

Town of Middlesex

Regular Meeting

March 12 , 2026

Present: David Adam, Supervisor
Austin Liddiard, Council Member
Paul Mitchell, Council Member
Leon Button, Council Member
Stephanie Betts, Council Member

Recording: Rebecca Moore, Town Clerk

Also Present: Ed Bronsen Yates County Legislature
Ted Carman

Middlesex Town Board Meeting

Attendance

Date: March 12, 2026

Please print your name clearly

- 1. Ed Bronsen
- 2. Ted Carman
- 3. _____
- 4. _____
- 5. _____

Call to Order/Pledge

Supervisor Adam called the meeting to order at 7:00 PM at the Town Hall, 1216 State Route 245, Middlesex NY. He led the Pledge of Allegiance.

Highway Department Monthly Report

Date: 3/4/26

Reporting Period: From 2/12/26 to 3/12/26

Major Tasks Completed

1. Hauled CR1
 2. Fill Pot holes with cold patch
 3. Went out 10 days for snow/ice
 4. Serviced truck 3, Roller, Grader
 5. Replaced U Bolts on Truck 4 and 5
 6. Push back shoulders with grader
-

Items to Note (unexpected costs, repairs, staffing updates)

Truck 2 regional for tranny cooler leak

Upcoming Projects

Ditching
Haul stone for stock pile
Continue trimming brush
Replace some driveway pipes
Clean up day

Submitted By:Signature: _____

Name: _____

Title: _____

Date: _____

For Town Board Review – Monthly Meeting Date: _____

Water District Superintendent – Alan Williams

Water computer crashed – needed to order a replacement

Code Enforcement Officer – Alan Pierce

Code Enforcement report submitted to the Town Board.

Middlesex Town Board meeting March 12th @ 7PM

Code Enforcement Report for February 2026

1. Working to get C of O's for new builds
2. Keeping up with new applications for Zoning, Planning Board and building permits.
3. Adjusting to approved plans for both site plans and building plans from years prior. Asking the Town Board to pass a time limit for approved plans. Example- If work doesn't start within a year, then process needs to start over.
4. Comprehensive Plan needs to be updated. We as a town need to put that into motion. It should be updated every 5 years we're going on 50 years.

I apologize for not being able to make it tonight. I have a full day booked in the office tomorrow from meeting homeowners, builders and both Zoning and Planning Board Chairman. I just got back from a week's vacation and then my annual training was going to be gone again next week but I'm canceling due to an overwhelming number of calls and applications to respond to. I'm busy.

A handwritten signature in cursive script that reads "Alan Pearce". The signature is written in black ink and is positioned below the main body of text.

Historian – Amberle Kelly –

History Department Monthly Report

Date: March 12, 2026

Reporting Period: From February 2026-March 2026

1. Digitization efforts are moving forward. We have secured an imaging scanner and a server. We will need to purchase an external hard drive before moving forward. I may have been a bit overzealous thinking we could complete this project by the end of the summer, but I am hoping to have at least one collection digitally archived by the end of next month.
2. I have moved my office hours to Monday afternoons, 3-6pm. So far, it seems that these hours will work well for those unable to make Wednesday mornings.
3. I have responded to several genealogy and research requests, as well.

Submitted By:

Signature: _____

Name: Amberle Kelly

Title: Middlesex Historian

Date: March 12, 2026

For Town Board Review – Monthly Meeting Date: _____

Yates County Legislature – Ed Bronsen

David Adam, Supervisor

Devon Colbert is interested in joining the ZBA as an alternate or permanent member

Spring Clean up days – setting date for April 25 – no electronics – everything else remains the same including \$5.00 per tire

Review/fill out SEQR application for Solar Energy Systems local law – discussed the SEQRA and it was agreed that the SEGRA as filled out by town clerk is complete and ready to be sent out with the letter of intent to the agreed on agencies (11)

Creating position for Assessor Trainee via resolution

SCT Computers three year service maintenance agreement

Williams Law Book Building and Codes Software Support Contract from 04/1/26 – 03/31/27

Electric Sign Board- met with vendor and distributor of signs. When showed the desired placement for the sign, the stone wall between the library and town hall entrance, it was advised to not do it there due to not being the proper support. It was suggested to put near the wall closer to the fire hall. This can work as conversations were had with the fire department to see if they would like to go in on the sign so they too can use it for their event advertisements and/or the burning bands (vs their outside sign currently being used). Continuing to look into more quotes.

Closet at Town Hall – looking to renovate the closet in the town hall for a Town Clerk storage closet. Quotes \$2,300 for updating lighting, light sanding, fix drywall and add pine shelves for much needed added storage space.

