

2009

TOWN BOARD MEETING

January 8, 2009

7:30 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Pat Grimaldi, Assessor
Dawn Kane, Code Enforcement Officer
Arthur Radin, Zoning Board Chairman

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from December 11, 2008 and December 29, 2008. After a brief discussion, Councilman Paddock made the motion to approve the minutes and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

Highway Superintendent – Tom Reifsteck

1. Supervisor Multer reviewed the 2009/2010 New York State Snow and Ice Agreement. (State reimbursement helps to offset expenses that include payroll, equipment as well as sand and salt.) After a brief discussion, Councilman Paddock made the motion to authorize Supervisor Multer to sign the agreement and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

2. There was a brief discussion regarding a recent opinion sent down by the New York State Comptroller's office.

3. There was discussion about the load limit on South Lake Road. The Supervisor and the Highway Superintendent will be meeting with Lu Engineers and the Town Attorney regarding this issue.

4. The "No parking" area continues to be a problem. The Highway Superintendent will contact the New York State DOT.

5. One of the Highway Department trucks had an accident on 12/03/08 (while plowing the roads during a snow storm). There was approximately \$21,000 worth of damage to the truck.

Zoning Board of Appeals – Arthur Radin

1. Zoning Board Chairman Arthur Radin requested that Town Board appoint Benjamin Dunton as a permanent member of the ZBA (his term will expire on December 31, 2012). After a brief discussion, Councilman Paddock made the motion to appointment Mr. Dunton and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

2. Zoning Board Chairman Arthur Radin requested that the Town Board re-appoint Don Burkard as a member of the ZBA (his term will expire on December 31, 2013.) After a brief discussion, Councilman Gerbic made the motion to appoint Mr. Burkard and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

Assessor – Patrick Grimaldi

1. The Assessor requested that the Town Board re-appoint Deck DeMallie as a member of the Board of Assessment Review (his term will expire on December 31, 2013.) After a brief discussion, Councilman Gerbic made the motion to appoint Mr. DeMallie and Councilman Button seconded the motion.

*All in favor; none opposed – Motion Carried.

Supervisor’s Report – Robert Multer

1. Supervisor Multer named Wayne Dunton as the Deputy Supervisor.

2. Supervisor Multer requested a resolution to name the Canandaigua Messenger as the official newspaper. So moved by Councilman Paddock and seconded by Councilman Gerbic.

*All in favor; none opposed – Motion Carried.

3. Supervisor Multer requested a resolution to designate the official Town depository as Community Bank. So moved by Councilman Gerbic and seconded by Councilman Paddock.

*All in favor; none opposed – Motion carried.

4. Supervisor Multer requested a resolution appointing Alaine Espencheid as Town Attorney. So moved by Councilman Gerbic and seconded by Councilman Button.

*All in favor; none opposed – Motion carried

BILLS AUDITED

Councilman Button made the motion to pay the bills and Councilman Gerbic seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No:	1001 to 1017	\$ 8,221.44
Highway Fund:	Vouchers No:	2001 to 2030	\$ 50,133.61
Water District:	Vouchers No.	3001 to 3004	\$ 6,882.84

Councilman Paddock made the motion to adjourn and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried. Meeting adjourned at 9:00 p.m.

TOWN BOARD MEETING

February 12, 2009

7:30 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Pat Grimaldi, Assessor
Dawn Kane, Code Enforcement Officer
Arthur Radin, Zoning Board Chairman
Marty DeVinney, Planning Board Chairman

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from January 8, 2009. After a brief discussion, Councilman Paddock made the motion to approve the minutes and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

Highway Superintendent – Tom Reifsteck

1. Weather has not been as severe during the month of February requiring a little less plowing and salting of the roads.
2. Inventory has been reviewed at the Town Barns. Equipment is valued at over \$100,000; the Highway Superintendent requested a review of insurance coverage. Policy is currently up for review and renewal.
3. CHIPS funding could potentially realize a dramatic decrease as NYS legislature reviews the proposed budget. The NYS Highway Superintendents will be going to Albany to lobby for an increase in CHIPS funding.
4. The Town has had to purchase a significant amount of salt and sand due to the severe weather of 2008/2009. However if the weather continues to improve as it has of late, the Town may end up with a surplus.
5. There was a brief discussion about entering into an agreement with the Town of Gorham related to the upkeep of Townline Road. The Highway Superintendent will contact the NYSDOT to obtain their suggested format for such an agreement.

Sidewalk Project – Bruce St. Lawrence

1. The project manager met with Stantec and the NYS Department of Transportation today. The project will go out to bid no later than March 23, 2009.
2. Mr. St. Lawrence and Councilman Dunton have been working to obtain easements from area residents as required.
3. It is expected that work will begin this May.
4. Supervisor Multer has applied for Federal Stimulus grant funding for both the Sidewalk and the South Lake Road projects.

Code Enforcement Officer – Dawn Kane

1. The CEO has been working with the Planning Board and the Zoning Board of Appeals on processes and procedures.
2. The CEO will be attending a class on Soil and Erosion and Septic review. Additional NYS Training will be required for the CEO.
3. The CEO is working to bring Fire Inspections in the Town of Middlesex current.

Planning/Zoning

1. Mr. St. Lawrence has received bid proposals for engineering assistance for the Code Enforcement Office and the Planning Board as required. He will prepare a spread sheet of costs and a summary of services provided for the Town's records. Bids were received by Marathon Engineers and Lu Engineering. After a brief discussion, Councilman Paddock made the motion to enter into an agreement on an "as needed" basis with Marathon Engineers and Lu Engineering to assist the Planning Board and Code Enforcement Officer (at the applicant's expense.) Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

2. The Planning board is reviewing Site Plan Review guideline documentation.
3. The Zoning Board of Appeals is looking for new members.

Rushville Water Upgrade – Bruce St. Lawrence

1. Mr. St. Lawrence met with Rushville Village Mayor John Bagley to discuss the Water Upgrade project. The village will be approaching Rural Development to request funding. Engineering work is proceeding.

Assessor – Patrick Grimaldi

1. Yates County recently informed the Assessor that there was an error on the income eligibility scale of our recent Local Law to increase the tax exemption for persons 65 years of age or older. A correction has been sent (see attached.) The Assessor requested that the Town Board hold a Public Hearing to consider an amendment to Local Law #8 of 2008. After a brief discussion, Councilman Paddock made the motion to hold a public hearing at the next Town Board meeting (March 12, 2009) and Councilman Button seconded the motion.

*All in favor; none opposed – Motion Carried.

Supervisor's Report – Robert Multer

1. Keuka House Council has requested a letter of support for their new grant application from the Town of Middlesex. Supervisor Multer will write the letter on behalf of the Town and in support of their request.
2. Supervisor Multer received an IT Support contract from David Harrington (who has provided technical support to the Town in the past.) Mr. Harrington will provide computer support for a fee of \$500.00 per year.

After a brief discussion, Councilman Gerbic made the motion to approve the contract and Councilman Button seconded the motion.

*All in favor; none opposed – Motion Carried

3. Supervisor Multer received a Website Design, Update and Support contract from David Harrington (who has provided technical support to the Town in the past.) Maintenance will include putting all pertinent documents (i.e. laws, public hearings, zoning ordinance, etc.) onto the website. Mr. Harrington will provide the website support for a fee of \$750.00 per year with 25% due at the signing of the contract and the balance at the end of the year. After a brief discussion, Councilman Paddock made the motion to approve the contract and Councilman Button seconded the motion.

*All in favor; none opposed, Motion carried.

4. Supervisor Multer received the Yates County Animal Control Agreement and requested a resolution authorizing him to sign it. After a brief discussion, Councilman Gerbic made the motion authorizing Supervisor Multer to sign the Agreement and Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion Carried.

NEW BUSINESS

1. The Memorial Day Parade will be held in the Town of Middlesex this year. The first organizational meeting will be held here in the Town Hall on March 10, 2009 at 7:00 p.m. All are invited to attend.

2. The Town of Middlesex Annual Appreciation Day Committee will hold its first meeting on February 14, 2009 at 10:00 a.m. here in the Town Halls.

BILLS AUDITED

Councilman Gerbic made the motion to pay the bills and Councilman Button seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1018 to 1043	\$ 183,087.57
Highway Fund:	Vouchers No: 2031 to 2062	\$ 54,243.06
Water District:	Vouchers No. 3001 to 3004	\$ 947.33

Councilman Paddock made the motion to enter into Executive Session to discuss personnel matters and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

Councilman Button made the motion to adjourn and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried. Meeting adjourned at 9:30 p.m.

2010

TOWN BOARD MEETING

January 14, 2010

7:30 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Pat Grimaldi, Assessor
Dawn Kane, Code Enforcement Officer
Arthur Radin, Zoning Board Chairman

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from December 10, 2009 and December 29, 2009. After a brief discussion, Councilman Dunton made the motion to approve the minutes and Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion carried.

Historian

Ruth Clark retired as Town Historian effective December 31, 2009. Dan Robeson, a long time resident of the Town of Middlesex, expressed an interest in becoming the new Town Historian. Mr. Robeson was born and raised in Vine Valley and has an express interest in the history of the town. After a brief discussion, Councilman Gerbic moved that a Resolution be passed naming Dan Robeson the new Middlesex Town Historian. Councilman Paddock seconded the motion.

*All in favor, none opposed – Motion carried.

Highway Superintendent – Tom Reifsteck

1. The Department has been working on the normal winter projects including plowing, salting and sanding of the roads.

2. The Highway Superintendent requested a resolution authorizing him to sign the attached affidavit regarding a survey map of the premises of Harold P. Schombert at 5782 Underwood Hill Road. After a brief discussion, Councilman Paddock made the motion to authorize the Highway Superintendent to sign the Affidavit and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

Sidewalk Project – Bruce St. Lawrence

1. No activity to report.

Gas Drilling Update – Wayne Dunton

1. No update to report this month.

Code Enforcement Officer – Dawn Kane

1. The Code Enforcement Officer has a new cell phone. The number is (585) 329-6163.
2. There will be a meeting that will include members of the Planning Board, George Barden, Kevin Olvaney and others to review surrounding town zoning laws and pending moratorium.

Supervisor's Report – Robert Multer

1. The New York State Retirement Fund will require a resolution establishing a standard work day. After a brief discussion, Councilman Button offered the following Resolution:

BE IT RESOLVED that the Town Board of the Town of Middlesex be and hereby establishes the following as a standard work day for all elected and appointed employees for the purpose of determining days worked reportable to the New York State and Local Employee's Retirement System: **Five day work week and Eight hour day.**

Councilman Gerbic seconded the Motion. *All in favor; none opposed – Motion carried.

2. Supervisor Multer named Wayne Dunton as the Deputy Supervisor.
3. Supervisor Multer reviewed the need for the Councilman and other appointed officials of the Town of Middlesex to review and sign a Conflict of Interest Statement.
4. Supervisor Multer also noted that the Town of Middlesex needs to develop and appoint members to an Ethics Board. This should be a five member board and members would then help the Town to develop a Code of Ethics.
5. Supervisor Multer requested a resolution to name the Canandaigua Messenger as the official newspaper. So moved by Councilman Gerbic and seconded by Councilman Button.
*All in favor; none opposed – Motion Carried.
6. Supervisor Multer requested a resolution to designate the official Town depository as Community Bank. So moved by Councilman Dunton and seconded by Councilman Paddock.
*All in favor; none opposed – Motion carried.
7. Supervisor Multer requested a resolution appointing Alaine Espencheid as Town Attorney. So moved by Councilman Dunton and seconded by Councilman Button.
*All in favor; none opposed – Motion carried

BOOKS AUDITED

The books of the Supervisor, Robert Multer; Middlesex Town Justice, Margaret Randolph and Town Clerk, Kathryn Pelton were reviewed by the members of the Middlesex Town Board. Following the review, Councilman Peter Gerbic offered the following resolution:

WHEREAS the Middlesex Town board has reviewed the books of the Supervisor, Town Justice and Town Clerk and found the books to be balanced, accurate and in order;

RESOLVED, that the Town of Middlesex accept the books as presented.

Moved: Peter Gerbic

Seconded: Wayne Dunton

ROLL CALL: Ayes: 4

Noes: 0

The resolution to accept the books was duly adopted.

BILLS AUDITED

Councilman Button made the motion to pay the bills and Councilman Dunton seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No:	1001 to 1021	\$ 17,031.61
Highway Fund:	Vouchers No:	2001 to 2022	\$ 17,588.74
Water District:	Vouchers No.	3001 to 3004	\$ 11,848.10

Councilman Paddock made the motion to adjourn and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried. Meeting adjourned at 9:15 p.m.

TOWN BOARD MEETING

February 11, 2010

7:30 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Pat Grimaldi, Assessor
Dawn Kane, Code Enforcement Officer
Arthur Radin, Zoning Board Chairman
Marty DeVinney, Planning Board Chairman
Dan Robeson, Historian

Also Present: Ruth Clark, (Retired) Historian

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from January 14, 2010. After a brief discussion, Councilman Gerbic made the motion to approve the minutes and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

Historian

Ruth Clark, who recently retired as Town Historian presented the Historian and Middlesex Heritage Report for 2009. (See attached.)

Water District

The Water Tank is going to need to be cleaned this year. Two groups presented proposals for the preliminary work that will need to be done. Tasks include design, permits and approvals, as well as the bidding phase. The Town has received two bids on the preliminary work:

Clark Patterson - \$23,000

Chatfield Engineers - \$7,447

It was noted that The Villages of Rushville and Phelps are currently under contract with Chatfield Engineers.

In addition, because of chlorine residual in the tank, we will be required to get a mixer to abate the problem. A mixing system is estimated to cost approximately \$50,000.

After review of the proposals and a brief discussion, Councilman Gerbic made the motion that the Town of Middlesex Water District No. 1 enter into a contract with Chatfield Engineers and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

Beach – Dawn Kane

Work required for the 2010 grant has been completed and submitted.

Assessor – Pat Grimaldi

The Town of Middlesex received funding from the State for the 2010 Assessment Update work which will be required for keeping the Town at a 100% equalization rate. Currently, the Assessor has been working on some minor adjustments to some assessments in the Town.

Highway Superintendent – Tom Reifsteck

1. To date, there have been no big storms in 2010; however there has been enough bad weather to keep the department busy with plowing, sanding and salting.
2. CHIPS funding has remained in tact by Governor Patterson – hopefully the New York State Legislature will do the same.

Sidewalk Project – Bruce St. Lawrence

1. No activity to report.

Code Enforcement Officer – Dawn Kane

1. The Code Enforcement Officer and Planning Board have been revisiting the Town Permit Fee Schedule.
2. The Town has received an updated proposal for a subdivision on East Lake Road (the Steep Slope area). The original request was considered a “major” request; the new request has been reduced to three subdivisions, changing the classification to a “minor” Subdivision.
3. A building went up on South Lake Road without a permit. Because a permit was not obtained, zoning and Town Laws will be enforced and the owner will be required to take down the building.
4. The Code Enforcement Officer is working on three properties in the town all containing an excess of unlicensed vehicles.

Planning Board – Marty DeVinney

1. There is an open spot on the Planning board; the Board has a potential candidate.
2. The Planning Board Chairman presented a proposal from Lu Engineers for putting together a Steep Slopes Law for the Town of Middlesex (see attached proposal).

After review of the proposal and a brief discussion, Councilman Paddock made the motion to enter into a contract with Lu Engineers and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

Zoning Board – Arthur Radin

1. The term of the Zoning Board chairman, Arthur Radin expired in January – he needs to be reappointed to a new term. After a brief discussion, Councilman Paddock made the motion to appoint Chairman Radin to a new term of five years (to begin January 1, 2010 and end on December 31, 2014); Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

Supervisor's Report – Robert Multer

1. Supervisor Multer requested a resolution to sign the agreement with the Village of Rushville Water District. After review of the agreement and a brief discussion, Councilman Button made the motion to authorize Supervisor Multer to sign the agreement and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion Carried

New Business

1. There was discussion about the need for a new Board (to include pertinent information such as business hours, etc.) for the front of the Town Hall. Councilman Gerbic will research our options and make a presentation at the March Town Board meeting.

2. The McEaney estate is in Probate and so no work (for clean up) can commence as yet.

3. The Canandaigua Lake Watershed Commission presented a Soil Erosion and Sediment Control Plan and Fee Review for the Town Board to consider. Effective February 15, 2010, a fee of \$45.00 per hour will be imposed for review of Soil Erosion and Sediment Control. This fee can be charged back to the resident requesting the permit and requiring the review.

After review of the letter from George Barden and a brief discussion, Councilman Paddock made a motion to accept the new fee schedule and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

Meeting regarding Memorial Day Parade – February 22, 2010

Meeting regarding Appreciation Day 2010 – March 13, 2010

EXECUTIVE SESSION

Councilman Button made the motion to enter into Executive Session to discuss employee issues and Councilman Paddock seconded the Motion.

*All in favor; none opposed – Motion carried.

BILLS AUDITED

Councilman Gerbic made the motion to pay the bills and Councilman Button seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No:	1022 to 1040	\$ 10,728.93
Highway Fund:	Vouchers No:	2023 to 2039	\$ 23,021.91
Water District:	Vouchers No:	3005 to 3006	\$ 12,525.00

Councilman Paddock made the motion to adjourn and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried. Meeting adjourned at 9:00 p.m.

2011

TOWN BOARD MEETING

January 13, 2011

7:30 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Marty DeVinney, Planning Board Chair
Arthur Radin, Zoning Board Chair

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from December 9, 2010 and December 29, 2010. After a brief discussion, Councilman Dunton made the motion to approve the minutes and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

Though the first half of winter season was quiet, the department has been busy plowing, sanding and salting over the last few weeks.

HIGHWAYS/BUILDINGS/GROUNDS

SIDEWALKS

Landscaping work continues and looks really good.

WINDOWS

New windows have been installed throughout the Town Hall.

CODE ENFORCEMENT OFFICER – Dawn Kane

The Department has been very busy over the last couple of months:

- Someone has purchased the Olds place on Townline Road
- The department has received two business applications – a greenhouse on Bare Hill Road and a work out gym in the old Document Reprocessor building. The second request will require a special use permit.
- Working with the State and the DEC to get funding to demolish the McEneaney house. It is hoped that the cost will not exceed \$1,000.

PLANNING/ZONING – Marty DeVinney

The Steep Slope Law is presently under review by new personnel at Lu Engineers. The new contract proposal to continue this work was significantly more than the previous contract. Marty will review the project with Kevin Olvaney; it may be that the work on the proposed law is nearly complete, so a renewed contract may not be necessary.

A contract was also present by Lu Engineers for work on an “as needed” basis. Marty will review the contract and make a recommendation to the Town Board.

ZONING BOARD OF APPEALS – Arthur Radin

Many mailings need to go out to board members for review and this is a significant cost to the town. Arthur requested that the Board allow members to have keys to the Town Hall, so they can come and pick up packets when they are ready.

SUPERVISOR’S REPORT – Robert Multer

1. Supervisor Multer requested a resolution to designate the official Town depository as Community Bank. So moved by Councilman Gerbic and seconded by Councilman Dunton.

*All in favor; none opposed – Motion carried.

2. Supervisor Multer requested a resolution to name the Canandaigua Messenger as the official newspaper. So moved by Councilman Dunton and seconded by Councilman Button.

*All in favor; none opposed – Motion Carried.

3. Supervisor Multer requested a resolution change the meeting time of the Town Board to 7:00 p.m. on the second Thursday of the month. So moved by Councilman Paddock and seconded by Councilman Gerbic.

*All in favor; none opposed – Motion carried

BILLS AUDITED

Councilman Gerbic made the motion to pay the bills and Councilman Paddock seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No:	1001 to 1023	\$ 16,789.36
Highway Fund:	Vouchers No:	2001 to 2027	\$ 12,047.99
Water District:	Vouchers No.	3001 to 3003	\$ 14,704.50

*All in favor; none opposed – Motion carried.

Councilman Dunton made the motion to adjourn and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

Meeting adjourned at 8:30 p.m.

TOWN BOARD MEETING

February 10, 2011

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Arthur Radin, Zoning Board Chair
Bruce St. Lawrence, Planning Board

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from January 13, 2011. After a brief discussion, Councilman Paddock made the motion to approve the minutes and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

The weather during the last half of January and well into February has been really difficult (snow and ice) and as a result, the department has gone through a great deal of sand and salt. However, as an offset to the expenses, the bills to both the County and the State will be significant.

ZONING BOARD OF APPEALS – Arthur Radin

No Report

ASSESSOR – Pat Grimaldi

The term of David Adam, a member of the Board of Assessment Review is up for renewal and he has agreed to stay on for another term as a member. After a brief discussion, Councilman Paddock made the motion to appoint David Adam as a member of the Board of Assessment Review (term to end on September 30, 2015). Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

CODE ENFORCEMENT OFFICER – Dawn Kane

The reports for the year ending December 31, 2010 are complete and have been submitted. In addition, all paperwork for beach funding has been completed.

The Code Enforcement Officer has been gathering residents interested in sitting on the Vine Valley Committee (for work related to creek clean up.)

Work continues on the McEneaney property. The Code Enforcement Officer recently learned that the Town will be unable to burn the building, however work continues with the DEC to explore other options for demolition.

PLANNING/ZONING – Bruce St. Lawrence

Work continues on the Steep Slope Law (the Planning Board has recently held two work sessions.) Lu Engineers has also provided additional review and the Law is very close to complete.

The Town recently came to an agreement with SoilNail (regarding work done on South Lake Road) and final payment has been made.

There was discussion regarding reducing the number of members of the Planning Board from seven members down to five members with one alternate. After a brief discussion, Councilman Paddock made the motion to reduce the number of Planning Board Members and Councilman Button seconded the motion.

*All in favor; none opposed – Motion Carried.

The term of the Planning Board Chairman, Marty DeVinney has expired. After a brief discussion, Councilman Gerbic made the motion to appoint Marty DeVinney to a new term as Planning Board Chairman (term to expire on January 8, 2017) and Councilman Button seconded the motion.

*All in favor; none opposed – Motion Carried.

SUPERVISOR’S REPORT – Robert Multer

The final draft of the proposed Docking and Mooring Law has been sent to surrounding Towns for review. The Town Board referred the proposed law to the Planning Board for their review and recommendations. The Town will not have a public hearing until the Lake residents have returned for the summer.

Supervisor Multer requested a resolution to establish the Standard Work Day for elected and appointed officials and to report said days to the New York State and Local Employees’ Retirement System. So moved by Councilman Button and seconded by Councilman Paddock.

*All in favor; none opposed – Motion Carried.

BILLS AUDITED

Councilman Gerbic made the motion to pay the bills and Councilman Paddock seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No:	1024 to 1045	\$ 11,210.16
Highway Fund:	Vouchers No:	2028 to 2050	\$ 25,394.62
Water District:	Vouchers No.	3004	\$ 3,395.00

*All in favor; none opposed – Motion carried.

Councilman Paddock made the motion to adjourn and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

Meeting adjourned at 8:45 p.m.

TOWN BOARD MEETING

March 10, 2011

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Arthur Radin, Zoning Board Chair
Marty DeVinney, Planning Board Chair

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from February 10, 2011. After a brief discussion, Councilman Button made the motion to approve the minutes and Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion carried.

SEQR – FULL ENVIRONMENTAL ASSESSMENT FORM – Proposed Private Road Law

Marty DeVinney, Chairman of the Planning Board, reviewed the SEQR with the members of the Town Board and those present. His review included the intent and purpose of the SEQR as well as the factors considered when completing the form. Review of the form included:

- Project Information
- Project Description
- Zoning and Planning Information
- Project Impacts and their Magnitude
- Impact on water, air, plants, animals, agriculture, land resources, aesthetic resources

Discussion included a review of resident concerns. After a detailed discussion, Councilman Gerbic made the motion to declare that the project will not result in any large and important impact(s) and therefore, is one which will not have a significant impact on the environment, and moved that a negative declaration shall be prepared. Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

Following review of the SEQR and the determination that a negative declaration shall be prepared, Councilman Gerbic made a motion to hold a Public Hearing on April 14, 2011 at 7:00 p.m. to hear all interested parties for or against the Town of Middlesex Local Law for the Purpose of Amending the Zoning Law of the Town of Middlesex to permit the development of private roads in the Lake Residential District. Councilman Dunton seconded the motion.

All in favor; none opposed – Motion carried.

PLANNING BOARD – Marty DeVinney

Work continues on the Steep Slope Law (the Planning Board has recently held two work sessions.) Lu Engineers has also provided additional review and the Law is very close to complete. An addendum of specs needs to be completed and then the Town Attorney needs to review the Law.

PRESENTATION – BOARD OF ELECTIONS

Amy J. Daines, Republican Commissioner and Robert Brechko, Democratic Commissioner provided the Town Board with an update on activities of the Board of Elections. They noted that Yates County was one of the first in the State to get the new voting machines. They reviewed the disposal process for old machines with the Board. The Commissioners are constantly looking for ways to improve processes and reduce costs; toward that end, they may be looking to reduce the number of inspectors. They also reviewed the MOVE Act and it's implications with the Board.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

The weather during the last half of February and into March has been really difficult (snow and ice) and as a result, the department has gone through a great deal of sand and salt. However, as an offset to the expenses, the bills to both the County and the State will be significant. In addition, the department has had to repair two water main breaks.

ZONING BOARD OF APPEALS – Arthur Radin

No Report

ASSESSOR – Pat Grimaldi

The Assessor will be sending out notices of Change in Assessment; Grievance Day will be held in May, 2011.

CODE ENFORCEMENT OFFICER – Dawn Kane

The Code Enforcement Officer has been gathering residents interested in sitting on the Vine Valley Committee (for work related to creek clean up.)

With the arrival of spring, building activity (and requests for permits) is increasing.

BILLS AUDITED

Councilman Dunton made the motion to pay the bills and Councilman Gerbic seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No:	1046 to 1064	\$ 58,664.48
Highway Fund:	Vouchers No:	2051 to 2071	\$ 35,748.66
Water District:	Vouchers No.	3005 to 3008	\$ 13,042.84

*All in favor; none opposed – Motion carried.

Councilman Paddock made the motion to adjourn and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

Meeting adjourned at 8:30 p.m.

TOWN BOARD MEETING

April 14, 2011

7:00 p.m.

Present: Robert Multer, Supervisor
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Arthur Radin, Zoning Board Chair
Marty DeVinney, Planning Board Chair
Sabra Dunton, Librarian
Bruce St. Lawrence, Project Manager

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from March 10, 2011. After a brief discussion, Councilman Dunton made the motion to approve the minutes and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

PUBLIC HEARING – Proposed Private Road Law

Supervisor Multer opened the Public Hearing to hear all interested parties for or against the Town of Middlesex Local Law for the Purpose of Amending the Zoning Law of the Town of Middlesex to permit the development of private roads in the Lake Residential District.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

Work continues to finish up the winter/spring projects and the department has been hauling gravel. The Highway Superintendent has been addressing another problem on South Lake Road with “pipe #3.” The department will need to dig up the road to repair the pipe; he anticipates that the work will be done in the next week or so.

SIDEWALKS – Bruce St. Lawrence

Top soil, seeding and mulch are the only remaining projects to complete. Mr. St. Lawrence will contact the contractor, Tim Lafler to arrange for the work to be completed.

PLANNING BOARD – Marty DeVinney

The Planning Board has obtained a steep slope map from Kevin Olvaney (the map is presently on display in the Town Hall.)

Regarding the status of the proposed Docking and Mooring Law; the Committee will meet in two weeks to review the final draft. All Towns (including Middlesex) will have an opportunity to review and submit their proposed changes, if any.

GUEST SPEAKER – Ron Spike, Yates County Sheriff

Ron Spike, Yates County Sheriff, presented an overview of statistical data for the Town of Middlesex for the calendar year ending December 31, 2010. (See attached.)

PUBLIC COMMENTS – Proposed Local Law for Private Roads

Supervisor Multer opened the floor for public comment regarding the proposed Local Law to amend the Town of Middlesex Zoning Law.

Bob Gunderman, a local resident expressed his concerns, including the possibility of increasing development. Planning Board Chairman Marty DeVinney addressed his concerns. (Please see attached summary.)

Once all parties wishing to speak were heard, Supervisor Multer requested a motion to close the public hearing. After a brief discussion, Councilman Dunton made the motion to close the public hearing and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

Supervisor Multer requested a motion to adopt Local Law #1 of 2011, a Local Law for the Purpose of Amending the Zoning Law of the Town of Middlesex to permit the development of private roads in the Lake Residential District.

After a brief discussion, Councilman Gerbic made the motion to adopt Local Law #1 of 2011 and Councilman Dunton seconded the motion. Roll call Vote:

Ayes: 4 Noes: 0

The Motion to adopt Local Law #1 of 2011, a Local Law for the Purpose of Amending the Zoning Law of the Town of Middlesex to permit the development of private roads in the Lake Residential District was duly passed.

TOWN CLERK – Kathy Pelton

Loretta Henrie, a Planning Board Member has tendered her resignation as she is moving out of the area. The Planning Board has requested that the Town Board extend the term of Bruce St. Lawrence to 2014. After a brief discussion, Councilman Paddock made the motion to extend the term of Bruce St. Lawrence (to end on 01/08/2014) and Councilman Dunton seconded the motion.

*All in favor; none opposed – motion carried.

SUPERVISOR'S REPORT – Bob Multer

The Librarian has submitted her report for 2010. The report is on file in the office of the Town Clerk.

The Middlesex Baptist Church has request use of the Town Park on Saturday, August 13, 2011.

The Town of Middlesex received a bid from Thomas Reifsteck to mow the baseball field during the summer months of 2011. Total amount of bid: \$750.00. After a brief discussion, Councilman Paddock made the motion to accept the bid and Councilman Dunton seconded the motion.

*All in favor; none opposed – motion carried.

The Town of Middlesex received a bid from Liddiard's Tree Experts for Lawn Maintenance during the 2011 season. Total amount of bid: \$6,194.00 (See attached.) After a brief discussion, Councilman Paddock made the motion to accept the bid and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

The Heritage Group will be working with other area groups to provide a number of activities throughout the summer months.

CODE ENFORCEMENT OFFICER – Dawn Kane

Work continues on the McEneaney property. A dumpster is scheduled to arrive on April 30. In addition, the family has a possible buyer for the property. The Code Enforcement Officer did receive approval to bury remains of demolished house.

NEW BUSINESS

Supervisor Multer received a new contract to provide funding to Wood Library. After review of the contract and a brief discussion, Supervisor Multer requested a resolution authorizing him to sign the contract. Councilman Dunton made the motion to authorize Supervisor Multer to sign the contract and Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion carried.

Supervisor Multer received a new contract from David Harrington to provide computer maintenance services to the Town of Middlesex. After review of the contract and a brief discussion, Supervisor Multer requested a resolution authorizing him to sign the contract. Councilman Gerbic made the motion to authorize Supervisor Multer to sign the contract and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

The Town Board of the Town of Middlesex has received an application for a special use permit to operate a motor vehicle sales, repair and service business. The application has been through the Planning Board, the Zoning Board of Appeals and the County Planning Board. After a brief discussion, Councilman Paddock offered the following Resolution:

WHEREAS, an application has been made for a special use permit to operate a motor vehicle sales, repair and service business in the Town of Middlesex, and

WHEREAS, pursuant to Section 502.2.7 of the town of Middlesex Zoning Law, approval of the special use permit shall be authorized by the Town Board;

NOW, THEREFORE BE IT RESOLVED that a special meeting of the Town of Middlesex, Town Hall, Middlesex, NY will be held on the 26th day of April, 2011 for a public hearing to consider the application of Justin DeMityr dba 364 Power Sports for a special use permit to operate a motor vehicle sales, repair and service (not body shop) business at 877 NYS Route 364 in the Town of Middlesex, located in Zoning District HB.

Councilman Dunton seconded the motion to adopt the Resolution.

*All in favor; none opposed – Motion to adopt the Resolution was duly passed.

BILLS AUDITED

Councilman Gerbic made the motion to pay the bills and Councilman Paddock seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No:	1065 to 1086	\$ 65,343.79
Highway Fund:	Vouchers No:	2072 to 2095	\$ 49,980.35
Water District:	Vouchers No.	3010 to 3012	\$ 13,376.30

*All in favor; none opposed – Motion carried.

EXECUTIVE SESSION

Councilman Paddock made the motion to enter into Executive Session and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

ADJOURNED

Councilman Dunton made the motion to adjourn and Councilman Gerbic seconded the motion. All in favor; none opposed – Motion carried.

Meeting adjourned at 8:45 p.m.

TOWN BOARD MEETING

May 12, 2011

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Pat Grimaldi, Assessor
Dawn Kane, Code Enforcement Officer
Bruce St. Lawrence, Project Manager

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from April 12 and April 14, 2011. After a brief discussion, Councilman Dunton made the motion to approve the minutes and Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion carried.

Presentation – Marcus Whitman School Budget

The Marcus Whitman School District Superintendent and Business Official presented the 2011/2012 Budget Proposal. The presentation included an update on the proposed cuts as well as increases, and the proposed tax levy which would increase by 1.84%.

Highway Superintendent – Tom Reifsteck

1. The Highway Dept. repaired the pipe on So. Lake Road. They are also in the process of removing all of the snow fence.
2. Clean up and repairs on South Lake Road as a result of the flood damage are underway. A preliminary team from FEMA has assessed the damage. A declaration has been made and it is hoped that some funding will be provided (this determination is made by the Federal government.)

Sidewalk Project – Bruce St. Lawrence, Project Manager

1. Final review of the work is underway. Some of the banks along the sidewalk and roads are in need of additional top soil. Mr. St. Lawrence will be meeting with the two contractors who still have final work to complete.

Planning Board – Marty DeVinney

1. The Board is working on the Steep Slope Law; the draft should be complete this week.
2. Regarding the Docking and Mooring Law, changes have not yet been completed.

Supervisor's Report – Robert Multer

1. Regarding NIMS Compliance:

Supervisor and Deputy Supervisor have completed training.
Councilman Button needs to complete both sets of training.
Councilman Paddock has one additional training to complete.

2. The Planning Board will be reviewing a resident request recently received regarding the Mill Property.

3. There was review and discussion of the DeMistry License that was recently issued allowing him to operate a motorcycle repair and inspection shop. Following the discussion, Councilman Paddock made the motion to issue the license for a period of two years (at which time the license can be renewed.) Councilman Dunton seconded the motion.

*All in favor; none opposed – motion carried.

4. The Memorial Day Parade will be held in the Town of Rushville this year. Flags have been purchased and will be going up soon.

5. There is a new NYS Resident Engineer assigned out of Watkins Glen (replacing Tim Alimosy).

Assessor – Pat Grimaldi

1. The 2011 Assessment roll has been filed. The Assessor expects the Town will be at a 100% equalization rate. Grievance Day has been scheduled for May 26, 2011.

New Business

1. There will be a meeting at the Community House on Saturday, May 14, 2011.

2. Committee members representing Yates County continue to meet and plan for concerns related to hydrofracking (as preparation should it become legal in the state of New York.)

BILLS AUDITED

Councilman Dunton made the motion to pay the bills and Councilman Gerbic seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No:	1088 to 1103	\$ 7,928.66
Highway Fund:	Vouchers No:	2096 to 2117	\$29,222.50
Water District:	Vouchers No.	3014 to 3016	\$ 329.35

Councilman Button made the motion to adjourn and Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion carried. Meeting adjourned at 8:15 p.m.

TOWN BOARD MEETING

June 9, 2011

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Pat Grimaldi, Assessor
Dawn Kane, Code Enforcement Officer
Bruce St. Lawrence, Project Manager

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from May 12, 2011. After a brief discussion, Councilman Dunton made the motion to approve the minutes and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

Presentation – James Pollhein, Boy Scout Troup out of Rushville, NY

James is working toward his Eagle Scout Badge. He proposed a project for the Vine Valley Beach which would include repair of the fence, repair and weatherproof gazebo and building a couple of picnic tables. After a brief discussion, the Town Board approved his request and suggested he move forward with the project.

Assessor – Pat Grimaldi

1. The 2011 Assessment roll has been filed. The Town received a 100% equalization rate. Grievance Day went well.

Highway Superintendent – Tom Reifsteck

1. The NYS Dept. of Transportation has begun the preliminary work for paving on Route 245 from Rushville to Middlesex. The project has gone out for bid and the state expects that work will be completed by November.

2. To date, there is no update from FEMA regarding our request for assistance with repairs on South Lake road as a result of flood damage.

3. A road tour needs to be scheduled. After a brief discussion, a date of June 25th at 7:00 am was agreed upon.

Sidewalk Project – Bruce St. Lawrence, Project Manager

1. Additional landscape needs to be completed on the embankment near the Webster/Santee properties. It has been suggested that rounded river stone be used for the embankment and that some ornamental trees, grass and shrubs be added. Bids from Lafler Construction, Inc. and Bay Landscape were reviewed (see attached.) After review of the bids and a brief discussion, Councilman Dunton made the motion to award the bid to Bay Landscape (contingent upon final approval by the homeowners.) Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion Carried.

Code Enforcement Officer – Dawn Kane

1. The Code Enforcement Officer has sent out letters to residents who need to clean up their property. She is targeting dangerous properties and illegal cars.
2. The McEneaney family has become uncooperative with regard to clean up and demolition of the home. The town may need to begin the process of taking further action.

Vine Valley Beach – Dawn Kane, Recreation Director

1. The beach opened shortly before Memorial Day weekend. There is a strong team of life guards this year, with many college students returning. Generous donations were received by Wegman's as well as the Ontario County Sheriff's Department.

New Business

1. The Lake to Lake panel has been scheduled to meet on August 9, 2011.
2. Clean Up Days will be scheduled for the weekend of August 20th and 21st.
3. Deadline for submitting articles for the Newsletter – June 30, 2011.

BILLS AUDITED

Councilman Dunton made the motion to pay the bills and Councilman Gerbic seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No:	1104 to 1114	\$ 2,519.10
Highway Fund:	Vouchers No:	2118 to 2139	\$16,799.23
Water District:	Vouchers No.	3017 to 3017	\$ 1,464.00

Councilman Gerbic made the motion to adjourn and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried. Meeting adjourned at 8:00 p.m.

TOWN BOARD MEETING

July 14, 2011

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Dan Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Pat Grimaldi, Assessor
Dawn Kane, Code Enforcement Officer
Bruce St. Lawrence, Project Manager

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from June 9, 2011. After a brief discussion, Councilman Dunton made the motion to approve the minutes and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

PRESENTATION – Jacob Ordiway, Boy Scout Troup 43 – Rushville, NY

Jacob is working toward his Eagle Scout Badge. He proposed a community project at the Pine Corners Cemetery. Work would include clearing trees and brush, installing a new sign, replacing the existing flagpole and dressing up existing stairs with a handrail. After a brief discussion, the Town Board approved his request and suggested he move forward with the project.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

1. The Highway Superintendent and the Supervisor met with representatives from FEMA. The meeting went very well. FEMA still needs to do a site review. The Town is requesting approximately \$100,000 in Federal Aid for clean up and repairs from damaged suffered on South Lake Road, West Avenue, Wolfanger Road and Upper Hill Road incurred as a result of severe flooding in the Spring.

2. The department continues to work on clean up of damaged suffered during flooding rains in late spring. In addition, they continue with summer road maintenance.

3. The Highway Superintendent requested that the Town Board declare the old voting machines (currently stored at the Town Barns) as salvage to be sold for surplus revenue. After a brief discussion, Councilman Gerbic made the motion to sell the voting machines as salvage and Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion carried.

4. The Highway Superintendent requested permission to purchase a new pickup. (This purchase is not included in the 2011 budget, however the Town Supervisor will review the Highway Fund to determine if a purchase might be feasible.) The Board requested that the Highway Superintendent gather pricing information for a new pick up (and an estimate of the selling price for the current pick up) as well as pricing for a new 10 wheeler.

SUPERVISOR'S REPORT – Robert Multer

1. All Town Grounds (including the Robeson Store, the Beach, the Town Hall and the Town Barns) have been declared as “smoke free” areas – smoking is now prohibited on Town property (however, this cannot be enforced unless a local law is passed.) As a first step, the Town will have signs made to be posted in prominent locations.

2. Tim Alimosy is back at the NYS Dept. of Transportation. He will be meeting with Town Representatives (including the Supervisor, Highway Superintendent and Sidewalk Project Manager) on July 19, 2011.

3. The Code Enforcement Officer has sent out violation letters. The Code Enforcement Officer needs to have the support of Town Board members should they receive phone calls from area residents.

ASSESSOR – Pat Grimaldi

1. The 2011 Assessment roll has been filed. The Town received a 100% equalization rate. Preparation to finalize roll is underway.

SIDEWALK PROJECT – Bruce St. Lawrence, Project Manager

1. Work to finalize project is underway. There have been some problems with the landscaping work; the current contract is under review.

CEMETERY

1. Several stones in the Pine Corner's Cemetery are in need of repair. After a brief discussion, the Board agreed to approach Don Liddiard to price out the cost of repairing five stones.

2011 CANANDAIGUA DOCKING & MOORING LAW REVISIONS

Preliminary work on revising the Canandaigua Lake Docking & Mooring Law is nearing completion. In preparation, the Town of Middlesex must declare itself lead agency. After a brief discussion, Councilman Paddock made the motion to declare the Town of Middlesex as Lead Agency and Councilman Dunton seconded the Motion.

*All in favor; none opposed – Motion carried.

The Town will request shade files from Kevin Olvaney (Canandaigua Lake Watershed) so that residents may come to the Town Hall and view their property to better understand the potential consequences of the new Docking & Mooring Law.

WATER DISTRICT

Losses for the last quarter were 12.5% - still below the benchmark of acceptable losses in the delivery of water.

NEW BUSINESS

1. A Middlesex Community Yard sale will be held the weekend of August 6th and August 7th.

2. Appreciation Day will be held on August 14th.

3. The Community House will be dedicating the Flag Pole on July 26th. The Annual Meeting will be held on August 9th at 7:00 p.m.

BILLS AUDITED

Councilman Gerbic made the motion to pay the bills and Councilman Button seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No:	1115 to 1136	\$ 5,776.85
Highway Fund:	Vouchers No:	2140 to 2160	\$13,346.21
Water District:	Vouchers No:	3018 to 3024	\$19,151.59

EXECUTIVE SESSION

Councilman Dunton made the motion to enter into Executive Session to discuss Contractual and other legal matters. Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

Councilman Button made the motion to adjourn and Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion carried. Meeting adjourned at 9:30 p.m.

TOWN BOARD MEETING

August 11, 2011

7:00 p.m.

Present: Robert Multer, Supervisor
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Dan Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Bruce St. Lawrence, Project Manager

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from July 14, 2011. After a brief discussion, Councilman Paddock made the motion to approve the minutes and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

FOLLOW UP PRESENTATION – Jacob Ordiway, Boy Scout Troup 43 – Rushville, NY

Jacob is working toward his Eagle Scout Badge. He proposed a community project at the Pine Corners Cemetery. Work would include straighten/fix headstones, make a new sign, build a new set of stairs, trim trees/bushes and put in a new flag pole. He plans to start on August 13th. After a brief discussion, the Town Board approved his request and also noted that the Town will try to offset some of the costs of the project.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

1. The Highway Superintendent and the Supervisor met with representatives from FEMA; and our request for funding has been approved. The Highway Superintendent will be meeting with representatives from FEMA on August 15th and will submit a record of expenditures to date.
2. There are two pipes that need repair; one on So. Lake Road and one on Wolfanger Road.
3. The Highway Superintendent requested that the Town Board approve the purchase of a new truck. He noted that the truck will be purchased on a State Bid. The Board asked that he come back with a price that includes trade-in of the old truck.
4. The Highway Superintendent noted that the bridge on Valley View Road will be closed temporarily by the NYS DOT as repairs are needed.

SUPERVISOR'S REPORT – Robert Multer

1. The Town received a bid from Liddiard's Tree Service to repair five stones at the Town Cemetery and one stone at the Pine Corners Cemetery. Total price for all repairs is \$1,775.00. After a brief discussion, Councilman Gerbic made the motion to accept the bid and move forward with the work and Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion Carried.

2. Signs informing the public that no smoking is allowed on Town property will be purchased (it is anticipated that we will need 7 to 8 signs for posting at all buildings and properties.)

3. Repairs are needed at the Robeson Store. Bruce St. Lawrence will review and outline the work that will be required so that the Town can send the job out to bid. It is anticipated that work will include repair of rotted boards and painting. Work will be prioritized prior to start.
4. Budget Requests are due to the Supervisor by August 26th.
5. The Hazard Mitigation Plan is complete and available for review. Once in place, we will qualify for funding to mitigate future disaster (for example a road repair to avoid collapse.) All Towns in Yates County must adopt it before the Plan will go into effect. The Town was ahead of the curve as we already have a completed engineering study. After a brief discussion, Councilman Paddock made the motion to authorize the Supervisor to sign the Plan and Councilman Dunton seconded the Motion.
*All in favor; none opposed – Motion carried.

SIDEWALK PROJECT – Bruce St. Lawrence, Project Manager

1. Work to finalize project is underway. There have been some problems with the landscaping work; it has been recommended by the nursery that the Town split the work so that some is completed in the spring. Tim Lafler will come back to the Town Board with pricing for work that needs to be completed this fall.

CODE ENFORCEMENT OFFICER – Dawn Kane

1. The Department has been very busy. There has been good reaction to requests for clean up of several resident properties. A contractor will be working on clean up of the McEneaney property.

BEACH

1. It has been a great year for the beach and a busy year as well. Swimming lessons were a huge success – up to 21 children participated throughout the summer.

PLANNING/ZONING

1. The proposed Steep Slope Law and the proposed Docking and Mooring Law are now posted on the Town's website.
2. The Planning Board has received its first Docking & Mooring site plan review. The Town Attorney will be asked to review the plan.
3. Kevin Olvaney will attend the next Planning Board meeting to review the site map for the proposed Docking & Mooring Law.

NEW BUSINESS

1. Don Shieve thanked the Town Board members for attending the Community House meeting.
2. Discussion regarding Hydrofracking included the follow information:
 - As soon as State Regulations have been finalized, we will declare a one year moratorium.
 - The Town Supervisor reviewed the Town's current strenuous requirements that include an engineering plan, posting of bond monies and a plan for road use. He also noted that work would not be allowed near the lake or on a hill.
 - The Town is currently working to update the Master Plan.

- It was also noted that we need to push our State representatives to provide us with the same treatment as bigger cities including NYC and Syracuse.
- Yates County has a Task Force on Hydrofracking.

BILLS AUDITED

Councilman Gerbic made the motion to pay the bills and Councilman Paddock seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No:	1137 to 1150	\$ 4,759.81
Highway Fund:	Vouchers No:	2162 to 2182	\$33,690.07
Water District:	Vouchers No.	3025 to 3027	\$ 304.66

Councilman Dunton made the motion to adjourn and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried. Meeting adjourned at 8:02 p.m.

TOWN BOARD MEETING

September 8, 2011

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Dan Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Marty DeVinney, Planning Board Chairman
Bruce St. Lawrence, Project Manager

Recording Secretary: Kathy Pelton

Minutes

Because there was not a quorum of Town Board members present, approval of the minutes from the Town Board meeting of August 11, 2011 will be reviewed and approved at the October Town Board Meeting.

FOLLOW UP PRESENTATION – Jacob Ordiway, Boy Scout Troup 43 – Rushville, NY

Jacob reviewed pricing information he received from CSA Solutions to purchase a sign for the Pine Corners Cemetery (to be purchased by the Town.) He also reviewed stairs he will be building; Jacob has raised the funds necessary to purchase the lumber and other supplies for the stairs. He plans to complete the project before the first snowfall.

PRESENTATION ON HYDRAULIC FRACTURING – Linda Shieve

Linda Shieve presented information on “hydrofracking” that has been gathered by the Vine Valley Study Group. The group is requesting that the Town Board support on moratorium or ban to protect the Town from impacts of horizontal gas drilling. The study group will continue their research and will be working to get area residents involved; legislation is imminent. (See attached presentation for details.)

Following a detailed discussion, Supervisor Multer requested a Board Resolution calling on the Governor and Legislature of the State of New York to apply the same standards to Yates County and the Finger Lakes Watersheds that the DEC has indicated will apply to the New York City and Syracuse Watersheds. After a brief discussion, Councilman Paddock made the motion calling for a Resolution and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

(See attached Resolution.)

HIGHWAY SUPERINTENDENT – Tom Reifsteck

1. To date, FEMA has approved reimbursement of \$90,603 (approximately 1/3 of total expenses.) The Highway Superintendent anticipates that approval of the remaining expenses will be forthcoming. He also noted that FEMA will be funding the removal of debris from the West River.

2. Clean Up Days went well. Pick up of electronics went especially well – the company we worked with has requested that the Town become a permanent pick up site. The Highway Superintendent will investigate further.

3. The Highway Superintendent will be advertising the pick up and report back on a potential sale (and the amount the pick up will bring with a direct sale as opposed to a trade in price.)
4. Stoning and oiling for the year is nearly complete; the Snow and Ice plan is in process.

ROBESON STORE – Bruce St. Lawrence

The Robeson Store has been thoroughly reviewed, both inside and out, for repairs to the building that will be required. Mr. St. Lawrence will be meeting with contractors shortly and will have a bid packet ready by the end of September.

It was also noted that the Store will need a new tenant and Don Burkard will not be renewing the lease in 2012.

