.00
08/27/25	588 E LAKE RD	BUILDING PERMITS 588 E LAKE RD 2025-653				75.00
08/27/25	1187 SHAW RD	SITE PLAN REVIEW 1187 SHAW RD 2025-654				180.00
09/02/25	HUTTON, JOSH	0902250001 - FURNISH 18088		18.00		
09/02/25	624 WETZ ROAD	BUILDING PERMITS 624 WETZ ROAD 2025-657				30.00
09/02/25	10 WARD AVENUE	0902250002 - CORNER 10 WARD CORNER				40.00
09/03/25	788 NEWBOLD AVE	BUILDING PERMITS 788 NEWBOLD 2025-658				150.00
09/03/25	588 E LAKE RD	BUILDING PERMITS 588 E LAKE RD 2025-653				30.00
09/10/25	888 VINE VALLEY RD	BUILDING PERMITS 888 VINE VALLEY 2025-658				30.00
09/10/25	1032 CHAMPLAIN RD	CORNER 10 CORNER 10				7.00
09/10/25	888 WINDMILL CT	MIDDLESEX REVENUE 888 WINDMILL				30.00
<b>Total:</b>	<b>\$2,712.92</b>		0.00	18.00	0.00	2,162.92
<b>Deposit Amount:</b>	<b>\$2,712.92</b>					
Cash	\$17.00					
Checks	\$2,712.92					
<b>Credit Card Amount:</b>	<b>\$0.00</b>					

10/08/25  
18:56:57

**Town of Middlesex**  
**Cash Book Transactions**  
For the period 09/11/25 through 10/08/25

Total: \$3,817.50

Deposited:

Date	Name	Description	DEC	DL	ML	Other
09/16/25	SHARON FULKROD	0000299MN RENEWAL 1900411		10.00		
09/16/25	PULVER, ELIZABETH	0000300MN RENEWAL 1900412		10.00		
09/16/25	COOTS, ANDY	0000309FS RENEWAL 1900409		10.00		
09/16/25	SAVAGE, JEAN	0000311FS RENEWAL 1900413		10.00		
09/16/25	FULKROD, SHARON	0000320FS RENEWAL 1900410		10.00		
09/16/25	SAVAGE, JEAN	0000321MN RENEWAL 1900414		10.00		
09/16/25	556 E LAKE RD	BUILDING PERMITS DAS SOUMEN 2025-0562				919.00
09/16/25	1466 S LAKE RD	BUILDING PERMITS O'MALLEY TRUST 2025-0566				50.00
09/16/25	106 E LAKE RD	BUILDING PERMITS POSER TRUST 2025-0565				155.00
09/16/25	1041 S LAKE RD	BUILDING PERMITS RICHARD DOLLINGER 2025-				48.50
09/16/25	1315 S LAKE RD	ENGINEERING FEES BURNELL REIFF				498.00
09/24/25	SCOTT, JAN	0000275MN RENEWAL 1900415		10.00		
09/24/25	1171 UPPER HILL RD	APPL FOR MINOR SUBDV CALVIN				150.00
09/24/25	5236 DUNTON RD	APPL FOR MINOR SUBDV DAVID WILSON 2025-				50.00
09/24/25	5080 WIDMAR ROAD	MISCELLANEOUS REVENUE JAMES FONZI 2025-5				425.00
09/30/25	6090 S VINE VALLEY RD	BUILDING PERMITS STEVE CERRONE 2025-0568				100.00
09/30/25	688 EAST LAKE RD	BUILDING PERMITS VIEWS & VINES 2025-0567				1,142.00
09/30/25	JAMES GRANT	CERTIFIED COPIES 10 CERT DEATH COPIES				100.00
10/08/25	ADAM FLAX	0000337MN ORIGINAL		10.00		
10/08/25	5880 S VINE VALLEY RD	BUILDING PERMITS LODIEWYK KLJENEN 2025-0566				50.00
10/08/25	106 EAST LAKE RD	BUILDING PERMITS POSNER TRUST 2025-0570				50.00