03/10/2026 19:17:54

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF MIDDLESEX:
Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of February, 2026:

DATED: March 10, 2026

SUPERVISOR _____

	Balance 01/31/2026	Increases	Decreases	Balance 02/28/2026
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	50,150.41	71,690.52	53,069.27	68,741.66
CASH - MONEY MARKET 9144	1,451,073.76	510,801.30	71,660.52	1,890,214.54
PETTY CASH	162.04	0.00	0.00	162.04
TOTAL	1,501,386.21	582,491.82	124,729.79	1,959,118.24
DA HIGHWAY FUND				
CASH - CHECKING	60,827.15	78,684.32	81,669.00	57,842.47
CASH - SAVING	657,967.58	1,253,184.33	78,684.32	1,832,457.59
HWY EQUIPMENT RESERVE	81,821.77	0.00	0.00	81,821.77
TOTAL	800,406.50	1,331,868.65	160,353.32	1,971,921.83
HA ROAD REPAIR CAPITAL PROJECT				
CASH - CHECKING	1,508.89	0.00	0.00	1,508.89
SAVINGS	-27,217.00	0.00	0.00	-27,217.00
TOTAL	-25,708.11	0.00	0.00	-25,708.11
L MUNICIPAL LIBRARY				
CASH - CHECKING	9,154.98	0.00	0.00	9,154.98
CASH SAVINGS	98,411.94	0.00	0.00	98,411.94
TOTAL	107,566.92	0.00	0.00	107,566.92
PN CEMETERY				
CASH - SAVINGS 9144	0.00	0.00	0.00	0.00
	2,328.61	0.00	0.00	2,328.61
TOTAL	2,328.61	0.00	0.00	2,328.61
SF FIRE PROTECTION DISTRICT				
CASH - CHECKING	0.00	474,445.18	474,445.18	0.00
SAVINGS	0.00	474,445.18	474,445.18	0.00
TOTAL	0.00	948,890.36	948,890.36	0.00
SL LIGHTING DISTRICT				
CASH - CHECKING	1,931.28	0.00	108.70	1,822.58
SAVINGS	5,100.00	4,000.00	0.00	9,100.00
TOTAL	7,031.28	4,000.00	108.70	10,922.58

MONTHLY REPORT OF SUPERVISOR

	Balance 01/31/2026	Increases	Decreases	Balance 02/28/2026
SW WATER DISTRICT				
CASH - CHECKING	35,425.99	2,268.14	2,713.14	34,980.99
MONEY MARKET	392,721.36	97,774.89	2,268.14	488,228.11
TOTAL	428,147.35	100,043.03	4,981.28	523,209.10
TA TRUST & AGENCY				
CASH - CHECKING	7,217.01	54,806.72	52,847.02	9,176.71
HRA ACCOUNT	7,479.59	0.00	0.00	7,479.59
TOTAL	14,696.60	54,806.72	52,847.02	16,656.30
TOTAL ALL FUNDS	2,835,856.36	3,022,070.58	1,291,910.47	4,566,016.47

Feb-26	Beginning Balance	Ending Balance	Difference	Interest Earned
	1-Feb-26	28-Feb-26		
General Checking	\$ 52,081.69	\$ 70,564.24	\$ 18,482.55	
General MMA	\$ 1,458,502.37	\$ 1,901,643.15	\$ 443,140.78	\$ 4,954.03
Highway Checking	\$ 62,336.04	\$ 59,351.36	\$ (2,984.68)	
Highway Savings	\$ 630,740.58	\$ 1,805,240.59	\$ 1,174,500.01	\$ 2,916.49
Highway Reserves	\$ 81,871.33	\$ 82,095.19	\$ 223.86	\$ 223.86
Health Insurance	\$ 6,650.65	\$ 5,118.50	\$ (1,532.15)	
Water Checking	\$ 35,425.99	\$ 34,980.99	\$ (445.00)	
Water Savings	\$ 392,721.36	\$ 488,228.11	\$ 95,506.75	\$ 1,250.49
Trust & Agency	\$ 10,577.84	\$ 12,543.61	\$ 1,965.77	
Total for all accounts	\$ 2,730,907.85	\$ 4,459,765.74	\$ 1,728,857.89	\$ 9,344.87

Attn: Board Members

Above is a list of the February 2026 beginning/ending balances for the actual bank accounts.

Bookkeeper Department Monthly Report

Date: 3/12/2026

Reporting Period: From 2/13/2026 to 3/12/2026

Major Tasks Completed

1. Payroll Ending 2/7/2026 and 2/21/2026 Completed
2. Entered Invoices
3. Completed Reconciliations for February
4. Met with YC HR Department with Dave & Rebecca regarding programs/trainings.