SIDEWALK PROJECT – Bruce St. Lawrence, Project Manager

Work to finalize project continues. There have been some problems with the landscaping work; the Town Board is waiting for a final quote from Tim Lafler.

BEACH – Dawn Kane

The beach closed on Monday (Labor Day) for the season. Winter storage for the picnic tables will be located.

CODE ENFORCEMENT OFFICER – Dawn Kane

Letters were sent out to residents who were out of compliance with zoning laws. Reaction from residents and compliance has been positive.

PLANNING/ZONING – Marty DeVinney

1. Things are beginning to slow down for the Planning Board which will give them an opportunity to begin focusing on the Master Plan. A work session with the Planning Board and Town board will be scheduled. The proposed Steep Slope Law and the proposed Docking and Mooring Law are now posted on the Town's website.

2. The Planning Board requested a resolution from the Town Board to refer the Canandaigua Lake Uniform Docking and Mooring Local Law to the County Planning Board. After a brief discussion, Councilman Paddock made the motion to offer the Resolution and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.
(See attached Resolution.)

SUPERVISOR'S REPORT – Robert Multer

1. Supervisor Multer distributed August, 2011 Financial Statements to Town Board members for their review.
2. The Town Board needs to schedule a budget workshop (date will be forthcoming.)
3. The administration of health care insurance for the Town employees continues to become more and more complex. So that the Town can maximize its purchase price potential, the Supervisor requested a resolution authorizing him to enter into an agreement with Benecare (a health insurance broker.) The group currently oversees the health insurance of several other

municipalities; the service will be provided at no cost to the Town. After a brief discussion, Councilman Paddock made the motion to authorize the Supervisor to enter into an agreement and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

EXECUTIVE SESSION

Councilman Button made the motion to enter into Executive Session to discuss a legal issue. Councilman Paddock seconded the motion.

All in favor; none opposed – Motion carried.

BILLS AUDITED

Councilman Button made the motion to pay the bills and Councilman Paddock seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1151 to 1169	\$11,365.64
Highway Fund:	Vouchers No: 2183 to 2200	\$57,089.31
Water District:	Vouchers No. 3028 to 3030	\$ 708.12

Councilman Paddock made the motion to adjourn and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried. Meeting adjourned at 8:30 p.m.

TOWN BOARD MEETING

October 13, 2011

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from August 11th, September 8th and October 8, 2011. After a brief discussion, Councilman Dunton made the motion to approve the minutes and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

FOLLOW UP PRESENTATION – Jacob Ordiway, Boy Scout Troup 43 – Rushville, NY

Jacob reviewed progress he is making at Pine Corners Cemetery. In addition to the work he has already completed, he will be planting approximately 1,000 myrtle plants. He plans to complete the project before the first snowfall.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

1. The department has been very busy stoning and oiling the roads. In addition, preparation for winter is underway.

2. The Highway Superintendent has had no recent update from FEMA.

SIDEWALK PROJECT – Bruce St. Lawrence, Project Manager

Landscaping work has been completed and shrubs have been planted. Work that is required on the banks will be put on hold until spring.

SUPERVISOR'S REPORT – Robert Multer

1. Supervisor Multer distributed September, 2011 Financial Statements to Town Board members for their review.

2. Supervisor Multer requested a resolution authorizing him to sign the Snow and Ice Agreement with Yates County. After a brief discussion, Councilman Gerbic made the motion to authorize Supervisor Multer to enter into the agreement and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

3. Supervisor Multer requested that a date be set for the Public Hearing to review the Annual Preliminary Budget of the Town of Middlesex for the year 2012. After a brief discussion, Councilman Button made the motion to set the public hearing for Thursday, October 27, 2011 and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion Carried.

4. Supervisor Multer requested a Resolution to hold a Public Hearing on November 10, 2011 at 7:00 p.m. to hear all interested parties for or against the Town of Middlesex Local Law for the purpose of enacting the updated Canandaigua Lake Uniform Docking & Mooring Law. After a brief discussion, Councilman Button made the motion to hold the Public Hearing and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

5. Supervisor Multer requested a Resolution to hold a Public Hearing on November 10, 2011 at 7:00 p.m. to hear all interested parties for or against a Town of Middlesex Local Law which provides for a one (1) year moratorium for the entire township to begin when the Supplemental Generic Environmental Impact Statement (SGEIS) relating to the extraction of natural gas by the process of high-volume hydraulic fracturing now under review by the New York State Department of Environmental Conservation is finalized. Councilman Gerbic made the motion to hold the Public Hearing and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

Our Town attorney, Alaine Espenscheid will be arranging a meeting to include the attorneys working pro-bono on the issues surrounding hydro-fracking, along with our Planning Board members so that work can begin in earnest on a proposed law.

In addition, during the moratorium, work will be ongoing to update the Master Plan and review our current Zoning Laws.

BILLS AUDITED

Councilman Button made the motion to pay the bills and Councilman Gerbic seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No:	1199 to 1218	\$ 9,517.49
Highway Fund:	Vouchers No:	2201 to 2236	\$200,638.47
Water District:	Vouchers No:	3031 to 3036	\$ 17,380.56

Councilman Dunton made the motion to adjourn and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried. Meeting adjourned at 8:00 p.m.

TOWN BOARD MEETING

November 10, 2011

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Arthur Radin, ZBA Chairman
Marty DeVinney, Planning Board Chairman

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from October 27, 2011. After a brief discussion, Councilman Dunton made the motion to approve the minutes and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

PUBLIC HEARING – UPDATE DOCKING & MOORING LAW

Supervisor Multer opened the public hearing to consider the adoption of a Local Law for the purpose of enacting the updated Canandaigua Lake Uniform Docking & Mooring Law.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

1. The Highway Superintendent recently spoke with Diane Case from FEMA. Release of FEMA funds has been approved and he expects we will receive funds in the next seven to ten days.

BEACH – Dawn Kane

1. Final paperwork for 2011 beach season has been completed and filed. Payment from the County will be forthcoming.
2. Recently, there has been vandalism to property and equipment at Vine Valley Beach. One offender has been arrested, however the funds from fine assessed will not be enough to cover damages.

PLANNING/ZONING BOARDS

1. The proposed Steep Slope Law is on the Town website for review.
2. The Planning Board and members of the Town Board met with lawyers who are doing pro-bono work for area Towns related to legal issues regarding hydrofracking. The lawyers presented an improved local law which prohibits hydrofracking and storage of gases. In addition, they presented an improved version of a moratorium. Therefore, the Town has delayed the Public Hearing scheduled for tonight for one month to allow time to prepare new documents. The Public Hearing will be scheduled for the December 2011 Town Board meeting.

3. Chairman Radin requested that new terms be assigned for all members of the Zoning Board of Appeals (see attached schedule). After a brief discussion, Councilman Paddock made the motion to assign terms as specified in attached schedule and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

ROBESON STORE – Bruce St. Lawrence, Project Manager

The Town received only one bid (four packets were sent out, however only two possible bidders expressed an interest and only one bid was returned). After a brief discussion, Council members agreed to hold off on the project until spring and then the job will be put out to bid again.

Several small projects need to be completed between now and spring. They include:

- Remove air conditioner and seal window
- Provide temporary cover for a broken window

SUPERVISOR'S REPORT – Robert Multer

1. Supervisor Multer distributed October, 2011 Financial Statements to Town Board members for their review.

2. Supervisor Multer requested a resolution requiring the Town to maintain sidewalks near the Middlesex Valley School and also authorizing the Supervisor to enter into an Agreement with the NYS Department of Transportation (see attached Resolution and map). After a brief discussion, Councilman Gerbic made the motion to authorize Supervisor Multer to enter into the agreement and Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion carried.

3. The hot water heater for the Town hall failed – Alan Williams has replaced it with a new hot water heater.

4. Supervisor Multer requested a Resolution to hold a Public Hearing on December 8, 2011 at 7:00 p.m. to consider the adoption of a local law which provides for a one (1) year moratorium for the entire Town of Middlesex to begin when the Supplemental Generic Environmental Impact Statement (SGEIS) relating to the extraction of natural gas by the process of high-volume hydraulic fracturing now under review by the New York State Department of Environmental Conservation is finalized.

After a brief discussion, Councilman Gerbic made the motion to hold a public hearing and Councilman Paddock seconded the motion.

All in favor; none opposed – Motion carried.

CLOSE PUBLIC HEARING – UPDTATE DOCKING AND MOORING LAW

At the conclusion of discussion regarding the proposed updated Docking and Mooring Law, Supervisor Multer closed the public hearing and requested a motion to adopt Town of Middlesex Local Law #2 for 2011 – A Local Law for the purpose of enacting the updated Canandaigua Lake Uniform Docking & Mooring Law.

After a brief discussion, Councilman Dunton made the motion to adopt the Local Law and Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion carried.

NEW BUSINESS

1. Town of Middlesex resident Dick DeMallie requested that the minutes note that November 11, 2011 is Veteran's Day. All those attending the meeting acknowledged grateful appreciation for all the men and women serving in the Armed Forces. In addition, it was also noted that this is the 236th birthday of the United States Marine Corp.
2. Several street lights are not working. Councilman Dunton will contact NYSEG to notify them of the need for repairs.
3. Jacob Ordiway has completed the cemetery project.
4. There was a brief discussion regarding the need to close a couple of loopholes in the Town of Middlesex Zoning law related to the inspection of septic systems.

BILLS AUDITED

Councilman Gerbic made the motion to pay the bills and Councilman Button seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No:	1219 to 1235	\$ 5,733.51
Highway Fund:	Vouchers No:	2236 to 2267	\$ 50,986.01
Water District:	Vouchers No:	3037 to 3041	\$ 6,538.03

Councilman Dunton made the motion to adjourn and Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion carried. Meeting adjourned at 8:15 p.m.

TOWN BOARD MEETING

December 8, 2011

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from November 10, 2011. After a brief discussion, Councilman Dunton made the motion to approve the minutes and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

PUBLIC HEARING – MORATORIUM ON AND PROHIBITION OF GAS AND PETROLEUM EXPLORATION

Supervisor Multer opened the public hearing to consider the Town of Middlesex Local Law #3 of 2011 – A moratorium on and prohibition of gas and petroleum exploration and extraction activities, underground storage of natural gas and disposal of natural gas of petroleum extraction, exploration and production wastes.

ASSESSMENTS – Pat Grimaldi, Assessor

The Assessor noted that Star Exemptions are due by March 1, 2012.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

The weather has been mild; all has been quiet.

The Highway Superintendent distributed the State Bid quote for a new truck (see attached).

Total price for chassis:	\$113,431.43
Package price for Plow & Body:	<u>\$ 82,801.00</u>
	\$196,232.43

After review of the bid and a brief discussion, Councilman Paddock made the motion to authorize the purchase and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

SUPERVISOR – Robert Multer

The Supervisor noted that a payment has been received from FEMA; payment amount was \$13,807.17.

The proposed Steep Slope Law and proposed Local Law #3 (Moratorium on and prohibition of gas and petroleum exploration) are both posted on the Town's website.

CODE ENFORCEMENT OFFICER – Dawn Kane

The Code Enforcement Officer informed the Board that boats are being stored on the Dekouski property without a permit; resolution is currently underway. The owner will be required to put in a buffer and make other aesthetic changes.

Clean up efforts in the Town of Middlesex continue and to date, have been very successful.

CLOSE PUBLIC HEARING – MORATORIUM ON AND PROHIBITION OF GAS AND PETROLEUM EXPLORATION

At the conclusion of discussion regarding the proposed Local Law #3 for 2011, Supervisor Multer closed the public hearing and requested a motion to adopt the Town of Middlesex Local Law #3 for 2011 – A moratorium on and prohibition of gas and petroleum exploration and extraction activities, underground storage of natural gas and disposal of natural gas of petroleum extraction, exploration and production wastes.

After a brief discussion, Councilman Gerbic made the motion to adopt the Local Law #3 and Councilman Paddock seconded the motion. **Please see attached Resolution.

*All in favor; none opposed – Motion carried.

TOWN CLERK – Kathy Pelton

The Yates County Board of Elections has requested that all Town Boards adopt a Resolution requesting the moving of New York State’s September 2012 primary to the same date as the Federal Primary. (See attached Resolution).

After a brief discussion, Councilman Button made the motion to adopt the Resolution and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

NEW BUSINESS

Councilman Paddock requested permission to research a possible Resolution barring the interruption of military funerals.

Christmas tree lights will remain on until the January 2012 Town Board meeting at which time a decision will be made as to when to turn them off.

The Year End meeting is scheduled for Thursday, December 29, 2012 at 4:00 p.m. at which time the books of the Judge, Supervisor and Town Clerk will be audited.

BILLS AUDITED

Councilman Dunton made the motion to pay the bills and Councilman Button seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No:	1235-2 to 1254	\$ 23,219.79
Highway Fund:	Vouchers No:	2268 to 2290	\$133,275.85
Water District:	Vouchers No.	3042 to 3044	\$ 1,455.52

*All in favor; none opposed – Motion carried.

EXECUTIVE SESSION

Councilman Paddock made the motion to enter into Executive Session to discuss personnel issues and Councilman Button seconded the motion.

*All in favor; none opposed – Motion Carried.

Councilman Gerbic made the motion to adjourn and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

Meeting adjourned at 8:15 p.m.

**TOWN OF MIDDLESEX
YEAR END MEETING
December 29, 2011
4:00 p.m.**

Present: Robert Multer, Supervisor
Allan Button, Councilman
Wayne Dunton, Councilman
Peter Gerbic, Councilman
Dan Paddock, Councilman

Also: Tom Reifsteck, Highway Superintendent

Recording Secretary: Kathy Pelton, Town Clerk

SUPERVISOR'S REPORT

1. The proposed Steep Slopes Law is now complete. After a brief discussion, the Board agreed that the proposed law should be forwarded to our Town Attorney for review. Once her review is complete, the date for a public hearing will be set.

2. Supervisor Multer reviewed the cost for Anti-virus software recommended by David Harrington, our computer consultant. The software will be installed on the server and will protect not only the server, but all computers connected to the server. Cost for the software will be approximately \$1,250. After a brief discussion, Councilman Dunton made the motion to approve the purchase and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

3. Supervisor Multer requested a Resolution authorizing him to sign a Memorandum of Agreement with Yates County which will reimburse some of the expenses associated with the Vine Valley Beach Life Guards. After a brief discussion, Councilman Gerbic made the motion Authorizing Supervisor Multer to sign the Memorandum and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

BUDGET TRANSFERS

Supervisor Multer requested a motion authorizing him to make budget transfers so as to balance the 2011 appropriations. After a brief discussion, Councilman Gerbic made the motion to authorize the transfers and Councilman Dunton seconded the Motion.

*All in favor; none opposed – Motion carried.

(See attached listing of Budget Transfers for 2011)

EQUIPMENT REPORT

The Highway Superintendent distributed and reviewed the Town of Middlesex Equipment Report for 2011. (See attached report.)

AUDIT OF BOOKS

WHEREAS the Middlesex Town board has reviewed the books of the Supervisor, Town Justice and Town Clerk and found the books to be balanced, accurate and in order;

RESOLVED, that the Town of Middlesex accept the books as presented.

Moved: Wayne Dunton Seconded: Allan Button

ROLL CALL: Ayes: 5
 Noes: 0

The resolution to accept the books was duly adopted.

EXECUTIVE SESSION

Councilman Button made the motion to enter into Executive Session to discuss personnel issues and Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion Carried.

SALARY SCHEDULE - 2012

1. Board Members reviewed the Salary Schedule for 2012. After review and a detailed discussion, Councilman Gerbic made the motion to adopt the Salary Schedule for 2012 (see attached salary schedule) and Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion carried.

ADJOURNED

Councilman Paddock made the motion to adjourn and Councilman Dunton seconded the motion. All in favor; none opposed – Motion carried.

Meeting adjourned at 5:15 p.m.

2012

TOWN BOARD MEETING

January 12, 2012

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Bruce St. Lawrence, Project Manager

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from December 8, 2011 and December 29, 2011. After a brief discussion, Councilman Dunton made the motion to approve the minutes and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

The weather has been quiet through the first half of the season. If the unseasonable weather continues though, it could have a negative impact on revenues (the Town receives funding from the State of New York and Yates County to plow and salt County and State Roads.)

FEMA funding was received at the end of December, 2011; additional funds were also received in early January, 2012.

HIGHWAYS/BUILDINGS/GROUNDS

ROBESON STORE

The Robeson Store renovation work shall be rebid in March. At least three new bidders will be added to the bid list since there was only one response to the first bid. The approach will be the same: one, possible two exterior sides per year, depending upon cost.

CODE ENFORCEMENT OFFICER – Dawn Kane

The Department has been very busy over the last couple of months, particularly given the mild weather.

The department is moving forward with clean up efforts on two properties in particular. One property is located near Bagley and Loomis Roads; the other is at the corner of Newell Rd. and So. Vine Valley Road.

The Code Enforcement Officer has been notified that the State will be making significant changes to the NYS DDSO home located on So. Vine Valley Road. Changes include moving current residents to new DDSO homes, making upgrades to improve fire safety and then moving in new residents from the facility closing at the Monroe Developmental Center. The Code Enforcement Officer has been in contact with State Officials and will report at the next Town Board Meeting.

PLANNING/ZONING

The final changes to the proposed Steep Slope Law have been completed. Marty DeVinney (Planning Board Chair) is in the process of completing the required SEQR form. The proposed law can be viewed on the Town Website.

TOWN CLERK – Kathy Pelton

The Town Clerk appointed the following deputies for 2012:

Bonnie Mahaney – Deputy Town Clerk & Tax Collector
Sabra Dunton – Deputy Town Clerk

SUPERVISOR'S REPORT – Robert Multer

A new State Law requires that the Town update its Ethics Law. A draft of the law is now posted on the website; the Town needs to hold a public hearing to adopt it as a new Local Law. After a brief discussion, Councilman Paddock made the motion to hold a public hearing on February 9, 2012 and Councilman Button seconded the motion.
*All in favor; none opposed – Motion Carried.

Supervisor Multer requested a resolution to fix the time and place of regular Town Board meetings to the second Thursday of each month at 7:00 p.m. So moved by Councilman Gerbic and seconded by Councilman Button.
*All in favor; none opposed – Motion Carried.

Supervisor Multer requested a resolution to name Alaine Espenscheid at the Town Attorney. So moved by Councilman Dunton and seconded by Councilman Gerbic.
*All in favor; none opposed – Motion Carried.

Supervisor Multer requested a resolution to name the Canandaigua Messenger as the official newspaper. So moved by Councilman Button and seconded by Councilman Dunton.
*All in favor; none opposed – Motion Carried.

Supervisor Multer requested a resolution to designate the official Town depository as Community Bank. So moved by Councilman Button and seconded by Councilman Dunton.
*All in favor; none opposed – Motion Carried.

Supervisor Multer requested a resolution to establish the Town Clerk petty cash fund to be \$250.00 and the Town Justice petty cash fund to be \$100.00. So moved by Councilman Dunton and seconded by Councilman Gerbic.
*All in favor; none opposed – Motion carried

NEW BUSINESS

The final payment (to correct a billing error from three years ago) has been made to the Village of Rushville. In anticipation of upcoming and ongoing Water District expenses, a line item will be added to the 2013 Water District Budget so that the Town can begin building a reserve.

Bruce St. Lawrence will talk with Lu Engineers about the feasibility of doing a survey map of the Water District.

The Planning Board has reviewed the Village of Penn Yan's law which outlaws any disruption of military funerals.

There was a brief discussion about the possibility of working with the Village of Rushville to obtain a records grant.

There was a brief discussion regarding necessary repairs and upkeep of cemetery stones in disrepair in the Town of Middlesex Cemeteries.

The Christmas tree lights will remain up until the February 9th Town Board meeting. A decision as to whether they should remain up another month will be made at that time.

Yates County has established a committee to review and make recommendations regarding the impending redistricting of the Legislative districts. Supervisor Multer is the Chair of the committee.

BILLS AUDITED

Councilman Gerbic made the motion to pay the bills and Councilman Dunton seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1001 to 1023	\$ 65,344.41
Highway Fund:	Vouchers No: 2001 to 2024	\$ 15,026.88
Water District:	Vouchers No. 3001 to 3003	\$ 25,868.50

*All in favor; none opposed – Motion carried.

Councilman Dunton made the motion to adjourn and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

Meeting adjourned at 7:40 p.m.

TOWN BOARD MEETING

February 9, 2012

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Arthur Radin, ZBA Chairman
Bruce St. Lawrence, Planning Board Member

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from January 12, 2012. After a brief discussion, Councilman Dunton made the motion to approve the minutes and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

PUBLIC HEARING – CODE OF ETHICS LAW

Supervisor Multer opened the public hearing to consider the adoption of a Local Law for the purpose of enacting a Code of Ethics Law for the Town of Middlesex.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

1. The weather has been quiet allowing the Highway Department time make need repairs to equipment. However, if the unseasonable weather continues, it could have a negative impact on revenues (the Town receives funding from the State of New York and Yates County to plow and salt County and State Roads.)

2. Additional FEMA Funds were received by the Town in early January.

3. The Town has been approached by Sunnking Electronics Recycling - the same company that assisted with collection of electronic equipment during Clean Up Days. The company would like the Town to become a permanent drop off site. The company would come on a regular basis to collect the disposed electronics and, in addition, would pay \$.05 per pound. It was agreed, that if the town entered into an agreement with Sunnking, an escape clause would need to be included in the contract.

After a brief discussion, contingent upon the contract including an escape clause, Councilman Gerbic made the Motion to enter into an agreement with Sunnking Electronics Recycling and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

CODE ENFORCEMENT OFFICER – Dawn Kane

1. The Code Enforcement Officer has been in touch with the family of McEneany, reminding them that they committed to the demolition of the condemned property by the Spring of 2012.

2. The Code Enforcement Officer recently attended a seminar providing information for all Yates County Code Enforcement Officers.

3. Impending changes in Department of Health oversight regarding the water source for the Robeson Store may make obtaining potable water an option for the store. The Code Enforcement Officer is researching the feasibility of getting water to the Store.

PLANNING/ZONING BOARDS

1. The Planning Board has received a number of new requests for Sub-Divisions. In addition, they continue to work on the Master Plan.

STEEP SLOPES LAW

The Town Board reviewed the State Environmental Quality Review (SEQR) Full Environmental Assessment Form which is to be completed and filed related to the pending Steep Slope Law. After review of the completed form, Council members agreed that the project will not result in any large and important impact(s) and, therefore, is one which will not have a significant impact on the environment.

Following review, Councilman Paddock made the motion that a negative declaration of the SEQR be prepared. Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

After conclusion of review of the SEQR Council members agreed that a newsletter should be sent to all residents informing them of impending changes of the Steep Slope Law. In addition, information will be posted on the Town website.

SUPERVISOR'S REPORT – Robert Multer

1. Supervisor Multer distributed January, 2012 Financial Statements to Town Board members for their review.

2. Supervisor Multer requested a resolution authorizing him to sign the Inter-Municipal Animal Control Agreement with Yates County. After a brief discussion, Councilman Paddock made the motion to authorize Supervisor Multer to enter into the agreement and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

3. Supervisor Multer requested a resolution authorizing him to sign the Memorandum of Understanding between the Yates County Legislature and the Town of Middlesex for lifeguard funding in 2012. After a brief discussion, Councilman Dunton made the motion to authorize Supervisor Multer to enter into the agreement and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

4. Supervisor Multer requested a resolution authorizing him to enter into an agreement to provide funding to Wood Library (to provide funding in the amount of \$1,000). After a brief discussion, Councilman Dunton made the motion to authorize Supervisor Multer to sign the contract with Wood Library and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

CLOSE PUBLIC HEARING – TOWN OF MIDDLESEX CODE OF ETHICS LAW

At the conclusion of discussion regarding the proposed Town of Middlesex Code of Ethics Law, Supervisor Multer closed the public hearing and requested a motion to adopt Town of Middlesex Local Law #1 for 2012 – A Local Law for the purpose of enacting a Code of Ethics Law for the Town of Middlesex.

After a brief discussion, Councilman Paddock made the motion to adopt the Local Law and Councilman Button seconded the motion.

All in favor; none opposed – Motion carried.

NEW BUSINESS

The meetings regarding the impending changes with the NYS IRA on South Vine Valley Road continue. The Code Enforcement Officer informed those present at the Town Board meeting that she anticipates State Assemblyman Phillip Palmesano will be in attendance. The meeting will to be held at the Middlesex Fire Hall on Saturday, February 18, 2012.

EXECUTIVE SESSION

Councilman Dunton made the motion to enter into Executive Session to discuss a legal matter and Councilman Button seconded the motion.

*All in favor; none opposed – Motion Carried.

BILLS AUDITED

Councilman Gerbic made the motion to pay the bills and Councilman Paddock seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No:	1024 to 1042	\$140,654.64
Highway Fund:	Vouchers No:	2025 to 2053	\$ 27,127.89
Water District:	Vouchers No:	3005 to 3008	\$ 529.49

Councilman Dunton made the motion to adjourn and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried. Meeting adjourned at 8:00 p.m.

TOWN BOARD MEETING

March 8, 2012

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Arthur Radin, ZBA Chairman
Marty DeVinney, Planning Board Chair
Bruce St. Lawrence, Planning Board Member

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from February 9, 2012. After a brief discussion, Councilman Button made the motion to approve the minutes and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

STEEP SLOPES LAW

After review and some additional recommendations made by Lu Engineers that will ensure provisions for proper drainage, some very minor changes need to be made to the drafted Steep Slope Law. This will require a minor change on page 11 of the SEQR (minimal adversity to erosion which can be mitigated.)

After review of the change and a brief discussion, Councilman Paddock made the motion that a negative declaration of the SEQR be prepared. Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

1. The department has been busy this past month working to haul gravel and update signs. In addition, there have been two new water main breaks which have required repair.

2. The “Old Mill” property needs to be cleaned up. In addition, the concrete wall needs repair and the property needs to be leveled. Yates County Soil and Water will be contacted for their review and recommendations.

ROBESON STORE

Bid packets were sent out to a total of five bidders. Packets are due back at the Town Hall no later than March 23, 2012 and will be opened on Saturday, March 24, 2012.

CODE ENFORCEMENT OFFICER – Dawn Kane

1. The Code Enforcement Officer continues to work on clean up of several properties in the Town.

2. On March 22, 2012, the Code Enforcement Officer and the Assessor will be travelling throughout the Town to view work that resulted from permits issued in 2011.
3. The Code Enforcement Officer continues to work on researching the feasibility of getting water to the Store and believes there may be a solution that will allow for potable water.

ASSESSMENTS – Pat Grimaldi

1. Work on reassessing properties in the Town has begun and will be finalized over the next month. The Assessor is currently review exemption applications and will be finalizing those as well.

TOWN CLERK – Kathy Pelton

1. Work has begun on updating the inventory of the Town of Middlesex.

SUPERVISOR’S REPORT – Robert Multer

1. Due to a lack of snowfall during the 2011/2012 winter season, the Town will be under budget for Snow and Ice Removal revenue. The Supervisor anticipates that this will result in a \pm \$23,000 revenue shortfall.

1. Supervisor Multer distributed February, 2012 Financial Statements to Town Board members for their review (see attached).

2. Supervisor Multer requested a resolution authorizing him to sign an agreement with Raymond F. Wager, CPA, P.C. to evaluate the accounting records of the Town of Middlesex for the period of January 1, 2011 through December 31, 2011 (see attached.) The estimated fee for services is between \$3,750 and \$4,750. After a brief discussion, Councilman Dunton made the motion to authorize Supervisor Multer to sign the agreement and Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion carried.

NEW BUSINESS

It was noted at the meeting that two lawsuits brought by gas companies regarding fracking were soundly defeated.

EXECUTIVE SESSION

Councilman Paddock made the motion to enter into Executive Session to discuss the Highway Road Agreement and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion Carried.

BILLS AUDITED

Councilman Gerbic made the motion to pay the bills and Councilman Dunton seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No:	1043 to 1061	\$ 33,550.20
Highway Fund:	Vouchers No:	2054 to 2076	\$ 29,575.70
Water District:	Vouchers No.	3009 to 3011	\$ 563.29

Councilman Dunton made the motion to adjourn and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried. Meeting adjourned at 8:15 p.m.

TOWN BOARD MEETING

April 12, 2012

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Arthur Radin, ZBA Chairman
Marty DeVinney, Planning Board Chair
Bruce St. Lawrence, Planning Board Member

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from March 8, 2012. After a brief discussion, Councilman Dunton made the motion to approve the minutes and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

1. The department has been busy this past month working to sweep roads, dig ditches and to make repairs to Newell Road. The department will begin working on pipes soon.
2. Some of the department vehicles have required major repairs (reflected in the vouchers the Highway Superintendent submitted this month).
3. The Highway Superintendent presented an “Agreement for the Expenditure of Highway Moneys” between the Town Board and the Highway Superintendent. The Agreement outlines proposed highway projects including scope and specs for work. (See attached.) After a brief discussion, Councilman Paddock made the Motion to enter into the Agreement and Councilman Button seconded the motion.
*All in favor; none opposed – Motion carried.
4. The Town received the Inter-Municipal Agreement between the Town of Middlesex and Yates County. After a brief discussion, Councilman Dunton made the motion to authorize Supervisor Multer to enter into the agreement and Councilman Paddock seconded the motion.
*All in favor; none opposed – Motion carried.
5. The company that helped with electronics disposal during Clean Up Days in 2011 recently proposed that the Town enter into an agreement with them to offer a permanent pick up site. After a brief discussion, the board decided the Agreement would not be in the best interest of the Town as research revealed that the Town would have to register with the DEC, provide space for no less than 10 pallets and keep electronics out of the weather.
6. Clean Up Days for 2012 will be scheduled for August 18th and August 19th.

ROBESON STORE

1. Bid packets were sent out to a total of five bidders. Packets were due back at the Town Hall no later than March 23, 2012 and were opened on Saturday, March 24, 2012. Only one bid was received; Bidder was J.D. Hill Construction:

Phase I: \$ 15,520
Phase II: \$ 7,168
Total Bid: \$ 22,988

After review of the bid and a brief discussion, Councilman Paddock made the motion to award the Bid to J.D. Hill Construction and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion Carried.

2. An ad will be placed in the paper asking anyone interested in leasing the store to send in a Business Proposal to the attention of the Code Enforcement Officer.

3. Work continues on getting potable water to the store. The Town needs to have an engineer prepare specs for a filtration system. The Code Enforcement Officer will get information together on cost of hiring an engineer as well as estimates for the cost of such a system. There was also discussion on the feasibility of having a reservoir at the store so that water could be delivered.

SIDEWALK PROJECT – Bruce St. Lawrence

1. Final phase of landscaping needs to be completed on the slope by the Webster property.

ASSESSOR – Pat Grimaldi

1. Ron Davis has agreed to another term on the Board of Assessment Review. After a brief discussion, Councilman Paddock made the motion to appoint Ron Davis to a term as a member of the Board of Assessment Review (term to expired 9/30/2016). Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

CODE ENFORCEMENT OFFICER – Dawn Kane

1. The Code Enforcement Officer attended school earlier in the month and is up to date on all ongoing education required by the State of New York.

2. The Code Enforcement Officer continues to work on clean up of several properties in the Town:

- A court order has been obtained for clean up on Newell Road. Owners have 30 days to comply.
- Court action is proceeding on the McEneaney property.
- Clean up continues on the Marvin property and the Hill property

3. The Code Enforcement Officer received a request for a new building on Widmer Road. Widmer Road is a private road so this must be addressed in a site plan review which is underway.

PLANNING BOARD – Marty DeVinney

1. The Planning Board Chairman reviewed the history of the Steep Slopes Law with those in attendance. The draft Law has undergone some final wording revisions. Once review by the Town Board is finalized, the draft law will go back to the Yates County Planning Board for one final review. Once the Town has received approval from the Yates County Planning Board, a public hearing to consider the law will be scheduled.

SUPERVISOR’S REPORT – Robert Multer

1. The Supervisor received a bid from Liddiard’s Tree Service for the 2012 season Lawn Maintenance (see attached.) Total bid: \$6,194 (unchanged from 2010 and 2011.) After a brief discussion, Councilman Dunton made the motion to award the bid and Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion carried.

2. Supervisor Multer received a bid from Thomas Reifsteck to mow the ball park for the 2012 season (see attached.) Total Bid: \$750.00 After a brief discussion, Councilman Dunton made the motion to award the bid and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

3. Supervisor Multer noted that the number of copies being run off the copy machine is way over our ongoing maintenance contract and over what can be handled on a monthly basis by the machine. To help eliminate the number of copies being made, going forward, all documents requiring review by Town Board members will be at the Town Hall for review but will no longer be copied and distributed. We will utilize e-mail whenever possible.

4. Supervisor Multer distributed financial statements for the end of the first Quarter of 2012 (see attached.)

OLD BUSINESS

1. There was discussion about the ongoing concerns regarding Fracking. The Town Supervisor will review the Town Moratorium with our Attorney to be certain that the Moratorium addresses the new concerns surrounding propane hydraulic fracturing of shale rock for natural gas. (See attached detail.)

NEW BUSINESS

1. The Town experienced a significant water loss of 416,000 gallons this quarter due to several water main breaks.

2. The Memorial Day parade will be held in Middlesex this year.

SPECIAL MEETING

Councilman Button made the motion to hold a special meeting on Saturday, April 21, 2012 at 9:00 a.m. Councilman Gerbic seconded the motion. Immediately after the meeting Council will enter into Executive Session to discuss a legal matter.

*All in favor; none opposed – Motion Carried.

BILLS AUDITED

Councilman Button made the motion to pay the bills and Councilman Dunton seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No:	1062 to 1084	\$ 8,314.99
Highway Fund:	Vouchers No:	2077 to 2096	\$ 28,888.95
Water District:	Vouchers No.	3012 to 3016	\$ 13,104.99

Councilman Gerbic made the motion to adjourn and Councilman Dunton seconded the motion. *All in favor; none opposed – Motion carried. Meeting adjourned at 8:15 p.m.

TOWN BOARD MEETING

May 10, 2012

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Arthur Radin, ZBA Chairman
Marty DeVinney, Planning Board Chair
Bruce St. Lawrence, Planning Board Member

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from April 12, 2012. After a brief discussion, Councilman Dunton made the motion to approve the minutes and Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion carried.

Presentation – Marcus Whitman School Budget

The Marcus Whitman School District Superintendent and Business Official presented the 2012/2013 Budget Proposal. The presentation included a review of reductions in State and Federal Aid as well as an update on the proposed cuts and increases and the proposed tax levy which would increase by 2.3%.

ASSESSOR – Pat Grimaldi

1. The tentative Tax Roll for 2013 is complete and a public notice has been posted in the Messenger Post. Grievance Day will be held on May 24, 2012.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

1. All department employees attending a Safety Training Seminar which was held at the Yates County Building. The Supervisor thanked the Superintendent and his employees for their ongoing attention to a safe work environment.

2. Spring work continues and has included replacing pipes on South Lake Road.

3. The Highway Superintendent anticipates that the new truck will arrive in early July.

4. Work will begin shortly on the project of rehabilitating Bare Hill Road. The work will include drainage repair, etc.

ROBESON STORE

1. All windows at the Robeson store need to be replaced (and a change order proposal has been submitted.) Work is temporarily on hold until such time as the windows are ordered and arrive. After review and a brief discussion, Supervisor Multer requested a resolution authorizing the change order. Councilman Paddock made the motion to authorize the change order and Councilman Gerbic seconded the motion.

*All in favor; none opposed – motion carried.

2. An ad requesting proposals renting the Robeson Store went into the paper and four people have responded. The Code Enforcement Officer will hold an open house so that all who are interested in submitting a proposal can see the store.

3. Work continues on getting potable water to the store. Aqua Source came out to assess the water system; it was determined that the Town cannot utilize the present system. The Code Enforcement Officer is working with the Department of Health to determine the requirements for obtaining potable water at the store.

BEACH – Dawn Kane

1. Work on the 2012 Vine Valley Beach season has begun. Many of the same lifeguards will return so there will be a seasoned crew working. Certifications, beach preparation, etc. are all underway.

CODE ENFORCEMENT – Dawn Kane

1. Four registered letters were sent out to residents who are out of compliance with zoning laws (related to clean up of property, cars, etc.) All four letters were returned unopened. The Code Enforcement Officer will arrange for a new way to provide legal notification to those residents who are out of compliance.

2. The McEneaney property will finally be demolished on Saturday, May 12, 2012. The family has been working on finalizing the details and will be paying the costs for demolition.

SIDEWALK PROJECT – Bruce St. Lawrence

1. Four contractors are looking at remaining landscaping work that needs to be completed. Bids are due back to the Town by May 18, 2012.

PLANNING BOARD – Marty DeVinney

1. The Planning Board is awaiting return of the final wording revisions. The Planning Board is also working on an application to build on Widmer Road. The applicant has submitted a Full Environmental Assessment Form.

WATER DISTRICT

Preliminary work to review options for repairing/replacing the existing water tank is underway. Recent discussions with an Engineering Firm have indicated that there may be grant funding available for this project; however, there will be a fee for the study and grant application. Supervisor Multer requested that the firm provide the Town with a summary of services they will provide and the fee for those services.

SUPERVISOR'S REPORT – Robert Multer

1. The Supervisor informed those in attendance about a presentation on “What Every Town Should Know about Gas Pipes” to be held in Ithaca, New York.

2. The auditors will be at the Town Hall on May 17th and 18th to conduct their field work.

3. Residents of the Town of Middlesex continue to be concerned over the impending changes at the IRA on South Vine Valley Rd. which have been initiated by the DDSO and OPWDD. Supervisor Multer requested that a resolution be drafted and, upon approval by the Town Board, be sent to our representatives in Albany. After a brief discussion, Councilman Gerbic made the motion – pending approval of wording – to authorize and send the resolution and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

4. Supervisor Multer requested a resolution authorizing him to sign an Indemnification Agreement with the Yates County Highway Department (see attached). After a brief discussion, Councilman Dunton made the motion authorizing Supervisor Multer to sign the Agreement and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

5. Supervisor Multer received a request from the Town of Ulysses requesting the Town of Middlesex approve a resolution to become an amicus curiae in actions involving municipal home rule pending before New York State Appellate Court. (See attached Resolution.) After a brief discussion, Councilman Paddock made the motion to pass the Resolution and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion Carried.

NEW BUSINESS

1. In preparation for Memorial Day, the members of the Baptist Church have volunteered to weed the triangle. Bonnie Mahaney and Peter Gerbic will review the available space for plantings and make recommendations.

2. The Memorial Day parade will be held in Middlesex this year. The schedule was reviewed and will include two WWII veterans. The Heritage Group will hold an open house.

BILLS AUDITED

Councilman Dunton made the motion to pay the bills and Councilman Gerbic seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No:	1084 to 1094	\$ 3,427.44
Highway Fund:	Vouchers No:	2097 to 2116	\$ 14,367.30
Water District:	Vouchers No:	3017 to 3018	\$ 34.65

Councilman Button made the motion to adjourn and Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion carried. Meeting adjourned at 8:45 p.m.

TOWN BOARD MEETING

June 14, 2012

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Bruce St. Lawrence, Planning Board Member

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from May 10, 2012. After a brief discussion, Councilman Button made the motion to approve the minutes and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

PUBLIC COMMENT & CONCERNS - HYDROFRACKING

Resident Gary Hoffman reviewed the most recent community concerns regarding hydrofracking. The Town has, at present, a moratorium and prohibition of natural gas and petroleum exploration and extraction activities. Our attorney has prepared a resolution to extend the moratorium for an additional six months (through March 27, 2013). The proposed Resolution will be sent to the Planning Board for their review and recommendations; once their review is complete, it will be presented to the Town Board. Additionally, our Town Attorney has been in contact with the attorneys working pro bono on a law prohibiting hydrofracking.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

1. The department has been busy changing the last of the pipes.
2. Work to rehabilitate Bare Hill Road has begun. The department will be working on other roads throughout the Town as well. In addition, seasonal mowing has begun.
3. There was discussion regarding work that will be required to stabilize an area of the bank along So. Lake Road. Before any work can begin, however, the Town must get a proposal from Lu Engineers. Bruce St. Lawrence will send a work order out to them, which will initiate our request for a proposal.
4. There was discussion about the work that will be required to upgrade the highway buildings. Councilman Paddock will take some interested contractors out to review the buildings, gather information and develop a bid packet. The town will also review any opportunities to obtain grant funding to offset some of the costs.

ROBESON STORE

1. An ad requesting proposals renting the Robeson Store went into the paper and four people have responded. There are a couple of people interested – one of them is very interested. The Town is awaiting information on a water system – the Store cannot be leased until it has potable water.
2. There has been a slight delay in completing the renovations as the contractor is awaiting the delivery of some materials. Once the materials arrive, the project should be completed relatively quickly.

BEACH – Dawn Kane

1. The beach is now open and fully staffed. All lifeguards have been certified. We have a well seasoned staff this year – all lifeguards are returning from previous years.
2. The contractor who is working on the Robeson Store will be repairing the spindles on the beach gazebo.

CODE ENFORCEMENT – Dawn Kane

1. The McEneaney property has been demolished and the site has been cleaned up.
2. The Townline Road property has been sold again and efforts to clean up and make improvements have begun.
3. Cars have been removed from the property on Tuscany Lane.

SIDEWALK PROJECT – Bruce St. Lawrence

1. The final landscaping work has begun and is on schedule to be completed by the end of the month.

PLANNING BOARD

1. Review of the Steep Slopes law is on the agenda for June 20th. Attorney Bob Johnson has reviewed the law and made some edits which the Planning Board will be reviewing at the meeting.

SUPERVISOR'S REPORT – Robert Multer

1. The Supervisor reviewed the report from the Yates County Dog Warden. (See attached.)
2. The Baptist Church will have an open house on June 17th to celebrate the opening of their new Youth Recreation Building.
3. Recently, the Town of Middlesex received a FOIL request from an attorney who wished to take some documents out of the Town Hall for review. All in attendance agreed that at no time should official documents ever leave the building. After discussion, Supervisor Multer requested a resolution making it the policy of the Town of Middlesex to never allow any official document to leave the building. Councilman Dunton made the motion to offer the Resolution and Councilman Button seconded the motion.
*All in favor; none opposed – Motion carried.

NEW BUSINESS

- 1. Town of Middlesex Citizen Appreciation Day will be held on August 5th from 2:00 pm until 5:00 pm at the Middlesex Fire Hall. Terry Smith and Gary Oppelt will both be honored this year.
- 2. Councilman Paddock requested permission to allow Marcus Whitman school counselor Gail Arnold to use the Town Hall to provide tutoring to a student who lives in the Town. Permission was granted.
- 3. Work on the Town Newsletter must begin shortly. Deadline for submitting articles to the Town Clerk is July 13th.

EXECUTIVE SESSION

Councilman Paddock made the motion to enter into Executive Session to discuss a financial matter. Councilman Button seconded the motion.
 *All in favor; none opposed – Motion carried.

BILLS AUDITED

Councilman Dunton made the motion to pay the bills and Councilman Paddock seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No:	1095 to 1117	\$ 6,868.42
Highway Fund:	Vouchers No:	2117 to 2142	\$ 28,976.92
Water District:	Vouchers No.	3019 to 3022	\$ 1,637.12

Councilman Button made the motion to adjourn and Councilman Dunton seconded the motion.
 *All in favor; none opposed – Motion carried. Meeting adjourned at 8:15 p.m.

TOWN BOARD MEETING

July 12, 2012

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Bruce St. Lawrence, Planning Board Member

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from June 14, 2012. After a brief discussion, Councilman Dunton made the motion to approve the minutes and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

1. See attached report for department update. Also included in the report is a summary of events surrounding a complaint related to the Bare Hill Road work.
2. Clean Up Days will be held on August 11th and 12th.

ROBESON STORE

1. The contractor is waiting for some final materials to come in; once materials are in and installed, some painting will be required and the project will be complete. The contractor has done a wonderful job and the store is really looking great.
2. There is one couple seriously interested in leasing the store, however the Town cannot proceed until the water situation is resolved.

BEACH – Dawn Kane

1. There is a need for “No Parking” signs at the beach. Discussion included possible installation sites.

SIDEWALK PROJECT – Bruce St. Lawrence

1. The final landscaping work has been completed and the finished job looks really good.

ASSESSOR – Pat Grimaldi

1. The Town of Middlesex received a 100% equalization rate for 2013.

CODE ENFORCEMENT – Dawn Kane

1. The property located at the corner of So. Vine Valley Road and Newell Road has been sold and the new owner has been working to clean up the property. Already, the property is showing major improvement.
2. The RV that was on the Bumpus property on East Lake Road has been removed and the property has been cleaned up.
3. The McEneaney house has been demolished and the property has been cleaned up.
4. There has been lots of new construction which has resulted in many site reviews going before the Planning Board. The Board will review the list of requirements for site reviews and make some recommendations for changes.

SUPERVISOR'S REPORT – Robert Multer

1. The Supervisor noted that the mileage reimbursement rate has not been updated by the Town in some time. The current IRS reimbursement rate is \$0.555 per mile. Supervisor Multer requested a Resolution authorizing an automatic mileage reimbursement rate adjustment that will coincide with the IRS reimbursement rate. After a brief discussion, Councilman Paddock made the motion to offer said Resolution and Councilman Button seconded the motion.
*All in favor; none opposed – Motion carried.

2. All processes are in place to allow for a Public Hearing to consider the extension of a local law which provides for a nine (9) month moratorium for the entire Town of Middlesex to begin when the Supplemental Generic Environmental Impact Statement (SGEIS) relating to the extraction of natural gas by the process of high-volume hydraulic fracturing now under review by the New York State Department of Environmental Conservation is finalized. If adopted, the Moratorium will be extended for an additional six (6) months beginning September 27, 2012 through March 27, 2013.

After a brief discussion, Councilman Gerbic made the motion to hold a Public Hearing on August 9, 2012 at 7:00 pm and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried

3. Supervisor Multer requested a Resolution authorizing him to enter into an agreement with Lu Engineering to evaluate, study and make recommendations for repairs to So. Lake Road near the Fisher property.

After a brief discussion, Councilman Dunton made the motion to enter into the agreement and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

NEW BUSINESS

1. The trees by the park need to be trimmed. Councilman Gerbic will get a price from Liddiard's Tree Service and report back to the Town Board.

EXECUTIVE SESSION

Councilman Button made the motion to enter into Executive Session to discuss a contractual matter. Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

BILLS AUDITED

Councilman Dunton made the motion to pay the bills and Councilman Gerbic seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1118 to 1140	\$ 28,754.04
Highway Fund:	Vouchers No: 2143 to 2166	\$ 30,831.91
Water District:	Vouchers No. 3023 to 3027	\$ 11,737.99

Councilman Button made the motion to adjourn and Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion carried. Meeting adjourned at 8:00 p.m.

TOWN BOARD MEETING

August 9, 2012

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Arthur Radin, Chairman – Zoning Board of Appeals
Marty DeVinney, Chairman – Planning Board

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from July 12, 2012. After a brief discussion, Councilman Dunton made the motion to approve the minutes and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

PUBLIC HEARING

Supervisor Multer opened the Public Hearing to consider the extension of a local law which provides for a nine (9) month moratorium for the entire Town of Middlesex to begin when the Supplemental Generic Environmental Impact Statement (SGEIS) relating to the extraction of natural gas by the process of high-volume hydraulic fracturing now under review by the New York State Department of Environmental Conservation is finalized. If adopted, the Moratorium will be extended for an additional six (6) months beginning September 27, 2012 through March 27, 2013.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

1. The department has completed the initial work on Bare Hill Road. The weather has been favorable for completing the project (with new top on the road) this year instead of in 2013, so the goal will be to complete the road repair project in 2012.
2. The Department is ready for Clean Up Days.
3. Lu Engineers will be coming in mid-August to review the work required on South Lake Road near the Fisher property.

ROBESON STORE

- 1 The work on the store is nearly complete. The final invoice is expected in the near future.
2. See attachment for detail on water system for the Robeson Store. Preliminarily, as a first step an exploratory dive is required. After review of the attached information and a brief discussion, Councilman Paddock made the motion to approve the cost of an Exploratory Dive (not to exceed \$500.00) and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

BEACH – Dawn Kane

1. Two weeks of swim lessons were held this year; a total of 21 kids participated (the program operated at capacity.)
2. Yates County came down to do their yearly review of the beach and the review went very well.

CODE ENFORCEMENT – Dawn Kane

1. The department has been very busy over the past month with four ZBA hearings, two Use Permits and ten Site Plan Reviews.
2. Work on several buildings, decks and a zip line were begun without a building permit. Stop orders were issued and in some cases had to be torn down as the work was not to code.

STATE HOME ON SO. VINE VALLEY ROAD

The New York State run IRA on So. Vine Valley Road will be opening again soon. There will be six disabled individuals living in the home. All are suitable for our community; none are registered sex offenders. The goal of our State Representatives was to have no sex offenders living in the home and that goal has been met.

PLANNING BOARD – Marty DeVinney

1. The Board is reviewing what has been rewritten (restructured) by the lawyer who has been working with the Planning Board on the Law. It is hoped that the document will be finalized during the next Planning Board meeting and then will be ready to forward to the Town Board for review.
2. The application for a building on Wdmer Road was initially approved through Site Plan Review. However, ultimately the permit was denied because the plans must change (the wall was too expensive.) The applicant has decided to put off the project for a while.