**Total:** **\$3,817.50**      0.00      80.00      0.00      3,737.50

**Deposit Amount:** **\$3,817.50**

*Cash:* \$300.00

*Checks:* \$3,517.50

**Credit Card Amount:** **\$0.00**

**BUDGET TIMELINE**

Budget officer files tentative budget to town clerk by September 30<sup>th</sup>

Public Sept budget workshop scheduled for Sept 23<sup>rd</sup> @ 7PM

Town Clerk presents tentative budget by or before October 5

Public Town board meeting October 9 (Town Supervisor will be presenting budget on 9/30 as tentative budget, this is within October 5 required timeline)

Town Board reviews tentative budget on October 9 and with resolution, approves the budget with any changes to become the Preliminary budget

Within October 9 town board meeting, resolution to adjourn Public hearing on Preliminary Budget for November 13 (as to not go beyond November 15 per Town Law §108)

Town Clerk Publicizes Public Preliminary Budget hearing in local newspaper on October 29<sup>th</sup> AND November 5<sup>th</sup>

Public hearing on the Preliminary Budget November 13<sup>th</sup>

Adoption of Final Budget by town resolution no later than November 20  
If no changes are required, adopting Final Budget on November 13<sup>th</sup>

- **Upcoming Projects**

Scanning  
Tax Prep

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**Submitted By:**

Signature: \_\_\_\_\_

Name: \_\_\_10/08/2025\_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

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**For Town Board Review – Monthly Meeting Date: 10/09/2025**

**Tax Assessor- Patrick Grimaldi**

Quiet month

**Highway/Buildings/Grounds**

Highway Superintendent report submitted to the Town Board.

**Highway Department Monthly Report**

Date: 10/1/25

Reporting Period: From 9/11/25 to 10/9/25

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**Major Tasks Completed**

1. Hauled CR1 for stock pile
  2. Ditching on Lincoln ave ext and by shop with mini
  3. Trim brush with jersualem wood chipper
  4. Help Jeruslaem spread gravel
  5. continued mowing roadsides
  6. Hauled 40 loads of millings from county
  7. Swept oil and stone roads
  8. Grader paving on upperhill road
  9. Put dust oil on wolfhanger road
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**Items to Note (unexpected costs, repairs, staffing updates)**

Truck 6 needed some front and rear suspension work at thruway spring  
Serviced mower bearings and serviced loader

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**Upcoming Projects**

Ditching  
Paving Elwell week of October 20th  
Shoulders with county shoulder machine  
Continue trimming brush

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Submitted By: Signature: 

Name: Josh Burnett

Title: Highway Superintendent

Date: 10/1/25

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For Town Board Review – Monthly Meeting Date: 10/9/25

**Water District Superintendent – Alan Williams**

Decided to post RFP on the website

Code Enforcement Officer – Alan Pierce

Town of Middlesex Code Enforcement Monthly Report

Date: 10/8/25

Reporting Period: From August to Present

Code Enforcement Activities

- Number of Applications Received: 20 approx
- Number of Permits Issued: 11
- Number of Permits Declined: several
- Total Fees Accepted: \$ 1,841.42

Major Tasks Completed

1. Address Changes
2. 911 Dispatch
3. Site Plans
4. Planning
5. Zoning

Why does Ag zoning allow smaller lots than LDR??

Items to Note

Robeson Tract needs to be named @ county  
Spelman vs Fields Newage Cove

Upcoming Projects

Sherwood Drake  
Mountain  
Minces  
Fonzi

Planning Board Updates

Training of members  
Meetings will run more efficiently if I meet with everyone before hand. Landowner, engineer, surveyor, attorney & board members

Zoning Board Updates

Area Variance complications with board  
Now resolved.  
Losing several members

**History Department Monthly Report**

**Date:** October 9, 2025

**Reporting Period:** From September to October 2025

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1. It has been a slower month, but several inquiries into historical information have been completed.
  2. I will be holding open office hours on Saturday, October 11<sup>th</sup>, 9-12pm, and again on November 8<sup>th</sup>, 9-12pm.
  3. I will be attending a Yates County Historian meeting on Tuesday, October 14<sup>th</sup>, 10-1pm.
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**Upcoming Projects**