Items to Note (unexpected costs, repairs, staffing updates)

Upcoming Projects

Submitted By:

Signature: 

Name: Denise Adam

Title: Bookkeeper

Date: 3/12/2026

For Town Board Review – Monthly Meeting Date: 3/12/2026

Water Department Monthly Report

Date: 3/12/2026

Reporting Period: From 2/13/2026 to 3/12/2026


Major Tasks Completed

1. Collected \$4,615.19 in Water during February
2. Added late fees to accounts in arrears
3. _____
4. _____
5. _____

Items to Note (unexpected costs, repairs, staffing updates revenue updates)

Upcoming Projects

Submitted By:

Signature: 

Name: Denise Adam

Title: Water Clerk

Date: 3/12/2026

For Town Board Review – Monthly Meeting Date: 3/12/2026

Open PUBLIC COMMENTS @ 7:49 PM

Hearing none

Close PUBLIC COMMENTS at 7:49 PM

CLOSE PUBLIC A LOCAL LAW AMENDING THE ZONING LAW OF THE TOWN OF MIDDLESEX TO ADD REGULATIONS PERTAINING TO SOLAR ENERGY SYSTEMS 7: 49 PM

Motions

Motion to approve Curvin Nolt/360 Home Solutions LLC for closet renovation, not to exceed \$2,300.00

Motion by Council Member Liddiard – seconded by Council Member Betts, the following motion was adopted:

ADOPTED: Ayes 5 Adam, Liddiard, Button, Mitchell, Betts

Nays 0

Motion to set the Spring Clean up days for April 25, 2026

Motion by Council Member Betts – seconded by Council Member Liddiard, the following motion was adopted:

ADOPTED: Ayes 5 Adam, Liddiard, Button, Mitchell, Betts

Nays 0

Motion to approve town clerk to post mowing bid onto the towns website

Motion by Council Member Mitchell – seconded by Council Member Betts, the following motion was adopted:

ADOPTED: Ayes 5 Adam, Liddiard, Button, Mitchell, Betts

Nays 0

Motion to advertise with Yates County for assessor trainee position

Motion by Council Member Betts – seconded by Council Member Button, the following motion was adopted:

ADOPTED: Ayes 5 Adam, Liddiard, Button, Mitchell, Betts

Nays 0

RESOLUTIONS

Resolution # 34-26

RESOLVE to approve SCT Computers three year service maintenance contract for payment period of quarterly and sign to agree to terms and conditions outlined within the contract.

On a resolution by Council Member Betts – seconded by Council Member Mitchell, the following resolution was adopted:

ADOPTED: Ayes 5 Adam, Liddiard, Button, Mitchell, Betts

Nays 0

Resolution # 35-26

RESOLVE to approve Williamson Law Book Co Building and Codes Software software support contract for 4/1/26 to 3/31/27

On a resolution by Council Member Mitchell – seconded by Council Member Button, the following resolution was adopted:

ADOPTED: Ayes 5 Adam, Liddiard, Button, Mitchell, Betts

Nays 0

Resolution # 36-26

RESOLVED to pay audit of claims. March 12, 2025:

- Highway Fund claims Nos. 9-26 in the amount of \$52,984.68 as set forth in abstract No 002 dated 02/12/2026
- Water District claims Nos. 3-4 in the amount of \$445.00 as set forth in abstract No 002 dated 02/12/2026
- General Fund – Townwide claims Nos. 9-38 in the amount of \$505,462.63 as set forth in abstract No 002 dated 02/12/2026

On a resolution by Council Member Liddiard – seconded by Council Member Betts, the following resolution was adopted:

ADOPTED: Ayes 5 Adam, Liddiard, Button, Mitchell, Betts

Nays 0

Resolution # 37-26

RESOLVE to create the position for an Assessor Trainee

On a resolution by Council Member Button – seconded by Council Member Liddiard, the following resolution was adopted:

ADOPTED: Ayes 5 Adam, Liddiard, Button, Mitchell, Betts

Nays 0

Executive session called into order by Council Member Liddiard in the name of personnel– seconded by Council Member Betts @ 7:59 PM

Council Member Betts makes motion to exit executive session and seconded by Council Member Liddiard at 8:09 PM

Resolution # 38-26

RESOLVE to approve Appoint Devon Colbert ZBA Member

On a resolution by Council Member Betts – seconded by Council Member Mitchell, the following resolution was adopted:

ADOPTED: Ayes 5 Adam, Liddiard, Button, Mitchell, Betts

Nays 0

Adjourn

With no further business to discuss, a motion was made by Council Member Liddiard – seconded by Council Member Mitchell, with all in favor to adjourn the regular meeting of the Town Board of the Town of Middlesex at 8:11 PM.