SUPERVISOR'S REPORT – Robert Multer

Budget request forms for the 2013 budget have been distributed. We are in the second year of the so called 2% tax cap. The tax cap is really not a 2% cap since there is an exception for the increased amount of new construction assessed value as well as an exception for any increase in state retirement cost above 2%. We were able to keep the tax increase to 2% for 2012 budget by continuing to maintain an austerity budget and closely monitoring expenditures.

We have received the final rates for the 2013 retirement bill. The estimated 2013 bill shows an increase of \$8,850 which is under 2% and therefore is not exempt and reduces the amount of overall increase allowed under the cap. The allowable tax increase for the General and Highway budget combined is a total of \$20,227. If the State allows the same growth factor for this year, that will raise the total increase allowed to \$22,755. If you deduct the retirement increase, the balance to cover expected increases in Highway fuel and road material costs and well as announced potential increases in health insurance costs is \$13,905.

Therefore, the Supervisor requested a Resolution to hold a Public Hearing to consider a local law to override the tax levy limit established in General Municipal Law §3-C. After a brief discussion, Councilman Gerbic made the motion to hold a public hearing on September 13, 2012 and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion Carried.

NEW BUSINESS

1. The Town Board reviewed the estimate submitted by J.L Vasile Construction to provide and install two rows of avalanche bar on either side of the roof. After a brief discussion, the Board decided to get two more estimates before proceeding with any work.

2. Appreciation Days went well. Terri Smith took a fall and had to have surgery so she was unable to attend.

3. A new location is needed to tie horses at the at the Town Park.

CLOSE PUBLIC HEARING

After a brief discussion and comments from the public, Supervisor Multer closed the public hearing to consider an extension of the 9 (nine) month moratorium relating to the extraction of natural gas by the process of high-volume hydraulic fracturing and requested a motion to adopt the Local Law. Councilman Button made the motion to adopt the law and Councilman Paddock seconded the motion.

Roll Call Vote:	Councilman Button	Aye
	Councilman Dunton	Aye
	Councilman Gerbic	Aye
	Councilman Paddock	Aye
	Supervisor Multer	Aye

The Motion to Adopt Local Law Number Two of 2012 for the Town of Middlesex was duly adopted.

BILLS AUDITED

Councilman Dunton made the motion to pay the bills and Councilman Gerbic seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No:	1141 to 1156	\$ 3,550.46
Highway Fund:	Vouchers No:	2167 to 2179	\$ 230,131.27
Water District:	Vouchers No.	3028 to 3032	\$ 793.09

Councilman Button made the motion to adjourn and Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion carried. Meeting adjourned at 8:00 p.m.

TOWN BOARD MEETING

September 13, 2012

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Arthur Radin, Chairman – Zoning Board of Appeals
Marty DeVinney, Chairman – Planning Board
Bruce St. Lawrence – Project Manager

Also Present: Robert H. Raeman – Clark, Patterson & Lee
Mary L. Chappell – Municipal Solutions, Inc.

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from August 9, 2012. After a brief discussion, Councilman Dunton made the motion to approve the minutes and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

PUBLIC HEARING

Supervisor Multer opened the Public Hearing to consider a Local Law to override the tax levy limit established in General Municipal Law §3-C.

PRESENTATION – WATER TANK RENOVATION

Robert Raeman of Clark, Patterson & Lee reviewed options for the Water District Water Tank Renovation. Mr. Raeman noted that the tank was painted approximately 15 years ago; additionally, he noted that the tank will require a mixing system and he presented two options for Town Board review (please see attached.) Mr. Raeman also noted that with the restoration option, maintenance will be required but with replacement and new state of the art materials, no further maintenance will be required.

Mary L. Chappell of Municipal Solutions, Inc. presented information for funding this project. She noted that with a Community Development Block Grant, the Town could obtain grant funding for up to \$600,000. This is an outright grant – no matching funds are required. The grant will, however, require income surveys of residents in the District and 51% of the residents must participate. The Grant also requires that applications are filed for additional grant funding (such as Rural Development and/or the Drinking Water State Revolving Fund). Ms. Chappell noted that the deadline for applying for this second grant is fast approaching. She estimated that the cost for assistance with the grant application process would be approximately \$4,000.

After a brief discussion, Councilman Paddock made the motion that the Town Board give Ms. Chappell approval to get the Town of Middlesex on the list as a potential applicant for the Drinking Water State Revolving Fund. Councilman Dunton seconded the Motion.

*All in favor; none opposed – Motion carried.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

1. Bare Hill was paved this week with a base coat. The road will still need stone and oil as a final step. The road looks great and the residents are very happy with the final results.
2. The department has also completed other road repairs that required stone and oil.
3. The new truck is on the road.
4. The Highway Superintendent was featured (with a picture on the front page and a large article) in the NYS Highway Superintendent Assoc. magazine. This is the first time a working Highway Superintendent has been featured and a first for the Town of Middlesex. Congratulations to Superintendent Reifsteck!!

ROBESON STORE

The Robeson Store renovation is complete and the final invoice has been included in this month's audit.

Work on the water system continues. The intake was finally located (and was not in the location first expected.) The Town will be going back to the Department of Health to review and update options for a water system.

RUSHVILLE SIDEWALK PROJECT

The Village of Rushville and Marcus Whitman School have applied for a grant for a sidewalk project from the school to the Village as part of the "Safe Route to School" project. A small piece of the sidewalk will be located in the Town of Middlesex. Thus, the Village and School will require Town of Middlesex support in the form of a Resolution. After a brief discussion, Councilman Dunton made the motion to authorize a Resolution of Town support and Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion Carried.

ASSESSOR – Pat Grimaldi

All is well in the department; final roll has been filed.

BEACH – Dawn Kane

The beach is closed for the season; it was a great year with a wonderful group of lifeguards and lots of resident participation in swim lessons.

Next year the Town will be implementing new pre-hire requirements (so as to be in compliance with Civil Service and Yates County.)

CODE ENFORCEMENT – Dawn Kane

Two stop orders were issued on So. Lake Road and one is pending on Mertz Road.

PLANNING BOARD – Marty DeVinney

The Planning Board has completed its review of the Steep Slope Law and has forwarded it to the Middlesex Town Board for review. Mr. DeVinney requested a Resolution authorizing the Law to be forwarded on the Yates County Planning Board for their review. After a brief discussion, Councilman Gerbic made the motion to authorize the Planning Board to forward the Draft Steep Slope Law on to the Yates County Planning Board for their consideration. Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion Carried.

The Town Board members reviewed their options for setting a Public Hearing for the November Town Board Meeting to consider the Steep Slope Law. After a great deal of discussion, Councilman Paddock made the motion to set a public hearing for the November Town Board meeting and Councilman Gerbic seconded the motion.

Roll Call Vote:

Councilman Paddock:	Aye
Councilman Gerbic:	Aye
Councilman Dunton:	Nay
Supervisor Multer:	Nay
Councilman Button:	Nay

The Motion to set a public hearing to consider the Steep Slope Law was vetoed.

SUPERVISOR’S REPORT – Robert Multer

1. Supervisor Multer requested that the Town Board Schedule a work meeting to discuss the Water Tank renovation, the Town Barns renovations and the Town of Middlesex 2013 Budget. After a brief discussion, the work meeting was scheduled for Thursday, October 4, 2012 at 6:00 p.m.

2. The Supervisor informed the Town Board that the State has enacted new legislation regarding the awarding of contracts. Now, local governments do not have to accept the lowest bid as long as they can justify and document their decision.

3. Supervisor Multer requested a Resolution authorizing him to sign the Ambulance Contract. After a brief discussion, Councilman Button made the motion to authorize Supervisor Multer to sign the contract and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

4. There was discussion regarding the need for additional “No Smoking” signs. Ultimately, the Town Board agreed to purchase an additional six signs.

CLOSE PUBLIC HEARING

After a brief discussion and comments from the public, Supervisor Multer closed the public hearing to consider a Local Law to override the tax levy limit established in General Municipal Law §3-C.

After a brief discussion, Councilman Dunton made the motion to adopt the Local Law and Councilman Button seconded the Motion.

Roll Call Vote:

Councilman Button: Aye
Councilman Dunton: Aye
Councilman Gerbic: Aye
Councilman Paddock: Aye
Supervisor Multer Aye

The Motion to Adopt Local Law Number 3 of 2012 for the Town of Middlesex was duly adopted.

BILLS AUDITED

Councilman Gerbic made the motion to pay the bills and Councilman Dunton seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No:	1157 to 1185	\$ 26,168.57
Highway Fund:	Vouchers No:	2180 to 2200	\$102,164.31
Water District:	Vouchers No.	3033 to 3036	\$ 1,223.03

EXECUTIVE SESSION

Councilman Paddock made the motion to enter into Executive Session to discuss a legal matter and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

Councilman Button made the motion to adjourn and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried. Meeting adjourned at 9:00 p.m.

TOWN BOARD MEETING

October 11, 2012

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Pat Grimaldi, Assessor
Bruce St. Lawrence – Project Manager

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from September 13, 2012. After a brief discussion, Councilman Button made the motion to approve the minutes and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

1. The work on Bare Hill Road has been completed.
2. The department has been working on graveling roads; they have corrected a drainage issue and are covering exposed pipes before winter sets in.

ROBESON STORE

In the spring the Town will begin work to make repairs on the back of Robeson Store (work will include the back door and the platform to the door.) The remainder of the work to be completed is siding and installing the new windows which have already been purchased.

ASSESSOR – Pat Grimaldi

The Assessor met with representatives from the State. He assured those he met with that the Town will continue to work to keep the 100% equalization rate.

PLANNING BOARD

The Yates County Planning Board rejected the proposed Steep Slope Law and suggested that the law should be condensed. Kevin Olvaney has offered to meet with members of the Town Board and Planning Board to work on revisions/changes which will be required.

WATER TANK

There is a small change needed in the proposed contract with Municipal Solutions. The contract will be deferred until next month.

Supervisor Multer noted that the loss of water has improved recently (please see attached report.)

SUPERVISOR'S REPORT – Robert Multer

1. Supervisor Multer requested a Resolution authorizing him to sign the Snow and Ice Agreement with the State of New York. After a brief discussion, Councilman Gerbic made the motion to authorize Supervisor Multer to sign the Agreement and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

2. Supervisor Multer requested a Resolution authorizing him to sign an Indemnification Agreement with the Town of Milo. After a brief discussion, Councilman Button made the motion to authorize Supervisor Multer to sign the Agreement and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

TENTATIVE BUDGET

Supervisor Multer reviewed the Tentative Budget for 2013 with those in attendance. He noted that the Ambulance Contract amount has increased and that in 2013 the Town will be using more of the Fund Balance than in years past. The Budget also includes funds to finalizing repairs of the Robeson Store as well as funding to make badly needed repairs to the Town Barns. A summary of the Budget for 2013 is attached.

After a brief discussion Councilman Gerbic made the motion to set a Public Hearing for the Proposed Budget for Thursday, October 25, 2012 at 6:00 p.m. Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

BILLS AUDITED

Councilman Gerbic made the motion to pay the bills and Councilman Dunton seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No:	1186 to 1201	\$ 8,705.32
Highway Fund:	Vouchers No:	2201 to 2220	\$ 97,968.55
Water District:	Vouchers No.	3038 to 3041	\$ 13,123.75

EXECUTIVE SESSION

Councilman Dunton made the motion to enter into Executive Session to discuss a contractual matter and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

Councilman Button made the motion to adjourn and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried. Meeting adjourned at 8:00 p.m.

TOWN BOARD MEETING

October 25, 2012

6:00 p.m.

Present: Robert Multer, Supervisor
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Dan Paddock, Town Councilman

Also Present: Bruce St. Lawrence, Project Manager

Recording Secretary: Kathy Pelton, Town Clerk

OPEN PUBLIC HEARING

Supervisor Multer opened the public hearing to consider the 2013 Middlesex Town Budget. See attached narrative for detail of the 2013 budget. Supervisor Multer noted that the Budget includes funding for repairs to the Town Barns as well as funding to complete repairs at the Robeson Store.

OPEN BIDS – Bruce St. Lawrence

The Town of Middlesex has received a total of three bids for materials required to make repairs to the Town Barns. The Bids were opened and are as follows:

Carey's Farm & Home Center – Penn Yan, New York	\$17,350.52
84 Lumber – Geneva, New York	\$13,585.14
Rushco Lumber – Rushville, New York	\$14,435.55

Mr. St. Lawrence will review the Bids and provide a summary to members of the Town Board at their next meeting to be held on November 8, 2012.

CLOSE PUBLIC HEARING

With no further comments regarding the Town of Middlesex 2013 Budget, Supervisor Multer closed the public hearing. After a brief discussion, Councilman Gerbic made the motion to adopt the 2013 Budget and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

Councilman Dunton made the motion to adjourn and Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion carried.

Meeting adjourned at 6:15 p.m.

TOWN BOARD MEETING

November 8, 2012

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Pat Grimaldi, Assessor
Marty DeVinney, Planning Board Chairman
Dawn Kane, Code Enforcement Officer

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from October 11th and October 25th. After a brief discussion, Councilman Dunton made the motion to approve the minutes and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

1. The department has been gearing up for winter. Sand is in; additional salt is needed and will be ordered. The department will begin putting up snow fence next week.
2. We are in need of Employment signs required by the Department of Labor. The Highway Superintendent will follow up to obtain them.

REPAIRS TO THE TOWN BARNs

Three quotes for repairs needed to the Town Barns have been obtained. After a brief discussion, Councilman Paddock made the motion to review the bids and go with the bid which will best meet the requirements for the repairs and stipulated that the amount for repairs is not to exceed \$13,500. Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

ASSESSOR – Pat Grimaldi

The Assessor sent the file for the Town and County Tax Roll to the Yates County Real Property Tax Service.

CODE ENFORCEMENT OFFICER – Dawn Kane

Two stop work orders have been resolved. The first was resolved with a meeting of mediation. The owners have agreed to comply with all zoning requirements. The second stop work order on Mertz Road has been rectified through zoning.

ROBESON STORE

Because the source for water is under ground, the Town needs to look for a different way to solve the problem. Once a solution is determined (and approved by the Dept. of Health) the Town must still look for ways to fund the cost associated with obtaining potable water.

PLANNING BOARD

The Yates County Planning Board rejected the proposed Steep Slope Law and suggested that the law should be condensed. Kevin Olvaney has suggested that the two members from each of the Boards (Planning, Town and Zoning) hold a working meeting. It is anticipated that the meeting will be scheduled for the 2nd Wednesday in December.

In the interim, the Planning Board will continue to work to enforce the current Zoning Laws of the Town of Middlesex.

The Planning Board Chairman will follow up with G/FLRPC and their ongoing work with regard to Hydrofracking.

WATER DISTRICT/WATER TANK

With regard to the Water Tank, we are awaiting a contract from Municipal Solutions.

The Water Superintendent met with a representative from the Department of Health. She was very pleased that the Town is researching funding opportunities to repair/replace the water tank.

TOWN HALL ROOF

The Town Hall roof needs a gutter repaired and a snow bar needs to be added. Councilman Paddock and Councilman Dunton will work together to obtain three estimates for the repairs.

BILLS AUDITED

Councilman Button made the motion to pay the bills and Councilman Gerbic seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No:	1205 to 1223	\$ 25,136.24
Highway Fund:	Vouchers No:	2221 to 2239	\$ 60,367.07
Water District:	Vouchers No.	3042 to 3043	\$ 1,592.72

EXECUTIVE SESSION

Councilman Dunton made the motion to enter into Executive Session to discuss a personnel matter and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

Councilman Button made the motion to adjourn and Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion carried. Meeting adjourned at 8:30 p.m.

TOWN BOARD MEETING

December 13, 2012

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Pat Grimaldi, Assessor
Marty DeVinney, Planning Board Chairman
Arthur Radin, Zoning Board Chairman
Dawn Kane, Code Enforcement Officer

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from November 8th. After a brief discussion, Councilman Gerbic made the motion to approve the minutes and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

1. It has been a quiet winter to date, so the department has been doing some ditching work and catching up on other projects with the free time.
2. There have been four recent water main breaks, repairs required department overtime.
3. If the mild weather continues, the department will begin working on the Mill Property.
4. Supplies to repair the Town Barns have been delivered.

ASSESSOR – Pat Grimaldi

It has been a quiet month for Assessments. Renewals will go out on January 2, 2013 and will be due back to the Assessor by March 1, 2013.

CODE ENFORCEMENT OFFICER – Dawn Kane

1. The cleanup of two properties (one located on Newell Road and the other on Tuscany Lane) in the Town has gone really well; work is progressing.
2. The Code Enforcement Officer has been working on updates to the Docking and Mooring Law with Kevin Olvaney, Gordon Freida, Office of General Services and the DEC.
3. The Code Enforcement Officer met with Bruce St. Lawrence and Lu Engineers to update the invoicing system the Town is using (to track engineering work required for site applications.)
4. Significant site work was begun at 90 East Lake Road; all the work has been done without a permit. The Code Enforcement Officer will be meeting with contractor and home owner.

WATER DISTRICT/WATER TANK

A final contract has been received from Municipal Solutions. After review of the contract and a brief discussion, Councilman Button made the motion to enter into an agreement with Municipal Solutions to provide services related to the Water Grant Application with the stipulation that the total contract cannot exceed \$10,000. Councilman Dunton seconded the Motion.

*All in favor; none opposed – Motion Carried.

A contract to provide services related to the Water Grant Application in the amount of \$1,000 has been received from Clark, Patterson Lee. After review and a brief discussion, Councilman Gerbic made the motion to enter into the agreement and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

ZONING BOARD OF APPEALS

The term for Arthur Radin, Chairman of the Zoning Board of Appeals will expire on December 31, 2012. After a brief discussion, Councilman Dunton made the motion to appoint Chairman Radin to a term of six years, to commence on January 1, 2013 and extend through December 31, 2018. Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion Carried.

SUPERVISOR'S REPORT

Supervisor Multer requested a Resolution authorizing him to enter into a contract with Wood Library. After a brief discussion, Councilman Button made the motion to authorize Supervisor Multer to enter into the agreement and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried

Supervisor Multer requested a Resolution authorizing the 2011/2012 charges for unpaid Water District invoices to be relieved to the 2013 Town and County Tax Bills. After a brief discussion, Councilman Button made the motion to authorize the relevy and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried

NEW BUSINESS

Councilman Paddock has located a firm with expertise in grant writing for funding to preserve records. After review and a brief discussion, Councilman Paddock made the motion to enter into an agreement with Jennifer Gruschow and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

Councilman Gerbic drafted thank you notes to the Middlesex Baptist Church and Tom and Bonnie Mahaney for their care of the triangle throughout 2012.

COUNTY BUDGET

Supervisor Multer review the County Budget as well as the fiscal challenges the County has been facing. Mandates from the State are driving the increases. A public hearing and vote will be held on December 17, 2012.

YEAR END MEETING

The Year End meeting is scheduled for Thursday, December 27, 2012 at 4:00 p.m. at which time the books of the Judge, Supervisor and Town Clerk will be audited.

BILLS AUDITED

Councilman Dunton made the motion to pay the bills and Councilman Gerbic seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No:	1224 to 1253	\$ 29,248.17
Highway Fund:	Vouchers No:	2239 to 2265	\$ 34,337.37
Water District:	Vouchers No.	3044 to 3052	\$ 2,811.45

EXECUTIVE SESSION

Councilman Dunton made the motion to enter into Executive Session to discuss employee performance and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

Councilman Button made the motion to adjourn and Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion carried. Meeting adjourned at 8:45 p.m.

**TOWN OF MIDDLESEX
YEAR END MEETING
December 27, 2012
4:00 p.m.**

Present: Robert Multer, Supervisor
Allan Button, Councilman
Wayne Dunton, Councilman
Peter Gerbic, Councilman
Dan Paddock, Councilman

Also: Tom Reifsteck, Highway Superintendent

Recording Secretary: Kathy Pelton, Town Clerk

AUDIT OF BOOKS

WHEREAS the Middlesex Town board has reviewed the books of the Supervisor and Town Clerk and found the books to be balanced, accurate and in order;

RESOLVED, that the Town of Middlesex accept the books as presented.

Moved: Wayne Dunton Seconded: Peter Gerbic

ROLL CALL: Ayes: 5
 Noes: 0

The resolution to accept the books was duly adopted.

EXECUTIVE SESSION

Councilman Button made the motion to enter into Executive Session to discuss employee performance and Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion Carried.

SALARY SCHEDULE - 2013

1. Board Members reviewed the Salary Schedule for 2013. After review and a detailed discussion, Councilman Dunton made the motion to adopt the Salary Schedule for 2013 (see attached salary schedule) and Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion carried.

ADJOURNED

Councilman Button made the motion to adjourn and Councilman Dunton seconded the motion. All in favor; none opposed – Motion carried.

Meeting adjourned at 5:15 p.m.

2013

TOWN BOARD MEETING

January 10, 2013

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Bruce St. Lawrence, Project Manager

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from December 13, 2012 and December 27, 2012. After a brief discussion, Councilman Button made the motion to approve the minutes and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

FUND BALANCE REVIEW

Supervisor Multer reviewed the Fund balances brought over from the end of 2012 (see attached spreadsheet for details) and the remaining surplus. The Town will need to review expenditures very carefully so as not to deplete the remaining surplus.

WATER DISTRICT

Supervisor Multer reviewed the water loss the Water District has incurred as a result of several water main breaks. (See attached spreadsheet for details.)

HIGHWAY SUPERINTENDENT – Tom Reifsteck

The department has been busy with the usual winter activities. In addition, there has been yet another water main break. Repairs put the department into overtime.

HIGHWAYS/BUILDINGS/GROUNDS

ROBESON STORE

The Code Enforcement Officer has been working with Kevin Olvaney and George Barden to try and find funding for obtaining potable water at the Robeson Store. In addition, there was a brief discussion about the remaining working that needs to be completed at the store. The work needs to be scoped out before the Town can go out to bid.

CODE ENFORCEMENT OFFICER – Dawn Kane

A wall was built without a permit at a property located on So. Lake Road. The Code Enforcement Officer is working with the Town Attorney and the owners to resolve the issue.

PLANNING/ZONING

The attorneys who have been working pro-bono on the Fracking Law are expected to have a document ready for review in the next week or so. It was also noted that Yates County will be holding a forum regarding Fracking on January 29, 2012. Councilman Dunton and a representative from the Planning Board will be attending. The goal of the Forum is to provide Yates County Towns with the tools they need to adopt a Fracking Law.

TOWN CLERK – Kathy Pelton

The Town Clerk appointed the following deputies for 2013:

- Bonnie Mahaney – Deputy Town Clerk & Tax Collector
- Sabra Dunton – Deputy Town Clerk

SUPERVISOR'S REPORT – Robert Multer

The Heritage Group needs more space to work. After a brief discussion, it was decided that the table used for the sidewalk project will be cleared off and all old equipment will be hauled away.

The Town is looking for a new IT consultant. Dave Harrington is involved in multiple projects now, and doesn't have the time to devote to Town IT projects. In addition, we need to review the location of the server as its present location makes the server vulnerable to damage or sabotage.

The Town has not received any new information from the Engineering Firm and the Grant Consultant who are assisting us with our attempt to obtain grant funding for the Water Tank. Councilman Dunton will be in touch with them.

Supervisor Multer named Wayne Dunton Deputy Supervisor for 2013.

Supervisor Multer requested a resolution to name the Canandaigua Messenger as the official newspaper. So moved by Councilman Button and seconded by Councilman Dunton.

*All in favor; none opposed – Motion Carried.

Supervisor Multer requested a resolution to designate the official Town depository as Community Bank. So moved by Councilman Gerbic and seconded by Councilman Dunton.

*All in favor; none opposed – Motion Carried.

Supervisor Multer requested a resolution to establish the regular Town Board Meeting to be held on the second Thursday of the month at 7:00 p.m. So moved by Councilman Paddock and seconded by Councilman Button.

*All in favor; none opposed – Motion carried

Supervisor Multer requested a Resolution authorizing him to sign the Lifeguard Agreement with Yates County. So moved by Councilman Button and seconded by Councilman Paddock.
*All in favor; none opposed – Motion Carried.

Supervisor Multer requested a Resolution authorizing him to sign the Dog Control Agreement with Yates County. So moved by Councilman Gerbic and seconded by Councilman Button.
*All in favor; none opposed – Motion carried.

Supervisor Multer requested a Resolution authorizing the Highway Superintendent to sell surplus equipment. The equipment will include: frink wing, two (2) stone drop boxes, knife bar mower, plow frame and several old signs. After a brief discussion, Councilman Dunton made the motion to authorize the Highway Superintendent to sell said surplus equipment and Councilman Button seconded the motion.
*All in favor; none opposed – Motion carried.

AUDIT OF BOOKS

WHEREAS the Middlesex Town board has reviewed the books of the Town Justice and found the books to be balanced, accurate and in order;

RESOLVED, that the Town of Middlesex accept the books as presented.

Moved: Wayne Dunton Seconded: Peter Gerbic

ROLL CALL: Ayes: 5
 Noes: 0

The resolution to accept the books was duly adopted.

BILLS AUDITED

Councilman Gerbic made the motion to pay the bills and Councilman Dunton seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No:	1001 to 1022	\$ 9,893.20
Highway Fund:	Vouchers No:	2001 to 2028	\$ 14,894.80
Water District:	Vouchers No:	3001 to 3006	\$ 12,470.92

*All in favor; none opposed – Motion carried.

Councilman Paddock made the motion to adjourn and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

Meeting adjourned at 8:15 p.m.

**TOWN BOARD SPECIAL MEETING
RECORDS RETENTION AND DISPOSITION SCHEDULE**

January 19, 2013

9:00 a.m.

Present: Robert Multer, Supervisor
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Recording Secretary: Kathy Pelton

Supervisor Multer reviewed the deadline and requirements for the Records Storage Grant Application. As part of the application, the Town is required to adopt the New York State Archives MU-1 records guide.

After review of the requirements and the Records Retention & Disposition Schedule MU-1, Councilman Paddock offered the following Resolution:

WHEREAS, the Records Retention and Disposition Schedule MU-1 was first issued in 1988 and revised in 2003;

WHEREAS, the purpose of the Schedule is to ensure that State and Federal record retention requirements are met,

NOW, THEREFORE BE IT RESOLVED that: the Town Board of the Town of Middlesex, adopt the Records Retention and Disposition Schedule MU-1.

The Resolution was seconded by Councilman Dunton. Following discussion thereon, the following roll call vote was taken and recorded:

Councilperson Paddock	AYE
Councilperson Dunton	AYE
Councilperson Gerbic	AYE
Supervisor Multer	AYE

The Motion to adopt the Resolution was duly passed.

Councilman Gerbic made the motion to adjourn and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion Carried.

Meeting adjourned at 9:30 a.m.

**TOWN BOARD SPECIAL MEETING
AGREEMENT WITH NATIONAL FIRE ADJUSTMENT CO., INC.**

February 2, 2013

9:00 a.m.

Present: Robert Multer, Supervisor
Wayne Dunton, Town Councilman
Allan Button, Town Councilman

Recording Secretary: Kathy Pelton

Supervisor Multer called a Special Meeting due to the urgent nature of Town Business; the Town Board members waived the required notice for the Special Meeting.

Supervisor Multer reviewed need to hire a representative to ensure that the best interest of the Town will be met with regard to insurance matters and insurance coverage. He also reviewed the services that National Fire Adjustment Company would provide the town and he reviewed their proposed agreement.

After review of the services and proposed agreement, Councilman Dunton presented the following Resolution:

WHEREAS, the Middlesex Town Barns suffered significant damage in the fire of January 25, 2013 and,

WHEREAS, the proposed Agreement with National Fire Adjustment Co., Inc. would ensure that the best interests of the Town of Middlesex will be met with regard to insurance matters;

NOW, THEREFORE BE IT RESOLVED that: the Town Board of the Town of Middlesex, adopt the Resolution authorizing Supervisor Robert Multer to enter into an agreement with National Fire Adjustment Co., Inc.

The Resolution was seconded by Councilman Button. Following discussion thereon, the following roll call vote was taken and recorded:

Councilperson Dunton	AYE
Councilperson Button	AYE
Supervisor Multer	AYE

The Motion to adopt the Resolution was duly passed.

Councilman Button made the motion to adjourn and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion Carried.
Meeting adjourned at 9:30 a.m.

TOWN BOARD MEETING

February 14, 2013

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Bruce St. Lawrence, Project Manager
Arthur Radin, Chair – Zoning Board of Appeals

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from January 10, 2013. After a brief discussion, Councilman Gerbic made the motion to approve the minutes and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

PUBLIC COMMENTS – HYDROFRACKING

Resident Gary Hoffman expressed concern regarding the Moratorium on Hydrofracking, which will end on March 27, 2013. He reviewed some alternatives available to the Town, including extending the Moratorium, changing the Master Plan to isolate Fracking or adopt a law drafted by the Town attorney with the assistance of the pro-bono lawyer working on legal options for outlawing Hydrofracking.

The Town Supervisor, Robert Multer stated that he did not want to put the Town at risk because a law developed in haste may not hold up in Court. Instead, the Town will:

- Extend the Moratorium, after a determination is made as to how long to extend the Moratorium
- Update the Master Plan
- Ask the Planning Board to review the Zoning Law and address concerns or “holes” in the law.

WATER DISTRICT

The Water Superintendent review his request to purchase a computer system to monitor the water (please see attached proposal.) The total cost will not exceed \$3,750. After review of his request, Councilman Paddock made the motion to authorize the purchase and Councilman Gerbic seconded the Motion.

*All in favor; none opposed – Motion carried.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

There was a fire at the Town Barns on January 25, 2013. The Fire Department is fairly certain it was a truck that caused the fire. The Town lost one truck and two other trucks were damaged. In addition, there was significant damage to parts of the Highway Barns, however, it was noted that the Fire Alarm system kept damage to a minimum. On the positive side, this will give the Town the opportunity to upgrade the shop. Additionally, the brand new truck that was just purchased was not damaged.

ASSESSOR

The Assessor has been receiving many exemption forms, which are due no later than March 1, 2013.

The term for Leon Button, a member of the Board of Assessment Review, has expired. He has expressed a willingness to continue on the Board. After a brief discussion, Councilman Paddock made the Motion to appoint Leon Button to a new term on the Board of Assessment Review, to commence on October 1, 2012 and end on September 30, 2017. Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion Carried.

HIGHWAYS/BUILDINGS/GROUNDS

BEACH

The Town will be losing many of the lifeguards who have been working the beach over the last several years. The hiring process will encompass regulations required by Yates County.

ROBESON STORE

The current renter will be out by April 15, 2013. The search for grant funding to cover the cost of upgrading the water system continues. (The cost of upgrading the water system, at present, looks to be around \$10,000.) Two additional parties have expressed interest in renting the store.

CODE ENFORCEMENT OFFICER – Dawn Kane

There will be a meeting in March of area Code Enforcement Officers and other officials, regarding the Docking & Mooring Law.

The Planning Board recently approved a request to build a home on Widmer Road.

Although early in 2013, the Code Enforcement Officer has already issued 13 permits.

The Town Clerk and Code Enforcement Officer worked together to develop a new spreadsheet which will track all permits and fees – both by the month and as a summary for the year.

SUPERVISOR'S REPORT – Robert Multer

NYSEG will be here to do an Energy Audit on February 20, 2013 at 10:00 a.m. Grant funding may be available for energy improvements to equipment. The Supervisor will investigate the possibility of funding for a new copier.

Supervisor Multer requested a Resolution authorizing him to sign the Indemnification Agreement with the Town of Milo. After a brief, discussion, Councilman Button made the Motion to pass a Resolution authorizing the Supervisor to sign the Agreement and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion Carried.

Eric Lundquist, owner of Document Reprocessors has expressed a willingness to rent space to the Town of Middlesex to serve as the Town Barns while repairs to the building (following the fire of 1/25/2013) are made. Rent will be \$2,500 per month; cost for fuel oil will be additional. After a brief discussion, Councilman Paddock made the motion to enter into an Agreement with Eric & Muriel Lundquist and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion Carried.

BILLS AUDITED

Councilman Gerbic made the motion to pay the bills and Councilman Paddock seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1023 to 1053	\$15,893.11
Highway Fund:	Vouchers No: 2029 to 2052	\$30,548.12
Water District:	Vouchers No: 3007 to 3009	\$ 750.43

*All in favor; none opposed – Motion carried.

Councilman Paddock made the motion to adjourn and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

Meeting adjourned at 7:45 p.m.

TOWN BOARD MEETING

March 14, 2013

7:00 p.m.

Present: Robert Multer, Supervisor
Wayne Dunton, Town Councilman
Allan Button, Town Councilman
Peter Gerbic, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Marty DeVinney, Planning Board Chair

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from January 19, February 2, February 14 and March 1, 2013. After a brief discussion, Councilman Button made the motion to approve the minutes and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

Open Public Hearing – Extend Moratorium on HYDROFRACKING

Supervisor Multer opened the Public Hearing to consider the extension of a local law which provides for a nine (9) month moratorium for the entire Town of Middlesex to begin when the Supplemental Generic Environmental Impact Statement (SGEIS) relating to the extraction of natural gas by the process of high-volume hydraulic fracturing now under review by the New York State Department of Environmental Conservation is finalized. If adopted, the Moratorium will be extended for an additional six (6) months beginning March 28, 2013 through September 27, 2013.

Election Commissioner – Robert Brechko

Mr. Brechko presented a great deal of information regarding goals of the Election Commissioners. The ultimate goal of the department is to reduce costs and increase efficiencies. (Please see attached summary.)

HIGHWAY SUPERINTENDENT – Tom Reifsteck

The Highway Superintendent requested a Resolution declaring a list of items (please see attached) as surplus property eligible to sell for scrap. After a brief discussion, Councilman Dunton made the resolution declaring the items as surplus property and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

The Highway Superintendent went to Albany with other Highway Superintendents and believes that there will be an increase in CHIPS funding in the State Budget.

The Highway Department has moved into the old Document Reprocessors Building until repairs to the Highway Barns and replacement of the shop are completed.

Resolution with the insurance company has been slow. The Insurance Company contends that the shop can be repaired. Repairs to the truck, however, will be covered by insurance and the Town has secured the assistance of National Fire Adjustment Co. to ensure maximum insurance reimbursement for the Shop.

The Insurance Company reimbursed the Town \$50,000 for the truck that caught fire. Between the insurance reimbursement and funding in the 2013 budget, there is enough money to purchase a 10 wheeler truck on State Bid (from Tracey Road in Syracuse). The truck will cost \$118,554; the body will come off truck #6 and will be installed on the new truck; this work and paint will add an additional cost of \$50,000. After review and a brief discussion, Councilman Dunton made the motion to purchase the truck and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

ASSESSOR

Exemption forms are in and the Equalization Rate looks good.

CODE ENFORCEMENT OFFICER – Dawn Kane

The Code Enforcement Officer has been working on identifying unlicensed cars.

The Finger Lakes Land Trust would like to purchase 65 acres on East Lake Road and subdivide out two existing lots with houses. The Planning Board has approved the request and has forwarded it on to the Yates County Planning Board (see attached for detail.)

PLANNING BOARD – Marty DeVinney

A lawyer has been assisting the Planning Board with preparation of the SEQR for the Steep Slope Law. The Lawyer (Wendy Marsh) recommends that the Town simplify the law, and while that work is done, she suggests a Moratorium. She will draft a proposed Moratorium for review by the Planning and Town Boards.

There is a meeting scheduled on March 27th with David Zorn from G/FLRPC on updating the Master Plan.

CLOSE PUBLIC HEARING – MORATORIUM ON HYRDOFRACKING

With no comments from those in attendance, Supervisor Multer closed the Public Hearing to consider the extension of a local law which provides for a nine (9) month moratorium for the entire Town of Middlesex to begin when the Supplemental Generic Environmental Impact Statement (SGEIS) relating to the extraction of natural gas by the process of high-volume hydraulic fracturing now under review by the New York State Department of Environmental Conservation is finalized. If adopted, the Moratorium will be extended for an additional six (6) months beginning March 28, 2013 through September 27, 2013.

After review and a brief discussion, Councilman Button made the motion to adopt Local Law #1 of 2013 and Councilman Gerbic seconded the motion. Following discussion thereon, the following roll call vote was taken and recorded:

Councilperson Button	AYE
Councilman Dunton	AYE
Councilperson Gerbic	AYE
Supervisor Multer	AYE

The Motion to adopt the Law was duly passed.

SUPERVISOR'S REPORT – Robert Multer

The Supervisor distributed February 2013 Financial Statements to the Town Board.

The preliminary work on improvements to the Water Tank continues. The next step is to begin the survey of residents in the District.

Supervisor Multer distributed a proposed Resolution to Support the Second Amendment and repeal the Safe Act of 2013. The County and other area Towns have adopted the Resolution. After a brief discussion, which included a request by Councilman Gerbic to include additional verbiage, Councilman Button made the motion to adopt the Resolution as written and Councilman Dunton seconded the motion. Following discussion thereon, the following roll call vote was taken and recorded:

Councilperson Button	AYE
Councilman Dunton	AYE
Councilperson Gerbic	NO
Supervisor Multer	AYE

The Motion to adopt the Resolution was duly passed.

For many years the Town has been utilizing QuickBooks as its accounting software. However Town business has become increasingly complex and the Supervisor believes it is time to look for software specifically designed for Towns. William Law Book has been recommended by several other Supervisors; the Supervisor, Clerk and Bookkeeper will be attending a demonstration in the next week. Pricing detail is attached.

After a brief discussion, Councilman Gerbic made the motion to authorize the purchase of the software and Councilman Dunton seconded the motion.

All in favor; none opposed – Motion carried.

BILLS AUDITED

Councilman Gerbic made the motion to pay the bills and Councilman Dunton seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1057 to 1076	\$ 9,100.95
Highway Fund:	Vouchers No: 2053 to 2063	\$19,860.19
Water District:	Vouchers No: 3010 to 3014	\$ 3,884.43

*All in favor; none opposed – Motion carried.

Councilman Button made the motion to adjourn and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

Meeting adjourned at 8:30 p.m.

TOWN BOARD MEETING

April 11, 2013

7:00 p.m.

Present: Robert Multer, Supervisor
Wayne Dunton, Town Councilman
Allan Button, Town Councilman
Peter Gerbic, Town Councilman
Dan Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Pat Grimaldi, Assessor
Arthur Radin, Zoning Board Chair
Marty DeVinney, Planning Board Chair

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from March 14, 2013. After a brief discussion, Councilman Gerbic made the motion to approve the minutes and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

The new truck has arrived and is in the shop until the body and plow work can be completed.

The State approved a 28% increase in CHIPS funding (which should be an additional \$24,000 for our Town), bringing CHIPS funding to approximately \$106,000.

The Highway Superintendent requested that Clean Up Days be scheduled for the weekend of August 17th and August 18th.

The Highway Superintendent presented the Town Board with a bid of \$750 to mow the ball field. There was discussion as to how much residents use the field. After a brief discussion, Councilman Paddock made the motion to award the Bid of \$750 to Tom Reifsteck and have the ball field mowed for one more year. Use will then be monitored, and based on use, mowing may be discontinued at the end of this year. Councilman Gerbic seconded the motion. All in favor; none opposed – Motion Carried.

The Highway Superintendent presented the Town Board with three bids to remove the body off of Truck #6, install it on the new truck and then have it sand blasted and painted to match the truck. (See attached bids.)

Henderson Truck Equipment - \$52,500
Smart Systems, Inc. - \$51,100
Valley Fab and Equipment, Inc. - \$49,300

After review of the bids and a brief discussion, and noting the urgent need for the Town to have an additional truck in operation, Councilman Paddock made the motion for the Town to forgo the formal bid process and award the bid to Smart Systems, Inc. Councilman Button seconded the motion.

All in favor; none opposed – Motion Carried.

The need for work on the Mill Property continues. The Highway Superintendent will work this project into the Highway Departments' schedule this year.

There was discussion about the need to assess the requirements the Highway Department will have for a new building (see Supervisor's report for additional information related to the insurance settlement). The Highway Superintendent will begin the work of gathering information on the costs of a new building.

The Highway Superintendent noted that truck safety switches are being installed on all the Town trucks. The Yates County Highway department has a procedural checklist for vehicles. Supervisor Multer asked the Highway Superintendent to review and implement these procedures.

PLANNING BOARD – Marty DeVinney

Work on a major subdivision and Steep Slope continues. Wendy Marsh, an attorney who has been working with the Town on the Fracking Law has offered to assist with the Master Plan and updating the Zoning Laws.

WATER DISTRICT

There is no update this month on the work to make improvements on the Water Tank. The survey (required for grant funding) has been sent out to residents.

The Supervisor distributed a report on the water loss for the first quarter (see attached report.) The Water Superintendent will need to keep a close watch on readings so that he can be alerted to potential significant losses. The losses are due to failing pipes in an aging system. The Town needs to look for possible funding sources to help defray costs of replacing pipes. The Supervisor noted that the Town experienced a 20% loss of water which translates to a cost of approximately \$2,400.

SUPERVISOR'S REPORT – Robert Multer

The Supervisor distributed March 2013 Financial Statements to the Town Board.

The Supervisor received a bid from Liddiard's Tree Service for 2013 Lawn Maintenance. The Supervisor noted that Mr. Liddiard has not increased the price for several years. He also noted that the Town went out to bid a few years ago, accepted a bid from another vendor and the work was not of the quality of Liddiard's. After a brief discussion, Councilman Gerbic made the motion to accept the bid from Liddiard's Tree Service of \$6,194 and Councilman Button seconded the motion.

All in favor; none opposed – Motion Carried.

Supervisor Multer reviewed the revenues and expenses related to the Town Barn fire in January. The insurance company has offered a settlement of \$187,000. After review of the settlement, Councilman Dunton made the motion to accept the settlement and Councilman Paddock seconded the motion.

Following discussion thereon, the following roll call vote was taken and recorded:

Councilperson Dunton	AYE
Councilman Paddock	AYE
Councilman Button	AYE
Councilperson Gerbic	AYE
Supervisor Multer	AYE

The Motion to accept the Settlement was duly passed.

Supervisor Multer noted that the Fund Balance for the Highway Fund is down \$100,000 from 2012. He further noted that the Town must be very cautious with its spending decisions.

NEW BUSINESS

The Memorial Day Parade will be held in the Town of Gorham this year.

EXECUTIVE SESSION

Councilman Button made the motion to enter into Executive Session to discuss a contractual issue and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

BILLS AUDITED

Councilman Gerbic made the motion to pay the bills and Councilman Paddock seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1077 to 1103	\$ 13,033.80
Highway Fund:	Vouchers No: 2064 to 2077	\$128,790.52
Water District:	Vouchers No: 3010 to 3014	\$ 11,189.60

*All in favor; none opposed – Motion carried.

Councilman Dunton made the motion to adjourn and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

Meeting adjourned at 8:00 p.m.

TOWN BOARD MEETING

May 09, 2013

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman (Attended only briefly)

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Arthur Radin, ZBA Chairman

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from April 11, 2013. After a brief discussion, Councilman Dunton made the motion to approve the minutes and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

PRESENTATION – Marcus Whitman School Budget

The Marcus Whitman School District Superintendent and Business Official presented the 2013/2014 Budget Proposal. The presentation included a review of State Funding as well as an update on the proposed cuts and increases and the proposed tax levy which would increase by 2.13%.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

1. The Department has begun spring work including cleaning and ditching. Work has been at a little bit of a slow pace due to the shortage of one truck but delivery of the new truck is expected in the next week or two.
2. The Baptist Church has agreed to maintain the triangle. We will ask Liddarid's Tree Service to provide plants and mulch with a cost not to exceed \$500.00.
3. The Highway Superintendent received two bids to purchase the remainder of the truck that burned in the fire. Bids were opened and were as follows:

Caledonia Diesel:	\$4,600
Metal Recovery:	\$3,550

After a brief discussion, Councilman Gerbic made the motion to accept the Bid from Caledonia Diesel. Councilman Button seconded the motion.

All in favor; none opposed – Motion Carried.

4. The Highway Superintendent is in need of a new truck. One can be purchased under State bid. After review of the specs for the truck and a brief discussion, Councilman Gerbic made the motion to authorize the Highway Superintendent to purchase a truck from Van Bortel Ford at a total cost of \$27,276.13 and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

ASSESSOR – Pat Grimaldi

1. The tentative Tax Roll for 2014 is complete and a public notice has been posted in the Messenger Post. Grievance Day will be held on May 30, 2013. At present, equalization rate is a 100%.

CODE ENFORCEMENT – Dawn Kane

1. Work on a structure on Upper Hill Road began without a permit. The Code Enforcement Officer is working to resolve.
2. Work regarding cleanup of various properties in the town continues.
3. Someone has bought the house previously owned by Dr. Allen (and in great disarray). They are making a tremendous effort to cleanup and restore the property.

ROBESON STORE

1. There is no update regarding the work to secure potable water.
2. The Code Enforcement Officer is working with Linda Shieve to begin fund raising.

WATER DISTRICT

The Survey (required as part of our Grant submission) has been mailed out to residents. To date, only 40% of the residents have responded; 50% is required for the grant. Councilman Gerbic will begin door to door contact with residents and the Water Collector (Sabra Dunton) will make phone calls to residents as well.

SUPERVISOR'S REPORT – Robert Multer

1. The Town received a settlement from Selective Insurance. The total settlement amount is \$187,003. Of that amount, \$13,055 is due to National Fire Adjustment for their work in securing the settlement.
2. Supervisor Multer distributed Financial Statements through April 30, 2013.
3. The Town has located a new webmaster to design and implement a website for the Town.
4. Supervisor Multer requested a Motion to hold a public hearing to hear all interested parties for or against the adoption of a local law authorizing the Town to award purchase contracts and contracts for services subject to competitive bidding on the basis of either lowest responsible bidder or "best value" as define in § 163 of the New York State Finance Law.

After a brief discussion, Councilman Gerbic made the motion to hold a Public Hearing on June 13, 2013 at 7:00 p.m. Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

5. Supervisor Multer requested a Motion to hold a Public Hearing to hear all interested parties for or against the adoption of a local law to override the tax levy limit established in General Municipal Law §3-C.

After a brief discussion, Councilman Dunton made the motion to hold a Public Hearing on June 13, 2013 at 7:00 p.m. Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

6. Supervisor Multer requested a Resolution authorizing him to sign the Proof of Claim from Selective Insurance. After a brief discussion, Councilman Button made the motion to authorize Supervisor Multer to sign the document and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion Carried.

7. Supervisor Multer requested a Resolution authorizing him to sign an Agreement with National Fire Adjustors. After a brief discussion, Councilman Dunton made the motion to authorize Supervisor Multer to sign the document and Councilman Gerbic seconded the Motion.

*All in favor; none opposed – Motion carried.

NEW BUSINESS

The Town of Middlesex has received two proposals for the Town Barns repair/replacement, however, neither Bruce St. Lawrence nor Councilman Paddock were able to attend the meeting tonight, therefore a special meeting needs to be scheduled. After a brief discussion, Councilman Dunton made the motion to schedule a special meeting for Saturday, May 11, 2013 at 9:00 a.m. Councilman Gerbic seconded the Motion.

BILLS AUDITED

Councilman Gerbic made the motion to pay the bills and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1106 to 1121	\$ 11,803.50
Highway Fund:	Vouchers No: 2078 to 2093	\$ 38,946.42
Water District:	Vouchers No. 3018 to 3021	\$ 509.09

EXECUTIVE SESSION

Councilman Dunton made the motion to enter into Executive Session to discuss a Contractual issue. Councilman Button seconded the Motion.

*All in favor; none opposed – Motion carried.

Councilman Button made the motion to adjourn and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

Meeting adjourned at 8:05 p.m.

TOWN BOARD MEETING

June 13, 2013

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman (Attended only briefly)

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Marty DeVinney, Planning Board Chair

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from May 9, 2013 and June 1, 2013. After a brief discussion, Councilman Gerbic made the motion to approve the minutes and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

PRESENTATION – Finger Lakes Land Trust

Elizabeth Newbold of the Finger Lakes Land Trust, an Ithaca based not-for-profit reviewed the Reed Tract Acquisition with the Town Board members (see attached.) All documents concerning the Reed Tract Acquisition have been executed and the Trust is now the legal owner of the property. They will work to find funding for improvements to the property.

PUBLIC HEARING

Supervisor Multer opened the Public Hearing for the follow proposed Local Laws:

Best Value Purchase: A local law authorizing the Town to award purchase contracts and contracts for services subject to competitive bidding on the basis of either lowest responsible bidder or “best value” as define in § 163 of the New York State Finance Law.

Tax Cap Override: A local law to override the tax levy limit established in General Municipal Law §3-C.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

1. The Department has been busy with summer work, including mowing and ditching.
2. The trucks are back now, however the paint is bubbling on one. The vendor will put sealer on in an effort to repair. The other truck required additional work to clean out the inside (as it was not cleaned to a satisfactory level.)

ASSESSOR – Pat Grimaldi

1. The appointment of the Assessor will expire in September (the appointment lasts for a term of six years.) After a brief discussion, Councilman Button made the motion to appoint Patrick Grimaldi to a new term of six years (to expire on September 30, 2019); Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion carried.