1. Middlesex “Snapshot” 2025: I will be walking around Middlesex Center to take pictures of our town this Saturday afternoon, October 11<sup>th</sup>. Sunday, I will be doing the same thing in Vine Valley. I will be documenting as much as I can of how Middlesex sits today for our records.
2. Cemetery Clean dates are October 26<sup>th</sup> (Pine Corners) and November 2<sup>nd</sup> (Middlesex Center) this year.
3. I will be giving a speech at Clarks Meadows, Ferris Hills on December 2<sup>nd</sup>, at 10:30am, on Education in Middlesex.
4. Digitization Project: I am continuing efforts to complete the cataloging of all records for the NYGB Digitization Project.

**Submitted By:**

Signature: \_\_\_\_\_

Name: Amberle Kelly

Title: Historian

Date: 10/9/2025

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**For Town Board Review – Monthly Meeting Date:** \_\_\_\_\_

## Legislative Report – Town of Middlesex – 10/09/25

jmBroadband –

Phase 1B (distribution in Italy/Middlesex) – Customer orders (27) have been secured and 7 customers remain to be connected.

Project total estimate is \$17.16 million with the County's portion being \$3.63 million.

The county has submitted a pre-application for a ConnectAll-Deployment Program, aka BEAD funding (NY).

There were no respondents to an RfP for public transportation. The legislature will consider becoming a participating member of Rochester-Genesee Regional Transportation Authority at its meeting on Tuesday.

The date of the October legislature meeting has been changed to Tuesday the 14<sup>th</sup> due to the Columbus/Indigenous Peoples Day holiday. The following items will be considered at the meeting:

Recognitions –

October as Domestic Violence Awareness Month in YC

Potential resolutions of significance –

Authorized positions –

Director of Information Technology – Computer Technical Specialist.

Social Services Commissioner – Social Services Program Examiner and Account Clerk Typist

Director of Veterans' Services – PT ACT

Deputy Director of Public Health – RPN, PHN, or Public Health Specialist.

Reappointment of Republican Election Commissioner (Sheila Burt).

Adopt the FY2026 Workers' Compensation budget.

Support for NYS bills S8481/A8996 that allow local municipalities to opt out of mandates and benchmarks in the Climate Leadership and Community Protection Act and associated universal electrification requirements.

Ratify CanLake Ultras 2025 – some roads in Middlesex.

Opioid settlement agreements with two manufacturers.

Authorize Youth Bureau contracts – some with municipalities.

Three resolutions authorizing contracts for design of projects at the Penn Yan/Yates County Airport.

Contract with a construction management firm for a potential public safety facility.

Contracts with EagleView/Pictometry and with towns.

Accept bids on two tax acquired properties from 2021 and 2022.

Adopt local law renewing local ¼% mortgage tax – not a new tax.

Other items –

In September, October 13 was proclaimed as U. S. Navy Birthday (250<sup>th</sup>) in YC.

Indemnification Agreements have been sent to towns and villages.

Snow and Ice Agreements have been sent to participating towns.

A very successful HHH waste day occurred September 13<sup>th</sup> at the Yates County Fairgrounds. Next year the event will be held in Schuyler County.

Will hold a public hearing for a local law Providing for the County of Yates Opting Not to Establish a Registration System for Short-Term Rental Units Pursuant to Section 447-C of the New York Real Property Law".

Sales tax receipts are up >9% over this time last year. NYS made an adjustment of -\$42K last month.

Yates County budget workshop will occur on October 29<sup>th</sup> starting at 9:00 a.m. in the legislature's chambers.

**David Adam, Supervisor**

Policy discussion - Town Clerk requested to write in Attorney Graff's edits into previously presented polices and bring to next board meeting.