2. The Board of Assessment Review met at the end of May. The Board heard three cases and in the end, reduced one of the assessments.

3. The County used to cover the costs associated with the software used to provide pictorial views for Real Property however; funding has been reduced so the County must ask the Towns to share in the cost. The County will cover 60% and is asking the Towns to cover 40%. For Middlesex, this will translate to a cost of approximately \$1,400 per year.

CODE ENFORCEMENT – Dawn Kane

1. There has been a lot of building permit requests over the last month.

2. There was a failure on Widmer Road (a private road that covers territory in the Town of Middlesex and the Town of Italy). The failure was a culvert in the Town of Italy; however it has impacted building on a property located in the Town of Middlesex. All parties are working together to resolve. The Code Enforcement Officer will monitor (and she noted that the Finger Lakes Land Trust own a portion of this road.) In the meantime, the Fonzi building project has been stopped until the road is repaired.

ROBESON STORE

1. There was a major clean out by the previous renter. Work to finding a suitable water source continues.

VINE VALLEY BEACH

1. The beach is now open on a limited basis.

PLANNING BOARD

1. The Planning Board and others in the Town have been named in a suit recently filed by Andrew Komarek.

2. The Planning Board would like to have Attorneys Wendy Marsh and Alaine Espenscheid review the Steep Slope Law and make their recommendations. After a brief discussion, Councilman Paddock made the motion to approve the expenditure which is not to exceed \$500 and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

3. The term of John Gilbert, a member of the Planning Board is up; he would like to be appointed to a new term (to expire 1/8/2018). After a brief discussion, Councilman Gerbic made the motion to appoint Mr. Gilbert and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

WATER DISTRICT

1. The District still needs to get approximately 15 more respondents as part of the grant funding application.

SUPERVISOR’S REPORT – Robert Multer

- 1. Supervisor Multer distributed Financial Statements through May 31, 2013.
- 2. The development of the Town of Middlesex website continues.
- 3. The Town will need to set a special meeting to open bids for Phase I and Phase II of the Town Barns repairs and renovations.

NEW BUSINESS

1. Discussion included the need to look at several trees in the Town that require attention; in addition, bushes at the Vine Valley Beach need to be trimmed back and mulch needs to be spread at the triangle area and also around the Town Hall. We will request that Liddiard’s Tree Service attend to all three concerns.

2. Several Fire Districts would like to contribute to the upkeep of the PA system so that expenses will be shared by a total of seven entities. Approval is required by the Town of Middlesex (as the Town is the owner). After a brief discussion Councilman Dunton made the Motion to approve the addition of the Fire Districts and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

3. There is concern about the safety of the swing set at the park (it is very old and continues to rust and disintegrate). It was agreed that it should come down and the Board will explore options for replacing it.

4. Articles for the 2013 Newsletter are due to the Town Clerk no later than the end of June.

CLOSE PUBLIC HEARING – BEST VALUE PURCHASE

With no comments from those in attendance, Supervisor Multer closed the Public Hearing to consider a local law authorizing the Town to award purchase contracts and contracts for services subject to competitive bidding on the basis of either lowest responsible bidder or “best value” as define in § 163 of the New York State Finance Law.

After review and a brief discussion, Councilman Dunton made the motion to adopt Local Law #2 of 2013 and Councilman Gerbic seconded the motion. Following discussion thereon, the following roll call vote was taken and recorded:

Councilperson Button	AYE
Councilman Dunton	AYE
Councilperson Gerbic	AYE
Councilman Paddock	AYE
Supervisor Multer	AYE

The Motion to adopt the Law was duly passed.

CLOSE PUBLIC HEARING – TAX CAP OVERRIDE

With no comments from those in attendance, Supervisor Multer closed the Public Hearing to consider a local law to override the tax levy limit established in General Municipal Law §3-C. After review and a brief discussion, Councilman Button made the motion to adopt Local Law #3 of 2013 and Councilman Paddock seconded the motion. Following discussion thereon, the following roll call vote was taken and recorded:

Councilperson Button	AYE
Councilman Dunton	AYE
Councilperson Gerbic	AYE
Councilman Paddock	AYE
Supervisor Multer	AYE

The Motion to adopt the Law was duly passed.

BILLS AUDITED

Councilman Dunton made the motion to pay the bills and Councilman Gerbic seconded the motion.
*All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1122 to 1150	\$ 11,318.31
Highway Fund:	Vouchers No: 2094 to 2118	\$ 12,010.46
Water District:	Vouchers No. 3022 to 3024	\$ 397.18

EXECUTIVE SESSION

Councilman Dunton made the motion to enter into Executive Session to discuss a Contractual issue. Councilman Button seconded the Motion.
*All in favor; none opposed – Motion carried.

Councilman Paddock made the motion to adjourn and Councilman Gerbic seconded the motion.
*All in favor; none opposed – Motion carried.

Meeting adjourned at 8:30 p.m.

TOWN BOARD MEETING

June 29, 2013

9:00 a.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent

PHASE I – TOWN BARN RENOVATION

This meeting is in follow up to meeting of June 24, 2013 when the Town Board awarded the Phase I Bid to Sugar Creek Construction for the amount of \$32,875.

The Contract for Phase I has been prepared; Supervisor Multer requested a resolution authorizing him to sign the contract. After a brief discussion, Councilman Dunton made the motion to authorize Supervisor Multer to sign the Contract and Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion Carried.

PHASE II – TOWN BARN RENOVATION

Three bids have been received for Phase II of the Town Barn renovation. See the attached spreadsheet for detail of the bids.

After extensive review of the bids and pending verification of specifications, Councilman Button made the motion to award the Bid to West River Construction in the amount of \$65,000 and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion Carried.

At the conclusion of business, Councilman Gerbic made the motion to adjourn and Councilman Dunton seconded the motion.

*All in favor; none opposed – Meeting adjourned at 10:45 a.m.

TOWN BOARD MEETING

July 8, 2013

5:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent

Recording Secretary: Kathy Pelton, Town Clerk

PHASE II – TOWN BARN RENOVATION

This meeting is in follow up to meeting of June 29, 2013 when the Town Board awarded the Phase II Bid to Keuka Valley Construction in the amount of \$55,200.

The Contract for Phase II has been prepared; Supervisor Multer requested a resolution authorizing him to sign the contract. After a brief discussion, Councilman Paddock made the motion to authorize Supervisor Multer to sign the Contract and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion Carried.

At the conclusion of business, Councilman Button made the motion to adjourn and Councilman Dunton seconded the motion.

*All in favor; none opposed – Meeting adjourned at 5:45 p.m.

TOWN BOARD MEETING

July 11, 2013

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman (Attended only briefly)

Also Present: Tom Reifsteck, Highway Superintendent
Pat Grimaldi, Assessor
Arthur Radin, Zoning Board Chairman
Bruce St. Lawrence – Project Manager & Planning Board Member

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from June 13, 2013 and June 24, 2013. After a brief discussion, Councilman Button made the motion to approve the minutes and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

PRESENTATION – Jason Cook

Jason Cook came before the Town Board and those in attendance to ask for Resident support as he is running for District Attorney in the Republican Primary. He has been the District Attorney for the past four years and noted there has been an influx of crime in Yates County.

PUBLIC COMMENT – Community House

Linda Shieve came before the Town Board requesting assistance as the Community House searches for a way to provide outreach to provide food for hungry children in our area over the summer months (while school is out of session.) The Community House is looking for an avenue to distribute food. They are requesting that the Town Board consider a Recreation Program sponsored by the Town. After discussion, Supervisor Multer suggested that the group put together a formal proposal and submit it in time for the 2014 budget process so that the expense could be considered.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

1. Next week, (the week of July 15th), work will begin on the Town Barns. Equipment has been moved to the building the Town is renting from Tom Hansen. The Highway Superintendent thanked Bruce St. Lawrence and the Town Board for all their hard work to shepherd the process through.

2. All trucks now have switches installed to protect from fire.

3. Supervisor Multer noted that the Highway Superintendent and the Town Board will need to review the Fisher project in the very near future.

ASSESSOR – Pat Grimaldi

- 1. All has been quiet – nothing additional to report.

PLANNING BOARD – Bruce St. Lawrence

- 1. The Planning Board will be meeting with Wendy Marsh to review the draft of the Steep Slope Law.

ZONING BOARD OF APPEALS – Arthur Radin

- 1. The Zoning Board has been busy with multiple cases over the last few months.
- 2. Chairman Radin reminded those in attendance that all are welcome to attend ZBA meetings. The Board meets the first Tuesday of the month.

WATER DISTRICT

- 1. Work on the Grant Survey continues. The District still needs to get approximately 18 more respondents as part of the grant funding application.
- 2. Supervisor Multer noted that there has been a significant decrease in water loss for this past quarter (April 1 – June 30).

SUPERVISOR’S REPORT – Robert Multer

- 1. Supervisor Multer distributed Financial Statements through June 30, 2013.
- 2. The Town received a settlement check for the Sterling Dump Truck. Supervisor Multer noted that the settlement will not cover the full cost of repairs. After a brief discussion, Councilman Button made the motion to accept the Insurance Settlement and to authorize the Supervisor to deposit the check. Councilman Dunton seconded the motion.
*All in favor; none opposed – Motion carried.
- 3. Supervisor Multer requested a Motion to authorize a Resolution to support the Ulysses Amicus Brief. After a brief discussion, Councilman Paddock made the Motion to authorize a Resolution and Councilman Gerbic seconded the motion.
*All in favor; none opposed – Motion carried.

BILLS AUDITED

Councilman Gerbic made the motion to pay the bills and Councilman Button seconded the motion.
*All in favor; none opposed – Motion carried.

General Fund:	Vouchers No:	1151 to 1180	\$ 15,063.07
Highway Fund:	Vouchers No:	2119 to 2137	\$ 11,009.77
Water District:	Vouchers No.	3025 to 3028	\$ 11,288.85

Councilman Dunton made the motion to adjourn and Councilman Paddock seconded the motion.
*All in favor; none opposed – Motion carried. Meeting adjourned at 8:15 p.m.

TOWN BOARD MEETING

July 27, 2013

9:00 a.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Bruce St. Lawrence, Project Manager
Alan Williams, Water Superintendent

Recording Secretary: Kathy Pelton, Town Clerk

CHANGE ORDERS – PHASE I AND PHASE II

The Town Board met to review the change orders required to complete Phase I of the Town Barn project (please see attached.) After review and a detailed discussion, Councilman Dunton made the motion to approve the change orders and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

The Town Board met to review the change orders required to complete Phase II of the Town Barn project (please see attached.) After review and a detailed discussion, Councilman Button made the motion to approve the change orders and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

LIGHTING AND OTHER INTERIOR AND EXTERIOR WORK

Discussion about lighting (which is currently fluorescent) included keeping lighting as it currently is or considering LED lighting. The Board agreed that the benefits of LED lighting did NOT outweigh the cost.

The Town Board reviewed the work that will be needed to be complete work on the interior and exterior of building, including the Electrical Package, HVAC and concrete work. Discussion included the review of heating and hot water requirements as well as electrical requirements and getting water to the building.

The Town Board reviewed its options for the addition of a new Town Barn Building. Discussion included the pros and cons of a pole barn vs. a building with a foundation. A building with a foundation would provide the ability to build with a lower roof and trusses.

DEMOLITION

The Town Board reviewed the work that will be required to tear down the building. Discussion included the importance of saving the north wall. After a detailed discussion, it was agreed that the Town will prepare specifications for tear down to include retaining the north wall. Because the demolition work is expected to be under the expense threshold that would require the Town go out to bid, the Project Manager will obtain three quotes on demolition.

At the conclusion of discussions as detailed above, Councilman Paddock made the motion to hold a special meeting of the Town Board of the Town of Middlesex at the Town Hall, Middlesex, New York on Saturday, August 3, 2013 at 9:00 a.m. to review specifications for the Town Highway Building project. Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

WATER DISTRICT

Work to apply for a Community Development Block Grant to provide funding to replace the deteriorating water tank continues. The project will cost an estimated \$695,000 in total. Grant funding, if approved, would total \$600,000, leaving \$95,000 in expenses that the Town will need to cover.

In order to cover the additional cost of \$95,000 for a new water tower, the Town will investigate the possibility to obtain funding through a Bond issue. To pay down a Bond issue, the quarterly water bill sent to Water District residents would need to be increased by \$17.25 per quarter.

BOND ISSUE

Expenses associated with the rebuilding of the Town Barns and the replacement of the Water Tank will be significant. So that the Town does not deplete its surplus, the Town Board agreed that it is in the best interest of the Town of Middlesex to review options for funding with a Bond Issue.

After a brief discussion, the Town Board authorized Supervisor Multer to explore options for engaging a Bond Attorney, ascertaining Bond Funding options as well as the associated costs.

At the conclusion of business, Councilman Gerbic made the motion to adjourn and Councilman Dunton seconded the motion.

*All in favor; none opposed – Meeting adjourned at 10:15 a.m.

PUBLIC INFORMATION MEETING
PROPOSED WATER TOWER FOR THE MIDDLESEX WATER DISTRICT
TOWN OF MIDDLESEX, NEW YORK
AUGUST 5, 2013
7:00 P.M.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Sabra Dunton, Water Collector

Guests: Mary Chappell, Municipal Solutions, Inc.
Brent Rosiek, Clark, Patterson, Lee

Recording Secretary: Kathy Pelton, Town Clerk

COMMUNITY DEVELOPMENT BLOCK GRANT

Mary Chappell, a Municipal Financial Advisor with Municipal Solutions, Inc., presented information relevant to apply for a Community Development Block Grant (please see attached presentation).

Ms. Chappell noted that the Town received 100 resident responses to the questionnaire which was sent out earlier this year. She noted that 59% of residents living in the Water District were living at a Low/Moderate Income level (which is 80% lower than the New York State average).

Ms. Chappell informed the Town Board and those present that there will be approximately \$42 Million of CDBG funding available. Specific to the Town and Water District, grant funding in the amount of \$600,000 for public infrastructure (water/sewer only) would be available, if approved.

The application is due to New York State no later than 4:00 p.m. on Monday, August 12, 2013.

INFRASTRUCTURE

Brent Rosiek of Clark, Patterson, Lee reviewed the work that would be required to replace the water tank, options for replacing the tank and areas of concern within the Middlesex Water District. (Please see the Preliminary Engineering Report issued in July, 2013 for details of Mr. Rosiek's presentation.)

At the conclusion of the Public Information Meeting, the Town Board agreed it would offer a Resolution in support of the Water Tank and Water System Improvements at the Town Board Meeting to be held on August 8, 2013.

The Public Information Meeting for the proposed water tower for the Middlesex Water District concluded at 7:40 p.m.

TOWN BOARD MEETING

August 8, 2013

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Arthur Radin, Zoning Board Chairman
Marty DeVinney, Planning Board Chairman
Bruce St. Lawrence – Project Manager & Planning Board Member

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from June 29, July 8, July 11, July 27 and August 5, 2013. After a brief discussion, Councilman Button made the motion to approve the minutes and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

PRESENTATION – Finger Lakes Land Trust

The Finger Lakes Land Trust is applying for a grant in an effort to secure funding to help stabilize land recently purchased on East Lake Road. Work would also include installing steps and demolition of an old shed. The organization requests a Resolution from the Town Board to endorse the Grant Application. After a brief discussion, Councilman Paddock made a motion to offer the Resolution and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion Carried

**See attached Resolution.

PUBLIC COMMENT – Peter Parshall

Peter Parshall came before the Town Board to review his request to have livestock on his property of 39 acres in the Town of Middlesex. The property is in a split district (low density and Hamlet); our Zoning Law does not allow livestock in the Hamlet. Mr. Parshall noted that his request was approved by the Yates County Planning Board. He went before the ZBA to request a Use Variance, however this is very difficult for the ZBA to grant – there must be financial hardship. After review and detailed discussion, the Town Board asked that Mr. Parshall allow the ZBA to continue and conclude their process. Should the ZBA find that they cannot grant a Use Variance, the Town Board will again review the case and will consider moving the Hamlet District line.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

1. The department has been very busy due to Town Barn renovations and so they have not undertaken any new special projects.

2. The Highway Superintendent would like to take the Highway Departments blue truck to auction. RTI Auctions (Roy Teitsworth, Inc.) will guarantee a sale of no less than \$15,000 and if the sale price is not met, they will not take their 10% commission. After a brief discussion, Councilman Paddock made the motion to authorize the Highway Superintendent to enter into an agreement with Roy Teitsworth, Inc. and take the truck to auction in September. Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

3. Supervisor Multer noted that the project to make repairs at the Fisher property will have to be put on hold. There was discussion about the possibility of breaking the repair out into two parts and perhaps completing Part 1 of the project later this year and Part 2 of the project next year.

SUPERVISOR'S REPORT – Robert Multer

1. Supervisor Multer distributed Financial Statements through July 31, 2013.

2. As part of the ongoing repairs and renovations to the Town Barns (and as required for Bond Financing), Supervisor Multer requested a Resolution to declare that the repair and reconstruction of the Town Barns is a Type II action as set forth in Section 617.5 (c)(2) of the SEQR regulations and not subject to further review. Councilman Paddock made the motion to offer said Resolution (see attached Resolution) and Councilman Gerbic seconded the Motion.

*All in favor; none opposed – Motion carried.

3. Supervisor Multer requested a Motion to authorize him to enter into an Agreement with BPD Municipal Finance for Financial Consulting Services. Councilman Dunton made the motion to authorize Supervisor Multer to enter into the Agreement and Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion carried.

4. Supervisor Multer requested a Motion to authorize him to enter into an Agreement with Timothy McGill to act as the Town Bond Attorney. Councilman Gerbic made the motion to authorize Supervisor Multer to enter into the Agreement and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried

WATER DISTRICT

The work to apply for grant funding to replace the water storage tank is complete and the application is due on Monday, August 12, 2013 no later than 4:00 p.m. As part of the application, a certification form must be signed and submitted. After review and a brief discussion, Councilman Dunton made the motion to authorize Supervisor Multer to sign the Certification Form and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion Carried.

As part of the Grant Application, Mary Chappell requested that the Town Board pass a Resolution in support of the Water Tank and Water System Improvements. After a brief discussion, Councilman Gerbic offered said Resolution (please see attached) and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion Carried

TOWN BARN RENOVATION – Bruce St. Lawrence

Project Manager Bruce St. Lawrence reviewed the change orders (see attached) with the Town Councilman and Supervisor.

PLANNING BOARD – Marty DeVinney

1. Chairman DeVinney reviewed the proposed Moratorium on Development in the Steep Slope areas of the Town of Middlesex. The proposed Moratorium was written to last for six (6) months. However, Town Board members felt that this as not enough time to prepare details of the final law and have hearings in the Spring/Summer when lake residents return for the summer. After a detailed discussion, Councilman Dunton made the motion to draft the Moratorium so as to last for twelve (12) months and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion Carried.

2. After review of the proposed Moratorium on Development in the Steep Slope areas of the Town of Middlesex, and with the assumption that the proposed law would go before the Yates County Planning Board in late August, Councilman Paddock made the motion to set a Public Hearing for Thursday, September 12, 2013 (the second Thursday in September) at 7:00 p.m. and Councilman Dunton seconded the motion.

*All in favor; none opposed – Public Hearing set for September 12, 2013.

VINE VALLEY BEACH – Dawn Kane

1. Swim lessons are wrapping up for the summer – it has been another very successful year at the Vine Valley beach.

CODE ENFORCEMENT – Dawn Kane

1. The department continues to be busy with building permit requests. In addition, the Code Enforcement Officer has sent out a number of letters to area residents whose property is in need of clean up. (Letters were sent to be timed with Clean Up Days, August 17th and August 18th.)

NEW BUSINESS

1. Supervisor Multer requested a motion to authorize him to enter into an Agreement with Jennifer Grushow to provide administrative services associated with the Bond Financing. After a review and a brief discussion, Councilman Dunton made the motion to authorize Supervisor Multer to enter into the Agreement and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion Carried.

2. Councilman Paddock reviewed repairs and improvements necessary for the Salt Storage Building.

3. Bruce St. Lawrence noted that the paint is bubbling on the shutters at the Robeson Store. The painter will go on site, pull down all the shutters and provide the rework at no cost to the Town.

BILLS AUDITED

Councilman Dunton made the motion to pay the bills and Councilman Paddock seconded the motion. *All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1181 to 1207	\$ 63,899.35
Highway Fund:	Vouchers No: 2138 to 2163	\$ 64,038.32
Water District:	Vouchers No. 3029 to 3031	\$ 224.49

Councilman Gerbic made the motion to adjourn and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried. Meeting adjourned at 8:20 p.m.

TOWN BOARD SPECIAL MEETING

August 27, 2013

5:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Bruce St. Lawrence, Project Manager

Recording Secretary: Kathy Pelton, Town Clerk

TOWN BARN RENOVATION

Concrete

Project Manager Bruce St. Lawrence reviewed the Bid Comparison Worksheet with members of the Town Board. Only two bids were received for the concrete work (please reference the attached Bid Comparison Worksheet for detail), and both were very high – well above Lu Engineers' estimate.

After a brief discussion, Councilman Paddock made the motion to table the concrete work and go back out to bid. Members agreed the public notice should run for one week. Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion Carried

Electric

Only one bid was received from Martin Electric (please reference the attached Bid Comparison Worksheet for detail). Discussion included submitting some change orders which would improve the lighting and require less maintenance.

Tom DeMity submitted a bid for HVAC, but not for the electric. Bruce St. Lawrence will contact him to find out why he didn't bid the job. If he is interested in bidding, the Town will re-bid the electric portion of the renovation.

Awarding the bid will be tabled until discussion with DeMity.

HVAC

The Bids and Bid Specs (which specified a 400BTU boiler and requesting an alternate bid and calculations for a boiler with lower BTU) were reviewed by members of the Town Board (please reference the attached Bid Comparison Worksheet for detail.) There were boilers from three different vendors; the Town will request that Lu Engineers review the vendors and outline the differences between each.

DeMity did not include a boiler with lower specs in his bid packet. Bruce St. Lawrence will contact him to determine why he didn't include this information in his bid.

Awarding the bid will be tabled until discussion with DeMity and information from Lu Engineers.

RENOVATION COST ESTIMATE

Bruce St. Lawrence reviewed the Overall Estimate of the Town Barn Renovation with members of the Town Board (please reference the attached spreadsheet) which included an estimate of total costs of the project.

*All in favor; none opposed – Motion Carried.

NEW BUSINESS

Town Board members agreed that this would be a good time to prepare a bid packet for a 50' X 60' X 18' Garage Maintenance Building.

At the conclusion of business, Councilman Gerbic made the motion to adjourn and Councilman Dunton seconded the motion.

*All in favor; none opposed – Meeting adjourned at 6:00 p.m.

TOWN BOARD SPECIAL MEETING

August 31, 2013

9:00 a.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Bruce St. Lawrence, Project Manager

Recording Secretary: Sabra Dunton, Deputy Town Clerk

SUPERVISOR

Regarding the Fisher Contract, the Town will request that our Attorney contact Mr. Fisher regarding the Town's inability to progress with the scheduled work due to the response and work required subsequent to the Town Barn fire in January. The Town will make every effort to respond to his concerns this spring.

HIGHWAY SUPERINTENDENT

The Highway Superintendent expects to complete several projects by the end of the year. The department has order 1,500 ton of salt for winter. The Highway Superintendent anticipates that there will be approximately \$100,000 in budget to carry over into 2014.

TOWN BARN RENOVATION

Electric

Project Manager Bruce St. Lawrence informed the Town Board that Tom DeMity did not wish to bid on the Electrical Phase of the Town Barn Renovation. Bruce also spoke to John Barker who said the job was too big. In light of this information and after review of the bid received from Martin's Electric, Councilman Paddock made the motion to award the Bid to Martin's Electric (base bid of \$27,876.23). Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion Carried.

There was addition discussion about the possibility of sky lights for passive lights. This is not possible due to the type of roof/ceiling.

HVAC

Project Manager Bruce St. Lawrence has not yet received any information back from Lu Engineers. When the bid is ultimately awarded, the Bidder will need to provide heat calculations for Lu to review.

In addition, the contractors who are awarded bids will need to submit an extensive compliance package; Martin Electric has already completed most of the packet.

After a detailed discussion regarding the requirements of the HVAC system, the renovation timeline and the paperwork that is required to submit heat loss calculations, Supervisor Multer requested a Motion to postpone awarding the HVAC contract until Alan William's paperwork is submitted and he can commit to the renovation timeline. Councilman Dunton made said Motion and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

Concrete

A new Invitation to Bid has been running in the Daily Messenger. Bids are due no later than September 11, 2013.

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At the conclusion of business, Councilman Paddock made the motion to adjourn and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Meeting adjourned at 10:19 a.m.

TOWN BOARD SPECIAL MEETING

September 7, 2013

9:00 a.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Bruce St. Lawrence, Project Manager

Recording Secretary: Kathy Pelton, Town Clerk

TOWN BARN RENOVATION

Project Manager Bruce St. Lawrence provided a summary of the HVAC bids. He reviewed the letter he received from Lu Engineers (please reference attached letter) and he reviewed details of the bids (please reference the attached spreadsheet). Alan Williams bid was approximately \$600 lower than Martin's bid. Mr. St. Lawrence noted that it will be very important that the HVAC contractor coordinate with the Concrete contractor.

Discussion included the differences in the boilers included in the bids, the heat loss calculations and the quality of the boilers.

After a detailed discussion, Councilman Dunton made the motion to award the bid to Alan Williams contingent upon Mr. Williams' ability to meet the Renovations timeline and to submit the required heat loss calculations for Lu Engineers to review. Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

Bruce St. Lawrence also reviewed Renovation Costs (please reference attached spreadsheet). Mr. St. Lawrence noted that those items with a "*" are indicative of actual and final costs.

Discussion also included the challenges of transitioning to a different floor height in the garage.

ADDITIONAL AND UPCOMING RENOVATION WORK

The Board discussed the need for a new shell for the burned out portion of the Town Barns. Mr. St. Lawrence will prepare a bid packet and a notice will be put in the paper. Bids will be due back no later than September 27, 2013. It was noted that while it is important to run the legal notice, word of mouth is also a very valuable resource in obtaining bidders.

After a brief discussion, Councilman Dunton made the motion to hold a Special Meeting on Saturday, September 28, 2013 at 9:00 am for the purposes of opening and reviewing bids as noted above. Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion carried.

SUPERVISOR

Supervisor Multer requested that the Board consider how much they want to commit to, on a yearly basis, to paying down the Bonds which will be used to finance the Renovation and Water District projects. This information is needed so that the term of the Bonds can be determined.

At the conclusion of business, Councilman Button made the motion to adjourn and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Meeting adjourned at 9:45 a.m.

TOWN BOARD MEETING

September 12, 2013

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Arthur Radin, ZBA Chairman
Marty DeVinney, Planning Board Chairman

Also Present: Various Residents of the Town of Middlesex

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes August 8, August 31 and September 7. After a brief discussion, Councilman Dunton made the motion to approve the minutes and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

PUBLIC HEARING – MORATORIUM ON DEVELOPMENT IN THE STEEP SLOPES AREA

Supervisor Multer opened the public hearing to consider the adoption of a Local Law for the purpose of enacting local law to provide for a temporary moratorium on development in the Steep Slope Areas of the Town of Middlesex.

Tom Hansen, a resident of the Town of Middlesex spoke against adopting the Moratorium.

Jim Gray, a resident of the Town of Middlesex spoke against adopting the Moratorium.

Marty DeVinney, Planning Board Chairman and a resident of the Town of Middlesex noted that the moratorium is just requiring that residents build on less steep slopes. He gave examples of other areas of the state that cut off development at 25%.

Robert Place, Attorney for Andrew Komarek spoke against the adopting the Moratorium.

Pat Lavell a resident of the Town of Middlesex, spoke against adopting the Moratorium

Andrew Komarek, who owns property in the Town of Middlesex, spoke against adopting the Moratorium.

Jeremy Fields, who owns property in the Town of Middlesex, spoke against adopting the Moratorium.

Rich Testa, a local real estate agent who has sold property in the Town of Middlesex, spoke against adopting the Moratorium.

A resident of the Town of Middlesex (who did not give his name) and owner of a Tram, spoke against adopting the Moratorium.

Rick Bolton, a resident of the Town of Middlesex, spoke for adopting the Moratorium.

Councilman Dunton reminded those in attendance that the Town must look at the long term impact of development in the Town.

CLOSE PUBLIC HEARING – MORATORIUM ON DEVELOPMENT IN THE STEEP SLOPES AREAS

After all residents wishing to speak were heard, Supervisor Multer closed the Public Hearing.

Supervisor Multer asked if a member of the Town Board wished to make the motion to adopt proposed Local Law #4; a local law to provide for a Moratorium on building in the steep slopes area. ***There was no motion made to adopt the Local Law, therefore NO Local Law was passed.***

Supervisor Multer and members of the Town Board requested that Councilman Peter Gerbic and Councilman Allan Button work with the Planning Board to review the final revisions submitted by our Town Attorney for the proposed Steep Slope Law. The Planning Board will hold a work session on September 18, 2013 at 7:00 p.m.

SUPERVISOR'S REPORT – Robert Multer

1. Supervisor Multer distributed Financial Statements through August 31, 2013.
2. Supervisor Multer informed members of the Town Board that Dick DeMallie's term on the Grievance Board had expired and that Mr. DeMallie wished to be appointed to a new term. After a brief discussion, Councilman Gerbic made the motion to appoint Dick DeMallie to a term to commence on October 1, 2013 and to end on September 30, 2015. Councilman Paddock seconded the Motion.
*All in favor; none opposed – Motion carried.
3. Supervisor Multer requested a Motion to hold a public hearing to consider a local law to amend certain provisions of the Town of Middlesex Zoning Law pertaining to the keeping of livestock for personal use. After a brief discussion, Councilman Dunton made the motion to hold a public hearing and Councilman Gerbic seconded the motion.
*All in favor; none opposed – Motion carried.
4. Supervisor Multer requested a Resolution authorizing him to sign the agreement with John Rathe, owner of Canandaigua Masonry, and the contractor who will provide the concrete work for the Town Barns Renovation project. After a brief discussion, Councilman Dunton made the motion to authorize Supervisor Multer to enter into the agreement and Councilman Paddock seconded the motion.
*All in favor; none opposed – Motion carried.
5. Supervisor Multer requested a Motion to hold a Public Hearing on September 25, 2013 at 7:00 p.m. to consider the adoption of a Bond Resolution to fund certain capital improvements in the Town of Middlesex. Councilman Paddock offered the proposed motion and Councilman Dunton seconded the motion.
*All in favor; none opposed – Motion Carried.

Supervisor Multer noted that the Town Board will need to ask the Highway Department to do some excavation work near the new building site.

BILLS AUDITED

Councilman Gerbic made the motion to pay the bills and Councilman Button seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No:	1208 to 1237	\$ 69,557.90
Highway Fund:	Vouchers No:	2162 to 2186	\$ 51,258.81
Water District:	Vouchers No.	3032 to 3035	\$ 1,655.52

Councilman Dunton made the motion to enter into Executive Session to discuss a contractual issue and Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion carried.

Councilman Button made the motion to adjourn and Councilman Dunton seconded the Motion.

*All in favor; none opposed – Meeting adjourned at 9:15 p.m.

TOWN BOARD SPECIAL MEETING

September 25, 2013

7:00 p.m.

Present: Robert Multer, Supervisor
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Recording Secretary: Kathy Pelton, Town Clerk

SNOW & ICE AGREEMENT WITH YATES COUNTY

The Town of Middlesex received the Snow and Ice Agreement for 2013/2014 from Yates County. Supervisor Multer requested a Resolution authorizing him to sign the agreement. After review of the Agreement and a brief discussion, Councilman Dunton made the motion to authorize Supervisor Multer to sign the Agreement and Councilman Gerbic seconded the motion.

*All in favor: none opposed – Motion Carried.

ESTABLISH GENERAL FUND ACCOUNT TO TRACK TOWN BARN CONSTRUCTION COSTS

Supervisor Multer reviewed the need to track costs associated with the Town Barn Construction (funded with Insurance Recovery Funds.) After a brief discussion, Councilman Gerbic made the motion authorizing Supervisor Multer to establish the account and move said expenses to the new account (A5132.41). Councilman Dunton seconded the Motion.

*All in favor; none opposed – Motion Carried.

WILLIAMSON LAW BOOK

Supervisor Multer, the Town Clerk and the Water Collector have been researching Financial Software packages in an effort to streamline the financial reporting process. The Williamson Law Book Software system offers features that meet Town Government Reporting. After review and a brief discussion, Supervisor Multer requested a motion authorizing the purchase of the software. Councilman Dunton offered said Motion and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion Carried.

BOND RESOLUTION

Supervisor Multer reviewed details of the proposed Bond Resolution with the Town Council. He noted that the maximum amount the Town may borrow would be \$300,000. He noted further that the Town would only borrow what it needed and that funds would be drawn only when needed. After review of the details of the Bond Resolution, Councilman Daniel Paddock offered the following Resolution:

WHEREAS, the Town Board has determined that it is in the public interest to adopt a Bond Resolution to fund certain capital improvements;

WHEREAS, the plan for financing is to provide up to \$300,000 by the issuance of obligations as needed;

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Middlesex offer a Resolution to adopt the Bond Resolution.

Seconded by Mr. Dunton, and duly put to a vote which resulted as follows:

AYES: 4

NOES: 0

The vote authorizing the Bond Resolution was duly passed.

At the conclusion of business, Councilman Paddock made the motion to adjourn and Councilman Gerbic seconded the motion. All in favor; none opposed – Meeting adjourned at 7:45 p.m.

TOWN BOARD SPECIAL MEETING

September 28, 2013

9:00 a.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Bruce St. Lawrence, Project Manager

Recording Secretary: Kathy Pelton, Town Clerk

TOWN BARN RECONSTRUCTION

REVIEW OF BIDS TO REPLACE BURNED OUT SHELL

Members of the Town Board opened and reviewed the bids received to build a new shell for the burned out portion of the Town Barns. Detail of the bids were reviewed and discussed. A summary of the bids is attached. Councilman Paddock was able to contact three of the five bidders by phone, informing them of the Board's plan to review bids with an award to follow shortly thereafter.

Councilman Paddock noted that the highest bid amount was \$125,500 and the lowest bid was \$52,500. The factor driving the large difference in bids appears to be the huge swing in hourly rates. There was also a big spread in the time each bidder estimated it would take to do the job. The lowest bidder was Keuka Valley Construction. The Board will ask Mr. St. Lawrence to meet with the contractor to ensure nothing has been left out of the bid and that prevailing wage, if required, will be met.

After a detailed discussion, Councilman Dunton made the motion that, pending interview results (to ensure that nothing has been left out of the bid and that prevailing wage, if required, will be met by the contractor) to award the bid to Keuka Valley Construction in the amount of \$52,500. Allan Button seconded the motion.

*All in favor; none opposed – Motion carried.

CHANGE ORDERS – PHASE I AND PHASE II

Members of the Town Board reviewed a summary of the change orders submitted by contractors and summarized by Bruce St. Lawrence (please see attached summary). After review of the change orders, Councilman Paddock made the motion to accept the change orders and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

WORK BENCHES

The Town Board reviewed the need for up to ten work benches for the new town barns. Construction of the benches was reviewed; they will be made by John Burkholder. After a brief discussion, Councilman Dunton made the motion to approve the purchase, not to exceed \$3,000. Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

At the conclusion of business, Councilman Paddock made the motion to adjourn and Councilman Gerbic seconded the motion. All in favor; none opposed – Meeting adjourned at 9:30 a.m.

TOWN BOARD MEETING

October 10, 2013

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Arthur Radin, ZBA Chairman
Marty DeVinney, Planning Board Chairman
Bruce St. Lawrence, Planning Board Chairman

Also Present: Various Residents of the Town of Middlesex

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes September 12, September 25 and September 28. After a brief discussion, Councilman Gerbic made the motion to approve the minutes and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

OPEN PUBLIC HEARING

Supervisor Multer opened the public hearing to consider a local law to amend certain provisions of the Zoning Law pertaining to the keeping of livestock for personal use.

PRESENTATION – Valerie Gardner

Valerie Gardner came before the Town Board and those in attendance to ask for Resident support as she is running for District Attorney in the November election. She has been an Attorney for over 18 years and has a trial record with a 99% success rate.

PRESENTATION – Jenny Goodemote

Ms. Goodemote is the Executive Director of Wood Library. She wanted to thank the Town Board for the financial support the Library has received over the past several years and requests financial support again for 2014. As in the past, she is hoping the Town of Middlesex will be able to support the Library with \$1,000 of funding.

ASSESSOR – Patrick Grimaldi

The Town has received an Equalization rate of 100% for Tax year 2014.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

1. Work on the Town Barns continues at a great pace. The contractor will be pouring concrete tomorrow. The department has been doing a lot of the excavation work required for the project. The Highway Superintendent noted that the Department has to be out of the space they have been renting by the end of October. A neighboring town can lend them space if necessary.
2. The new truck is ready for painting.

PLANNING BOARD CHAIRMAN – Marty DeVinney

1. The Planning Board Chairman thanked Town Councilman Button and Gerbic for attending the Steep Slope Laws work meeting.

SUPERVISOR'S REPORT – Robert Multer

1. Supervisor Multer distributed Financial Statements through September 30, 2013.
2. The Town is making preparations to transfer to the new Williamson Law Book financial software.
3. The Town Supervisor has a meeting with BPD Municipal Finance, Inc. to discuss the Bond Anticipation Notes.

2014 BUDGET

1. Supervisor Multer will have a tentative budget to Town Board members by Tuesday, October 15th. After a brief discussion, it was agreed that a Special Workshop for review of the Budget will be held on October 17, 2013.

2. The Town needs to schedule the Public Hearing for review and adoption of the 2014 Budget. After a brief discussion Councilman Dunton made the motion to hold a public hearing on Tuesday, October 29, 2013 at 6:00 p.m. and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion Carried.

TOWN BARNS RENOVATION PROJECT

1. The contract with Keuka Valley Construction to complete the South End Shell of the Town Barns is being prepared by Bruce St. Lawrence. He will be meeting with the contractor to review final details.

2. Councilman Paddock reviewed the need to purchase:
 - Four rolling 9' X 16" doors on the shed at a total cost of \$3,500
 - Ice Bars to protect the new gutters (a total of 340 ft. of ice bar) at a cost of \$1,050
 - Sign for the Town Barns (size will be 2' X 16', white with a red border and blue letters) at a cost of \$400

After review of the need for the purchases and because the Highway Department must vacate their rental space no later than October 31st requiring the need to expedite the purchases, Councilman Paddock made the motion to authorize the purchases and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion Carried.

CLOSE PUBLIC HEARING

With no further comments regarding the proposed Local Law to Amend certain provisions of the Zoning Law, Supervisor Multer closed the public hearing. After a brief discussion, Councilman Paddock made the Motion to adopt Local Law No. 4 for the year 2013 and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

The Motion to Adopt Local Law #4 for the year 2013 was duly adopted.

BILLS AUDITED

Councilman Button made the motion to pay the bills and Councilman Dunton seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1238 to 1268	\$ 55,888.73
Highway Fund:	Vouchers No: 2187 to 2201	\$ 168,860.99
Water District:	Vouchers No. 3037 to 3040	\$ 14,169.93

Councilman Gerbic made the motion to adjourn and Councilman Paddock seconded the Motion.

*All in favor; none opposed – Meeting adjourned at 8:00 p.m.

TOWN BOARD MEETING

November 7, 2013

6:00 p.m.

Present: Robert Multer, Supervisor
Wayne Dunton, Town Councilman
Allan Button, Town Councilman
Peter Gerbic, Town Councilman
Dan Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Bruce St. Lawrence, Project Manager

Recording Secretary: Kathy Pelton, Town Clerk

MINUTES

Supervisor Multer requested a motion to approve the minutes from October 10, 2013 and October 17, 2013. After a brief discussion, Councilman Button made the motion to approve the minutes and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

OPEN PUBLIC HEARING

Supervisor Multer opened the public hearing to review the Preliminary 2014 Middlesex Town Budget.

TOWN BARN BUILDING PROJECT – Bruce St. Lawrence

Lighting has been installed and it looks great. The Town may need to add some additional light at the apex of the ceiling at a cost of approximately \$500 for labor and materials. The settling pond will cost \$4,275 and will be funded with donations from the Canandaigua Watershed and Alliance.

ASSESSOR – Pat Grimaldi

The Assessor will be working with area assessors because the State is requiring assessors to look at property values for surrounding towns; the Assessor will collaborate with assessors from the towns of Naples, Gorham and Italy.

ROBESON STORE – Dawn Kane

The store is still not completely emptied out, but should be completely vacant in the very near future. There is a new party interested in leasing the store and, in addition, interested in providing financial assistance to obtain potable water.

The paint on the porch and shutters is peeling and will be repaired once warm weather returns.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

The Department is awaiting heat in the new building so that the crew can start to move in. The boiler will be installed once the concrete floor is complete.

PLANNING BOARD – Bruce St. Lawrence

The Planning Board had a good work meeting to review the proposed Steep Slope Law. The Town Attorney is reviewing the wording of the law one final time; the Planning Board will then be very close to completion. The proposed law will be much more condensed and instead, most of the old law will be referenced as guidelines in the Zoning Law. The burden will still be on the Planning Board to provide review, but this change will allow the Planning Board to review parcel by parcel.

CODE ENFORCEMENT OFFICER – Dawn Kane

The department has been very busy with several new homes and pole barns being built. In addition, the Code Enforcement Officer has been working with several homeowners on clean-up of their property. The Zoning Laws are now on the Town website.

SUPERVISOR – Robert Multer

Supervisor Multer distributed Financial Statements through October 31, 2013.

The installation of the new Accounting System Software is on hold due to trouble with our DSL. Dave Harrington is working with Frontier Communications to resolve the problem.

The Supervisor distributed the short form SEQR prepared for the proposed local law to amend the Zoning Laws pertaining to keeping of livestock for personal use. The SEQR declared there would be no adverse effects. After review, Councilman Dunton made the motion to accept the SEQR as presented and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

2014 MIDDLESEX TOWN BUDGET

Supervisor Multer distributed a summary and comparison of the 2013 Budget and the proposed 2014 Town Budget to those in attendance. Highlights of the 2014 Proposed Budget include:

- Added \$125,000 for funding to build the south end of the Town Barns. The Supervisor will evaluate the Fund Balance to determine if the Town will need to borrow this year or next year.
- Increased budget for Attorney Fees as Alaine Espenscheid (the Town Attorney for many years) will be retiring.
- Added \$2,000 for Records Management.
- Increased the budget for Refuse.

EXECUTIVE SESSION

Councilman Dunton made the motion to enter into a brief Executive Session to discuss a personnel/budgetary matter; Councilman Gerbic seconded the motion. *All in favor; none opposed – Motion carried.

CLOSE PUBLIC HEARING

With no further comments regarding the Town of Middlesex 2014 Budget, Supervisor Multer closed the public hearing. After a brief discussion, (and noting a minor change the budget) Councilman Paddock made the motion to adopt the 2014 Budget and Councilman Button seconded the motion.

NEW BUSINESS

Councilman Paddock reviewed the need for gutter repair to the Town Hall. Jim Brewer can do the repair work for \$175.00. After a brief discussion, Councilman Paddock made the motion to approve the expenditure and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion Carried.

BILLS AUDITED

Councilman Gerbic made the motion to pay the bills and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1269 to 1313	\$ 99,485.84
Highway Fund:	Vouchers No: 2202 to 2223	\$ 136,410.88
Water District:	Vouchers No. 3041 to 3044	\$ 5,096.22

Councilman Dunton made the motion to adjourn and Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion carried. Meeting adjourned at 8:15 p.m.

TOWN BOARD MEETING

December 12, 2013

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Daniel Paddock, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Pat Grimaldi, Assessor
Arthur Radin, ZBA Chairman
Marty DeVinney, Planning Board Chairman
Bruce St. Lawrence, Planning Board Chairman

Also Present: Various Residents of the Town of Middlesex

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from November 7th. After a brief discussion, Councilman Button made the motion to approve the minutes and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

ASSESSOR – Patrick Grimaldi

Basic Star renewal must be completed by December 31, 2013. The Assessor has been reaching out to those residents who have not yet completed the application renewal form.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

1. The Department has been very busy plowing, sanding and salting due to the severe winter weather this month.
2. Preparations to move into the new Town Barns continues; everyone is looking forward to getting into the new building.

PLANNING BOARD CHAIRMAN – Marty DeVinney

1. Councilman Button and Councilman Gerbic have been working with the Planning Board. The last review of the proposed Steep Slope Law is to be held on December 19, 2013.

ZONING BOARD OF APPEALS – Arthur Radin

1. Member Don Burkard has resigned as he has been unable to attend meetings. Robert “Win” Harper has expressed an interest in serving on the Board. In addition, Chairman Radin’s term is up for renewal. After a brief discussion, Councilman Dunton made the motion to appoint Robert Harper to a term on the Zoning Board of Appeals to begin on January 1, 2014 and extend to December 31, 2014 (to fulfill the balance of Don Burkard’s term) and to appoint Arthur Radin to a term through December 31, 2016. Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion carried.

SUPERVISOR'S REPORT – Robert Multer

1. Supervisor Multer distributed financial statements through November 30, 2013 (see attached.)
2. Supervisor Multer requested a Resolution authorizing him to apply for a Bond Anticipation Note not to exceed \$175,000. Members of the Town Board as well as the Highway Superintendent have committed to designate \$50,000 of CHIPS funding to offset Bond payments. After a brief discussion, Councilman Paddock made the Motion to authorize said Resolution and Councilman Button seconded the motion.

*All in favor; none opposed – Motion Carried.

3. Supervisor Multer requested that the Town Board set the year end meeting for Monday, December 30, 2013 at 5:00 p.m. After a brief discussion, Councilman Dunton made the motion to set the Year End Meeting for December 30th and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion Carried.

4. Supervisor Multer requested a motion to adopt the Town of Middlesex Procurement Policy. After review of the policy and a brief discussion, Councilman Paddock made the motion to adopt the Policy and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

TOWN BARNS RENOVATION PROJECT

1. Project Manager Bruce St. Lawrence reviewed the change order from Martin Electric (please see attached Change Order). After review of the Change Order, Councilman Dunton made the motion to accept and pay the change order and Councilman Button seconded the motion.

*All in favor; none opposed – Motion Carried.

2. The heating system is nearly complete and once completed, a new alarm system will need to be installed. The Project Manager requested authorization to send the alarm system requirements out to bid. After a brief discussion, Councilman Gerbic made the motion to authorize the Project Manager to go out to bid on a Fire Alarm System and Councilman Paddock seconded the motion.

*All in favor; none opposed – Motion Carried.

3. The current steps to the Parts Room in the new Town Barn are very steep and not wide enough make them unsafe. Councilman Paddock received a quote of \$900.00 from Curvin Burkholder to replace the steps (price includes building supplies and labor). After a brief discussion, Councilman Dunton made the motion to authorize the purchase and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion Carried.

4. The Project Manager reviewed the Cost Analysis for the Town Barn South End. Based on the cost analysis, the quote from Keuka Valley Construction is reasonable and the Project Manager requested authorization to proceed. After review of the Cost Analysis and a brief discussion, Councilman Paddock made the motion to award the work to Keuka Valley Construction and Councilman Button seconded the motion.

*All in favor; none opposed - Motion Carried.

5. Councilman Paddock reviewed the expenses associated with the installation of the retention area to control storm water run-off from the Town Barn Salt/Sand storage area. He also reviewed funding received to offset some of the costs (Please see attached.)

NEW BUSINESS

- 1. Councilman Paddock reviewed the 2014 Budget Planning for the PA System which is shared between Middlesex, Rushville and Gorham. Several Fire Departments will also be contributing to offset expenses. (Please see attached)
- 2. The Town was not awarded Grant Funding for the Water system. In addition, the Town did not receive grant funding for the Records Room. Shortfalls have been identified and work is underway to begin the re-application process.

EXECUTIVE SESSION

Councilman Dunton made the motion to enter into Executive Session to discuss personnel performance. Councilman Gerbic seconded the motion.
 *All in favor; none opposed, Motion Carried.

SET SALARY SCHEDULE

At the conclusion of the Executive Session, Councilman Paddock made the motion to set the Salary Schedule and Councilman Button seconded the motion.
 *All in favor; none opposed – Motion Carried.
 (Please see attached Salary Schedule for 2014)

BILLS AUDITED

Councilman Button made the motion to pay the bills and Councilman Dunton seconded the motion.
 All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1316 to 1355	\$109,226.85
Highway Fund:	Vouchers No: 2224 to 2246	\$ 17,631.21
Water District:	Vouchers No. 3045 to 3047	\$ 3,189.60

Councilman Gerbic made the motion to adjourn and Councilman Paddock seconded the Motion.
 *All in favor; none opposed – Meeting adjourned at 8:15 p.m.

TOWN OF MIDDLESEX
YEAR END MEETING
December 30, 2013
5:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Councilman
Wayne Dunton, Councilman
Peter Gerbic, Councilman
Dan Paddock, Councilman

Also: Tom Reifsteck, Highway Superintendent
Marty DeVinney, Planning Board Chairman

Recording Secretary: Kathy Pelton, Town Clerk

PLANNING BOARD

The Planning Board Chairman reviewed the Planning Board's recommendations for the proposed Steep Slope Law. After review and discussion of the Planning Board's recommendations, the Town Board then reviewed the SEQR for the proposed Steep Slope Law. After review of the SEQR, Councilman Paddock made the motion to approve a negative declaration. Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion Carried.

Subsequent to the review, Councilman Paddock made the motion to send the proposed Steep Slope Law on to the Yates County Planning Board for review. Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion Carried.

SUPERVISOR'S REPORT

Supervisor Multer requested a resolution to name the Canandaigua Messenger as the official newspaper. So moved by Councilman Gerbic and seconded by Councilman Button.

*All in favor; none opposed – Motion Carried.

Supervisor Multer requested a resolution to designate the official Town depository as Community Bank. So moved by Councilman Dunton and seconded by Councilman Gerbic.

*All in favor; none opposed – Motion Carried.

Supervisor Multer requested a resolution to establish the regular Town Board Meeting to be held on the second Thursday of the month at 7:00 p.m. So moved by Councilman Gerbic and seconded by Councilman Button.

*All in favor; none opposed – Motion carried

AUDIT OF BOOKS

WHEREAS the Middlesex Town board has reviewed the books of the Town Justice, the Supervisor and the Town Clerk and found the books to be balanced, accurate and in order;

RESOLVED, that the Town of Middlesex accept the books as presented.

Moved: Peter Gerbic Seconded: Wayne Dunton

ROLL CALL: Ayes: 5
 Noes: 0

The resolution to accept the books was duly adopted.

TOWN BARN CONSTRUCTION

There was only one response to a request for proposals for the Security System. After review of the proposal to install a security system at the Town Barns (to include surveillance cameras), Councilman Dunton made the motion to award the contract to Midlakes Detection in the amount of \$13,850 per year. Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

TOWN BOARD RESIGNATION

Councilman Daniel Paddock presented a letter of resignation to the Middlesex Town Board. With regret, the Town Board accepted his resignation. After discussion regarding the remaining work to be done on the Town Barn Construction Project, Councilman Dunton presented the following Resolution:

WHEREAS, there is further construction to complete the Town Highway Barns renovations, and

WHEREAS, there is a need for coordination of the various construction contracts;

NOW, THEREFORE BE IT RESOLVED, that the Supervisor of the Town of Middlesex be authorized to sign an agreement with Daniel Paddock to provide construction coordination services from January 1, 2014 to April 30, 2014 for a contract price of \$4,000.00.

Moved: Councilman Wayne Dunton Seconded: Councilman Allan Button

ROLL CALL: Ayes: 4
 Noes: 0

The resolution to enter into the Contract was duly adopted

Councilman Button made the motion to adjourn and Councilman Dunton seconded the motion. All in favor; none opposed – Motion carried.

Meeting adjourned at 6:00 p.m.

2014

TOWN BOARD MEETING

January 9 2014

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Bruce St. Lawrence, Project Manager
Dan Paddock, Project Coordinator
Arthur Radin, ZBA Chairman

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from December 11, 2013 and December 30, 2013. After a brief discussion, Councilman Dunton made the motion to approve the minutes and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

The department has been very busy, not just with work plowing roads, but also the department is preparing to move into the newly renovated Town Barns.

TOWN BARNs CONSTRUCTION PROJECT

Bruce St. Lawrence and Dan Paddock provided a review of current expenditures and vouchers to be submitted for: doors, ceiling in the parts room and final work required prior to move in. The ceiling and entry work will total \$3,075 for labor and parts will total \$667.68 (vouchers submitted and approved for payment.) An additional expenditure will be required for OSB in the ceiling; cost not to exceed \$500.00. After a brief discussion, Councilman Dunton made the motion to approve the expenditure and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

(See attached for summary of overall estimate of expenses related to the Town Barns renovations.)

The security system is scheduled to be installed on January 10, 2014.

PLANNING BOARD

The Board has completed work for the proposed Steep Slope Law; the Law has been forwarded on to the Yates County Planning Board for review.

ZONING BOARD OF APPEALS

The Board is looking for a new alternate member as Benjamin Dunton has stepped down due to a very busy work schedule.

ASSESSOR

Ron Davis (who has been a member of the Board of Assessment Review) is moving to the Town of Gorham and has resigned his appointment. Dave Barnet is willing to complete Mr. Davis’ term. After a brief discussion, Councilman Gerbic made the motion to appoint David Barnet to the Board of Assessment Review and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

SUPERVISOR

Supervisor Multer distributed financial statements through December 31, 2013. In addition, the Supervisor reviewed the budget balance history with Town Board members. (Please see attached documents.)

Supervisor Multer reviewed water losses with Town Board members. Losses for the 4th quarter of 2013 were the lowest in a very long time.

Lu Engineers presented their contract for 2014. After review of the contract and a brief discussion about the services they will provide, Councilman Dunton made a motion to authorize Supervisor Multer to sign the contract and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

The Highway Department has received a new contract from Cintas (for uniform maintenance) which will reduce costs from 2013. After review of the contract and a brief discussion, Councilman Dunton made the motion to enter into the agreement and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

BILLS AUDITED

Councilman Gerbic made the motion to pay the bills and Councilman Dunton seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1001 to 1028	\$ 46,408.18
Highway Fund:	Vouchers No: 2001 to 2018	\$ 49,407.33
Water District:	Vouchers No: 3001 to 3005	\$ 18,941.11

*All in favor; none opposed – Motion carried.

Councilman Dunton made the motion to adjourn and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried. Meeting adjourned at 7:30 p.m.

TOWN BOARD MEETING

February 13, 2014

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Peter Gerbic, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Bruce St. Lawrence, Project Manager

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from January 9, 2014. After a brief discussion, Councilman Gerbic made the motion to approve the minutes and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

The department has moved into the newly renovated Town Barns. Work continues on the south end building. The winter weather continues to be a challenge; the Town has already used 2,200 ton of salt (compared with 1,600 ton used by this time last year.)

CODE ENFORCEMENT – Dawn Kane

Because of the severe cold weather, the lake is frozen and has caused damage to some area docks.

The contractors have been fighting through the cold weather; otherwise things are going well.

TOWN BARN CONSTRUCTION PROJECT – Bruce St. Lawrence

Highlights of the Town Barn Construction Project included:

- Estimates and costs associated with the cement slab for the south end building were reviewed.
- Canandaigua Masonry will be asked to submit a formal bid.
- Pricing for the electrical work on the south end building was reviewed. There will be additional electrical expenses for the south end to accommodate the needs for the space. The change order submitted by Martin is \$16,200; the change order included additional fixtures, weather proofing for outlets, etc. After review and a brief discussion, it was agreed that Bruce St. Lawrence and Allan Button will go back to the contractor (Martin Electric) to negotiate the price.

After review of the above information and a brief discussion, Councilman Button made the motion add a concrete floor for expansion to the Parts Room at a cost of \$2,200 with work to be completed by Canandaigua Masonry. Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion Carried.

SUPERVISOR

Supervisor Multer requested a Motion to authorize him to sign the Contract Memorandum of Understanding with Yates County to provide \$1,000 funding for Lifeguards. After a brief discussion, Councilman Gerbic made the motion to authorize Supervisor Multer to sign the contract and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

Supervisor Multer requested a Motion to authorize him to sign the Animal Control Agreement with the Yates County Sheriff. After review and a brief discussion, Councilman Button made the motion to authorize Supervisor Multer to enter into the agreement and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

Supervisor Multer received an Engagement Letter and Agreement from Hancock Estabrook, LLP to provide continued services relative to the Komarek Subdivision application. After review of the Agreement and a brief discussion, Councilman Button made the Motion to authorize Supervisor Multer to sign the agreement and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

Supervisor Multer reminded all Town Officials to review, complete and sign disclosure forms and return to him as soon as possible.

EXECUTIVE SESSION

Councilman Button made the motion to enter into Executive Session to discuss a Contractual Agreement. Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

BILLS AUDITED

Councilman Gerbic made the motion to pay the bills and Councilman Button seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1029 to 1066	\$ 55,350.45
Highway Fund:	Vouchers No: 2019 to 2034	\$ 30,399.34
Water District:	Vouchers No: 3006 to 3009	\$ 2,163.68

*All in favor; none opposed – Motion carried.

Councilman Button made the motion to adjourn and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried. Meeting adjourned at 7:40 p.m.

TOWN BOARD MEETING

March 13, 2014

7:00 p.m.

Present: Robert Multer, Supervisor
Wayne Dunton, Deputy Supervisor
Allan Button, Town Councilman
Peter Gerbic, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from February 13, 2014. After a brief discussion, Councilman Gerbic made the motion to approve the minutes and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

Work continues on the south end building. The electric is complete though there were some problems (since resolved) with the alarm system. The concrete is scheduled to be poured on March 14th.

The Town received a check for over \$60,000 from the State for plowing and sanding state roads.

The winter weather continues to be a challenge; the department has been very busy keeping up with the plowing.

RECREATION – Dawn Kane

There has been some discussion about the possibility of getting the Summer Rec Program going again (discussion included community concerns about needy children going without meals during the summer months when there is no school.) Research to determine feasibility will continue.

CODE ENFORCEMENT – Dawn Kane

The zoning laws require clarification concern the “Stop Work Order” process which requires the Code Enforcement Officer have additional enforcement powers. The proposed law was presented to the Town Board for review and is ready to be sent to the Yates County Planning Board; the Board requires the proposed law, along with the short form SEQR. After review of the SEQR, Councilman Dunton made the motion to approve the short form SEQR and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

After review of the proposed local law and short form SEQR, Councilman Button made the motion to hold a public hearing on Thursday, April 10, 2014 at 7:00 p.m. Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

SUPERVISOR

The new accounting software is up and running. 2013 fiscal year has been closed; financials have been prepared and the Annual Report filed with New York State.

The Bond Anticipation Note closing will be held on March 19, 2014.

The Town needs to have a dog census completed as it has been several years since this it was last done. Dawn Kane is will to do the census. After review and a brief discussion, the Town Board approved moving forward with the Census.

Supervisor Multer received Retainer Agreement from Riley & Graff, LLP to provide the Town with legal services as required. After review of the Agreement and a brief discussion, Councilman Gerbic made the Motion to authorize Supervisor Multer to sign the agreement and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

WATER DISTRICT

The Water Superintendent presented a proposal to purchase equipment required to update the SCADATA system (so as to fully automate the system.) After review of the information (see attached) and a brief discussion, Councilman Button made the motion to authorize the purchase and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

BILLS AUDITED

Councilman Gerbic made the motion to pay the bills and Councilman Button seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1067 to 1096	\$ 59,206.31
Highway Fund:	Vouchers No: 2035 to 2056	\$ 40,348.15
Water District:	Vouchers No: 3010 to 3011	\$ 39.60

*All in favor; none opposed – Motion carried.

Councilman Button made the motion to adjourn and Councilman Gerbic seconded the motion. *All in favor; none opposed – Motion carried. Meeting adjourned at 7:40 p.m.

TOWN BOARD MEETING

April 10, 2014

7:00 p.m.

Present: Robert Multer, Supervisor
Wayne Dunton, Deputy Supervisor
Allan Button, Town Councilman
Peter Gerbic, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Bruce St. Lawrence, Project Manager
Pat Grimaldi, Assessor

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from March 13, 2014. After a brief discussion, Councilman Gerbic made the motion to approve the minutes and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

OPEN PUBLIC HEARING

Supervisor Multer opened the public hearing to consider a local law to amend certain provisions of the Town of Middlesex Zoning Law to grant additional enforcement powers to the Code Enforcement Officer.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

Work continues on the south end building. The gravel is on the floor and ready for concrete. (The work has been reviewed and approved by the contractor.)

The Town received additional CHIPS funding to offset the additional costs of repairs to the roads, a result of the especially hard winter that we had in 2013/2014.

Superintendent Reifsteck presented the Town Board with his Mowing Proposal for 2014 (please see attachment) - \$750 for the year (with no increase). After review and a brief discussion, Councilman Gerbic made the motion to accept the proposal and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

CODE ENFORCEMENT – Dawn Kane

Continuing education for the Code Enforcement Officer has been completed. Permits and other activity have been steady.

SUPERVISOR – Robert Multer

Supervisor Multer received a bid from Liddiard's Tree Service for lawn maintenance for 2014. Total bid: \$6,194 (please see attachment). The bid amount has remained unchanged for several years. After review and a brief discussion, Councilman Button made the motion to approve the bid and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

The Bond Anticipation Note was signed on March 19, 2014.

Supervisor Multer is still missing disclosure notes from a few Town Officers.

The Town needs to complete a SEQR for the pending grant for the Water Tower. The Town needs to declare itself the lead agency. After review and a brief discussion, Councilman Dunton made the motion to complete the SEQR and name the Town of Middlesex as lead agency. Councilman Gerbic seconded the motion.

*All in favor; none opposed – motion carried.

Snow and Ice revenue for 2014 will be over \$100,000.

TOWN BARNS CONSTRUCTION PROJECT – Bruce St. Lawrence

Bruce St. Lawrence reviewed the change orders received from Alan Williams (please see attached.) After review and a brief discussion, Councilman Gerbic made the motion to approve the change orders and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

The bid for the concrete work on the south end building originally totaled \$30,640, however, there has been a price increase for building supplies (floor board) and so the contractor submitted a change order for the net difference. After review of the information and a brief discussion, Councilman Dunton made the motion to approve the change order and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

Alan Williams should have the ability to get into the south end building to complete his work by the middle of next week. It is hoped that the concrete can be poured by the end of next week (April 18th).

PLANNING BOARD – Bruce St. Lawrence

Kevin Olvaney from the Canandaigua Lake Watershed has been working with the Planning Board as they continue their work on the proposed Steep Slope Law.

CLOSE PUBLIC HEARING

With no further comments regarding the proposed Local Law to amend certain provisions of the Town of Middlesex Zoning Law to grant additional enforcement powers to the Code Enforcement Officer, Supervisor Multer closed the public hearing. After a brief discussion, Councilman Gerbic made the Motion to adopt Local Law No. 1 for the year 2014 and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

The Motion to Adopt Local Law #1 for the year 2014 was duly adopted.

NEW BUSINESS

Councilman Gerbic represented the Town of Middlesex at the Canandaigua Lake Watershed Council meeting. He shared some statistics regarding Canandaigua Lake with the Board; overall, Canandaigua Lake remains in very good condition.

BILLS AUDITED

Councilman Dunton made the motion to pay the bills and Councilman Gerbic seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1102 to 1136	\$ 18,731.22
Highway Fund:	Vouchers No: 2057 to 2077	\$ 20,522.68
Water District:	Vouchers No: 3012 to 3015	\$ 9,465.02

*All in favor; none opposed – Motion carried.

Councilman Button made the motion to adjourn and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried. Meeting adjourned at 7:30 p.m.

TOWN BOARD MEETING

May 08, 2014

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Arthur Radin, ZBA Chairman
Bruce St. Lawrence, Planning Board Member & Project Manager

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from April 10, 2014. After a brief discussion, Councilman Dunton made the motion to approve the minutes and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

PRESENTATION – Marcus Whitman School Budget

The Marcus Whitman School District Superintendent and Business Official presented the 2014/2014 Budget Proposal. The presentation included a review of State Funding as well as an update on the proposed cuts and increases and the proposed tax levy which would increase by 2.97%.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

1. The concrete floor for the south end building was poured on May 7th. The final connections need to be completed to finish up the heating. Electric has been completed as well.

2. A concrete ramp to the building was not included in the original bid, but is necessary to access the building. After a brief discussion, Councilman Dunton made the motion to authorize a change order to include the ramp with the cost not to exceed \$15,000. Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

PLANNING BOARD – Bruce St. Lawrence

1. The Planning Board has been working through the SEQR process for a property in Middlesex. There has been an increase in the number of applications overall, so the Planning Board has been very busy.

ZONING BOARD OF APPEALS – Arthur Radin

1. Rebecca Parshall has agreed to join the Zoning Board of Appeals as an alternate member. After a brief discussion, Councilman Dunton made the motion to appoint Rebecca Parshall as an Alternate Member of the Zoning Board of Appeals with a term to end on December 31, 2014. Councilman Gerbic seconded the Motion.

*All in favor; none opposed – Motion carried.

SUPERVISOR'S REPORT – Robert Multer

- 1. The Town needs to set the dates for Clean Up Days and to schedule preparation and printing of the Newsletter. The Highway Superintendent set the dates for Clean Up Days as August 16th and August 17th. Deadline for Newsletter articles will be June 20, 2014. Target date for issuing the Newsletter will be the second week of July.
- 2. Supervisor Multer distributed Financial Statements through April 30, 2014.
- 3. The Town received a final insurance check for over \$32,000 to reimburse secondary costs (space rentals, etc.)

WATER DISTRICT

The work to apply for grant funding to replace the water storage tank is nearly complete. As part of the process, the Town of Middlesex was named Lead Agency and the SEQR has been completed. After review of the SEQR and a detailed discussion, Councilman Gerbic made the motion to declare there will be no significant environmental impact and Councilman Dunton seconded the motion.
 *All in favor; none opposed – Motion carried.

To complete the work required prior to submitting the grant, the Town must hold a Public Hearing to present current information about potential improvements to the Town of Middlesex Water System and potential funding opportunities. After a brief discussion, Councilman Button made the motion to hold a Public Hearing on Tuesday, May 27, 2014 at 6:00 p.m. Councilman Dunton seconded the motion.
 *All in favor; none opposed – Motion carried.

BILLS AUDITED

Councilman Gerbic made the motion to pay the bills and Councilman Button seconded the motion.
 *All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1137 to 1167	\$ 10,200.97
Highway Fund:	Vouchers No: 2079 to 2101	\$ 64,534.64
Water District:	Vouchers No. 3014 to 3019	\$ 3,782.00

EXECUTIVE SESSION

Councilman Dunton made the motion to enter into Executive Session to discuss the Fisher repairs. Councilman Button seconded the Motion.
 *All in favor; none opposed – Motion carried.

Councilman Button made the motion to adjourn and Councilman Dunton seconded the motion.
 *All in favor; none opposed – Motion carried.

Meeting adjourned at 8:15 p.m.

**TOWN OF MIDDLESEX, NEW YORK
PUBLIC INFORMATION MEETING
WATER TANK AND WATER SYSTEM IMPROVEMENTS**

May 27, 2014
6:00 p.m.

Present: Robert Multer, Supervisor
Wayne Dunton, Town Councilman
Allan Button, Town Councilman
Peter Gerbic, Town Councilman

Various Town Residents

Recording Secretary: Kathy Pelton

Supervisor Multer opened the Public Information meeting to present current information about potential improvements to the Town of Middlesex Water System and potential funding opportunities. The following is a summary of the information presented (please see attachment for details of the presentation):

- The existing water tank requires replacement; the cost is estimated at \$695,000.
- The Town Board believes these improvements to be of benefit to the public health and safety.
- The Town of Middlesex wishes to pursue funding through the 2014 Community Development Block Grant (CDBG) in the amount of \$600,000.

Supervisor Multer further informed those present that the work to apply for grant funding to replace the water storage tank is complete and the application is due on Monday, June 16, 2014 no later than 4:00 p.m. As part of the application, a certification form must be signed and submitted. After review of the document and a brief discussion, Councilman Dunton made the motion to authorize Supervisor Multer to sign the Certification Form and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion Carried.

As part of the Grant Application, Mary Chappell requested that the Town Board pass a Resolution in support of the Water Tank and Water System Improvements. After a brief discussion, Councilman Dunton offered said Resolution (please see attached) and Councilman Gerbic seconded the motion.

Roll Call Vote:

Wayne Dunton, Deputy Supervisor:	Aye
Allan Button, Town Councilman	Aye
Peter Gerbic, Town Councilman	Aye
Robert Multer, Supervisor	Aye

The Motion to offer the Resolution supporting the Water Tank and Water System Improvements was duly passed.

As part of the Grant Application, Mary Chappell requested that the Town Board pass a Resolution in support of the use of Town funds for Water Tank and Water System Improvements. After a brief discussion, Councilman Gerbic offered said Resolution (please see attached) and Councilman Button seconded the motion.

Roll Call Vote:

Wayne Dunton, Deputy Supervisor:	Aye
Allan Button, Town Councilman	Aye
Peter Gerbic, Town Councilman	Aye
Robert Multer, Supervisor	Aye

The Motion to offer the Resolution supporting the use of Town funds for the Water Tank and Water System Improvements was duly passed.

At the conclusion of the Public Information Meeting, Councilman Gerbic made the motion to adjourn and Councilman Button seconded the motion.

Meeting adjourned at 6:30 p.m.

TOWN BOARD MEETING

June 12, 2014

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Pat Grimaldi, Assessor

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from May 8, 2014 and May 27, 2014. After a brief discussion, Councilman Dunton made the motion to approve the minutes and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

1. The Towns of Canandaigua and Gorham helped with clean up from the flood. The Highway Superintendent expressed appreciation for the tremendous effort that was put forth during the clean up. A big stretch of shoulder on Upper Hill Road still needs repair – the work will be completed next week.
2. The concrete work between the approach and the two buildings still needs to be completed. There was discussion about whether it might be better to do the job in two segments, but all agreed it was best to complete the job all at once.
3. The Fisher Project has been put on hold until September 2014.

SUPERVISOR'S REPORT – Robert Multer

1. Supervisor Multer distributed Financial Statements through May 31, 2014 and noted that the accounting system is up and running.
1. Supervisor Multer reminded everyone in attendance of the June 20th Newsletter article deadline.
2. The dog census work is underway.
3. The Town received notice that it is time to renew the Cable Franchise Agreement by and between the Town of Middlesex and Time Warner Cable. The Town of Middlesex must hold a public hearing to consider the application and agreement. After a brief discussion, Councilman Dunton made the motion to hold a public hearing on July 10, 2014 at 7:00 pm and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

NEW BUSINESS

1. Linda Shieve provided the Town Board with an update on Community House Activities for 2014. Highlights included:

- A vegetable garden has been put in the back of the building and will be available for children to come and pick vegetables
- A Committee for Vets has been established
- Looking into putting a deck on the west side of the building

2. Councilman Button attended the latest Canandaigua Lake Watershed meeting and provided the Board with the following information:

- Water temperature remains unchanged from this time last year
- There is still a good deal of trash and debris in the water

3. There will be a workshop on Steep Slopes here (at the Middlesex Town Hall) with the Planning Board on June 18th at 7:00 p.m.

BILLS AUDITED

Councilman Gerbic made the motion to pay the bills and Councilman Button seconded the motion. *All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1168 to 1193	\$ 12,379.99
Highway Fund:	Vouchers No: 2102 to 2120	\$ 55,676.68
Water District:	Vouchers No. 3020 to 3024	\$ 228.31

Councilman Gerbic made the motion to adjourn and Councilman Dunton seconded the motion. *All in favor; none opposed – Motion carried.

Meeting adjourned at 7:20 p.m.

TOWN BOARD MEETING

July 10, 2014

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Pat Grimaldi, Assessor
Dawn Kane, Code Enforcement Officer
Marty DeVinney, Planning Board Chairman

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from June 12, 2014. After a brief discussion, Councilman Button made the motion to approve the minutes and Councilman Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

OPEN PUBLIC HEARING

Supervisor Multer opened the Public Hearing regarding renewal of the cable television franchise agreement by and between the Town of Middlesex and Time Warner Cable.

BOARD OF ELECTIONS – Amy Daines

Commissioner Daines reviewed the 2013 Commissioner Goals for the Board of Elections. Efficiencies for 2014 will include the use of tablets during Elections. (Please see attached.)

HIGHWAY SUPERINTENDENT – Tom Reifsteck

1. The Department still has clean up to do on West Avenue following the flooding which occurred in mid-May. Some of the work will have to wait until after Labor Day.
2. The concrete work between the approach and the two buildings is nearly complete and looks good.
3. The areas affected by flooding will be receiving some funding from FEMA.

PLANNING BOARD – Marty DeVinney

1. There will be a public meeting regarding the proposed Steep Slope Law on Thursday, July 17th at 6:30 p.m. The meeting will be held in the Fire Hall.

SUPERVISOR'S REPORT – Robert Multer

1. Supervisor Multer distributed Financial Statements through June 30, 2014 and noted that the accounting system is up and running. He also submitted a report of water usage for the current quarter. Little water loss was experienced during the quarter.
2. The Town of Middlesex is one of several Towns in Yates County that reached a 100% equalization rate.
3. The Town of Middlesex received the 2014 Contract from Wood Library (terms include a \$1,000 contribution by the Town.) After review of the contract and a brief discussion, Councilman Gerbic made the motion to authorize Supervisor Multer to enter into the Contract and Councilman Button seconded the motion.
*All in favor; none opposed – Motion carried.
4. The Town received notice from the State of New York that it had unclaimed funds. Supervisor Multer completed the on-line paperwork and the Town received a check for \$20.34.

5. Supervisor Multer requested authorization to make two budget transfers:

From: DA5110.4 to DA5148.1 - \$18,145.67

From: SW8340.4 to SW8340.2 - \$1,232.06

After review and a brief discussion, Councilman Dunton made the motion to authorize the transfers and Councilman Button seconded the motion.

*All in favor; none opposed – Motion Carried.

ASSESSOR – Pat Grimaldi

1. The State is reviewing the STAR Exemptions for Middlesex Residents. Residents may get an increased exemption above the current maximum.

NEW BUSINESS

1. Councilman Gerbic contacted Ron Milton regarding two trees that have died (and were planted as part of the sidewalk project.)
2. Review of potential swing sets for the Town Park continues.
3. The vegetable patch behind the Community House is in and producing vegetables. Children under 10 (accompanied by an adult) are welcome to pick.

CLOSE PUBLIC HEARING

With no one in attendance wishing to comment on the Public Hearing, Supervisor Multer closed the Public Hearing. After review of the Franchise Agreement to Provide Cable Television Services Between the Town of Middlesex, New York and Time Warner Cable Northeast LLC d/b/a Time Warner Cable Councilman Wayne Dunton made the Motion to offer a Resolution detailed in the attached document. Councilman Allan Button seconded the Motion.

Roll Call Vote:

Wayne Dunton:	Aye
Allan Button:	Aye
Peter Gerbic:	Aye
Robert Multer	Aye

The Resolution to enter into a Franchise Agreement with Time Warner Cable Northeast, LLC was duly adopted.

BILLS AUDITED

Councilman Gerbic made the motion to pay the bills and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1194 to 1214	\$ 8,418.90
Highway Fund:	Vouchers No: 2121 to 2140	\$36,995.14
Water District:	Vouchers No. 3025 to 3028	\$10,976.52

Councilman Dunton made the motion to adjourn and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

Meeting adjourned at 7:20 p.m.

TOWN BOARD MEETING

August 14, 2014

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Pat Grimaldi, Assessor
Dawn Kane, Code Enforcement Officer
Arthur Radin, Zoning Board Chairman
Bruce St. Lawrence, Project Manager

Also Present: Many residents who live on or near Canandaigua Lake

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from July 10, 2014. After a brief discussion, Councilman Dunton made the motion to approve the minutes and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

OPEN MEETING FOR PUBLIC COMMENT

There were many residents living on or near Canandaigua Lake who were present at the Town Board meeting so that they could get an update on the progress of the Draft Steep Slope Law as well as to share their concerns regarding the Proposed Law with the Town Board. Supervisor Multer informed those present that the Board has not yet seen an updated draft law since the public meeting held in July. Proposed changes have been sent to Kevin Olvaney for his review.

Several residents requested to address the Town Board. A recording of the entire meeting and all comments is available in the Office of the Town Clerk; a summary of comments is listed below:

Andrew Komarek: Many concerns were expressed at the public meeting held on July 17th; now the law is in the Planning Board's hands and he is concerned about outcome. Suggests that the Town of Middlesex consider using the law currently in use in the Town of Jerusalem.

Robert Place: Concerned as to who residents will get relief from the law (Area Variance).

Supervisor Multer: Concerns are premature – the Town Board has not yet seen the revisions to the draft law being made as a result of the public meeting.

Robert Place: Believes this is a horribly written law; he doesn't believe it can be repaired. Doesn't believe the law makes sense.

Jerry Hiller: Expressed appreciation for the work that the Planning Board and Town Board are doing; however, he doesn't believe the Town is utilizing technology available (for mapping or to reach out to the community). He found it very difficult to find the law on the Town website.

Brenda Komarek: Looking for relief from the Town Board.

Councilman Gerbic: Believes the Planning Board is listening to resident concerns. The Steep Slope Law is very high on Kevin Olvaney's list of priorities.

Brenda Komarek: Residents want a fair law; Planning Board members are not legal experts and they are starting with something that is fundamentally flawed.

Councilman Gerbic: Kevin Olvaney believes the law is improved and moving in the right direction. We can't have the same law for every town because conditions are different.

Vivele Thiagarajan: The law will devalue property on the lake because it will limit building capabilities.

Councilman Dunton: The Town Board cannot guarantee that every property can be built on.

Bill Dolan: His property has 230' of lakefront with a 40 foot right of way. His property of just about an acre has multiple slopes. He did not feel he received good notification about the draft law.

Councilman Gerbic: Reminded those in attendance that it is a "Proposed" Law. The goal of the law is to save the buyer, builder and the Town potential problems and expense when building on steep slopes.

Mark Fultz: A homeowner on Widmer Road built on a very steep slope and built responsibly. Building on a steep slope is safe if done responsibly.

Jerry Hiller: Would like to have more communication – perhaps a special site on the website for Steep Slopes.

Supervisor Multer: The last newsletter had an entire article on the draft Steep Slope Law; he did not receive one phone call.

Robert Place: Law cannot be resuscitated.

Brenda Komarek: Concerned about the intent of the law. New draft may not be ready before lake residents leave for winter.

Case Smeenk: Lives on Widmer Road and is concern about law being arbitrary (doesn't know what is required to get a building permit).

Keith Gilliland: Lives on South Lake Road and is concerned about the Town charging homeowners from Town engineer to check homeowner's engineer.

With no further comments from those in attendance, Supervisor Multer asked for a brief recess.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

1. Seven inches of rain on the North end of Town created a lot of damage. FEMA has been back down and writing up claims, so the Town should see some FEMA funding soon.
2. The side dump on one of the salt trucks needs to be replaced. The Highway Superintendent has two bids – one is a "piggyback" off of Onieda County Contract. Prices are as follows:

Tenco Industries, Inc.:	\$36,718
Valley Fab and Equipment:	\$35,327.07

Cost includes painting and installation. After review of the bids and a brief discussion, Councilman Dunton made the motion to accept the Tenco Industries Contract Bid price. Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

3. The Highway Superintendent informed Board members that there are several old fuel tanks no longer in service. He would like them declared as surplus property so that they can be sold for scrap. After a brief discussion, Councilman Gerbic made the motion to declare the fuel tanks as surplus property; Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

TOWN BARN PROJECT – Bruce St. Lawrence

1. Mr. St. Lawrence reviewed the remaining work to be done at the Town Barns with the Town Board. There is some remaining plumbing work to be done – he expects that will be complete by the end of August.

2. The Barns need snow guards added to roof at a cost of \$545.00. After a brief discussion, Councilman Button made the motion to authorize the expenditure and Councilman Dunton seconded the motion.

*All in favor – none opposed – Motion carried.

3. The Town Barns roof needs a roof cap at a cost of \$125.00. After a brief discussion, Councilman Button made the motion to authorize the expenditure and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

SUPERVISOR'S REPORT – Robert Multer

1. Supervisor Multer distributed Financial Statements through July 31, 2014.

2. The Health Department inspected the beach – offered no criticism or required any corrective measures.

3. The Supervisor reviewed the Governor's Tax Cap (please see attachment) – the Town cannot raise taxes in excess of 1.74%.

4. The NYS Comptroller has developed a complicated formula to calculate whether a Town might be in fiscal distress (please see attached.) The Town of Middlesex is at 10% and in no fiscal distress.

5. Supervisor Multer requested authorization to make two budget transfers:

From: A5010.4 to A5050.4	\$159.00
From: A1910.4 to A6510.r	\$171.72
From SW8340.4 to SW9055.8	\$ 31.20
From A1910.4 to A7410.4	\$ 8.75

After review and a brief discussion, Councilman Dunton made the motion to authorize the transfers and Councilman Button seconded the motion.

*All in favor; none opposed – Motion Carried.

ASSESSOR – Pat Grimaldi

1. The Town is at 100% equalization rate. Middlesex residents' STAR exemption will increase 2%.

OLD BUSINESS

1. Councilman Gerbic continues his research on swing sets. Prices can range in excess of \$4,500. However, the swing set the Mennonites made for the Village of Rushville was only around \$800. Supervisor Multer asked Councilman Gerbic to approach the Mennonite to get a sketch and a definite price.

2. At a recent meeting at the Community House, residents requested speed bumps for South Lake Road. The Highway Superintendent told residents that three pipes must be installed and the road will be patched, but that is all that the budget will allow for this year.

3. Mr. St. Lawrence is still working on getting the required paint repairs at the Robeson Store. JD Hill assures us that the shutters as well as the front porch will be repainted.

NEW BUSINESS

1. The Middlesex Baptist Church thanked the Town Board for the use of the Town Park for their Fair.

2. Front entrances to both the Town Hall and the Library are dirty. The Highway Superintendent will arrange to use the power washer to clean both areas.

BILLS AUDITED

Councilman Gerbic made the motion to pay the bills and Councilman Button seconded the motion.

*All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1194 to 1214	\$ 8,418.90
Highway Fund:	Vouchers No: 2121 to 2140	\$36,995.14
Water District:	Vouchers No. 3025 to 3028	\$10,976.52

Councilman Button made the Motion to enter into Executive Session to discuss litigation and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion Carried.

Councilman Dunton made the motion to adjourn and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

Meeting adjourned at 8:45 p.m.

TOWN BOARD MEETING

September 11, 2014

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Pat Grimaldi, Assessor
Dawn Kane, Code Enforcement Officer
Marty DeVinney, Planning Board Chairman

Also Present: Leon Button (on November Ballot – Middlesex Town Board)

Recording Secretary: Kathy Pelton

APPOINTMENT

Leon Button, a resident of the Town of Middlesex is the sole person on the ballot running for the open Town Board seat. Supervisor Multer requested a Motion to appoint Mr. Button to the Middlesex Town Board effective immediately. After a brief discussion, Councilman Peter Gerbic made the Motion to Appoint Leon Button to the vacant Town Board seat and Councilman Wayne Dunton seconded the Motion.

*All in favor; none opposed – Motion carried.

Minutes

Supervisor Multer requested a motion to approve the minutes from August 14, 2014. After a brief discussion and with one correction noted, Councilman Wayne Dunton made the motion to approve the minutes and Councilman Peter Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

1. The Department continues to work on clean up from the damage of the flooding rains this spring and summer.
2. Clean Up Days for 2014 went well.
3. The Department needs a new snow plow for the 550 truck. Quotes (please see attached documentation) were received from Smart Systems, Thru-Way Spring and Trius, Inc. After review of the bid information and a brief discussion (discussion included the benefits of an expandable plow) Councilman Dunton made the motion to approve the purchase of an 8-10' Western Wide-Out Snow Plow at a purchase price of \$5,350. Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

SUPERVISOR'S REPORT - Robert Multer

1. Supervisor Multer distributed Financial Statements through August 31, 2014 (please see attached).

2. Supervisor Multer reviewed the Tax Cap set by the State of New York for the Town of Middlesex; the tax cap is set at 1.74%. If the 2015 budget necessitates an increase in property taxes of more than 1.74%, the Town will need to adopt a Local Law allowing the Town to Override the Tax Cap. After review of the Governor's Tax Cap and Rebate and a brief discussion, Councilman Peter Gerbic made the motion to set a public hearing for October 9, 2014 and Councilman Leon Button seconded the motion.

*All in favor; none opposed - Motion Carried.

3. Supervisor Multer requested authorization to make two budget transfers:

From: A1910.4.4 to A7410.4 - \$1,041.28

From: SW8340.4 to SW8340.2 - \$2,686.74

After review and a brief discussion, Councilman Wayne Dunton made the motion to authorize the transfers and Councilman Allan Button seconded the motion.

*All in favor; none opposed - Motion Carried.

4. The County will be holding Emergency Management Training on September 30, 2014 from 8:30 until Noon. Attendance by representatives of the Town of Middlesex is required to obtain grant funding.

5. The Fisher property (located on So. Lake Road) has been sold; and a solution to repairing the retaining wall has been found. The cost of repairs is \$17,200. The new owner and the Town have reached an agreement so repairs can move forward. Fields Construction will make repairs (specialized equipment is needed.) After review and a brief discussion, Councilman Peter Gerbic made the motion to enter into a contract with Fields Construction to make repairs to the retaining wall at a total cost of \$17,200; Councilman Wayne Dunton seconded the motion.

*All in favor; none opposed - Motion Carried.

6. The Town of Middlesex has received the Snow & Ice Agreement from the State of New York. Supervisor Multer requested a Resolution authorizing him to sign the Snow and Ice Agreement. After a brief discussion, Councilman Allan Button made the motion to authorize Supervisor Multer to sign the Agreement and Councilman Wayne Dunton seconded the motion.

*All in favor; none opposed - Motion carried.

OLD BUSINESS

1. Councilman Gerbic contacted Ron Milton regarding two trees that have died (and were planted as part of the sidewalk project.) A proposal to replace the trees with Red Maple Trees at a cost of \$900 per tree was received. After review of the proposal and a brief discussion, Councilman Wayne Dunton made the motion to purchase the trees and Councilman Allan Button seconded the motion.

*All in favor; none opposed - Motion Carried.

BILLS AUDITED

Councilman Gerbic made the motion to pay the bills and Councilman Button seconded the motion.
*All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1245 to 1266	\$ 8,924.76
Highway Fund:	Vouchers No: 2157 to 2172	\$ 8,090.29
Water District:	Vouchers No. 3037 to 3040	\$ 5,627.78

Councilman Wayne Dunton made the Motion to enter into Executive Session to discuss a Notice of Claim. Councilman Peter Gerbic seconded the motion.

Councilman Allan Button made the motion to adjourn and Councilman Leon Button seconded the motion.

*All in favor; none opposed – Motion carried.

Meeting adjourned at 7:30 p.m.



The SMART Choice for All Your Truck & Equipment Needs

320 East Washington Street
 Bath, NY 14810
 Phone (607) 776-5380
 Fax (607) 776-5383

Quotation

Date 9/10/2014
 Quote # 09102014K1

Customer Information:

Name Town of Middlesex Highway Dept
 Contact Willie R.
 Phone 585-721-5905
 Fax _____
 Email Midsuper66@aol.com

Estimated Shipping Date	Terms

In response to your inquiry, we submit the following quotation:

Quantity	Description	Unit Price	Amount
	<i>Supply and Install the following Western Plows</i>		
1	<i>8-10' Western Wide-Out Snow Plow</i>		5,350.00
1	<i>9' Western Pro Plus</i>		4,670.00
Taxes (where applicable)			
Total:			\$10,020.00

Thank you for considering Smart Systems, Inc. for all your equipment needs.

Prepared By: K. Smith

Thru-Way Spring

Quotation

1609 Mt. Read Blvd.
 Rochester, NY 14606
 585-254-6100 Phone
 585-254-4022 Fax

Date: #####

To: Town of Middlesex
 Address: Western Plow Installs
 Phone/Fax: _____

Year: _____
 Make: _____
 Model: _____
 Terms: _____

Part Number	Description	Quantity	Unit Price	Amount
in stock	Western 9' Pro Plus Includes Handheld Control and Cutting Edge Remove Three Plug Wiring Install New Fleet Flex Wiring and Control	1	\$4,800.00	\$4,800.00
in stock	Western 8' - 10' Wideout Expandable Plow Includes Handheld Control and Cutting Edge Remove Three Plug Wiring Install New Fleet Flex Wiring and Control	1	\$5,800.00	\$5,800.00

Special Instructions:

Subtotal	
Shipping / Handling	
Disposal Fee	
TAXABLE SUBTOTAL	
Federal Excise Tax	
Sales Tax	
TOTAL ESTIMATE	

Quote Sent By: Chris Buscemi



TRIUS inc.

TRIUS INC. – FORT EDWARD

268 TOWPATH ROAD

FORT EDWARD, NY, 12828

Phone: 518-480-3540

Fax: 518-480-3547

PROPOSAL

Town of Middlesex

9.10.14

To whom it may concern:

We at Trius Inc –Fort Edward are pleased at the opportunity to quote you on the following :

Western Adjustable Wing Wideout Snowplow 8'-10'

Blade Width Retracted: 8'

Blade Width Expanded: 10'

Blade Width: Scooped: 8' 10"

Blade Height: 29"

Blade Gauge: 12

Trip Springs: 4

Vertical Ribs: 6

Angling Rams: 1-1/2" x 10"

Plowing Width Retracted: 7' 2"

Plowing Width Expanded: 9'

Plowing Width Scoop: 7' 11"

Approx. Weight: 955 lbs.

Cutting Edge: 1/2" x 6" steel main blade w/ 1-1/2" x 8" poly wing blade

Low-profile, dual beam halogen headlamps with combination park/turn signal lights

Blade guides for improved operator visibility and blade positioning

2 Year parts and labor warranty

Customers choice of handheld or joystick controller

Installed \$6,350.00

One (1) 9' Western Pro-Plus Contractor Grade Snow Plow

Plow is of Full Tripping Blade Design

Blade Width: 9'

Blade Height : 31-1/2"

Blade Gauge: 12

Trip Springs: 4

Shock Absorbers: 2

Vertical Ribs: 8

Angling Rams: 1-1/2" x 12"

Plowing Width (full angle): 7' 9"

Approx Weight: 837 pounds

Cast Disc Shoes: Standard

½" x 6" Steel Cutting Edge Standard

Includes Low-profile, dual beam halogen headlamps with combination park/turn signal lights

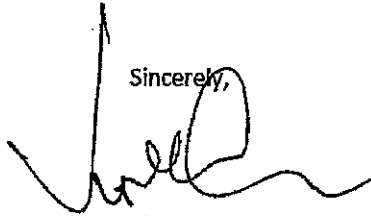
2 Year parts and labor warranty

Customer choice of handheld controller or dash mounted joystick

Installed \$5,750.00

Thank you in advance for your consideration of our proposal.

Sincerely,



Justin Huners

General Manager

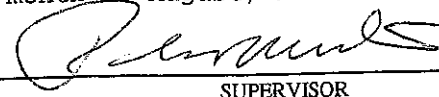
Trius Inc. – Fort Edward

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF MIDDLESEX:

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of August, 2014:

DATED: September 11, 2014



SUPERVISOR

	Balance 07/31/2014	Increases	Decreases	Balance 08/31/2014
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	7,224.13	57,179.61	32,798.19	31,605.55
CASH - MONEY MARKET	539,373.69	3,063.79	57,179.61	485,257.87
TOTAL	546,597.82	60,243.40	89,977.80	516,863.42
DA HIGHWAY FUND				
CASH - CHECKING	34,259.72	63,519.04	31,952.20	65,826.56
CASH - SAVING	681,805.56	22,951.73	63,519.04	641,238.25
TOTAL	716,065.28	86,470.77	95,471.24	707,064.81
SF FIRE PROTECTION DISTRICT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
SL LIGHTING DISTRICT				
CASH - CHECKING	1,038.35	0.00	121.29	917.06
TOTAL	1,038.35	0.00	121.29	917.06
SW WATER DISTRICT				
CASH - CHECKING	6,209.71	1,047.94	4,473.55	2,784.10
MONEY MARKET	147,797.80	15,214.62	1,047.94	161,964.48
TOTAL	154,007.51	16,262.56	5,521.49	164,748.58
PN CEMETERY				
CASH - CHECKING	2,323.49	0.00	0.00	2,323.49
TOTAL	2,323.49	0.00	0.00	2,323.49
TA TRUST & AGENCY				
CASH - CHECKING	18,240.36	36,746.59	52,111.72	2,875.23
TOTAL	18,240.36	36,746.59	52,111.72	2,875.23
TOTAL ALL FUNDS	1,438,272.81	199,723.32	243,203.54	1,394,792.59

RESOLUTION INTRODUCING LOCAL LAW AND CALLING A PUBLIC HEARING

WHEREAS, the Town Board of the Town of Middlesex, after due deliberation, finds it in the best interests of the Town to schedule a public hearing to solicit public comment upon a proposed Local Law to override the tax levy limit established in General Municipal Law §3-c; and

WHEREAS, the Town Board of the Town of Middlesex has reviewed the draft of the aforementioned proposed Local Law attached hereto as Exhibit "1" and deems it in the best interests of the Town of Middlesex to proceed in accordance with the Code of the Town of Middlesex and the Laws of the State of New York in adopting said Local Law,

NOW, THEREFORE, BE IT RESOLVED, that the Town Clerk be, and she hereby is, directed to schedule a public hearing to be held on October 9, 2014, at 7:00 p.m. at the Middlesex Town Hall, 1216 Route 245, Middlesex, New York; and be it further

RESOLVED, that the Town Clerk, be and hereby is, authorized to forward to the official newspapers of the Town a Notice of Public Hearing in the form substantially the same as that attached hereto as Exhibit "2"; and be it further

RESOLVED, that the Town Clerk be, and she hereby is, directed to post a copy of the proposed Local Law on the Town of Middlesex sign board and take any and all other necessary actions to properly bring the aforementioned Local Law before the Town Board of the Town of Middlesex for its consideration; and be it further

RESOLVED, that the Town Clerk be, and hereby is, authorized to provide all other notices as required by law for the adoption of this local law.

I, Kathryn Pelton, Town Clerk of the Town of Middlesex do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Middlesex on Sept. 11, 2014, by the following vote:

	<u>Aye</u>	<u>Nay</u>
Robert Multer	<u>✓</u>	_____
Wayne Dunton	<u>✓</u>	_____
Peter Gerbic	<u>✓</u>	_____
Allan Button	<u>✓</u>	_____
Leon Button	<u>✓</u>	_____

Dated: Sept 11, 2014

Kathryn A. Pelton
Kathryn Pelton, Town Clerk

SEAL

TOWN BOARD MEETING

October 9, 2014

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Leon Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Marty DeVinney, Planning Board Chairman
Arthur Radin, Zoning Board Chairman

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from September 11, 2014. After a brief discussion and with one correction noted, Councilman Wayne Dunton made the motion to approve the minutes and Councilman Peter Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

OPEN PUBLIC HEARING

Supervisor Multer opened the Public Hearing to consider a local law which would permit the Town Board to adopt a budget for the 2015 fiscal year that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

PUBLIC COMMENT

Resident Tom Hansen expressed his concern regarding the proposed Steep Slope Law. (Please see attached statement.)

Resident Dick DeMallie expressed appreciation to the Town Highway Department for their repairs of So. Lake Road.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

1. Alan Williams' work at the Town Barns is completed and heating system is ready to go.
2. Project worksheets detailing repairs following flooding from May, 2014 have been submitted to FEMA; funding should be forthcoming. The Highway Superintendent noted that prior approval of project work from FEMA is required.
3. Shoulders on Lindsley and Town Line Roads have been repaired.
4. Repair of Fisher property has been scheduled for next week.

5. Work on the culvert located on Tom Hansen's property may have to wait until next year.
6. Work needs to be completed in front of the Town Barns and sand needs to be hauled in before the cold weather and snow arrive.

SUPERVISOR'S REPORT – Robert Multer

1. Supervisor Multer distributed Financial Statements through September 30, 2014 (please see attached).
2. Supervisor Multer informed the Town Council that the Town of Italy sent a letter to residents residing on Sunnyside and Widmer Roads, informing them that the hill is showing signs of damage. There are 13 homes on Widmer Road in the Town of Middlesex; and in addition, the Finger Lakes Land Trust owns land on both sides of Widmer Road.
3. Related to the proposed Steep Slope Law, Supervisor Multer reviewed Part 1 of the SEQR which has been completed and will be submitted to the Yates County Planning Board as part of their review of the proposed Law.
4. Following review of Part 1 of the SEQR pertaining to regulations of Steep Slopes, Supervisor Multer requested a Motion to set a Public Hearing to consider a Local Law to amend the Zoning Law of the Town of Middlesex with Steep Slopes Regulations. Councilman Peter Gerbic made the motion to set the Public Hearing for November 6, 2014 at 7:00 p.m. and Councilman Allan Button seconded the motion.
*All in favor; none opposed – Motion carried.
5. Supervisor Multer received the County Snow and Ice Agreement for 2014/2015. After review and a brief discussion, Councilman Allan Button made the motion to authorize Supervisor Multer to sign the agreement and Councilman Leon Button seconded the motion.
*All in favor; none opposed – Motion carried.
6. Supervisor Multer noted that the Tentative Budget for 2015 has been completed and distributed to the Town Board.

OLD BUSINESS

1. Councilman Peter Gerbic gave Town Councilman a summary of his research of playground equipment. After a brief discussion, Supervisor Multer asked his to provide a specific proposal with pricing information.

NEW BUSINESS

1. Councilman Allan Button attended the Canandaigua Watershed meeting. The group has been working to prepare the budget for 2015 and also continuing research of invasive species coming into the lake. The goal is to ensure boats are clean when transferring from lake to another.

CLOSE PUBLIC HEARING

1. With no one wishing to comment on the proposed local law, Supervisor Multer closed the Public Hearing and did not request a Motion to adopt the local law. The increase in the budget of \$24,222 will not require a tax levy in excess of the tax cap, so there is no need to adopt the local law.