Mincer to Town of Middlesex Property – completing with attorney and Crossroads Abstract

2025-2026 Snow & Ice Agreement

Discuss to grant permission for the CanLake race on Saturday, 10/11

Lease agreement discussion between the Town of Middlesex and Vine Valley Store LLC

Tax Cap – right below the tax cap in the 2026 Budget

**Open for public comments 7:37 PM**

Hearing none

**Close public comments 7:38 PM**

**RESOLUTIONS**

Resolution # 40- 25

**RESOLVE to RESOLVE to grant permission for the CanLake Ultras Race on October 11 to race through Middlesex on the following race route: West Ave, SR 364, South Vine Valley Rd, South Lake Rd, Vine Valley Rd, North Vine Valley Rd, and Bare Hill Rd.**

On a resolution by Council Member Liddiard – seconded by Council Member Button, the following resolution was adopted:

ADOPTED: Ayes 3 Adam, Button, Liddiard

Nays 0

Resolution # 41-25

**RESOLVED to pay audit of claims. October, 2025:**

- Highway Fund claims Nos. 177-193 in the amount of \$37,789.93 as set forth in abstract No 010 dated 10/09/2025
- Water District claims Nos. 28-30 in the amount of \$26,653.45 as set forth in abstract No 010 dated 10/09/2025
- General Fund – Townwide claims Nos. 233-255 in the amount of \$13,417.18 as set forth in abstract No 010 dated 10/09/2025

On a resolution by Council Member Liddiard – seconded by Council Member Button, the following resolution was adopted:

ADOPTED: Ayes 3 Adam, Button, Liddiard

Nays 0

Resolution # 42-25

**RESOLVED to approve acquisition on part of 22.02-1-34.1, 1078 Lincoln Avenue, in the amount of One Dollar (\$1.00)**

On a resolution by Council Member Button – seconded by Council Member Liddiard, the following resolution was adopted:

ADOPTED: Ayes 3 Adam, Button, Liddiard

Nays 0

Resolution # 43-25

**RESOLVED for the Town of Middlesex to enter into a one year lease agreement with the Vine Valley Store LLC as of January 1, 2026 until December 31,2026.**

On a resolution by Council Member Liddiard – seconded by Council Member Button, the following resolution was adopted:

ADOPTED: Ayes 3 Adam, Button, Liddiard

Nays 0

Resolution # 44-25

**RESOLVED to enter into agreement and sign the contract for the 2025-2026 Snow & Ice Control Agreement with Yates County**

On a resolution by Council Member Button – seconded by Council Member Liddiard, the following resolution was adopted:

ADOPTED: Ayes 3 Adam, Button, Liddiard

Nays 0

Resolution # 45-25

**RESOLVED to publicly post Standard work day and reporting resolution for elected and appointed officials for a minimum of 30 days for the following NYSLRS members:**

- **Council Member Stephaine Betts**
- **Town Clerk Rebecca Moore**
- **Highway Superintendent Joshua Burnett**

On a resolution by Council Member Liddiard – seconded by Council Member Button, the following resolution was adopted:

ADOPTED: Ayes 3 Adam, Button, Liddiard

Nays 0

Resolution # 46-25

**RESOLVED to move \$6,000.00 to Supervisor contract services for 2026 budget**

On a resolution by Council Member Liddiard – seconded by Council Member Button, the following resolution was adopted:

ADOPTED: Ayes 3 Adam, Button, Liddiard

Nays 0

Executive session called into order by Council Member Liddiard in the name of personnel– seconded by Council Member Button @ 7:47 PM - recorder Rebecca Moore and any others except Board members David Adam, Leon Button and Austin Liddiard

Council Member Liddiard makes motion to exit executive session and seconded by Council Member Button at 8:08 PM

### **Adjourn**

With no further business to discuss, a motion was made by Council Member Button – seconded by Council Member Liddiard, with all in favor to adjourn the regular meeting of the Town Board of the Town of Middlesex at 8:09 PM.