PRELIMINARY BUDGET

Supervisor Multer provided a review of the Preliminary Budget for 2015 (please see attached summary). In addition, there was a review of the Highway Budget and it was noted that funding for repairs to the Robeson Store siding has been included in the budget as well. The goal of the Budget: Don't over estimate Revenues or under estimate Expenses. It was also noted that expenses related to the Assessor will decrease in 2015 as his services will be shared with the Town of Milo.

After a detailed review of the Proposed Town of Middlesex Budget for 2015, Councilman Leon Button made the motion to adopt the Tentative Budget. Councilman Wayne Dunton seconded the Motion.
*All in favor; none opposed – Motion carried.

Supervisor Multer requested a Motion to hold a Public Hearing at the Middlesex Town Hall, Middlesex, New York, Yates County, on Thursday, October 23, 2014 at 7:00 p.m. to review the Preliminary Budget. Councilman Wayne Dunton made the motion to hold the public hearing and Councilman Allan Button seconded the Motion.
*All in favor; none opposed – Motion Carried.

BILLS AUDITED

Councilman Gerbic made the motion to pay the bills and Councilman Button seconded the motion.
*All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1267 to 1289	\$ 14,107.84
Highway Fund:	Vouchers No: 2173 to 2199	\$126,978.31
Water District:	Vouchers No. 3041 to 3043	\$ 72.52

Councilman Peter Gerbic made the motion to adjourn and Councilman Leon Button seconded the motion.
*All in favor; none opposed – Motion carried.

Meeting adjourned at 7:55 p.m.

Hello Town Board,

I believe that this is the wrong time to have a SSL public hearing. Even though we can reach a lot of people by email, I think residents being here in person has a more realistic effect. It's the fair thing to have the people that it effects the most in attendance. I also believe that when a Town Board gives it's word not to do things like this when residents are away it should mean something.

I'm asking each Town Board member-How would you like it if a small group of well meaning people rendered part of your property worthless? If everything greater than 40% can't be used will it be assessed at 0? Please take another look at what 40% is.

Just because this has taken a long time to get where it's at doesn't mean it's a good law. Please don't vote for it just because you are tired of it.

| Sincerely,

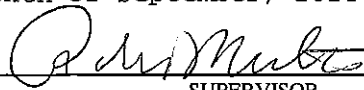
Tom Hansen
|

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF MIDDLESEX:

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of September, 2014:

DATED: October 9, 2014



 SUPERVISOR

	Balance 08/31/2014	Increases	Decreases	Balance 09/30/2014
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	31,605.55	36,374.22	35,218.75	32,761.02
CASH - MONEY MARKET	485,257.87	6,532.68	36,374.22	455,416.33
TOTAL	516,863.42	42,906.90	71,592.97	488,177.35
DA HIGHWAY FUND				
CASH - CHECKING	65,826.56	68,097.78	68,128.98	65,795.36
CASH - SAVING	641,238.25	10.02	68,097.78	573,150.49
TOTAL	707,064.81	68,107.80	136,226.76	638,945.85
SF FIRE PROTECTION DISTRICT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
SL LIGHTING DISTRICT				
CASH - CHECKING	917.06	0.00	126.12	790.94
TOTAL	917.06	0.00	126.12	790.94
SW WATER DISTRICT				
CASH - CHECKING	2,784.10	7,994.43	8,002.23	2,776.30
MONEY MARKET	161,964.48	1,166.42	7,994.43	155,136.47
TOTAL	164,748.58	9,160.85	15,996.66	157,912.77
PN CEMETERY				
CASH - CHECKING	2,323.49	0.00	0.00	2,323.49
TOTAL	2,323.49	0.00	0.00	2,323.49
TA TRUST & AGENCY				
CASH - CHECKING	2,875.23	39,175.17	41,866.30	184.10
TOTAL	2,875.23	39,175.17	41,866.30	184.10
TOTAL ALL FUNDS	1,394,792.59	159,350.72	265,808.81	1,288,334.50

2015 BUDGET COMPARISON. TAX CAP LIMIT TOTAL RAISE = \$26,971.00

FIRE DISTRICT IS EXCLUDED FROM TOWN TAX CAP CALCULATION

2014 BUDGET	EST REV	UNEX BAL	TAX	TAXABLE VAL	TAX RATE	
GENERAL	\$750,595.00	\$169,777.00	\$389,595.00	\$156,624,646	\$2.487444	
HIGHWAY	\$1,036,200.00	\$150,000.00	\$661,200.00	\$156,624,646	\$4.221558	
TOTAL	\$1,786,795.00	\$319,777.00	\$1,050,795.00	\$156,624,646	\$6.709002	
FIRE DIST	\$138,975.00	\$0.00	\$129,400.00	\$159,266,428	\$0.812475	
AMB DIST	\$62,007.00		\$62,007.00	\$159,417,628	\$0.388959	
LT DIST	\$1,800.00		\$1,800.00	\$7,454,084	\$0.241478	
WAT DIST	\$192,985.00	\$66,900.00	\$36,880.00	\$10,866,876	\$3.393800	
TOTAL 2014 TAX CAP AMOUNT (EXCLUDES FIRE DISTRICT)			\$1,151,482.00			
		2013				
		ACTUAL 2012				
2015 TENTATIVE BUDGET		EST REV	UNEX BAL	TAX	TAXABLE VAL	TAX RATE
GENERAL	\$689,983.00	\$66,223.00	\$110,000.00	\$513,760.00	\$167,258,212	\$3.071658
HIGHWAY	\$1,106,002.00	\$225,000.00	\$325,000.00	\$556,002.00	\$167,258,212	\$3.324213
TOTAL	\$1,795,985.00	\$291,223.00	\$435,000.00	\$1,069,762.00	\$167,258,212	\$6.395871
FIRE DIST	\$138,975.00	\$9,575.00		\$129,400.00	\$175,808,234	\$0.736029
AMB DIST	\$66,733.00			\$66,733.00	\$175,973,234	\$0.379222
LT DIST	\$1,800.00			\$1,800.00	\$7,634,284	\$0.235778
WAT DIST	\$202,113.00	\$92,504.15	\$72,200.00	\$37,408.85	\$11,343,476	\$3.297830
TOTAL 2015 TAX CAP AMOUNT (EXCLUDES FIRE DISTRICT)				\$1,175,703.85		
DIFFERENCE	\$23,044			\$24,222		
			2015 TAX RATE FOR GEN & HIGHWAY			(0.3131)
			2015 TAX RATE FOR AMBUANCE			(0.0097)
			2015 TAX RATE FOR LT DIST			(0.0057)
			2015 TAX RATE FOR WAT DISTRICT			(0.0960)

TOWN BOARD MEETING

October 23, 2014

7:00 p.m.

Present: Robert Multer, Supervisor
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman
Allan Button, Town Councilman
Leon Button, Town Councilman

Recording Secretary: Kathy Pelton, Town Clerk

OPEN PUBLIC HEARING

Supervisor Multer opened the public hearing to consider the 2015 Middlesex Town Budget. The Supervisor filed paperwork with the State of New York declaring that the Town of Middlesex Budget will not exceed the tax cap.

CLOSE PUBLIC HEARING

With no further comments regarding the Town of Middlesex 2015 Budget, Supervisor Multer closed the public hearing. After a brief discussion, Councilman Wayne Dunton made the motion to adopt the 2015 Budget and Councilman Leon Button seconded the motion.

*All in favor; none opposed – Motion carried.

RESOLUTION REQUESTING STATE DISASTER AID

The Town of Middlesex experienced extensive flood damage following significant rains in May, 2014. FEMA will only reimburse 75% of repair costs; funding the balance will be difficult given the constraints of the tax cap. Therefore, Councilman Allan Button offered the following Resolution which was seconded by Councilman Wayne Dunton:

WHEREAS, on May 13 and 15, 2014, the Town of Middlesex received extensive damage from unprecedented flooding, and

WHEREAS, a FEMA disaster declaration was made on July 8, 2014, and

WHEREAS, FEMA reimburses repairs at approximately 75% of actual cost, and

WHEREAS, NYS has imposed a tax cap that limits a municipality's ability to generate funds through property taxes, and

WHEREAS, the remaining cost of repairs, if funded solely by The Town of Middlesex will inhibit the Town's ability to provide necessary services to its residents and still remain within the NYS mandated tax cap,

NOW, THEREFORE, BE IT RESOLVED, that the Town of Middlesex respectfully requests NYS to reimburse 12.5% of the repair costs incurred by the Town of Middlesex in its repair of flood damage, and

BE IT FURTHER RESOLVED, that copies of this resolution be sent to Governor Andrew Cuomo, NYS Senator Thomas O'Mara, NYS Assemblyman Philip Palmesano, NYS Senate Majority Leaders Dean Skelos and Jeff Klein, NYS Assembly Majority Leader Sheldon Silver, NYS Assembly Minority Leader Brian Kolb, Inter-County Association, all Towns and Villages within Yates County, Allegany, Cattaraugus, Chautauqua, Delaware, Herkimer, Lewis, Livingston, Ontario, Otsego, and Steuben Counties.

ROLL CALL: Ayes: 5
Noes: 0

Decision: The Town of Middlesex Town Board voted in favor of the Resolution requesting New York State to reimburse 12.5% of the repair costs incurred by the Town of Middlesex in its repair of flood damage.

Councilman Allan Button made the motion to adjourn and Councilman Wayne Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

Meeting adjourned at 7:20 p.m.

TOWN BOARD MEETING

November 6, 2014

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Leon Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Marty DeVinney, Planning Board Chairman
Bruce St. Lawrence

Residents of the Town of Middlesex (see attached log)

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from October 9 and October 23, 2014. After a brief discussion Councilman Allan Button made the motion to approve the minutes and Councilman Wayne Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

OPEN PUBLIC HEARING

Supervisor Multer opened the Public Hearing to consider a local law amending the Zoning Law of the Town of Middlesex with Steep Slopes Regulations. Supervisor Multer noted that after all public comments are heard, the hearing will be closed but that the Town Board would not make a decision tonight.

PUBLIC COMMENT

Andrew Komarek: Appreciates the work of the Planning Board and the proposed changes to the law however he feels the law is still prohibitive, taking away rights of the homeowner. He requested that the Town Board consider increasing the slope requirement from 40% to 50%. He also believes that the area of 500 square feet is too prohibitive and suggests the Board consider making a change to a square acre.

Douglas Howell: Believes the proposed law should better define "scenic view".

Keith Guilliand: Asked how a steep slope is defined on a water bank. Supervisor Multer stated he couldn't answer the question tonight but would research and follow up.

Jeremy Fields: Believes the proposed law needs good definitions and good criteria. Also supports Andrew Komarek's suggestion of increasing the slope requirement from 40% to 50% and also supports a change to one square acre.

Dan Paddock: Noted that a lot of work has gone into the law over the past five years. Steep and isolated areas can be difficult for a contractor to get to and therefore the Town needs to have good standards in place. When something goes wrong (i.e. a collapse of some kind) who is going to fix it?

Ted Carmen: He has watched the progress of the law and urges the Town Board to move forward without too much softening of the law. Mr. Carmen noted that the last couple of years the Town has experienced significant damage from flooding waters and again urged the Town to move forward with the law.

Dan Paddock: Agreed with Mr. Carmen's statement.

Linda Shieve: Referred to section 707 of the law and the reference to terraces. She noted that her property is all terrace; she doesn't understand this section of the law. She noted that sometimes it feels like the Town is taking away resident rights.

Steve Lewandowski: Representative of the Watershed Association which has been monitoring the water in Canandaigua Lake. He noted that water clarity has decreased about 33% over the last three years and further noted that the flooding in May and July did tremendous damage to the lake.

Doug Howell: The Watershed District encompasses a lot more than the waterfront. Damage is caused by roads and farms too. He believes this law only addresses about 10% of the problem.

Dan Paddock: Middlesex Boards have, in the past, when considering local laws, taken into account changes that need to be made.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

1. The department has been very busy over the past month. The FEMA related work has been completed and pipe has been installed on two roads.
2. The wall at the Fisher property looks great! He thanked Fields Construction for the work they did in repairing the wall.
3. The paving work has been completed in front of the Town Barns and construction is now complete. The new sign for the Town Barns is ready to be installed.
4. FEMA has begun releasing funding related to the flooding from May and July. To date, the Town has received nearly \$94,000.
5. The Department has begun work to prepare for winter; sand for roads has been brought in.

CODE ENFORCEMENT OFFICER – Dawn Kane

1. The department has been very busy over the last month; several large building projects have been started.

PLANNING BOARD – Marty DeVinney

1. The Planning Board has recently reviewed six site plan applications.

SUPERVISOR'S REPORT – Robert Multer

1. Supervisor Multer distributed Financial Statements through October 31, 2014 (please see attached).
2. Supervisor Multer requested a motion to make several budget transfers as outlined below:

TRANSFER \$42,526.22 FROM DA5130.2 MACHINERY EQUIPMENT TO DA5110.4 REPAIRS CONTRACTUAL
TRANSFER \$5,000.00 FROM A1420.1 ATTORNEY PERSONEL SERVICES TO A1420.4 ATTORNEY CONTRACTUAL
TRANSFER \$300.00 FROM A1910.4 CONTINGENT ACCOUNT TO A7410.4 LIBRARY CONTRACTUAL
TRANSFER \$500.00 FROM A1910.4 CONTINGENT ACCOUNT TO A8010.11 ZBA CLERK

After a brief discussion, Councilman Wayne Dunton made the motion to authorize the transfers and Councilman Peter Gerbic seconded the motion.

*All in favor; none opposed – Motion Carried.

3. Supervisor Multer received the renewal agreement from Benecare (the Town's Health Insurance Administrator). Supervisor Multer noted that the new pricing for health insurance actually decreased for 2015 and he also noted that Benecare has reduced the amount of work required in the past. After review of the agreement and a brief discussion, Councilman Leon Button made the motion to enter into an Agreement with Benecare and Councilman Peter Gerbic seconded the motion.

*All in favor; none opposed – motion carried.

4. The term for Douglas Skeet, Town of Middlesex Representative for the Yates County Planning Board will expire at the end of the year. He is willing to continue to serve in that capacity. After a brief discussion, Councilman Wayne Dunton made the motion to appoint Douglas Skeet as the Town of Middlesex representative to the Yates County Planning Board and Councilman Allan Button seconded the motion.

*All in favor; none opposed – Motion Carried.

5. The Town of Middlesex received the Intermunicipal Agreement to continue the Canandaigua Lake Watershed Council. After review and a brief discussion, and noting that Kevin Olvaney has been a tremendous support to the Town of Middlesex, Councilman Peter Gerbic made the motion to enter into the Agreement and Councilman Wayne Dunton seconded the Motion.

*All in favor; none opposed – Motion carried.

6. The Draft Local Law to Prohibit Fracking is ready and is currently under review by the Middlesex Town Board. Once the draft is finalized, it will go onto the Town's website and a Public Hearing will be scheduled.

CLOSE PUBLIC HEARING

1. With no additional comments on the proposed local law, Supervisor Multer closed the Public Hearing. He noted that the Town will consider the suggestions for additional changes to the law made during tonight's hearing. A Public Notice will be published when the law is ready for adoption.

BILLS AUDITED

Councilman Wayne Dunton made the motion to pay the bills and Councilman Leon Button seconded the motion. *All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1290 to 1312	\$12,325.56
Highway Fund:	Vouchers No: 2200 to 2221	\$68,747.15
Water District:	Vouchers No. 3044 to 3047	\$12,881.13

Councilman Allan Button made the motion to adjourn and Councilman Wayne Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

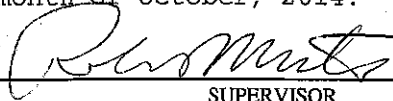
Meeting adjourned at 7:30 p.m.

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF MIDDLESEX:

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of October, 2014:

DATED: November 10, 2014



 SUPERVISOR

	Balance 09/30/2014	Increases	Decreases	Balance 10/31/2014
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	32,761.02	0.00	0.00	32,761.02
CASH - MONEY MARKET	455,416.33	0.00	0.00	455,416.33
TOTAL	488,177.35	0.00	0.00	488,177.35
DA HIGHWAY FUND				
CASH - CHECKING	65,795.36	0.00	0.00	65,795.36
CASH - SAVING	573,150.49	0.00	0.00	573,150.49
TOTAL	638,945.85	0.00	0.00	638,945.85
SF FIRE PROTECTION DISTRICT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
SL LIGHTING DISTRICT				
CASH - CHECKING	790.94	0.00	0.00	790.94
TOTAL	790.94	0.00	0.00	790.94
SW WATER DISTRICT				
CASH - CHECKING	2,776.30	0.00	0.00	2,776.30
MONEY MARKET	155,136.47	0.00	0.00	155,136.47
TOTAL	157,912.77	0.00	0.00	157,912.77
PN CEMETERY				
CASH - CHECKING	2,323.49	0.00	0.00	2,323.49
TOTAL	2,323.49	0.00	0.00	2,323.49
TA TRUST & AGENCY				
CASH - CHECKING	184.10	0.00	0.00	184.10
TOTAL	184.10	0.00	0.00	184.10
TOTAL ALL FUNDS	1,288,334.50	0.00	0.00	1,288,334.50

RESOLUTION #2014-

**A RESOLUTION RE-AUTHORIZING THE
INTERMUNICIPAL AGREEMENT TO CONTINUE
THE CANANDAIGUA LAKE WATERSHED COUNCIL**

WHEREAS, the Canandaigua Lake Watershed encompasses 174 square miles within two primary counties (Ontario and Yates) and twelve municipalities (Towns of Gorham, Canandaigua, Hopewell, Middlesex, South Bristol, Italy, Naples, Potter and Bristol, Villages of Rushville and Naples and the City of Canandaigua, with another two municipalities outside the watershed purveying water from the Lake (Villages of Palmyra and Newark- Wayne County); and

WHEREAS, Canandaigua Lake and its surrounding watershed provide numerous benefits to the region including water for 70,000 people, varied recreational opportunities, scenic beauty and ecological significance; and

WHEREAS, the goal of the Canandaigua Lake Watershed Council is to protect the lifeblood of this region- Canandaigua Lake and its surrounding watershed by maintaining and enhancing the high water quality of this watershed; and

WHEREAS, the continued successful protection of the watershed will require the leadership, coordination and commitment of the fourteen municipalities through the Canandaigua Lake Watershed Council; and

WHEREAS, we, the Middlesex Town Board, will send our Chief Elected Official or a Town Board member as an alternate to act as our designated representative on the Canandaigua Lake Watershed Council; and

WHEREAS, all decision making authority regarding municipal fund expenditures for plan implementation and the position of Watershed Manager will reside with the Canandaigua Lake Watershed Council;

NOW, THEREFORE, BE IT RESOLVED that the Middlesex Town Board agrees to re-authorize the Canandaigua Lake Watershed Program Intermunicipal Agreement.

Adopted this 6th day of November, 2014.

Kathleen A. Pettit
Town Clerk

REAUTHORIZATION

INTERMUNICIPAL AGREEMENT

REGARDING

CANANDAIGUA LAKE WATERSHED COUNCIL

THIS AGREEMENT, effective as of the 1st day of January 2015 by and between the Towns of Bristol, Canandaigua, Gorham, Hopewell, Italy, Middlesex, Naples, Potter, South Bristol; the Villages of Naples, Newark, Palmyra, Rushville; and the City of Canandaigua to continue the Canandaigua Lake Watershed Council, adopt the Update of the Canandaigua Lake Watershed Management Plan and continue to fund the Watershed Council to implement the Watershed Protection Program.

WITNESSETH THAT:

WHEREAS, pursuant to Article 5-G Section 119-o and 239-n of the General Municipal Law of the State of New York, Section 64 of Town Law, and Article 4 of Village Law, municipalities have the authority to enter into contracts and intermunicipal agreements necessary to carry out their respective functions for the benefit of the municipality; and

WHEREAS, the municipalities identified in this agreement desire to continue the cooperative agreement originally made on December 10th, 1999. This agreement created the Canandaigua Lake Watershed Council along with adopting and funding the original Canandaigua Lake Watershed Management Plan. This agreement was reauthorized in 2004 and 2010; and

WHEREAS, Canandaigua Lake and its surrounding 174 square mile watershed provides numerous benefits to the region including drinking water for approximately 70,000 people, varied recreational opportunities, scenic beauty, Natural Capital and ecological significance; and

WHEREAS, the goal of the Canandaigua Lake Watershed Council is to protect the lifeblood of this region- Canandaigua Lake and its surrounding watershed by maintaining and enhancing the high water quality of this watershed through the continued implementation of the comprehensive watershed protection program; and

WHEREAS, the parties to this agreement, desire to continue the Canandaigua Lake Watershed Council, hereinafter referred to as the Watershed Council, that will provide the necessary leadership, coordination and commitment to successfully administer and oversee the implementation of the Watershed Protection Program and the 2014 Update to the Canandaigua Lake Watershed Management Plan as approved by the Watershed Council; and

WHEREAS, The participating municipalities will work together cooperatively in the decision-making process and share the leadership and ownership in implementing the Watershed Program as outlined in the Watershed Council bylaws. The Watershed Council utilizes five protection themes of research, education, restoration, open space protection and regulation to provide comprehensive level protection.

NOW, THEREFORE, in consideration of the terms and conditions herein contained, the parties to this agreement do hereby agree as follows:

1. The Canandaigua Lake Watershed Council is hereby continued as the official Intermunicipal entity created by the fourteen municipalities in 1999 to implement the Watershed Protection Program.
2. This intermunicipal agreement is voluntary and will not be construed so as to interfere with or diminish any municipal powers, authority, or regulatory authority of any of the participating municipalities.
3. The Comprehensive Update of the Canandaigua Lake Watershed Management Plan is hereby adopted by each respective municipality. The Watershed Council provided the coordinated SEQR review of the Plan update and has issued a Negative Declaration documenting that no substantial negative impacts will occur as the result of the adoption of the Updated Plan.
4. The Watershed Council will approve a budget each year and the participating municipalities will provide the necessary funding by March 31st of each year based on the fair share funding formula adopted in 1999 and updated each year. The Watershed Council will approve the updates to the fair share funding formula for each year and will send a copy of the funding formula and calculations to each of the municipalities by January 15th of each year.
5. The participating municipalities shall appoint one publicly elected representative (i.e. Municipal supervisor, or municipal board member and an alternate representative (another publicly elected representative) to the Watershed Council. In the case of the two non-watershed water purveying municipalities (Newark and Palmyra), they can send their chief water treatment plant operator or water authority representative as an alternative to the publicly elected representative.
6. The term of this agreement shall commence January 1st, 2015 and terminate December 31st, 2019. This Agreement shall be automatically renewed for four additional five-year terms, unless either party notifies the other party of its intent not to renew within 90 days of the expiration of any term or renewal term.
7. This agreement authorizes the Watershed Council to enter into contracts within the limits of, and subject to, the appropriations provided by the participating municipalities and other funding sources.
8. The Canandaigua Lake Watershed Council will act as the official Stormwater Coalition for any of the municipalities in the watershed that have to comply with the Federally and State mandated Municipal Separate Storm Sewer System regulations and will provide assistance to these municipalities to meet and exceed the Clean Water Act derived regulatory requirements.
9. The Watershed Council is required to carry insurance with a minimum aggregate of \$2 million in general liability coverage, \$1 million in Hired and Non-owned auto coverage, \$1 million umbrella liability and \$1 million in Public Officials coverage. All such insurance policies shall list each of the participating municipalities as additional insureds.
10. The Watershed Council shall indemnify and hold harmless the fourteen municipalities named in this agreement, its officers, employees and agents from and against any and all liability, damage, claims, demands, costs, judgments, fees, attorneys' fees or loss arising directly or indirectly out of the negligent acts or omissions hereunder by the Watershed Council, Watershed Program Manager or third parties under the direction or control of the Watershed Council or Watershed Program Manager and to provide defense for and defend, at its sole expense, any and all claims, demands or causes of action directly or indirectly arising out of the acts or omissions referred to in this paragraph and to bear all other costs and expenses related thereto.
11. The parties to this agreement desire to continue to provide for the day to day coordination of the

Watershed Program through a Canandaigua Lake Watershed Program Manager, hereinafter referred to as the Watershed Program Manager.

12. The Watershed Council will provide direct oversight and control of the Watershed Program Manager. The Watershed Program Manager duties will include but not limited to: water quality research on the lake and streams, technical assistance to the municipalities on water quality and flood control projects, assist residents on water quality issues, investigate sources of pollution and develop management strategies to solve those sources of pollution in partnership with other relevant agencies, grant application assistance to the Watershed Council and member municipalities, technical reports, educational outreach, MS4 assistance, provide regulatory assistance to the municipalities including site inspections and plan reviews and act as the official spokesperson for the watershed program.
13. The Watershed Council will have ultimate authority over all municipal contributions made to the Watershed Council.
14. The City of Canandaigua will provide the necessary facilities, accounting, worker's compensation insurance and support for the Watershed Manager to carry out the implementation of the Plan as agreed to in the Agreement For Services between the Watershed Council and City of Canandaigua. The Watershed Council will abide by the NYS Human Rights Law with respect to hiring practices.
15. That any party to this agreement may terminate its participation within the Council at any time but must do so upon giving written notice to all other participating municipalities that such party will terminate its participation in the Council, the reasons for the termination and the effective date of such termination, such written notices to be given at least 30 days prior to the date such termination shall take effect. No refunds will be provided to any party that terminates its participation for that year. Withdrawal from the agreement by one party shall not operate to terminate the agreement, which shall continue in full force and effect with respect to the other parties.
16. If any term or provision of this agreement or the application thereof shall, to any extent, be invalidated or unenforceable, the remainder of this agreement or the application of such term or provision, other than those to which it is held invalid or unenforceable, shall be unaffected thereby, and each term and provision of the agreement shall be valid and enforceable to the fullest extent permitted by law.
17. If the Council should cease to exist in accordance with the bylaws, the funds still available will be returned to the parties to this agreement under the same formula as originally gained.

IN WITNESS WHEREOF, the following parties through their Chief Elected Officials have executed this agreement.

Municipal Signatories

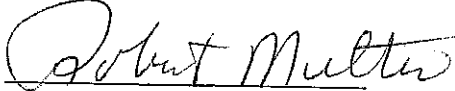
Supervisor Robert Green
Town of Bristol

Supervisor Pamela Helming
Town of Canandaigua

Supervisor Fred Lightfoote
Town of Gorham

Supervisor Margaret Hilton
Town of Hopewell

Supervisor Margaret Dunn
Town of Italy



Supervisor Robert Multer
Town of Middlesex

Supervisor John Cowley
Town of Naples

Supervisor Leonard Lisenbee
Town of Potter

Supervisor Barbara Welch
Town of South Bristol

Mayor Brian Schenk
Village of Naples

Mayor Peter Blandino
Village of Newark

Mayor Chris Piccola
Village of Palmyra

Mayor Jon Bagley
Village of Rushville

Mayor Ellen Polimeni
City of Canandaigua

AGENDA NOVEMBER 6, 2014

MEETING AT 7:00

APPROVE MINUTES OCTOBER 9 AND 23

PUBLIC HEARING STEEP SLOPES LAW

ASSESSMENTS

HIGHWAY/BUILDINGS/GROUNDS

SUPERINTENDENT REPORT

FEMA INSPECTION

BARN CONSTRUCTION STATUS

CODE ENFORCEMENT

PLANNING/ZBA

TOWN CLERK

SUPERVISOR

SUPERVISORS MONTHLY REPORT

RESOLUTIONS:

BUDGET TRANSFERS

SIGN BENE-CARE LLC SERVICE AGREEMENT

APPOINTMENT TO COUNTY PLANNING BOARD (DOUG SKEET)

RE-AUTHORIZE CANANDAIGUA LAKE WATERSHED AGREEMENT

EXECUTIVE SESSION AS NEEDED

COMMITTEES

BEACH/WATERSHED – PETER, ALAN - HIGHWAY/BUILDINGS/GROUNDS – WAYNE, LEON
PLANNING/ZBA/CODE ENFORCEMENT – ALAN, WAYNE - ASSESSMENTS - LEON – PETER

TOWN BOARD MEETING

December 11, 2014

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Leon Button, Town Councilman
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Marty DeVinney, Planning Board Chairman
Arthur Radin, Zoning Board Chairman
Bruce St. Lawrence, Planning Board Member

Also Present: Yates County Sheriff Ron Spike

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from November 6, 2014. After a brief discussion, Councilman Peter Gerbic made the motion to approve the minutes and Councilman Wayne Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

PRESENTATION: Ron Spike, Yates County Sheriff

The Sheriff came to speak to the Town Board and those present about the growing drug problem in Yates County. He told those present that heroin has become a significant problem for the County.

- The drug is highly addictive (and is opiate based)
- Causing additional crime (stealing to get drugs)
- Use has increased 75% in the past three years
- The heroin problem is not unique to Yates County
- The drug is cheap (much cheaper than pharmaceutical drugs)
- Crime has risen locally because of drug abuse
- In Yates County, there have been six deaths directly related to heroin just since 2012

HIGHWAY SUPERINTENDENT – Tom Reifsteck

1. The department has been busy with snow removal, especially since late November and in early December.
2. The move into the new Town Barns should be completed very soon (the Superintendent anticipates that his department will be able to move out of the Hansen rental space very soon as well.)
3. The Superintendent presented detail of a State bid to purchase a new John Deere tractor/mower from Lakeland Equipment for a total price of \$85,111.22 (see attached bid). After review of the bid details and a brief discussion, Councilman Wayne Dunton made the motion to authorize the purchase and Councilman Allan Button seconded the motion.

*All in favor; none opposed – Motion carried.

CODE ENFORCEMENT OFFICER – Dawn Kane

1. The Planning Board has been working on a significant number of site plan reviews.
2. The Department has been receiving a lot of citizen complaints regarding property maintenance in the Town of Middlesex. The Code Enforcement Officer will be contacting those residents shortly after the holidays by phone and will follow up with letters if necessary.

SUPERVISOR'S REPORT – Robert Multer

1. Supervisor Multer distributed Financial Statements through November 30, 2014 (please see attached).
2. Supervisor Multer informed the Town Board members and those present that the Town has received the \$600,000 grant to fund the significant repairs that are required to maintain the Middlesex Water District Water Tank.
3. Related to the proposed Steep Slope Law, Supervisor Multer reviewed Part 2 of the SEQR (to Identify Potential Project Impacts). After a detailed review of Part 2 of the SEQR and a brief discussion, Councilman Peter Gerbic made the motion to declare that this project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact statement need not be prepared and, therefore, a negative declaration shall be issued. Councilman Leon Button seconded the Motion.

ROLL CALL: Ayes: 5
Noes: 0

The Motion to issue a negative declaration was duly adopted.

4. Following review of Part 2 of the SEQR pertaining to regulations of Steep Slopes, Supervisor Multer requested a Resolution to adopt Local Law #2 of 2014, a Local Law to amend the Zoning Law of the Town of Middlesex with Steep Slopes Regulations. Councilman Peter Gerbic offered the following Resolution and made the motion to Adopt Local Law #2 for 2014:

**RESOLUTION FOR ADOPTING A LOCAL LAW AMENDING THE ZONING LAW
WITH STEEP SLOPES REGULATIONS**

WHEREAS, the above referenced document is recommended by the Planning Board of the Town of Middlesex for the purpose of protecting the health, welfare and common well-being of the Town especially in the Steep Slope Protection Areas (SSPA) of the town due to its' fragile environmental make-up and to establish an overlay district with gradient slope restrictions in order to more clearly identify these areas in our town and to establish enforcement of certain guidelines and regulations for land use development in these areas when it occurs; and

WHEREAS, the Planning Board of the Town of Middlesex has considered the above referenced document in its' draft form and recommends it for the Town Board to adopt; and

WHEREAS, the Yates County Planning Board has reviewed the above referenced document in its' draft form and approved the Application for Text Amendment; and

WHEREAS, the Town Attorney has reviewed the above referenced document and has established readiness for adoption;

NOW, THEREFORE, BE IT RESOLVED that the Town of Middlesex Town Board Adopt Local Law #2 of 2014 a Local Law to amend the Zoning Law of the Town of Middlesex with Steep Slopes Regulations.

Councilman Wayne Dunton seconded the Motion

ROLL CALL: Ayes: 5
Noes: 0

The Motion to adopt Local Law #2 for 2014, a Local Law to amend the Zoning Law of the Town of Middlesex with Steep Slopes Regulations was duly passed.

5. Supervisor Multer received the Insurance Renewal Notice for 2015. He requested that the Buildings and Grounds Committee meet to review the value of the Highway and other Town of Middlesex buildings prior to renewal.

6. Supervisor Multer requested a motion to make several budget transfers as outlined below:

TRANSFER \$432.00 FROM SW8340.4 WATER TRANSMISSION CONTRACTUAL TO SW9010.8 RETIREMENT
TRANSFER \$55.69 FROM SW 8340.4 WATER TRANSMISSION CONTRACTUAL TO SW8340.2 EQUIPMENT
TRANSFER \$71.93 FROM A1910.4 CONTINGENT TO A8010.12 ZONING CLERK
TRANSFER \$1,566.22 FROM A1910.4 CONTINGENT TO A1410.4 TOWN CLERK CONTRACTUAL
TRANSFER \$800.00 FROM A1910.4 CONTINGENT TO A1910.2 MUN DUES
TRANSFER \$160.00 FROM A1910.4 CONTINGENT TO A8510.4 BEAUTIFICATION CONTRACTUAL
TRANSFER \$4,018.00 FROM A1910.4 CONTINGENT TO A9010.8 RETIREMENT
TRANSFER \$196.01 FROM A1910.4 CONTINGENT TO A1670.4 CENTRAL MAIL CONTRACTUAL
TRANSFER \$284.23 FROM A1910.4 CONTINGENT TO A5010.4 HIGHWAY SUPT CONTRACTUAL
TRANSFER \$65.00 FROM A1910.4 CONTINGENT TO A6410.4 PUBLICITY CONTRACTUAL
TRANSFER \$2,023.44 FROM A1910.4 CONTINGENT TO A1110.4 JUSTICE CONTRACTUAL
TRANSFER \$8,838.71 FROM DA5110.4 REPAIRS CONTRACTUAL TO DA5112.2 IMPROVEMNTS CONTR.
TRANSFER \$6,087.26 FROM DA5110.4 REPAIRS CONTRACTUAL TO DA5142.4 SNOW CONTRACTUAL
TRANSFER \$5,975.93 FROM DA5110.4 REPAIRS CONTRACTUAL TO DA5148.4 SERVICES OTHER CONT.

After a brief discussion, Councilman Leon Button made the Motion to authorize the transfers and Councilman Peter Gerbic seconded the Motion.

*All in favor; none opposed – Motion Carried.

7. Supervisor Multer requested a Resolution Authorizing him to sign the Williamson Law Book Maintenance Agreements for the Accounting and Payroll Modules. After a brief discussion, Councilman Wayne Dunton made the Motion to authorize Supervisor Multer to sign the Agreements and Councilman Peter Gerbic seconded the Motion.

*All in favor; none opposed – Motion carried.

8. Supervisor Multer requested that the Town Board set the year end meeting for Monday, December 22, 2014 at 7:00 p.m. After a brief discussion, Councilman Allan Button made the motion to set the Year End Meeting for December 22nd and Councilman Peter Gerbic seconded the motion.

*All in favor; none opposed – Motion Carried.

EXECUTIVE SESSION

Councilman Wayne Dunton made the motion to enter into Executive Session to discuss a personnel issue. Councilman Leon Button seconded the motion.

*All in favor; none opposed, Motion Carried.

BILLS AUDITED

Councilman Peter Gerbic made the motion to pay the bills and Councilman Leon Button seconded the motion.

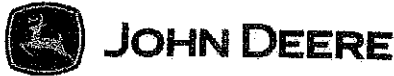
*All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1313 to 1339	\$ 48,234.65
Highway Fund:	Vouchers No: 2222 to 2254	\$147,376.45
Water District:	Vouchers No. 3048 to 3050	\$ 5,086.60

Councilman Allan Button made the motion to adjourn and Councilman Wayne Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

Meeting adjourned at 7:45 p.m.



ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580;
DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Lakeland Equipment Corp.
3237 Union Street
North Chili, NY 14514
585-594-3700
CHILIMAIL@LAKELANDEQUIPMENT.COM

Quote Summary

Prepared For:

Town Of Middlesex Highway Department
Po Box 147
Middlesex, NY 14507
Business: 585-554-3188

Delivering Dealer:

Lakeland Equipment Corp.
Eric Perry
3237 Union Street
North Chili, NY 14514
Phone: 585-594-3700
Mobile: 585-202-9534
ericperry@lakelandequipment.com

Quote ID: 10592195

Created On: 18 November 2014

Last Modified On: 18 November 2014

Expiration Date: 18 December 2014

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 6105D Cab Tractor (87 PTO hp) Contract: NY PC66597 Price Effective Date: November 18, 2014	\$ 69,641.00	\$ 53,623.57 X	1 =	\$ 53,623.57
DIAMOND MOWERS 75" HD Side Flail Mower - ALLIED EQUIPMENT Contract: Price Effective Date:	\$ 27,236.00	\$ 22,303.76 X	1 =	\$ 22,303.76
DIAMOND MOWERS 90" HD Offset Rear Flail - ALLIED EQUIPMENT Contract: Price Effective Date:	\$ 11,727.00	\$ 9,183.89 X	1 =	\$ 9,183.89

Equipment Total **\$ 85,111.22**

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 85,111.22
Trade In	
SubTotal	\$ 85,111.22
Total	\$ 85,111.22
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 85,111.22

Salesperson : X _____

Accepted By : X _____



JOHN DEERE



Selling Equipment

Quote Id: 10592195

Customer Name: TOWN OF MIDDLESEX HIGHWAY DEPARTMENT

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580;
DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Lakeland Equipment Corp.
3237 Union Street
North Chili, NY 14514
585-594-3700
CHILIMAIL@LAKELANDEQUIPMENT.COM

JOHN DEERE 6105D Cab Tractor (87 PTO hp)

Contract: NY PC66597

Price Effective Date: November 18, 2014

Suggested List *

\$ 69,641.00

Selling Price *

\$ 53,623.57

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
654GP	6105D Cab Tractor (87 PTO hp)	1	\$ 64,895.00	23.00	\$ 14,925.85	\$ 49,969.15	\$ 49,969.15
Standard Options - Per Unit							
0202	United States	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
0521	Cab MFWD 2-SCV 12F/12R PowrReverser Air Seat Value Package	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
1383	12F/12R PowrReverser Transmission (19 mph/30 kmh) - MFWD Axle	1	\$ 1,299.00	23.00	\$ 298.77	\$ 1,000.23	\$ 1,000.23
2050	Standard Cab	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
2120	Air Suspension Seat (MSG 95)	1	\$ 831.00	23.00	\$ 191.13	\$ 639.87	\$ 639.87
3320	Dual Standard SCV with ISO Breakaway Couplers	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
4120	Two Telescopic Draft Links	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
5470	18.4-34 In. 8PR R1 Bias	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
6119	13.6-24 In. 8PR R1 Bias	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
8307	Fuel Tank Guard	1	\$ 160.00	23.00	\$ 36.80	\$ 123.20	\$ 123.20
8726	Rotating Warning Light (Beacon Light)	1	\$ 212.00	23.00	\$ 48.76	\$ 163.24	\$ 163.24
Standard Options Total			\$ 2,502.00		\$ 575.46	\$ 1,926.54	\$ 1,926.54
Dealer Attachments/Non-Contract/Open Market							
BSJ10093	Dual Function Mid SCV with Joystick Control Kit	1	\$ 1,404.70	23.00	\$ 323.08	\$ 1,081.62	\$ 1,081.62
LVB25727	PowrReverser Modulation Control Kit	1	\$ 147.40	23.00	\$ 33.90	\$ 113.50	\$ 113.50



JOHN DEERE



Selling Equipment

Quote Id: 10592195

Customer Name: TOWN OF MIDDLESEX HIGHWAY DEPARTMENT

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580;
DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Lakeland Equipment Corp.
3237 Union Street
North Chili, NY 14514
585-594-3700
CHILIMAIL@LAKELANDEQUIPMENT.COM

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
RE321102	Radio, Deere/Delco AM/FM Stereo with Clock, Front Audio Input Jack for MP3 Players, and Weatherband	1	\$ 477.40	23.00	\$ 109.80	\$ 367.60	\$ 367.60
BSJ10025	Vandal Protection Package	1	\$ 214.50	23.00	\$ 49.34	\$ 165.16	\$ 165.16
Dealer Attachments Total			\$ 2,244.00		\$ 516.12	\$ 1,727.88	\$ 1,727.88
Suggested Price							\$ 53,623.57
Total Selling Price			\$ 69,641.00		\$ 16,017.43	\$ 53,623.57	\$ 53,623.57

DIAMOND MOWERS 75" HD Side Flail Mower - ALLIED EQUIPMENT

Hours: 0

Suggested List *

\$ 27,236.00

Selling Price *

\$ 22,303.76

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
DSF075 - C	Diamond 75" HD Side Flail Mower - ALLIED EQUIPMENT	1	\$ 20,928.00	23.00	\$ 4,813.44	\$ 16,114.56	\$ 16,114.56
Standard Options - Per Unit							
122	55 gal Hyraulic Oil	1	\$ 680.00	0.00	\$ 0.00	\$ 680.00	\$ 680.00
503	Pump & Grill Guard	1	\$ 594.00	20.00	\$ 118.80	\$ 475.20	\$ 475.20
Standard Options Total			\$ 1,274.00		\$ 118.80	\$ 1,155.20	\$ 1,155.20
Other Charges							
	Freight	1	\$ 900.00			\$ 900.00	\$ 900.00
	Customer Setup	1	\$ 4,134.00			\$ 4,134.00	\$ 4,134.00
Other Charges Total			\$ 5,034.00			\$ 5,034.00	\$ 5,034.00
Suggested Price							\$ 22,303.76
Total Selling Price			\$ 27,236.00		\$ 4,932.24	\$ 22,303.76	\$ 22,303.76



JOHN DEERE



Selling Equipment

Quote Id: 10592195

Customer Name: TOWN OF MIDDLESEX HIGHWAY DEPARTMENT

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580;
DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Lakeland Equipment Corp.
3237 Union Street
North Chili, NY 14514
585-594-3700
CHILIMAIL@LAKELANDEQUIPMENT.COM

DIAMOND MOWERS 90" HD Offset Rear Flail - ALLIED EQUIPMENT

Hours: 0

Suggested List *

\$ 11,727.00

Selling Price *

\$ 9,183.89

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
DRF090 - OF	Diamond 90" HD Rear Offset Flail - ALLIED EQUIPMENT	1	\$ 11,057.00	23.00	\$ 2,543.11	\$ 8,513.89	\$ 8,513.89

Other Charges

Freight	1	\$ 500.00			\$ 500.00	\$ 500.00
Customer Setup	1	\$ 170.00			\$ 170.00	\$ 170.00
Other Charges Total		\$ 670.00			\$ 670.00	\$ 670.00

Suggested Price

\$ 9,183.89

Total Selling Price

\$ 11,727.00

\$ 2,543.11

\$ 9,183.89

\$ 9,183.89

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF MIDDLESEX:

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of November, 2014:

DATED: December 9, 2014


 SUPERVISOR

	Balance 10/31/2014	Increases	Decreases	Balance 11/30/2014
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	32,370.84	51,488.98	56,432.74	27,427.08
CASH - MONEY MARKET	431,864.52	5,407.07	51,488.98	385,782.61
TOTAL	464,235.36	56,896.05	107,921.72	413,209.69
DA HIGHWAY FUND				
CASH - CHECKING	112,415.58	113,418.16	123,404.31	102,429.43
CASH - SAVING	432,762.70	132,448.79	113,418.16	451,793.33
TOTAL	545,178.28	245,866.95	236,822.47	554,222.76
SF FIRE PROTECTION DISTRICT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
SL LIGHTING DISTRICT				
CASH - CHECKING	661.53	0.00	0.00	661.53
TOTAL	661.53	0.00	0.00	661.53
SW WATER DISTRICT				
CASH - CHECKING	2,048.58	14,047.94	7,303.07	8,793.45
MONEY MARKET	143,961.51	13,215.45	14,047.94	143,129.02
TOTAL	146,010.09	27,263.39	21,351.01	151,922.47
PN CEMETERY				
CASH - CHECKING	2,323.49	0.00	0.00	2,323.49
TOTAL	2,323.49	0.00	0.00	2,323.49
TA TRUST & AGENCY				
CASH - CHECKING	1,298.73	35,955.08	34,850.30	2,403.51
TOTAL	1,298.73	35,955.08	34,850.30	2,403.51
TOTAL ALL FUNDS	1,159,707.48	365,981.47	400,945.50	1,124,743.45

TOWN OF MIDDLESEX

YEAR END MEETING

December 22, 2014

7:00 p.m.

Present: Robert Multer, Supervisor
Wayne Dunton, Councilman
Peter Gerbic, Councilman

Also: Arthur Radin, Chairman Zoning Board of Appeals

Recording Secretary: Kathy Pelton, Town Clerk

ZONING BOARD OF APPEALS

The term for two members of the Zoning Board of Appeals will end on December 31, 2014. Both members would like to continue serving on the Board. They are: Robert "Win" Harper, Member and Rebecca Parshall, Alternate Member. After a brief discussion, Supervisor Multer requested a resolution appointing both members to a new five year term. Councilman Wayne Dunton made the motion to offer a Resolution naming Robert Harper and Rebecca Parshall to a five year term to commence on January 1, 2015 and end on December 31, 2019. Councilman Peter Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

SUPERVISOR'S REPORT

The Highway Superintendent has prepared an Equipment Report for 2015 (please see attached.) The plan includes purchase of just about \$1.5 million in equipment over the next five years.

Supervisor Multer informed those present at the meeting that the Town of Middlesex was awarded a New York State Community Development Block Grant (NYS CDBG) Economic Development/Small Business Program \$600,000 award.

AUDIT OF BOOKS

WHEREAS the Middlesex Town board has reviewed the books of the Town Justice, the Supervisor and the Town Clerk and found the books to be balanced, accurate and in order;

RESOLVED, that the Town of Middlesex accept the books as presented.

Moved: Peter Gerbic Seconded: Wayne Dunton

ROLL CALL: Ayes: 3
 Noes: 0

The resolution to accept the books was duly adopted.

Councilman Wayne Dunton made the motion to adjourn and Councilman Peter Gerbic seconded the motion. All in favor; none opposed – Motion carried.

Meeting adjourned at 7:15 p.m.

TOWN OF MIDDLESEX EQUIPMENT REPORT 2015

1. 2013 F250 PICK UP. 41,000 miles. The only thing we have spent on this truck in 2 years is tires and brakes. That is why we need to keep them on a 2 year rotation.
2. 2007 F550. 62,000 miles. Been a real good truck but it takes a beating doing the roads that it does. I hope to replace it in 2016. Estimated cost is \$100,000 with a resale value of the old one of \$10,000.
3. 1998 Ford 10 wheeler. This is the truck we replaced in 2012. We have been using it for all the water main breaks we have had and keeping it for a spare in case one breaks down. We would only be able to get about \$5000 for it at auction so it is more valuable to me as a spare until the next replacement.
4. 2004 Sterling 10 wheeler. 75,000 miles on it. This is the truck that is getting the new body in January. Should be good for several years, although we are finding it to be difficult to find Sterling parts now that they are out of business.
5. 2013 Mack 10 wheeler. 20,000 miles on it. So far so good with just a minor water pump leak that had to be fixed.
6. 2012 Western Star. 10,000 miles on it. This is the truck we bought to replace the truck that burned up. So far so good.
7. 2010-938 CAT loader. Been a good loader with very few problems so far until that injector problem this fall. I don't know when to replace this. I am more interested in getting our trucks back on a 10 year rotation, but maybe in 4 or 5 years. Estimated replacement cost \$175,000 but it still should be worth a fair amount maybe \$75,000ish.
8. 2007 Sterling 10 wheeler. 100,000 miles on it. Body was repainted after the fire. We continue to have minor electrical issues with this truck. Don't know if they are fire related but we keep the master switch off at all times. Should be replaced around 2017.
9. Champion 730A Grader. 4000 hours on it. Still runs real good and as I have said before we don't put a lot of hours on it because we don't plow snow regularly with it anymore. It becomes increasingly less reliable. Bob and I talked about the value of this machine and I still think we need to keep it around a few more years until we get rid of a few more gravel roads. The biggest problem I have with it is that it is difficult to get parts for it. The front wheel drive is broken and I cannot find parts for it.
10. 2004 CAT 316M Excavator. This machine is like the loader, so replacement time is indefinite. Estimated cost would be \$200,000.

11. 2004 John Deere with Alamo arm mower. Finally replacing this machine in 2015. New one is only 85,000. We are not getting a new broom on the new one so I would like to keep it around for that purpose and be able to chop brush with it also.

13. Bomag roller. This machine keeps rolling along and we have not spent much on it the last couple of years. Probably should think about something different one of these years when we aren't buying a 10 wheeler. I am sure we could buy another good used one for \$75,000 or less.

REPALACEMENT SCHEDULE/WISH LIST

2015: We are getting the new mower tractor this year and I would like to replace the pickup. It just makes good sense especially for what we pay for them. New pick up cost \$28,000. The 2013 is in excellent shape and should bring at least \$18,000. We would be crazy to take less.

2016. A new F550 is a must. The 2007 will have over 100,000 HARD miles on it by then and I am afraid we will be getting into some major repairs to it. Replacement cost is about \$100,000. Trade in value around \$5- 10,000

2017: Should start thinking about a new 10 wheeler by now. At least \$200,000.

2018: A used grader or roller. I have seen them for less than \$100,000. Also replace the pick up again.

TOWN OF MIDDLESEX
YEAR END MEETING
December 29, 2015
5:00 p.m.

Present: Robert Multer, Supervisor
Wayne Dunton, Councilman
Allan Button, Councilman
Leon Button, Councilman

Recording Secretary: Kathy Pelton, Town Clerk

SUPERVISOR'S REPORT

Dan Paddock notified the Supervisor that there is a problem with the some of the eaves at the Town Barns. The new Supervisor (Wayne Dunton) will follow up.

Supervisor Multer distributed the Yates County Highway Department Snow Ice Recapitulation. (See Attached)

Supervisor Multer reminded those in attendance who are newly elected officials that they need to take the Oath of Office.

Supervisor Multer received the Dog Control Agreement for 2016 - the Agreement will be reviewed at the first meeting of 2016.

Supervisor Multer informed those present that the County has adopted a new Sr. Citizen Exemption for Property Tax for 2016 (to be reviewed at the first Town Board meeting for 2016).

AUDIT OF BOOKS

WHEREAS the Middlesex Town board has reviewed the books of the Town Justice and the Town Clerk and found the books to be balanced, accurate and in order;

RESOLVED, that the Town of Middlesex accept the books as presented.

Moved: Allan Button Seconded: Leon Button

ROLL CALL: Ayes: 4
 Noes: 0

The resolution to accept the books was duly adopted.

Councilman Wayne Dunton made the motion to adjourn and Councilman Allan Button seconded the motion. All in favor; none opposed - Motion carried.

Meeting adjourned at 6:00 p.m.

YATES COUNTY HIGHWAY DEPT.
Snow Ice Recapitulation

11/18/15

Town: Middlesex

From: November-15
To: May-16

Sand: 205.27 tons (Verified by tickets)
Salt: 206.56 tons (Verified by tickets)

<u>Cost of:</u>	<u>Employee / Truck</u>	<u>Hours</u>	<u>\$ / hour</u>	
<u>Sand Hauling:</u>	Conway	0.0	\$40.05	\$0.00
	Docetuer	8.0	\$30.17	\$181.02
	Rought	0.0	\$30.84	\$0.00
	Snyder	7.3	\$25.86	\$193.95
	Soles	4.6	\$33.41	\$150.35
	Truck 4	4.6	\$70.48	\$317.16
	Truck 6	7.3	\$70.48	\$528.60
	Truck 8	6.0	\$70.48	\$422.88
				<u>\$1,793.96</u>

<u>Sand - Salt Mixing:</u>	Loader (3.5 cy)	4.85	\$44.36	\$214.93
	Rought	4.85	\$30.84	\$149.57
				\$0.00
				\$0.00
			<u>\$364.50</u>	

City Hill Delivered:				
Sand (Max. Reimb. - Delivered)	<u> 205.27 </u> tons @	<u> \$11.00 </u> / ton		<u> \$2,257.97 </u>
Sand @ source (/ ton):	<u> 205.27 </u> tons @	<u> \$5.50 </u> / ton		
Sand Hauling (/ ton):	<u> 205.27 </u> tons =			
Salt (/ ton):	<u> 206.56 </u> tons @	<u> \$44.65 </u> / ton		<u> \$9,222.90 </u>
Sand - Salt Mixing:	<u> 411.83 </u> tons			<u> \$364.50 </u>

Sand	<u> 152.05 </u> cy	42%		<u> \$11,845.37 </u>
Salt	<u> 206.56 </u> cy	58%		
	<u> 358.61 </u>	0.74:1		

/ ton \$28.76
Reloading from pile: \$1.06

Sand hauling by Town = \$8.74 / ton (\$31.41 / ton)

\$ / ton \$29.82

2015

TOWN BOARD MEETING

January 8, 2015

7:00 p.m.

Present: Robert Multer, Supervisor
Wayne Dunton, Town Councilman
Allan Button, Town Councilman
Leon Button, Town Councilman
Peter Gerbic, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Bruce St. Lawrence, Project Manager
Marty DeVinney, Planning Board Chairman
Arthur Radin, ZBA Chairman

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from December 11, 2014 and December 22, 2014. After a brief discussion, Councilman Dunton made the motion to approve the minutes and Councilman Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

HIGHWAY SUPERINTENDENT - Tom Reifsteck

The department has settled into their normal winter routine and they have moved out of two of the three bays rented from Tom Hansen. They have equipment remaining in one bay only now.

The new dump box is in route; there was a hold up with crossing the Canadian border. In addition, the new John Deere has been ordered; delivery is anticipated for early April, 2015.

Time Warner has installed the necessary equipment to provide cable, phone and internet service to the Town Barns. The Town received a service agreement from Time Warner (cost per month will be \$79.98). After a brief discussion, Councilman Allan Button made the motion to authorize Supervisor Multer to sign the agreement and Councilman Leon Button seconded the motion.

*All in favor; none opposed – Motion carried.

SUPERVISOR

Supervisor Multer distributed financial statements through December 31, 2014.

Supervisor Multer reviewed the Governor's Tax Cap and Rebate program (please see attached.) The rebate amount is \$14.48 per \$100,000 assessed value.

Supervisor Multer reviewed the Water District Report for the last quarter of 2014. The town experienced a loss of 199,000 gallons of water; still receipts (water billings) exceeded the cost of the water.

The Canandaigua Lake Watershed has begun an initiative to combat Invasive Species infiltrating Canandaigua Lake. They have asked that all Towns with boat launches (including the Town of Middlesex) on the Lake partner with them. (Please see attached correspondence.)

Bruce St. Lawrence has agreed to provide management and oversight of the New York State Community Development Block Grant (NYS CDBG) recently awarded to the Town of Middlesex for Water District improvements. There will be a meeting with the Grant Writer on January 15, 2015 at 10:00 a.m.

Supervisor Multer received a letter from the NYS DEC regarding the Seneca Watershed Discovery Process/FEMA RiskMAP Program outlining details specific to the Town of Middlesex (see attached.) Supervisor Multer requested a motion authorizing him to sign the Agreement. So moved by Councilman Peter Gerbic and Seconded by Councilman Allan Button.
*All in favor; none opposed – Motion Carried.

Supervisor Multer named Wayne Dunton Deputy Supervisor for 2015.

Supervisor Multer requested a resolution to name the Canandaigua Messenger as the official newspaper. So moved by Councilman Peter Gerbic and seconded by Councilman Wayne Dunton.

*All in favor; none opposed – Motion Carried.

Supervisor Multer requested a resolution to designate the official Town depository as Community Bank. So moved by Councilman Wayne Dunton and seconded by Councilman Leon Button.

*All in favor; none opposed – Motion Carried.

Supervisor Multer requested a resolution to establish the regular Town Board Meeting to be held on the second Thursday of the month at 7:00 p.m. So moved by Councilman Allan Button and seconded by Councilman Leon Button.

*All in favor; none opposed – Motion carried

Supervisor Multer requested a resolution to name Jeffrey Graff, Esq. as the Town Attorney. So moved by Councilman Wayne Dunton and seconded by Councilman Peter Gerbic.

*All in favor; none opposed – Motion carried

Supervisor Multer requested a resolution to appoint Kathryn Pelton, Town Clerk as the Registrar of Vital Statistics. So moved by Councilman Wayne Dunton and seconded by Councilman Allan Button.

*All in favor; none opposed – Motion carried

Supervisor Multer requested a motion to make several budget transfers as outlined below:

TRANSFER \$24.98 FROM SW8340.4 WATER TRANSMISSION TO SW8310.1 PERS SERV
TRANSFER \$10,798.37 FROM DA5130.2 MACHINERY EQUIPMENT TO DA5130.1 PERS SERV
TRANSFER \$695.88 FROM A1910.4 CONTINGENT ACCOUNT TO A1355.1 ASSESSOR PERS SERV
TRANSFER \$1,007.12 FROM A1910.4 CONTINGENT ACCOUNT TO A1355.4 CONTRACTUAL SERV
TRANSFER \$108.10 FROM A1910.4 CONTINGENT ACCOUNT TO A1410.1 TOWN CLERK PERS. SERV

TRANSFER \$490.80 FROM A1910.4 CONTINGENT ACCOUNT TO A1670.4 CENTRAL MAIL CONT
TRANSFER \$11.90 FROM A1910.4 CONTINGENT ACCOUNT TO A1410.1 HEALTH PERS SERV
TRANSFER \$420.10 FROM A1910.4 CONTINGENT ACCOUNT TO A7410.4 LIBRARY PERS SERV.
TRANSFER \$72.36 FROM A1910.4 CONTINGENT ACCOUNT TO A7410.4 LIBRARY CONT.
TRANSFER \$800.00 FROM A1910.4 CONTINGENT ACCOUNT TO A8010.1 ZONING PERS SERV
TRANSFER \$246.88 FROM A1910.4 CONTINGENT ACCOUNT TO A8010.12 ZONING CLERK
TRANSFER \$2,226.56 FROM DA5130.2 MACHINERY EQUIPMENT TO DA5148.1 PERS SERV

PLANNING BOARD

The Board is working on completing two SEQR's related to Site Plan Reviews.

ASSESSOR

The Assessor will retire on February 20, 2015. After his retirement is finalized, he will then be re-hired by both the Town of Middlesex and the Town of Milo; the Towns will share his services. The Assessor's salary with the Town of Middlesex will be reduced and instead, the Town will share the cost of health insurance with the Town of Milo.

Exemption letters will be going out next week.

TOWN CLERK

The Town Clerk named Sabra Dunton as Deputy Town Clerk and the Deputy Registrar.

BILLS AUDITED

Councilman Peter Gerbic made the motion to pay the bills and Councilman Wayne Dunton seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1001 to 1015	\$ 4,607.65
Highway Fund:	Vouchers No: 2001 to 2009	\$ 20,650.11
Water District:	Vouchers No: 3001 to 3004	\$ 9,007.02

*All in favor; none opposed – Motion carried.

Councilman Leon Button made the motion to adjourn and Councilman Allan Button seconded the motion.

*All in favor; none opposed – Motion carried. Meeting adjourned at 7:20 p.m.

SERVICE AGREEMENT AND SERVICE ORDER

This Time Warner Cable Business Service Agreement and Service Order ("Service Agreement" and "Service Order") in addition to the Time Warner Cable Business Class Terms and Conditions ("Terms and Conditions") and any additional Service Orders, constitute the Master Agreement by and between the customer identified below ("Customer") and Time Warner Cable LLC through its East Region and is effective as of the date last signed below.

Customer Information					
Business Name (Exact Legal Name): Town of Middlesex Highway Department			Business Phone: 166002311		<input type="checkbox"/> Existing Customer
Business Street Address (Service Address):* 1240 Mill Road					
State: Middlesex	City: Middlesex	State: NY	Zip Code: 14507	<input checked="" type="checkbox"/> New Customer	
Customer's Phone: (585) 554-3188		Fax No.:		Account # _____	
Customer Authorized Contact Name: Thomas Reifsteck				Customer Code _____ <small>For BCP Only</small>	
Phone: (585) 554-3188		E-mail: midsuper66@aol.com		<input type="checkbox"/> Single Play	
Billing Contact Name:				<input checked="" type="checkbox"/> Double Play	
Billing Phone:				<input type="checkbox"/> Triple Play	
Billing Address:				Time Warner Cable Business Class Information	
State: City:		State: Zip Code:		Sales Contact: Joe Montagna	
Primary Billing Phone Number used with current Phone Provider: (585) 554-3188				Rep ID: 1197634	
Current Phone Provider: Frontier				Telephone: (585) 340-8145	
Current Phone Provider Account Number:				E-mail: joseph.montagna@twcable.com	

* This address will be used for Emergency 9-1-1 services

Service/Equipment	Term (Months)	Qty	Install / Setup Fee	Monthly Fee	Total Monthly Recurring
Interne7x768 Q1 promo free wifi	36	1	\$150.00	\$39.99	\$39.99
Unlimited Nation Wide w/free voice mail	36	1		\$39.99	\$39.99
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
Existing Opportunity Name/Number _____			Total Install Fees*	\$150.00	Total Monthly Fees*
					\$79.98

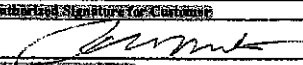
N—New | A—Add | C—Change | M—Move

* Prices do not include taxes and may include additional fees.

AGREEMENT

THIS SERVICE AGREEMENT AND SERVICE ORDER HEREBY INCORPORATE BY REFERENCE THE TERMS AND CONDITIONS (AVAILABLE AT WWW.TWCBC.COM/LEGAL), A COPY OF WHICH WILL BE PROVIDED TO CUSTOMER UPON REQUEST. BY EXECUTING THIS DOCUMENT BELOW, CUSTOMER ACKNOWLEDGES THAT: (1) CUSTOMER ACCEPTS AND AGREES TO BE BOUND BY THE TERMS AND CONDITIONS, INCLUDING SECTION 21 THEREOF, WHICH PROVIDES THAT THE PARTIES DESIRE TO RESOLVE DISPUTES RELATING TO THE TIME WARNER CABLE BUSINESS CLASS MASTER AGREEMENT THROUGH ARBITRATION; AND (2) BY AGREEING TO ARBITRATION, CUSTOMER IS GIVING UP VARIOUS RIGHTS, INCLUDING THE RIGHT TO TRIAL BY JURY. LIST OF PORTED TELEPHONE NUMBERS ATTACHED.

By signing and accepting below you are acknowledging that you have read and agree to the terms and conditions outlined in this document.

Authorized Signature of Customer 
Printed Name and Title Robert Milk
Date Signed 1/8/15

Authorized Signature for Time Warner Cable LLC through its East Region
Printed Name and Title
Date Signed

Business Class Phone Provisioning Information (Attachment)

Business Name: Town of Middlesex Highway	Date: 01/07/15
--	--------------------------

The Letter of Agency, The Toll Free Service Letter of Agency and the E911 Notice and Agreement are required for this service.

Line #	Listed	Private	Phone Number <small>(Enter NATIVE if not Ported)</small>	Unlimited Local & Long	Unlim- ited In State	Local Only	Hunt- ing	Caller ID Information <small>(If same for all lines, only complete line 1) 15 Character Maximum</small>
1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	585-554-3188	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	TnofMiddlesexHw
2	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Remote Call Forwarding

Forward To -
Forward To -
Forward To -

Toll Free Service Toll Free Rate: 06/min.

Ring To ->
Ring To ->
Ring To ->

Listing Information				Yellow Page Header:	
Straight	Additional	Foreign	Line(s)	Name	Address
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Gverment	1240 Mill Street
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			

A telephone/key system vendor may be required at time of BCP installation

Name of Company:
Primary Contact:
Telephone Number:
Email Address:

Current Phone Provider:
Current Phone Provider Account Number:

Notes

Business Class Phone Services



LETTER OF AGENCY

Customer Billing Information			
Company Name Town of Middlesex Highway Department			
Street 1240 Mill street			
City Middlesex	State NY	ZIP Code 14507	
By fulfilling the following items, I designate Time Warner Cable to be the service provider for the telephone numbers listed on the attached Service Order:			
<input type="checkbox"/> I choose Time Warner Cable to provide local telephone service for the telephone number(s) on the attached Service Order.			
<input type="checkbox"/> I choose Time Warner Cable to provide domestic long distance service for the telephone number(s) on the attached Service Order.			

ACCEPTANCE

I am at least 18 years of age and I am authorized to designate the provider for these services and telephone number(s). I understand that I may choose only one provider for each telephone service and number identified herein. By signing my name below, I acknowledge that I have read and understand these statements and authorize Time Warner Cable to act as my agent for these preferred carrier designations.

AUTHORIZED SIGNATURE FOR CUSTOMER	
Authorized Signature for Customer	
Printed Name and Title	
Date Signed	

TOLL FREE LETTER OF AGENCY

Customer Billing Information	Company Name		
	Street		
	City	State	ZIP Code
	Account Number		
	Toll Free Account Number		
	Current Carrier		
	Toll Free Telephone Numbers		

Authorized Service Contact Information	Contact Name	
	Phone	
	Billing Contact	
	Phone	

I am at least 18 years of age and I am authorized to designate the provider for the services and telephone number(s) identified above. I understand that I may choose only one provider for each telephone service and number identified herein. By signing my name below, I acknowledge that I have read and understand these statements and authorize Time Warner Cable to act as my agent for these provider designations.

AUTHORIZED SIGNATURE FOR CUSTOMER	
Authorized Signature for Customer	
Printed Name	
Date	

E911 Notice and Agreement Regarding End Users

Customer understands and acknowledges that the Time Warner Cable Business Class Phone & Business Class Trunk (SIP or PRI) voice-enabled customer premise equipment is electrically powered and, in the event of a power outage or Time Warner Cable network failure, Enhanced 9-1-1 ("E911") services may not be available.

The Time Warner Cable Business Class Services Agreement prohibits moving your Time Warner Cable voice-enabled customer premise equipment to a new service address. Customer understands and acknowledges that if this equipment is moved to another location, E911 services may not operate properly and emergency operators may be unable to accurately identify the caller's address in an emergency. The E911 location specified on the Time Warner Cable Business Class Service Order will be provided to emergency operators for emergency calls made from the telephone numbers associated with this Service Order. To move your service to another location, you must call Time Warner Cable.

Customer agrees to specifically advise every end user of the Time Warner Cable Business Class Phone or Trunk service, prominently and using the language provided above, of the circumstances under which E911 service may not be available through Time Warner Cable Business Class Phone or Trunk service and to distribute Safety Stickers, to be supplied by Time Warner Cable, to all end users of the Time Warner Cable Business Class Phone or Trunk service and instruct each end user to place a Safety Sticker on or near any telephone or other equipment used in conjunction with the service. Customer must ensure that all alarm, security, medical and/or other monitoring systems and services are tested to validate proper operation after Business Class Phone or Trunk service is installed.

By signing my name below, I acknowledge that I have received and understand this Notice and Acknowledgement and agree to the obligations described above.

Authorized Signature for Customer

Printed Name

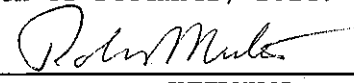
Robert Mulvaney

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF MIDDLESEX:

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of December, 2014:

DATED: January 7, 2015


SUPERVISOR

	Balance 11/30/2014	Increases	Decreases	Balance 12/31/2014
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	27,427.08	69,248.85	44,014.91	52,661.02
CASH - MONEY MARKET	385,782.61	24,688.48	69,248.85	341,222.24
TOTAL	413,209.69	93,937.33	113,263.76	393,883.26
DA HIGHWAY FUND				
CASH - CHECKING	102,429.43	77,277.46	126,022.69	53,684.20
CASH - SAVING	451,793.33	124,053.48	77,277.46	498,569.35
TOTAL	554,222.76	201,330.94	203,300.15	552,253.55
SF FIRE PROTECTION DISTRICT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
SL LIGHTING DISTRICT				
CASH - CHECKING	526.72	0.00	142.98	383.74
TOTAL	526.72	0.00	142.98	383.74
SW WATER DISTRICT				
CASH - CHECKING	8,793.45	2,895.68	2,424.05	9,265.08
MONEY MARKET	143,129.02	604.26	2,895.68	140,837.60
TOTAL	151,922.47	3,499.94	5,319.73	150,102.68
PN CEMETERY				
CASH - CHECKING	2,323.49	0.23	0.00	2,323.72
TOTAL	2,323.49	0.23	0.00	2,323.72
TA TRUST & AGENCY				
CASH - CHECKING	2,403.51	45,141.01	46,965.92	578.60
TOTAL	2,403.51	45,141.01	46,965.92	578.60
TOTAL ALL FUNDS	1,124,608.64	343,909.45	368,992.54	1,099,525.55

Subj: **Fwd: Tax Freeze - Town of Middlesex (570352900000) Tax Freeze Report status s...**
Date: 1/8/2015 9:09:56 A.M. Eastern Standard Time
From: Tmiddlesexny@aol.com
To: kptownclerk@aol.com

For the minutes

From: LGSAMonitoring@osc.state.ny.us
To: LGSAMonitoring@osc.state.ny.us, tmiddlesexny@aol.com
Sent: 1/8/2015 9:05:11 A.M. Eastern Standard Time
Subj: Tax Freeze - Town of Middlesex (570352900000) Tax Freeze Report status set to Submitted.

The tax freeze information for the Town of Middlesex (570352900000), for fiscal year 2015, has been successfully submitted to the Office of the New York State Comptroller as required by Chapter 59 of the Laws of 2014. A summary of the information submitted is provided below. Please save this confirmation email for your records.

The following tax freeze information was submitted on Thu Jan 08 09:05:10 EST 2015

Municipality: Town of Middlesex (570352900000)
Fiscal Year: 2015

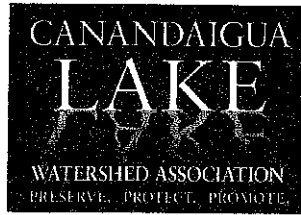
Tax Cap Override: No
Tax Cap Override Repeal: n/a
Override Declaration: n/a

Tax Levy Limit: \$1,178,453
Tax to be Levied: \$1,175,704
Freeze-Compliant Budget: Yes

If you wish to make changes, you may do so by logging back in to the system and placing the form into Resubmit status. Please be aware that placing the form into Resubmit will cause any information that was previously submitted to be deleted. The tax freeze information must then be re-entered and resubmitted.

For questions regarding the Tax Freeze System, please contact the Monitoring and Analysis Unit at LGSAMonitoring@osc.state.ny or call (866)321-8503.

For questions regarding freeze compliance, eligibility, or the calculation of taxpayer credits, contact the New York State Department of Taxation and Finance at (518)474-1170.



December 29, 2014

Robert Multer, Town Supervisor
Town of Middlesex
1216 St. Route 245
PO Box 147
Middlesex, NY 14507

Dear Robert,

Canandaigua Lake, like most other lakes in the Country, is threatened by the spread of aquatic invasive species (AIS). These non-indigenous plants and animals can substantially degrade the ecosystem within the lake, thereby adversely affecting the local economy, drinking water, tourist industry, recreational opportunities, and quality of life.

Unfortunately, thirteen invasive species have already been introduced into the lake. Fortunately; however, these species are far less damaging than some of the other types present within the northeast. This threat is real and growing, particularly since studies have shown that about 25% of the watercraft being launched into Canandaigua Lake were just previously used in other bodies of water.

To substantially reduce the risk that further AIS will be introduced into the lake the Canandaigua Lake Watershed Association is working with many partners to introduce a four part program in 2015 to combat the spread of AIS. Our biggest focus will be on the two largest launch sites (State Park in the north and DEC in the south); however, we want to take actions at all 15 public, private, and commercial launch sites around the lake. A brief outline of the primary parts of this program follows:

FOCUS AREA #1: The first and most important aspect of this program is to work to **educate** everyone on the dangers posed by aquatic invasive species and how to help combat them. We will use pamphlets, presentations, web sites, radio spots, and other means to educate local residents and visitors to this area.

FOCUS AREA #2: The second component will be to place **signage** at all 15 launch sites to guide individuals through the steps required to inspect and clean watercraft both before launching and after removal from the lake.

FOCUS AREA #3: The third component will be to place **Disposal Stations** at all 15 launch sites. These Disposal Stations will provide a place to safely get rid of suspected materials and further promote participation in the effort to combat the spread of aquatic invasive species.

FOCUS AREA #4: The last component is to place **Watercraft Stewards** at the State Launch Site and DEC Launch Site. The Stewards will help to inspect watercraft being used in the lake and educate watercraft owners.

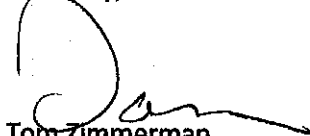
For this initiative to be as effective as possible we need the cooperation and partnership of the owners/operators of all 15 places where watercraft can be launched around the lake. The main purpose of this letter is to introduce you to this initiative and seek your support. For example, we would like to get your permission to place a sign and Disposal Station similar to those shown in the attachment at a place of your choice at your launch site (there would be no expense to you for getting these items). In addition, we would like you to designate one of your key personnel to be our point of contact and your resident expert on combating the spread of AIS. At some point we would provide training about combating the spread of AIS to that individual at no cost to you.

Trying to control an invasive species after it enters a lake can cost millions of dollars and in many cases once a species enters a lake it can never be eradicated. We do not have to look very far to see how serious this problem can be. At nearby Cayuga Lake, for example, they are spending hundreds of thousands of dollars each year to try to eradicate an infestation of Hydrilla. Similarly, several local lakes are struggling during the summer with great masses of noxious weeds and odorous, toxic algae.

If we all work together we can substantially reduce the risk to Canandaigua Lake. We invite you to join us in this effort- the first step would be to send our Project Leader, Al Kraus, a letter at 4095 Onnalinda Drive, Canandaigua, NY, 14424 or an e-mail at krausengr@earthlink.net; if at all possible we would like you to do this by January 15th. When you respond please let us know who your contact person will be and how we can best contact that individual (please provide e-mail address if possible). In addition, please indicate if you are willing to accept one of our signs and Disposal Stations at the Town of Middlesex Beach, near Vine Valley. We want to try to build these items over the winter so we are trying to determine how many are needed as soon as possible.

Thank you for your consideration. We look forward to your partnering with us to launch and sustain this very important initiative.

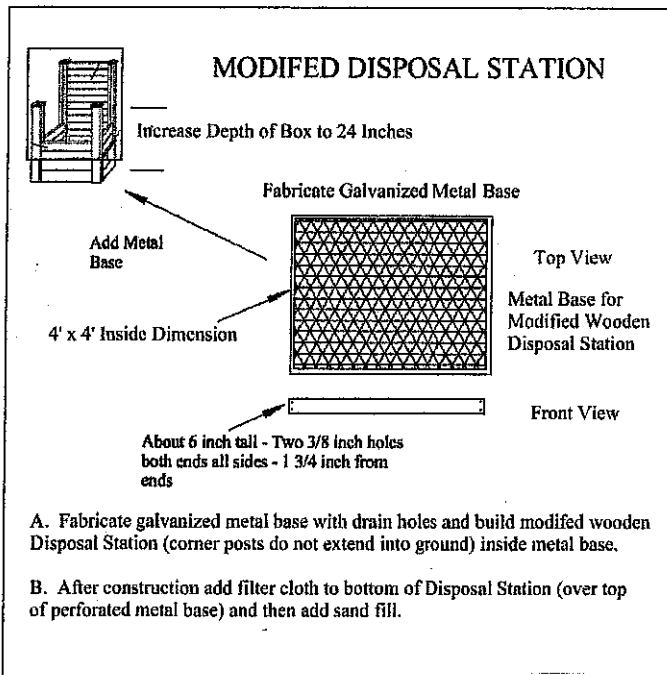
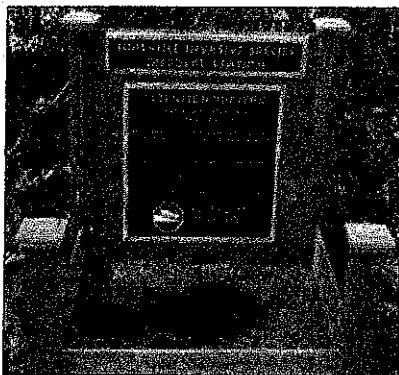
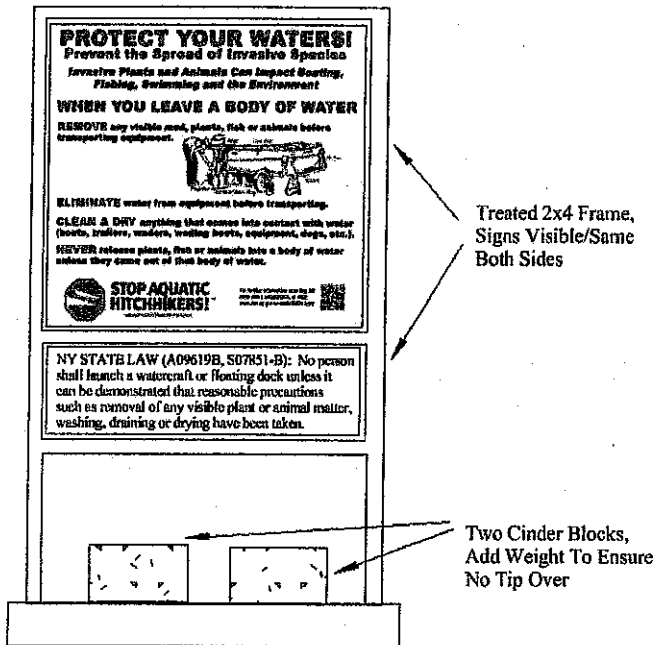
Sincerely,



Tom Zimmerman
President, Canandaigua Lake Watershed Association

Attachment: AIS Sign and Disposal Station

Signs and Disposal Stations Used Will be Similar to Those Shown Below



Disposal Stations will be made so can set on top of pavement or ground.

TOWN OF MIDDLESEX

1216 Route 245 * Main Street * P.O. Box 147 * Middlesex, New York 14507
Phone (585) 554-3607 * Fax (585) 554-4615
TDD (800) 662-1220

Robert N. Multer,
Supervisor

Kathryn A. Pelton,
Town Clerk

January 5, 2015

Tom Zimmerman, President
Canandaigua Lake Watershed Association
P.O. Box 323
Canandaigua, New York 14424

RE: Aquatic invasive species

Dear Tom:

The Canandaigua Lake launch site is a Yates County Road and arrangements will need to be made with the Yates County Highway Department. The Town of Middlesex welcomes this initiative and we will cooperate in any way we can. I am forwarding your letter to Yates County for their consideration.

Sincerely,



Robert Multer
Supervisor

Cc: Yates County Highway Superintendent

New York State Department of Environmental Conservation

Division of Water

Bureau of Flood Protection and Dam Safety, 4th Floor

625 Broadway, Albany, New York 12233-3504

Phone: (518) 402-8185 • FAX: (518) 402-9029

Website: www.dec.ny.gov



Joe Martens
Commissioner

December 23, 2014

Mr. Robert Multer, Town Supervisor
Town of Middlesex
1216 Main Street, PO Box 147
Middlesex, NY 14507

Re: Seneca Watershed Discovery Process/FEMA RiskMAP Program

Dear Mr. Multer:

The Federal Emergency Management Agency (FEMA) and the New York State Department of Environmental Conservation (NYSDEC) are cooperating on a new Risk Mapping, Assessment, and Planning (RiskMAP) project for the Seneca River Watershed. FEMA's RiskMAP program is designed to deliver quality data that increases awareness of flood risks and leads to mitigation activities which reduce the potential loss of life and property. To achieve this goal NYSDEC and FEMA met with communities and watershed groups within the Seneca Watershed to determine if additional floodplain and flood risk mapping products are needed.

In March 2014, NYSDEC and FEMA conducted pre-Discovery webinars to discuss the Town of Middlesex's flood mapping needs, development pressures, and to request any data you may have that would be useful in the flood mapping process. Following the pre-Discovery webinars were formal Discovery meetings in May 2014. The Discovery meetings provided community officials an additional opportunity to review the information previously submitted by stakeholders during the webinars, discuss ongoing floodplain management activities, mitigation plans, projects, and flood risk concerns, as well as, provide additional feedback to FEMA and NYSDEC. All information provided will be considered when developing the RiskMAP project scope, including, but not limited to, the development of new digital Flood Insurance Rate Maps (FIRMs).

We would like to thank your community for participating in the Seneca Discovery process. The information provided will be used, in part, to help determine the watershed's remapping needs. Please understand that budget constraints will prevent us from fulfilling all of the requested studies at this time, but every request will be considered, and all unfulfilled requests will be officially cataloged as a stream study need for future remapping projects. These stream study requests will help direct and prioritize FEMA's future mapping activities. Based on the comments provided by your community's representatives at the May 2014 meeting, the following is our understanding of the Town of Middlesex's flood mapping priorities and concerns:

1. West River should be restudied. The existing floodplains are not accurate and are over reaching in some areas.
2. Canandaigua Lake should be restudied. The Lake front properties are 40 feet about the lake are shown in the floodplain. In particular areas along East Lake Road and South Lake Road are inaccurate.

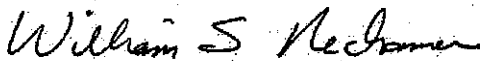
The Town's representatives also provided the following information for FEMA to consider when developing the project scope:

- Bathymetric, LiDAR, Land Use and Soil data should all be available from Yates County.

- There is a private dam (Ruth Clark) on the Mitchell property.
- A draft topographic map of the Town was prepared last year (2013).
- The South Lake Road study completed by Lu Engineers in Rochester has updated Hydrology and Hydraulics and is available in hard copy.
- There is a 1972-1973 DEC study of large double culvert at the Caward Crossing of West River in Yates County that may have hydrologic or hydraulic information
- There current FEMA SFHAs are not accurate for the Town of Middlesex
- The existing floodplain for West River is not accurate and is over stated in some areas.
- Lakefront properties are 40 feet above the lake and are shown in the floodplain.
- There are mudslide and shale slide areas along Canandaigua Lake near South Hill.
- Town of Middlesex is part of the Yates County Hazard Mitigation Plan. The date of adoption is unknown.
- The Town has a Land Use and Development Plan, a Comprehensive plan, and storm water regulations.
- The Town participates in a Watershed Management Plan
- The Town would is requesting training in Floodplain Management, Hazard Mitigation and Building and Enforcement guidance.
- There is a good example of a homeowner with minimal flood risk having to pay for flood insurance on Church Street in the Town of Middlesex.

If this understanding is correct, then please sign below and return a copy of this letter to my attention by February 13, 2015. If the above noted list of priorities is incorrect, or if you or representatives from your community have questions or comments regarding the Discovery project process, please contact NYSDEC floodplain management staff at 518-402-8185 or email us at floodplain@dec.ny.gov.

Sincerely,



William Nechamen, Chief
 Floodplain Management Section
 New York State Department of Environmental Conservation

Supervisor
 Town of Middlesex

Date

Cc: Dawn Marie Kane, Code Enforcement, Town of Middlesex
 Peter Gerbic, Councilman, Town of Middlesex
 Patrick Grimaldi, Assessor, Town of Middlesex

Ecc: Paul Weberg, FEMA Region II
 Alan Springett, FEMA Region II
 Brad Chaffee, NYSDEC Region 8

TOWN BOARD SPECIAL MEETING

January 27, 2015

6:00 p.m.

Present: Robert Multer, Supervisor
Wayne Dunton, Town Councilman
Allan Button, Town Councilman
Leon Button, Town Councilman
Peter Gerbic, Town Councilman

Recording Secretary: Kathy Pelton, Town Clerk

RESOLUTION - ADOPT FAIR HOUSING POLICY

The Town of Middlesex has received a Community Development Block Grant (NYS CDBG) for Water District improvements in the amount of \$600,000. To be compliant with requirements of the grant, the Town must adopt a Fair Housing Policy. After discussion and review of the proposed Policy, Supervisor Multer requested a Resolution to adopt the Fair Housing Policy; so moved by Councilman Allan Button and seconded by Councilman Peter Gerbic.

*All in favor; none opposed – Motion Carried.

** Please see attached Resolution 1-2015

DESIGNATE A FAIR HOUSING OFFICER

Supervisor Multer requested a motion to name the Deputy Town Clerk as the Town of Middlesex Fair Housing Officer. So moved by Councilman Peter Gerbic and seconded by Councilman Leon Button

*All in favor; none opposed – Motion Carried.

DESIGNATE COMMUNITY BANK AS DIRECT DEPOSIT FOR THE GRANT

Supervisor Multer requested a motion to designate Community Bank as the direct deposit for grant funds. So moved by Councilman Leon Button and seconded by Councilman Allan Button.

*All in favor; none opposed – Motion Carried.

GRANT INFORMATION SUMMARY

Grant Award:	\$600,000
Water District Funding Required:	<u>\$ 95,000</u>
	\$695,000

RFP will be published in the Messenger Post, the Democrat & Chronicle and NYS sponsored website for contractors. RFP will be due back at the end of February.

Councilman Wayne Dunton made the motion to adjourn and Councilman Peter Gerbic seconded the motion. *All in favor; none opposed – Motion carried. Meeting adjourned at 6:15 p.m.

TOWN OF MIDDLESEX, NEW YORK

**RESOLUTION # 1-2015
Fair Housing Policy**

WHEREAS, Title VIII of the Civil Rights Act of 1968, as amended (“the Fair Housing Act”), prohibits discrimination in all housing-related activities on the basis of race, color, religion, sex, national origin, familial status (number and age of children) and disability (“handicap”); and

WHEREAS, the U.S. Department of Housing and Urban Development (“HUD”) administers its housing and community development programs in a manner to affirmatively further fair housing (“AFFH”); and

WHEREAS, the Town of Middlesex recognizes the need to affirmatively further fair housing (AFFH) by: 1) promoting wider housing opportunities for all persons while maintaining a nondiscriminatory environment in all aspects of public and private housing; and 2) engaging in fair housing planning by conducting an analysis to identify impediments to fair housing choice within its jurisdiction, taking appropriate actions to overcome the effect of identified impediments, and maintaining records to document the analysis and the actions taken; and 3) making all persons aware of the range of housing options available; and

WHEREAS, the Town of Middlesex recognizes the benefits of AFFH, such as: 1) easing fair housing problems, if they arise; and 2) referring persons to the appropriate enforcement agencies in the event of a fair housing problem; and 3) maintaining a record of positive fair housing efforts to enhance opportunities for continued grant funding;

RESOLVED, that the Middlesex Town Board recognizes the need to establish a Fair Housing Policy, and hereby adopts the following:


1. **Policy:** It is the policy of the Town of Middlesex to promote the public health, safety and general welfare by assuring that all persons have equal opportunity for housing choices, without regard to race, color, religion, sex, national origin, familial status (number and age of children) or disability (“handicap”).
2. **Goal:** The primary purpose of this Policy is to maintain a fair housing environment in the Town of Middlesex by promoting free housing choice and by increasing public awareness of fair housing laws and remedies.
3. **Strategy:** The following actions shall comprise the Town’s fair housing strategy, but the following list is not intended to be comprehensive or permanent and may be amended as necessary, from time to time:

- a. Annually publish a notice of availability of assistance in fair housing matters in the official newspaper of the Town and annually post said notice on the Town bulletin board.
 - b. Displaying and making available fair housing promotional materials as provided by HUD at the Town Hall.
 - c. Publicizing April as Fair Housing Month.
 - d. Increasing the public's awareness of the goals of fair housing and the commitment of the Town to these goals.
 - e. Providing referrals, as appropriate, to legal services and housing counseling organizations and enforcement agencies.
4. **Fair Housing Officer:** The Town of Middlesex shall appoint a Fair Housing Officer (FHO) upon approval of this policy, and shall renew such appointment on an annual basis. The person appointed shall be documented via meeting minutes.
5. **Responsibilities of the Fair Housing Officer:** The FHO shall respond to all inquiries regarding the applicable federal and state fair housing laws and shall maintain documentation of such activities, detailing the source of the inquiry, the nature of the problems identified and any actions taken. The FHO shall refer the matter to the appropriate legal services or housing counseling organizations or enforcement agencies, as appropriate. Whenever a possible violation of the federal or state fair housing laws are identified, the FHO shall refer the matter to HUD, via the Town Attorney if necessary, for further action under Title VIII of the Civil Rights Act of 1968, as amended.
6. This Policy may be amended from time to time by the Town Board.

The foregoing Fair Housing Policy was adopted on January 27, 2015, upon motion made by Councilman Allan Button and seconded by Councilman Peter Gerbic.

Voting was as follows:

	<u>AYE</u>	<u>NAY</u>
Robert Multer, Supervisor	✓	—
Wayne Dunton, Deputy Supervisor	✓	—
Allan Button, Councilman	✓	—
Leon Button, Councilman	✓	—
Peter Gerbic, Councilman	✓	—


 Kathryn A. Pelton
 Town Clerk - Town of Middlesex

Date: 01/27/2015

PROGRAM SCHEDULE

Office of Community Renewal NYS CDBG Program

1. Recipient Name: Town of Middlesex
 2. Project #: 730PW50-14
 3. Date: 01/15/2015
 4. Amendment

5. Project Name: T. Middlesex Water District #1

6. Effective Date:	7. 1 st QTR		2 nd QTR		3 rd QTR		4 th QTR		5 th QTR		6 th QTR		7 th QTR		8 th QTR						
	J	F	M	A	M	J	A	O	N	D	J	F	M	A	J	A	S	O	N	D	
8. Activity Name and #: Water System Replacement & Improvements																					
9. NYS CDBG Funds Allocated for the Activity: \$ 600,000				\$ 0			\$ 4,000	\$ 4,000	\$ 4,000	\$ 2,750		\$ 235,700	\$ 294,625								
10. Milestones:																					
Execute Grant Agreement	X																				
Award Engineering/ Complete Design / Prepare Const. Bid Package		X	X	X	X	X	X	X													
Complete NEPA Review			X																		
Request Release of Funds				X																	
Secure Permits & Approvals, as needed						X	X	X													
Advertise for Construction Bid / Analyze Bids / Meetings / Award									X	X											
Construction Agreement / Construction Activities										X	X	X	X	X	X	X					
Substantial Completion & Punch List																	X	X			
Final Project Close Out, Restoration, CDBG Close Out																			X	X	
12. NYS CDBG Funds Allocated for Administration: \$ 0				\$ 0			\$ 0	\$ 0	\$ 0	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0						
14. NYS CDBG Funds Allocated for Program Delivery: \$ 0				\$ 0			\$ 0	\$ 0	\$ 0	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0						
16. Total NYS CDBG Funds Allocated: \$ 600,000				\$ 0			\$ 4,000	\$ 4,000	\$ 4,000	\$ 2,750		\$ 235,700	\$ 294,625	\$ 294,625	\$ 294,625						
17. Total Amount of Funds Requested (quarterly) \$:				\$ 0			\$ 4,000	\$ 4,000	\$ 4,000	\$ 2,750		\$ 235,700	\$ 294,625	\$ 294,625	\$ 294,625						
18. Cumulative Total of Funds Requested \$:				\$ 0			\$ 4,000	\$ 4,000	\$ 4,000	\$ 2,750		\$ 235,700	\$ 294,625	\$ 294,625	\$ 294,625						

(Use additional copies of this form for each proposed activity)

TOWN BOARD MEETING

February 12, 2015

7:00 p.m.

Present: Robert Multer, Supervisor
Wayne Dunton, Town Councilman
Allan Button, Town Councilman
Leon Button, Town Councilman
Peter Gerbic, Town Councilman

Also Present: Dawn Kane, Code Enforcement Officer
Arthur Radin, ZBA Chairman

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from January 8, 2015 and January 27, 2015. After a brief discussion, Councilman Allan Button made the motion to approve the minutes and Councilman Peter Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

No report.

CODE ENFORCEMENT OFFICER – Dawn Kane

There was a snow load roof failure at one of the Document Reprocessor vacant buildings. In addition, there was a fire at the Folk Art Guild. The Fire Department worked for many hours in an effort to save the building.

The Master Plan is now on the Town's website; in addition, work to create a calendar of meetings is underway.

ZONING BOARD OF APPEALS – Arthur Radin

The Board is working on updating paperwork (forms, applications, etc.) so that they can be posted on the Town's website for residents to access.

SUPERVISOR

The Supervisor met with Richard Dollinger; he has purchased the Fisher property on So. Lake Road. Mr. Dollinger wants to put in guard rails (at his expense). This would require the road to be moved a little (the Town would cover this cost.) Board members agreed that this would be a good addition providing safety on the road and would be of benefit to all parties and residents of the Town.

The Memorial Day Parade Committee had its first meeting; the parade will be held in the Town of Middlesex this year.

Doug Hey notified the Supervisor of his intention to sell the gravel pit.

Supervisor Multer received the 2015 Inter-Municipal Animal (Dog) Control Agreement between Yates County and the Town of Middlesex. After review of the agreement and a brief discussion, Supervisor Multer requested a motion authorizing him to sign the Agreement. So moved by Councilman Wayne Dunton and Seconded by Councilman Leon Button.

*All in favor; none opposed – Motion Carried.

Supervisor Multer received a Memorandum of Understanding Between the Yates County Legislature and the Town of Middlesex with the intent to assist in funding lifeguard services. After review of the Memorandum and a brief discussion, Supervisor Multer requested a motion authorizing him to sign the Agreement. So moved by Councilman Peter Gerbic and seconded by Councilman Allan Button.

*All in favor; none opposed – Motion Carried.

NEW BUSINESS

Councilman Allan Button attended the Canandaigua Lake Watershed Council meeting. Discussion included the potential for the need for additional monies to fund the research and work required for the Invasive Species Initiative.

BILLS AUDITED

Councilman Allan Button made the motion to pay the bills and Councilman Peter Gerbic seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1016 to 1042	\$ 20,112.13
Highway Fund:	Vouchers No: 2010 to 2046	\$ 79,912.01
Water District:	Vouchers No: 3005 to 3006	\$ 49.60

*All in favor; none opposed – Motion carried.

Councilman Allan Button made the motion to adjourn and Councilman Wayne Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

Meeting adjourned at 7:20 p.m.

**INTER-MUNICIPAL 2015 ANIMAL (DOG) CONTROL AGREEMENT
BETWEEN YATES COUNTY AND INDIVIDUAL TOWNSHIPS**

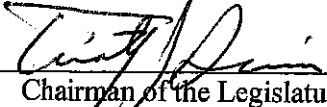
This Inter-Municipal Agreement made between the County of Yates, and its Sheriff hereinafter referred to as the "COUNTY", and "SHERIFF" as first parties, and the Town of MIDDLESEX, hereinafter referred to as the "TOWN", second party, both COUNTY and TOWN being municipal corporations located within New York State.

- 1) This Inter-Municipal Agreement shall commence on JANUARY 1, 2015 and shall terminate DECEMBER 31, 2015.
- 2) The COUNTY, SHERIFF, and the TOWN mutually acknowledge as follows:
 - (a) That the COUNTY, and SHERIFF, are the co-employers of Animal (Dog) Control employees; the present employees are appointed by the SHERIFF, wherein the title is Animal Control Officer, and which position is hereinafter referred to as "ACO."
 - (b) That the COUNTY, and SHERIFF, is leasing a building located in the County of Yates from the Humane Society of Yates County, Inc. located in the Town Benton being used as the County Dog Pound, with additional services of a crematorium, hereinafter referred to as the "POUND".
 - (c) That this Agreement is made under the provisions of the revised Article 7 of the New York State Agricultural and Markets Law (NYSAML), and any reference herein to "Sections" shall mean sections of such law unless otherwise clearly indicated.
 - (d) That the TOWN is not the employer of the ACO, and it is the purpose of this Agreement that the COUNTY, and SHERIFF, provide to the TOWN the dog control services of the ACO, as hereinafter indicated.
- 3) In consideration of the mutual promises hereinafter made the COUNTY, SHERIFF, and the TOWN agrees that the ACO shall perform the following services in respect to animal and dog control within the TOWN:
 - (a) Shall seize any dog which is not identified, and which is not on the owner's premises.
 - (b) Shall seize any dog which is not licensed.
 - (c) Shall enforce the provisions of Section 121 (NYSAML) in respect to dangerous dogs and animals.
 - (d) Shall enforce, investigate and do reports on other applicable and appropriate provisions in the (NYSAML) associated with animal and dog control, incidents, and related services.
 - (e) Whenever the COUNTY shall make an Order under Section 122 in respect to the protection of deer or under Section 123 in respect to night quarantine, or under

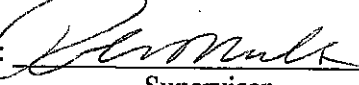
- (m) It is mutually agreed by the COUNTY, SHERIFF, and the TOWN that the ACO is an employee of the SHERIFF and COUNTY, and not of the TOWN.
- (n) The TOWN agrees to make available to the ACO, or other SHERIFF employee performing ACO duties at reasonable times, such TOWN records as may be necessary for identification of dogs for the ACO to examine in providing the services under this agreement.
- (o) The TOWN agrees to distribute dog related license fees and surcharges pursuant to Section 110 and 117A of (NYSAML) consistent with the established TOWN local law for dog control purposes and fees are submitted to the COUNTY of Yates Treasurer or other appropriate entity wherein 50% of the statutory dog licensing fees including purebred fees established by the TOWN are submitted to the COUNTY for dog control ACO services as outlined in this agreement. At a minimum the established licensing fee must be at least \$5.00 more for an unspayed dog than the fee established for the spayed dog. Licensing surcharge fees collected are dispersed by the TOWN at minimum a \$1.00 assessment on licenses for altered dogs and at minimum a \$3.00 assessment on unaltered dogs to the administrative entity chosen by the state to administer the New York State Animal Population Control Program understanding that the TOWN may establish additional surcharges to cover cost of dog enumeration and identification tags, and such surcharges become the property of the TOWN.

4) IN WITNESS WHEREOF, by Resolution of the County Legislature the COUNTY has directed this Agreement to be executed by its Chairman and Sheriff and by Resolution of the Town Board the Town has directed this Inter-Municipal Agreement to be executed by its Supervisor as of the date written opposite their signatures.

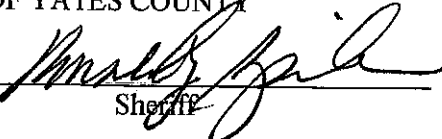
Date: 1/9/2015, COUNTY OF YATES

BY: 
Chairman of the Legislature

Date: 2/12/15, TOWN OF MIDDLESEX

BY: 
Supervisor

Date: 12/12/14, SHERIFF OF YATES COUNTY

BY: 
Sheriff

SCHEDULE A
DISTRIBUTION OF DOG FEES

The following is a breakdown of dog license fees collected by the towns and submitted to the Yates County Treasurer.

47% of the statutory fees collected is submitted to the Yates County Treasurer.

36% of this 47% is submitted by the Yates County Treasurer to the Department of Ag. and Markets and the balance is used for dog damages that occur in the current County fiscal year. At the end of the fiscal year if there have been no dog damage claims, or a balance exists, the funds are transferred to the County's General Fund to offset dog control costs.

53% of the statutory fees are submitted to the Yates County Treasurer for dog control.

Individual Towns charge local fees which are as follows:

Per dog charge

Barrington	2.50	Potter	2.50
Benton	2.50	Starkey	3.50
Italy	2.50	Torrey	2.50
Jerusalem	2.50		
Middlesex	2.50		
Milo	2.50		

Of these fees Yates County receives \$1.00 per dog licensed

Individual Towns charge local fees which are as follows:

Pure breeds

Barrington	5.00	Potter	0
Benton	5.00	Starkey	6.00
Italy	2.50	Torrey	5.00
Jerusalem	2.50		
Middlesex	2.50		
Milo	0		

Of these fees Yates County receives the following which is put into the County General Fund to offset dog control cost.

Barrington	3.50	Potter	0
Benton	2.50	Starkey	1.00
Italy	1.00	Torrey	3.50
Jerusalem	1.00		
Middlesex	1.00		
Milo	0		

Memorandum of Understanding
Between
The Yates County Legislature
And
The Town of Middlesex
January 1, 2015-December 31, 2015

In recognition of the intent to assist in funding lifeguard services for the Town of Middlesex, the Yates County Legislature will include a line item in the 2015 Yates County budget with an allocation of \$1,026.00.

It is understood by and between the parties that each party has specific duties and functions to be performed and that each party shall fulfill its duties and functions as follows:


Yates County Legislature will provide above mentioned funds in a timely manner.

- Contingent on New York State aid to Yates County being received in a manner consistent with our expectations.
- Contingent on Yates County tax revenue being consistent with current expectations.
- Payments will be made to the town on the next date that checks are issued after a voucher is received, for a schedule of these dates, please contact the Yates County Treasurer.

The Town of Middlesex agrees to the following:

- The voucher will include documentation detailing the services provided including receipts for supplies, materials, and/or record of payroll.

In the event that either party shall cease to perform any of the duties or functions stated above, it shall so notify the other party immediately by written communication.



Signature
Supervisor,
Town of Middlesex

2/12/15

Date

Signature
Chairman,
Yates County Legislature

Date

TOWN BOARD MEETING

March 12, 2015

7:00 p.m.

Present: Robert Multer, Supervisor
Wayne Dunton, Town Councilman
Allan Button, Town Councilman
Leon Button, Town Councilman
Peter Gerbic, Town Councilman

Also Present: Thomas Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Arthur Radin, ZBA Chairman
Bruce St. Lawrence, Project Manager

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from February 12, 2015. After a brief discussion, Councilman Allan Button made the motion to approve the minutes and Councilman Peter Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

ASSESSOR – Pat Grimaldi

Nanette Cownie has agreed to serve another term on the Board of Assessment Review. Her appointment will run from 10/1/2014 – 9/30/2019. After a brief discussion, Councilman Wayne Dunton made the motion to appoint Nanette Cownie to a renewed term (as specified above) on the Board of Assessment Review and Councilman Leon Button seconded the motion.

*All in favor; none opposed – Motion carried.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

The winter of 2015 has been a difficult one, but fortunately all trucks have been operational. The Town is getting low on salt and sand so the department is trying to conserve the supply as best they can.

There were two water main breaks – within an hour of each other. Both breaks were repaired. The water tank also had a leak and had to be drained; both incidents have resulted in a significant loss of water.

There has been some water leaking in the new Town Barns. Bruce St. Lawrence will be meeting with Keuka Builders to arrange for repairs.

CODE ENFORCEMENT OFFICER – Dawn Kane

Repairs at the Folk Art Guild (following the fire in February) are underway. The Document Reprocessor building, damaged beyond repair following a snow load roof failure, has been demolished.

The Marvin house on West Avenue has been condemned and the electric has been pulled.

ZONING BOARD OF APPEALS – Arthur Radin

No Report.

SUPERVISOR

Supervisor Multer distributed financial statements for the month ending February 28, 2015.

Time Warner cable has approached the Town regarding its interest in securing Time Warner Cable services for the Town. After a brief discussion, Councilman Allan Button and Councilman Leon Button agreed to review Frontier costs as compared to Time Warner costs to determine if a switch would be in the best interest of the Town.

Supervisor Multer requested a Resolution to Appoint Patrick Grimaldi as Assessor for the Town of Middlesex; his appointment would become effective February 22, 2015. After a brief discussion, in a Motion, Councilman Leon Button offered said Resolution; the Motion was seconded by Councilman Peter Gerbic.

*All in favor; none opposed – Motion carried.

The Town of Middlesex received an agreement to share the services of the Assessor with the Town of Milo. The Town of Middlesex would be responsible for 34% of the monthly health insurance premium and 34% of the HRA account for the Assessor (the Town of Milo would be responsible for the remaining 66%). Subject to the approval of the Attorney, Councilman Wayne Dunton made the motion to authorize the Supervisor to enter into the Agreement and Councilman Allan Button seconded the motion.

*All in favor; none opposed – Motion carried.

Supervisor Multer requested a Motion authorizing the appropriation of \$95,000 of the Water District Fund Balance to be transferred to account SW8430.2. This is the Town's local share of Community Development Block Grant (NYS CDBG) for Water District improvements (grant amount is \$600,000; Town's share is \$95,000.) So moved by Councilman Peter Gerbic and seconded by Councilman Allan Button.

*All in favor; none opposed – Motion carried.

Supervisor Multer requested a motion authorizing him to establish a Capital Project Revenue account (Account H510) in the amount of \$600,000 as required for the Community Development Block Grant. So moved by Councilman Allan Button and seconded by Councilman Peter Gerbic.

*All in favor; none opposed – Motion carried.

Supervisor Multer requested a motion authorizing him to establish a Capital Water Project appropriation account (Account H 960) in the amount of \$600,000 as required for the Community Development Block Grant. So moved by Councilman Leon Button and seconded by Councilman Wayne Dunton.

*All in favor; none opposed – Motion carried.

WATER DISTRICT CAPITAL PROJECT – Bruce St. Lawrence

Bids for the project are due back by April 10, 2015. The Town will need a selection committee. After a brief discussion, it was agreed that the Committee should be members of the Town Board and will include: Councilman Wayne Dunton, Councilman Allan Button, Councilman Peter Gerbic and Supervisor Robert Multer.

NEW BUSINESS

Clean Up Days will be held the weekend of August 15th and August 16th.

BILLS AUDITED

Councilman Wayne Dunton made the motion to pay the bills and Councilman Peter Gerbic seconded the motion. All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1043 to 1070	\$ 121,511.86
Highway Fund:	Vouchers No: 2047 to 2077	\$ 111,562.38
Water District:	Vouchers No: 3007 to 3010	\$ 1,059.76

*All in favor; none opposed – Motion carried.

Councilman Allan Button made the motion to adjourn and Councilman Leon Button seconded the motion.

*All in favor; none opposed – Motion carried.

Meeting adjourned at 7:22 p.m.

BOARD OF ASSESSMENT REVIEW MEMBER LISTING

Clerk's Name:

Kathryn A Patton

Daytime Phone

(585) 534-3607

Town of Middlesex / Yates County

Please use the area on the right to update/correct or add any information pertinent to the current BAR members listed.

Current term ended: 09/30/2014		Reappointed? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Term: 10/01/2014 - 09/30/19
Initial Date:	03/24/2005	Ms. Nanette Cownie	Name:
Term Begins:	10/01/2009	710 East Lake Road	Address:
Term Ends:	09/30/2014		
Last Training:	04/28/2010	Rushville, NY 14544	Town/Zip:
		Day Phone:	Day Phone: Appointment Date:
Initial Date:	03/01/2006	Mr. David C. Adam	Name:
Term Begins:	10/01/2010	5952 S. Vine Valley Road	Address:
Term Ends:	09/30/2015		
Last Training:	05/11/2011	Middlesex, NY 14507	Town/Zip:
		Day Phone:	Day Phone: Appointment Date:
Initial Date:	01/09/2014	Mr. David Barnet	Name:
Term Begins:	10/01/2011	1445 Upper Hill Road	Address:
Term Ends:	09/30/2016		
Last Training:	05/08/2014	Middlesex, NY 14507	Town/Zip:
		Day Phone:	Day Phone: Appointment Date:
Initial Date:		Mr. Leon Button	Name:
Term Begins:	10/01/2012	5768 N. Vine Valley Rd	Address:
Term Ends:	09/30/2017		
Last Training:	05/01/2014	Rushville, NY 14544	Town/Zip:
		Day Phone:	Day Phone: Appointment Date:
Initial Date:	12/10/1998	Mr Richard DeMallie, Jr.	Name:
Term Begins:	10/01/2013	918 South Lake Rd	Address:
Term Ends:	09/30/2018		
Last Training:	05/01/2014	Middlesex, NY 14507	Town/Zip:
		Day Phone: (716) 554-3785	Day Phone: Appointment Date:

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF MIDDLESEX:

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of February, 2015:

DATED: March 23, 2015


SUPERVISOR

	Balance 01/31/2015	Increases	Decreases	Balance 02/28/2015
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	39,492.42	833,723.82	837,086.61	36,129.63
CASH - MONEY MARKET	329,667.17	917,095.74	432,457.82	814,305.09
TOTAL	369,159.59	1,750,819.56	1,269,544.43	850,434.72
DA HIGHWAY FUND				
CASH - CHECKING	40,568.94	105,151.08	100,383.25	45,336.77
CASH - SAVING	763,467.34	367,123.35	105,151.08	1,025,439.61
TOTAL	804,036.28	472,274.43	205,534.33	1,070,776.38
SF FIRE PROTECTION DISTRICT				
CASH - CHECKING	198,833.00	198,833.00	397,666.00	0.00
TOTAL	198,833.00	198,833.00	397,666.00	0.00
SL LIGHTING DISTRICT				
CASH - CHECKING	237.84	5,692.94	4,039.98	1,890.80
SAVINGS	1,654.10	292.94	1,947.04	0.00
TOTAL	1,891.94	5,985.88	5,987.02	1,890.80
SW WATER DISTRICT				
CASH - CHECKING	8,736.83	1,058.06	1,107.66	8,687.23
MONEY MARKET	183,995.61	15,970.82	1,058.06	198,908.37
TOTAL	192,732.44	17,028.88	2,165.72	207,595.60
PN CEMETERY				
CASH - CHECKING	2,323.49	0.00	0.00	2,323.49
TOTAL	2,323.49	0.00	0.00	2,323.49
TA TRUST & AGENCY				
CASH - CHECKING	2,089.92	40,033.96	38,874.84	3,249.04
TOTAL	2,089.92	40,033.96	38,874.84	3,249.04
HA CAPITAL PROJECT - WATER NYS				
CASH - CHECKING	1.00	0.00	0.00	1.00
TOTAL	1.00	0.00	0.00	1.00

TOWN BOARD MEETING

April 9, 2015

7:00 p.m.

Present: Robert Multer, Supervisor
Wayne Dunton, Town Councilman
Allan Button, Town Councilman
Leon Button, Town Councilman
Peter Gerbic, Town Councilman

Also Present: Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Arthur Radin, ZBA Chairman
Bruce St. Lawrence, Project Manager

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from March 12, 2015. After a brief discussion, Councilman Allan Button made the motion to approve the minutes and Councilman Leon Button seconded the motion.

*All in favor; none opposed - Motion carried.

ASSESSOR - Pat Grimaldi

Nanette Cownie was unable to fulfill a new term on the Board of Assessment Review. Patricia Stringer (731 East Lake Road) has agreed to serve the term on the Board of Assessment Review. Her appointment will run from 10/1/2014 - 9/30/2019. After a brief discussion, Councilman Leon Button made the motion to appoint Patricia Stringer to a new term (as specified above) on the Board of Assessment Review and Councilman Peter Gerbic seconded the motion.

*All in favor; none opposed - Motion carried.

HIGHWAY SUPERINTENDENT - Tom Reifsteck

No Report

CODE ENFORCEMENT OFFICER - Dawn Kane

No Report

ZONING BOARD OF APPEALS - Arthur Radin

No Report. (In lieu of a current case, the Board has been working on updating Zoning Applications.)

SUPERVISOR

Supervisor Multer distributed financial statements for the month ending March 31, 2015.

Supervisor Multer distributed the 2014 Joint Annual Drinking Water Quality Report

Supervisor Multer distributed the Water District Report for the first quarter of 2015. There has been significant water loss (199,150 gallons) due to the fire at the Folk Art Guild, loss due to leaks and loss due to the need to drain the water tank.

Supervisor Multer requested a motion to make the following budget transfer:

TRANSFER \$8,718.63 FROM DA5148.4 SERV OTHER GOV'T CONT TO da5142.4 SNOW TOWN CONT

Supervisor Multer informed the Board that Marcus Whitman School Officials will be attending the May Town Board meeting to present detail on the school budget for the upcoming year. He also noted that the Sabra Dunton, the Middlesex Librarian ask for an increase in the amount allocated to the Middlesex Library.

Supervisor Multer informed the Town Board that the Canandaigua Lake Watershed District sent the Town a check for \$2,000 to help offset some of the costs of the Steep Slope Law.

The Town of Middlesex received a bid for 2015 Town of Middlesex Lawn Maintenance from Liddiard's Tree Service. Total amount of the Bid: \$6,184 plus \$595 for triangle maintenance. After a brief discussion, Councilman Peter Gerbic made the motion to accept the Bid and Councilman Wayne Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

The Town of Middlesex received a bid for 2015 ball field maintenance from Thomas Reifsteck. Total amount of the bid: \$750. After a brief discussion, Councilman Allan Button made the motion to accept the bid and Councilman Peter Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

Supervisor Multer requested received the Indemnification Agreement with Yates County and requested a motion authorizing him to enter into the agreement. So moved by Councilman Wayne Dunton and seconded by Councilman Allan Button.

*All in favor; none opposed – Motion carried.

Supervisor Multer informed the Town Board and those present that for plowing the State and County roads, the Town will receive approximately \$125,000 for services provided.

The Town of Middlesex received two bids to provide electrical services on an as needed basis. B&E Electric: Repair work \$75 per hour; Service call \$35.00; Mark up on Materials 15%

Hyde Electric, LLC: Hourly rate of \$45.00 (per hour per employee); Material mark up of 15%

After review of the bids and a brief discussion, Councilman Leon Button made the motion to award the bid to Hyde Electric, LLC and Councilman Wayne Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

Supervisor Multer informed the Town Board and other Personnel that invoices must be turned in for payment NO LATER than the Monday before the Town Board meeting in order to give the Town Board an opportunity to thoroughly review invoices.

WATER DISTRICT CAPITAL PROJECT - Bruce St. Lawrence

Mr. St. Lawrence reviewed the Selection Committee Evaluation sheet with the Town Board and he also reviewed the bid proposal process required by the State. (The State requires a formal bid process and a thorough review by the Selection Committee.) Bids are due to the Town no later than Friday, April 10th at 5:00 p.m. The Town has a target of April 24th to award the bid, and the Town must demonstrate due diligence in meeting that date (though the actual award can occur after 4/24 if necessary). The Selection Committee will meet on Friday, April 17th at 5:00 p.m. to review the bids. Interviews with final candidates will then be scheduled.

After a brief discussion, Supervisor Multer requested a Motion to set a Public Hearing to Award the Bid for Thursday, April 30, 2015 at 7:00 p.m. Councilman Peter Gerbic made the Motion and Councilman Wayne Dunton seconded the Motion.

*All in favor; none opposed - Motion Carried.

OLD BUSINESS

There was further discussion regarding the purchase of new playground equipment. While pricing has been obtained for the equipment, no pricing has been secured for installation. Councilman Gerbic will follow up and provide the Town Board with complete written proposals at the next Town Board Meeting.

BILLS AUDITED

Councilman Wayne Dunton made the motion to pay the bills and Councilman Allan Button seconded the motion. All in favor; none opposed - Motion carried.

General Fund:	Vouchers No: 1070 to 1093	\$ 22,963.80
Highway Fund:	Vouchers No: 2078 to 2099	\$ 35,652.73
Water District:	Vouchers No: 3011 to 3018	\$ 13,998.97

*All in favor; none opposed - Motion carried.

Councilman Leon Button made the motion to adjourn and Councilman Peter Gerbic seconded the motion.

*All in favor; none opposed - Motion carried.

Meeting adjourned at 7:55 p.m.

STATE OF NEW YORK
Office of Real Property Tax Services - Educational Services
October 28, 2014

SWIS Code

572800

BOARD OF ASSESSMENT REVIEW MEMBER LISTING

Clerk's Name: Kathryn Pelton

Daytime Phone (585) 534-3607

Town of Middlesex / Yates County

Please use the area on the right to update/correct or add any information pertinent to the current BAR members listed.

Current term ended: 09/30/2014		Reappointed? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Term: 10/01/2014 - 09/30/19
Initial Date: 03/24/2005	Ms. Nanette Cownie	Name: <u>Patricia Stringer</u>	
Term Begins: 10/01/2009	710 East Lake Road	Address: <u>731 East Lake Road</u>	
Term Ends: 09/30/2014			
Last Training: 04/28/2010	Rushville, NY 14544	Town/Zip: <u>Rushville NY 14544</u>	
	Day Phone:	Day Phone: <u>585-534-5596</u>	Appointment Date: <u>4/9/2015</u>
Initial Date: 03/01/2006	Mr. David C. Adam	Name:	
Term Begins: 10/01/2010	5952 S. Vine Valley Road	Address:	
Term Ends: 09/30/2015			
Last Training: 05/11/2011	Middlesex, NY 14507	Town/Zip:	
	Day Phone:	Day Phone:	Appointment Date:
Initial Date: 01/09/2014	Mr. David Barnet	Name:	
Term Begins: 10/01/2011	1445 Upper Hill Road	Address:	
Term Ends: 09/30/2016			
Last Training: 05/08/2014	Middlesex, NY 14507	Town/Zip:	
	Day Phone:	Day Phone:	Appointment Date:
Initial Date:	Mr. Leon Button	Name:	
Term Begins: 10/01/2012	5768 N. Vine Valley Rd	Address:	
Term Ends: 09/30/2017			
Last Training: 05/01/2014	Rushville, NY 14544	Town/Zip:	
	Day Phone:	Day Phone:	Appointment Date:
Initial Date: 12/10/1998	Mr Richard DeMallie, Jr.	Name:	
Term Begins: 10/01/2013	918 South Lake Rd	Address:	
Term Ends: 09/30/2018			
Last Training: 05/01/2014	Middlesex, NY 14507	Town/Zip:	
	Day Phone: (716) 554-3785	Day Phone:	Appointment Date:

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF MIDDLESEX :

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of March, 2015:

DATED: April 8, 2015

Robert Muth

SUPERVISOR

	Balance 02/28/2015	Increases	Decreases	Balance 03/31/2015
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	36,129.63	145,379.21	158,570.60	22,938.24
CASH - MONEY MARKET	814,305.09	5,581.46	145,379.21	674,507.34
TOTAL	850,434.72	150,960.67	303,949.81	697,445.58
DA HIGHWAY FUND				
CASH - CHECKING	45,336.77	132,414.82	135,565.24	42,186.35
CASH - SAVING	1,025,439.61	15,410.66	132,414.82	908,435.45
TOTAL	1,070,776.38	147,825.48	267,980.06	950,621.80
SF FIRE PROTECTION DISTRICT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
SL LIGHTING DISTRICT				
CASH - CHECKING	1,890.80	0.00	134.90	1,755.90
TOTAL	1,890.80	0.00	134.90	1,755.90
SW WATER DISTRICT				
CASH - CHECKING	8,687.23	3,184.14	4,255.96	7,615.41
MONEY MARKET	198,908.37	6.28	3,184.14	195,730.51
TOTAL	207,595.60	3,190.42	7,440.10	203,345.92
PN CEMETERY				
CASH - CHECKING	2,323.49	0.00	0.00	2,323.49
TOTAL	2,323.49	0.00	0.00	2,323.49
TA TRUST & AGENCY				
CASH - CHECKING	3,249.04	40,978.17	43,970.62	256.59
TOTAL	3,249.04	40,978.17	43,970.62	256.59
HA CAPITAL PROJECT - WATER NYS				
CASH - CHECKING	1.00	0.00	0.00	1.00
TOTAL	1.00	0.00	0.00	1.00

TOTAL ALL FUNDS

2,136,271.03

342,954.74

623,475.49

1,855,750.28

2014 Joint Annual Drinking Water Quality Report

Village of Rushville

P.O. Box 51 - 1 South Main Street, Rushville, NY 14544

Federal ID # 3401164

Middlesex Water District # 1

P.O. Box 147- 1216 Route 245 Main Street, Middlesex, NY 14507

Federal ID # 6101265

Introduction

We are pleased to present to you this year's Joint Annual Drinking Water Quality Report for the Village of Rushville and the Middlesex Water District #1. This report is designed to inform you about the quality water and services we deliver to you every day. The purpose of this report is to provide information about the quality of water that we provide to you. The Village of Rushville serves a population of over 2,300 people. The Middlesex Water District serves a population of around 480 persons. Our constant goal is to provide you with a safe and dependable supply of drinking water. We want you to understand the efforts we make to continually improve the water treatment process and protect our water resources. We are committed to ensuring the quality of your water. If you have any questions about this report or concerning your water utility, please contact; **for the Village of Rushville, Art Rilands, Water System Operator, at the Rushville Village Office, (585) 554-3415, and for the Middlesex Water District, Alan Williams, Water Superintendent, (585) 554-6952 or the Middlesex Town Office, (585) 554-3607.** We want our valued customers to be informed about their water utility. If you want to learn more, please attend any of our regularly scheduled Village of Rushville or Town of Middlesex board meetings. **The Rushville Village Board meetings are held on the second Monday of the month at 7:00 PM at the Village Hall on Main Street in Rushville. The Middlesex Town Board meetings are held the second Thursday of the month at 7:00 PM at the Town Hall, corner of Main and Water Streets in Middlesex.**

Where does our water come from?

For the Village of Rushville, which is treated surface water from Canandaigua Lake, treatment starts at the intake which is located on the east shore of the lake on County Road 11. The 12" intake line extends 150 feet into the lake down over a shale rock ledge to a depth of 50 feet. The water temperature averages 38°F to 40°F. Turbidity at this location is minimized during storm water runoff. Chlorine is added at the intake to control zebra mussels from plugging the intake. The water is then filtered at the Village's new treatment plant located on County Road 11. The treatment plant is a Diatomaceous Earth Filtration System. The filters are much like the Diatomaceous Earth filter on a swimming pool only much larger. The filters remove turbidity, micro-organisms, protozoans, viruses, and bacteria that might be present in the raw surface water taken from the lake. Chlorine is also added after the water has been filtered and is usually kept between 1.8 ppm and 2.0 ppm. Chlorine and Turbidity levels are monitored on continuous basis at the plant. This ensures the water you receive is top quality every day.

Middlesex Water District #1 purchases its water from the Village of Rushville. In addition to the tests Rushville performs, the Middlesex Water District #1 also performs weekly tests for Chlorine in its own distribution system to ensure excellent water quality.

Source Water Assessment Program

The State has completed a source water assessment for this source. This assessment found a moderate susceptibility to contamination for this source of drinking water. The amount of agricultural lands in the assessment area results elevated potential for protozoa, phosphorus, DBP precursors, and pesticides

2014 Joint Annual Drinking Water Quality Report

contamination. There is also a high density of sanitary wastewater discharges which results in elevated susceptibility for numerous contaminant categories. In addition, it appears that the total amount of wastewater discharged to surface water in this assessment area is high enough to further raise the potential for contamination (particularly for protozoa). There are no noteworthy contamination threats associated with other discrete contaminant sources.

The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs and wells. As water travels over the surface of the land or through the ground, it dissolves naturally-occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals and from human activity.

Contaminants that may be present in source water include microbial contaminants, inorganic contaminants, pesticides and herbicides, organic chemical contaminants and radioactive contaminants.

In order to ensure that tap water is safe to drink, the State and EPA prescribe regulations which limit the amount of certain contaminants in water provided by public water systems. The State Health Department's & the FDA's regulations establish limits for contaminants in bottled water which must provide the same protection for public health.

The Village of Rushville and Middlesex Water District #1 routinely monitors for constituents in your drinking water according to Federal and State laws. We are pleased to report that during the last year the water delivered to your home or business complied with all state and federal drinking water requirements. For your information we have compiled a list in the table below showing what substances were detected in our drinking water during 2014.

It should be noted that all drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the EPA's Safe Drinking Water Hotline (800) 426-4791.

Test Results

	Tested	Violation Y/N	Detected Level	M.C.L.	M.C.L.G.	Source
Turbidity (NTU)**	Daily	N	.49	TT(<5NTU)	N/A	Soil runoff
Turbidity (NTU)**	Daily	N	100%	TT(95% of samples < 1NTU)	N/A	Soil runoff
Nitrate (ppm)	12/14	N	0.24	10	10	Runoff from fertilizer use, leaching from septic tanks or sewage, erosion of natural deposits.
Chromium	12/14	N	0.0032	0.1	0.01	Corrosion of metal alloys and stainless steel; erosion from Chromium containing rocks.
Nickel (ppm)	12/14	N	0.0054	N/A	N/A	N/A
Coliform	Monthly	N	0	N/A	2	Naturally present in the environment.
Barium (ppm)	12/14	N	0.023	2	2	Discharge from metal drilling wastes; discharge from refineries, erosion of natural deposits
Radium 226 & 228 (pCi/L)	12/11	N	1.1	5	0	Erosion of natural deposits

2014 Joint Annual Drinking Water Quality Report

Stage II Testing Middlesex

	Tested	Violation Y/N	Detected Level	M.C.L.	M.C.L.G.	Source
HAA5 (ug/l)	8/14	N	54.0	60	N/A	By product of chlorination
THM (ug/l)	8/14	N	80.0	80	N/A	By product of chlorination

Stage II Testing Rushville ***

HAA5 (ug/l)	3,6,9,12/14	N	35.75 (Range of results 28-47)	60	N/A	By product of chlorination
THM (ug/l)	3,6,9,12/14	N	56.5 (Range of results 35-68)	80	N/A	By product of chlorination

Lead & Copper

Substance (units)	Tested	Action Level	MCLG	Amount Detected	# of sites above Action Level	Typical Source
Lead (ppb)	8/12	15	0	3.4	0*	Corrosion of household plumbing systems; erosion of natural deposits
Copper (ppm)	8/12	1.3	1.3	0.5	0#	Corrosion of household plumbing; leaching from wood preservatives; erosion of natural deposits

Notes:

** - Turbidity is a measure of the cloudiness of the water. We monitor it because it is a good indicator of the effectiveness of our filtration system

*** This level represents the highest locational running annual average calculated from data collected.

90 percentile 0 sites out of 10 above the Action Level for Copper (Range of results .15 - .52)

* 90 percentile 0 sites out of 10 above the Action Level for Lead (Range of results not detected – 6.9)

N/A -not applicable

Definitions:

Action Level - the concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.

Treatment Technique (TT) - A treatment technique is a required process intended to reduce the level of a contaminant in drinking water.

Maximum Contaminant Level - The “Maximum Allowed” (MCL) is the highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.

Maximum Contaminant Level Goal - The “Goal”(MCLG) is the level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.

Maximum Residual Disinfectant Level (MRDL): The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.

2014 Joint Annual Drinking Water Quality Report

Maximum Residual Disinfectant Level Goal (MRDLG): The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contamination.

Micrograms per liter (ug/l): Corresponds to one part of liquid in one billion parts of liquid (parts per billion-ppb)

Parts per million (ppm) or Milligrams per liter (mg/l) - one part per million corresponds to one minute in two years or a single penny in \$10,000.

Parts per billion (ppb) or Micrograms per liter - one part per billion corresponds to one minute in 2,000 years, or a single penny in \$10,000,000.

Nephelometric Turbidity Unit (NTU) - nephelometric turbidity unit is a measure of the clarity of water. Turbidity in excess of 5 NTU is just noticeable to the average person.

MCL's are set at very stringent levels. To understand the possible health effects described for many regulated constituents, a person would have to drink 2 liters of water every day at the MCL level for a lifetime to have a one-in-a-million chance of having the described health effect.

Picocuries per liter (pCi/L): A measure of the radioactivity in water.

Is our water safe for everyone?

Although our drinking water met or exceeded state and federal regulations it should be noted that some people may be more vulnerable to disease causing micro-organisms or pathogens in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice from their health care providers about their drinking water. EPA/CDC guidelines on appropriate means to lessen the risk of infection by cryptosporidium, giardia and other microbial pathogens are available from the Safe Drinking Water Hotline (800-426-4791). The New York State Department of Health sets drinking water standards and has determined that the presence of total trihalomethanes is a possible health concern. Some people who drink water containing trihalomethanes in excess of the MCL over many years may experience problems with their liver, kidneys, or central nervous systems, and may have an increased risk of getting cancer. The New York State Department of Health has set an enforceable drinking water standard for total trihalomethanes to reduce the risk of these adverse health effects

Closing

Thank you for allowing us to continue providing your family with clean, quality water this year. In order to maintain a safe and dependable water supply we sometimes need to make improvements that will benefit all of our customers. We ask that all our customers help us protect our water sources, which are the heart of our community, our way of life and our children's future.

Rushville: Please call the Village Office at (585) 554-3415

Middlesex: Please call Alan Williams at (585) 554-6952 or Town Offices at (585) 554-3607

New York State Health Department: Please call the Geneva District Office at (315) 789-3030

Liddiard's Tree Experts

996 Hadsell Road
Middlesex, New York 14507
(585) 554-6769

Residential ~ Commercial
Tree Surgeons

Servicing Individuals, Municipalities,
Cemetery Associations,
and Construction Companies

4-1-2015

Town of Middlesex
P.O. Box 147
Middlesex, New York 14507

Lawn Maintenance For
2015 Season

Pine Corners Cemetery	- - - - -	\$ 1862.00
Hamlet Cemetery	- - - - -	1862.00
Town Hall and Parking Area	- - - - -	900.00
Vine Valley Park	- - - - -	700.00
Community Center	- - - - -	870.00
		<u>\$ 6184.00</u>

Triangle for 2015
Maintenance

Trim shrubs, weeding and planting flowers 375.00
Mulching if necessary - - - - - 220.00

Sincerely
Don Liddiard

Mowing Proposal 2015

I, Thomas Reifsteck propose to mow the Middlesex ball diamond in 2015 for \$750.00.

Signed,

A handwritten signature in cursive script, appearing to read 'T Reifsteck', written in dark ink.

Thomas Reifsteck



B & E Electric
CNDGA, NY 14424

JOB ESTIMATE

394-8771

PHONE

DATE

April 6, 2015

JOB NAME/LOCATION

TO Town of Middlesex

JOB DESCRIPTION:

> B & E Electric would be interested in being your electrician.

Repair work is billed at 75^{00} /hour with a 35^{00} service call.

○ Project work is billed at 75^{00} /hour.

Materials cost have a slight markup 10-15%

B & E Electric - carries 2 million insurance
- carries workers comp.

Current customers are: Town of Gorham water dept
Village of Rushville

Paul Schweigert

THIS ESTIMATE IS FOR COMPLETING THE JOB AS DESCRIBED ABOVE. IT IS BASED ON OUR EVALUATION AND DOES NOT INCLUDE MATERIAL PRICE INCREASES OR ADDITIONAL LABOR AND MATERIALS WHICH MAY BE REQUIRED SHOULD UNFORESEEN PROBLEMS OR ADVERSE WEATHER CONDITIONS ARISE AFTER THE WORK HAS STARTED.

ESTIMATED
JOB COST _____

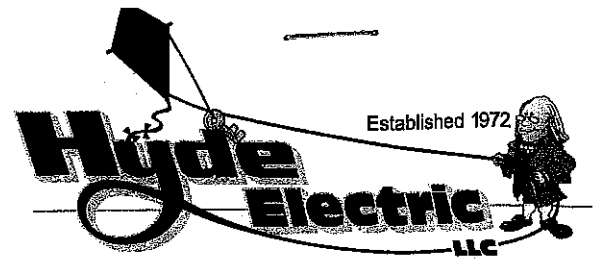
ESTIMATED
BY _____

Hyde Electric, LLC

693 Dinehart Cross Road

Middlesex, NY 14507

585-554-4243



Matt Hyde

Ph: 585-554-4243
Cell: 585-738-6027

693 Dinehart Rd.
Middlesex, NY 14507

4/8/2015

Town of Middlesex,

To whom it may concern,

Hyde Electric, LLC. has an hourly rate of \$45.00 per hour per employee.
Material is billed at 15% above material cost. Please feel free to contact Matt
@ 585-738-6027 for any additional questions.

Thank you,

A handwritten signature in cursive script that reads 'Matt Hyde' with a horizontal line extending to the right.

**SPECIAL MEETING
MIDDLESEX TOWN BOARD**

April 30, 2015
7:00 p.m.

Present: Robert Multer, Supervisor
Wayne Dunton, Town Councilman
Peter Gerbic, Town Councilman

Also Present: Bruce St. Lawrence, Project Manager

Absent: Allan Button, Town Councilman
Leon Button, Town Councilman

Recording Secretary: Sabra Dunton

AWARD BID – WATER DISTRICT IMPROVEMENT PROJECT

This Special Meeting is being held to award the bid for the Middlesex Water District No. 1 Water District improvements Project. Funding (in the amount of \$600,000) for the improvements has been secured through a New York State Community Development Block Grant (NYS CDBG).

Bid packets were mailed out to all interested party and were due back to the Town of Middlesex no later than April 10, 2015. The Selection Committee has completed a thorough review of the seven proposals submitted, utilizing the Selection Committee Evaluation sheet as required by the NYS Community Development Block Grant (NYS CDBG).

The three (3) bidders short listed for interviews are as outlined below:

Chatfield Group:	\$74,957
Clark, Paterson, Lee:	\$75,805
MRB:	\$73,213

After extensive review of the short listed bids and a detailed discussion, Councilman Wayne Dunton made the motion to award the bid to: **Chatfield Group Total bid amount: \$74,957**
Councilman Peter Gerbic seconded the motion.

Roll Call Vote:

Councilman Wayne Dunton	Aye
Councilman Peter Gerbic	Aye
Supervisor Robert Multer	Aye

The motion to award the bid was duly adopted.

At the conclusion of business, Councilman Peter Gerbic made the motion to adjourn and Councilman Wayne Dunton seconded the motion.

*All in favor; none opposed – Meeting adjourned at 7:03 p.m.

TOWN BOARD MEETING

June 11, 2015

7:00 p.m.

Present: Robert Multer, Supervisor
Allan Button, Town Councilman
Leon Button, Town Councilman
Peter Gerbic, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Arthur Radin, Zoning Board Chair

Absent: Wayne Dunton, Town Councilman

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from May 14, 2015. After a brief discussion, Councilman Allan Button made the motion to approve the minutes and Councilman Leon Button seconded the motion.

*All in favor; none opposed – Motion carried.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

1. Oil is down on the gravel roads in the Town. The department is currently working on Townline Road (there is a large sinkhole). The road has been dug up and patched.

2. There has been damage to the header of one of the garage doors (a truck was driven into the garage with the box up). Repairs will cost \$6,500. After a brief discussion of the damage and required repairs, Councilman Peter Gerbic made the motion to authorize the cost of repairs and Councilman Allan Button seconded the motion.

*All in favor; none opposed – Motion carried.

3. Some moisture has been accumulating and dripping in the Town Barns. The cost to alleviate this will be \$2,000 (see attached Change Order). After review of the cause and a brief discussion, Councilman Allan Button made the motion to approve the expenditure and Councilman Leon Button seconded the motion.

*All in favor; none opposed – Motion Carried.

WATER DISTRICT GRANT

1. A preliminary meeting with the Chatfield Group was held on June 11, 2015.

CODE ENFORCEMENT – Dawn Kane

1. Clean up of several residences in the Town of Middlesex (approximately 12) is underway. To date, five residences have made significant progress and are now in compliance. As a next step, work will begin on another five of the remaining residences.

2. Septic water has been leaking from the parking lot across the street from the Town Hall. An old system exists under the lot; the CEO is now trying to determine ownership.

VINE VALLEY BEACH – Dawn Kane

1. The beach will be up and running this weekend and will be open for weekends only through June and then will be open seven days a week for the months of July and August.
2. The Lifeguard Stand has been approved for use (with modifications) by the Department of Health.
3. The south and east sides of the Robeson store are deteriorating. Bruce St. Lawrence is working to gather pricing proposals for the necessary repairs. In addition to the wood siding, gutters need to be replaced as well.

ZONING BOARD OF APPEALS – Arthur Radin

No Report

SUPERVISOR'S REPORT – Robert Multer

1. Supervisor Multer distributed Financial Statements through May 31, 2015.
2. The Supervisor was notified by Excellus that they would be requesting an increase of over 14% for 2016 health insurance coverage.
3. The Town is being billed by NYSYG for the correct number of street lights.
4. The Heritage group has had a picture of the school refurbished and would like to hang it on the main wall of the Town Hall. It will replace the picture of Abraham Lincoln (which will be moved to another location.)
4. The Town Attorney has reviewed and approved the proposed agreement between the Town of Middlesex and Richard Dollinger to install guard rails near his property line along portions of South Lake Road. After review and a brief discussion, Councilman Peter Gerbic made the motion to authorize the Supervisor to enter into the Agreement and Councilman Allan Button seconded the motion.

*All in favor; none opposed – Motion Carried.

ASSESSOR – Pat Grimaldi

1. Grievance Day was held on Thursday, May 28, 2015; it was very quiet with only a few property owners presenting to grieve their assessment.

OLD BUSINESS

1. To date, only two proposals have been obtained for work needed to the Town Entryway. In addition, specs for the two proposals are not identical. A decision by the Town Board will be tabled until a 3rd proposal can be obtained.
2. Cable service for the Town Hall is on hold; awaiting information from Time Warner Cable.

NEW BUSINESS

1. The Finger Lakes Land Trust owns property with lake front in the Town of Middlesex. A shed (which they would like to dispose of) is on their property and is only accessible by boat. They have requested permission to put a dumpster on the Robeson Store parking lot for one day to dispose of debris from removal of the shed. After discussion, the Town Board determined that the Town of Middlesex will require a letter assuring the Town of proper clean-up of the debris.

2. Concerns regarding phosphorus getting into Canandaigua Lake was discussed at the last Canandaigua Lake Watershed Meeting. Additional funding has been obtained to help with abatement of invasive species. The funding will allow workers to be assigned to launch sites along the lake on a full time basis.

3. Deadline to submit Newsletter articles is June 25, 2015.

BILLS AUDITED

Councilman Peter Gerbic made the motion to pay the bills and Councilman Leon Button seconded the motion.

*All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1130 to 1150	\$ 6,495.44
Highway Fund:	Vouchers No: 2125 to 2144	\$ 24,895.85
Water District:	Vouchers No. 3023 to 3026	\$ 253.38

Councilman Allan Button made the motion to adjourn and Councilman Leon Button seconded the motion.

*All in favor; none opposed – Motion carried.

Meeting adjourned at 7:37 p.m.

PROPOSAL

Page No. _____ of _____ Pages

KEUKA VALLEY CONSTRUCTION

4288 FRIEND RD 14137 (002412)
PENN YAN, NY 14527
(315) 536-0738

PROPOSAL SUBMITTED TO <i>Middlesex town Bain</i>		PHONE	DATE
STREET		JOB NAME	
CITY, STATE and ZIP CODE		JOB LOCATION	
ARCHITECT	DATE OF PLANS	JOB PHONE	

We hereby submit specifications and estimates for:

*Repair work on North End of town Bain middle door
Repair Header and all trim work and also Bottom Panel
On Over Head Door*

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

Six thousand five hundred dollars (\$ *6,500*).
Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature *Adam H. [Signature]*
Note: This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____ Signature _____

Request For Change Order

Date: 6-8-15

Change Order Request No. 7

Contract Name: South End Shell - Town Barn

Contractor: Keuka Valley Construction LLC
4288 Friend Rd.
Penn Yan, NY 14527

Owner: Town Of Middlesex

Project Address: 1240 Mill St., Middlesex, NY 14507

31
534 6738

Description of Change Order Request:

Extra T&M work:

1. Remove ridge cap at north end, install new filter fabric (some material supplied by Town)
2. Check north end roof for loose fasteners in metal roof panels; tighten.
3. Close gaps in siding / roof panels in office section, over office door area.
4. Weatherproof two existing or new exhaust fans in south end. Coordinate with Dan Paddock or Willie Reifsteck. (This work may not be available.)

New lump sum work:

1. Furnish and install blown-in insulation over existing ceiling batt insulation in south end. (6" min.)

The following are original contract rework items to be completed as the same time:

1. Seal air gap in south end above ceiling along office wall line. Check west end above ceiling for similar condition.
2. Correct condensate issue along north end, east wall line near wall lights

Cost:

1. Lump sum for 6" minimum blown-in insulation at south end: \$ 2000

Rates for T&M work:

Labor: state rates

Material: mark up over cost: 10 %

Signature of Contractor:

Hanna H. [Signature]

Print Contractor's Name:

Hanna H. [Name]

Owner's Acceptance: _____

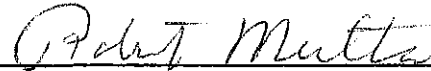
Date: _____

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF MIDDLESEX :

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of May, 2015:

DATED: June 9, 2015



SUPERVISOR

	Balance 04/30/2015	Increases	Decreases	Balance 05/31/2015
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	38,530.77	20,475.42	0.00	59,006.19
CASH - MONEY MARKET	661,987.75	2,184.88	20,475.42	643,697.21
TOTAL	700,518.52	22,660.30	20,475.42	702,703.40
DA HIGHWAY FUND				
CASH - CHECKING	48,483.55	123,806.02	126,527.89	45,761.68
CASH - SAVING	875,430.76	7,432.18	123,806.02	759,056.92
TOTAL	923,914.31	131,238.20	250,333.91	804,818.60
SF FIRE PROTECTION DISTRICT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
SL LIGHTING DISTRICT				
CASH - CHECKING	1,623.75	0.00	111.56	1,512.19
TOTAL	1,623.75	0.00	111.56	1,512.19
SW WATER DISTRICT				
CASH - CHECKING	5,620.70	1,407.92	1,971.57	5,057.05
MONEY MARKET	190,271.27	5,257.67	1,407.92	194,121.02
TOTAL	195,891.97	6,665.59	3,379.49	199,178.07
PN CEMETERY				
CASH - CHECKING	2,323.49	0.00	0.00	2,323.49
TOTAL	2,323.49	0.00	0.00	2,323.49
A TRUST & AGENCY				
CASH - CHECKING	1,461.45	27,689.36	26,495.01	2,655.80
TOTAL	1,461.45	27,689.36	26,495.01	2,655.80
A CAPITAL PROJECT - WATER NYS				
CASH - CHECKING	1.00	0.00	0.00	1.00

TOTAL ALL FUNDS

1,825,734.49

188,253.45

300,795.39

1,713,192.55

AGREEMENT

This Agreement made this 27th day of June 2015 between the Town of Middlesex, Middlesex, New York ("the Town") and Richard A. Dollinger and Marilyn L. Dollinger, 2801 East Avenue, Rochester, New York 14610 ("the Dollingers")

WHEREAS, South Lake Road is a town highway, operated and maintained by the Town under the laws of the State of New York; and,

WHEREAS, the Dollingers own real property at 1041 South Lake Road, which is bisected by South Lake Road; and

WHEREAS, the Dollingers, in an effort to provide protection for cars, pedestrians and persons using both their property and South Lake Road are considering installing a guardrail that will run on the Westside of South Lake Road across ~~the entire north-to-south~~ length of their property; and,

WHEREAS, the installation of the guardrail would serve the public interest by protecting pedestrians and operators of motor vehicles on South Lake Road; and,

WHEREAS, the Town has previously installed, on the east shore of Canandaigua Lake and on real property owned by the Dollingers, a gabion wall to prevent erosion of the shoreline and protect the use of South Lake Road for travelers and pedestrians; and,

WHEREAS, the Town has previously maintained and improved the gabion wall, as it deemed necessary to achieve the objective of enhanced pedestrian safety and vehicle traffic safety on South Lake Road;

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES EXCHANGED HEREIN, the Town and the Dollingers agree as follows:

1. The Dollingers will install a guardrail on the westside of South Lake Road along the entire length of their property line according to a map which is attached as Exhibit A to this agreement.
2. The Dollingers will pay the entire cost of the engineering services provided by their engineering firm and the entire cost of the purchase and installation of the guardrail, without contribution or reimbursement from the Town. The Dollingers will also contribute, up to \$1000, of the cost for the Town's engineers in the review and approval of any plans for the guardrail.
3. The guardrail to be installed shall be a type and manufacture as approved by the Town's engineers in writing prior to the commencement of construction. All of the necessary engineer or other documents shall be provided as part of the approval process.
4. The guardrail and its supports shall be installed in the exact location as approved by the Town's engineers. The workmanship shall conform to all reasonable building standards.

5. The construction of the guardrail shall be overseen by the Dollingers' engineering firm and at the time of completion, a certificate of completion shall be furnished to the Town and the certificate shall attest that the guardrail has been installed consistent with the plans approved by the Town's engineers.
6. Upon completion of the installation of the guardrail, the Town will thereafter be liable and responsible for any repairs, maintenance or replacement of the guardrail including the cost of such repairs, maintenance or replacement.
7. The Dollingers will not take any actions to damage or reduce the benefit of the guardrail.
8. The Town has previously assumed responsibility for maintaining and improving the gabion wall and by this agreement confirms that it retains the responsibility for maintenance, replacement or modification of the gabion wall. ~~Any repairs, modifications,~~ replacement or other changes in the wall shall be the sole responsibility of the Town and any costs associated therewith shall be paid exclusively by the Town without contribution from the Dollingers.
9. The Dollingers will not take any actions to alter, change, modify or in any manner adversely impact the gabion wall and shall not install or erect any matter on the wall without the express written permission of the Town.
10. The Dollingers will, upon reasonable notice, grant the Town access to the gabion wall for the Town to inspect, repair or modify the gabion wall.
11. Any repairs or changes to the wall, initiated by the Town, shall only occur after consultation with the Dollingers.
12. This Agreement shall bind the successors and assigns of the parties hereto.
13. This Agreement maybe filed in the Yates County Clerk's Office to provide notice to all interested parties of the terms of this Agreement.
14. This Agreement may not be amended unless in writing signed by both the Town, through an appropriate authorized official, and the Dollingers, their successor or assigns.

On this 21st day of June, 2015, the undersigned executed this Agreement.

TOWN OF MIDDLESEX

BY: *Robert M. Mulla*

Its: *Supervisor*

MARILYN L. DOLLINGER

Marilyn L. Dollinger

RICHARD A. DOLLINGER

R. Dollinger

State of New York) Yates
County of ~~MONROE~~) ss.:

On the 7th day of JUNE in the year 2015 before me, the undersigned, personally appeared Robert N. Multer, personally known to me or proved to me on the basis of satisfactory evidence to be the Supervisor of the Town of Middlesex, New York individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her their signature(s) on the instrument, they bind the Town of Middlesex, New York and executed the document on behalf of the Town.

Kathryn A. Pelton

KATHRYN A. PELTON
Notary Public, State of New York
No. 01PE6007084
County of Yates
Commission Expires May 18, ~~2018~~ 2018

State of New York)
County of MONROE) ss.:

On the 25th day of JUNE in the year 2015 before me, the undersigned, personally appeared **MARILYN L. DOLLINGER**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Mary C. Haley

State of New York)
County of MONROE) ss.:

On the 24th day of JUNE in the year 2015 before me, the undersigned, personally appeared **RICHARD A. DOLLINGER**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Gwen L. Gerenski

GWEN L. GERENSKI
NOTARY PUBLIC, State of N.Y., Monroe Co.
My Commission Expires March 30, 2018

MARY C. HALEY
NOTARY PUBLIC, STATE OF NEW YORK
No. 01HA9113482
QUALIFIED IN MONROE COUNTY
MY COMMISSION EXPIRES AUG. 2, 2016

TOWN BOARD MEETING

August 13, 2015

7:00 p.m.

Present: Robert Multer, Supervisor
Wayne Dunton, Town Councilman
Allan Button, Town Councilman
Leon Button, Town Councilman
Peter Gerbic, Town Councilman

Also Present: Tom Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Bruce St. Lawrence, Project Manager

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from July 9, 2015. After a brief discussion, Councilman Allan Button made the motion to approve the minutes and Councilman Peter Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

HIGHWAY SUPERINTENDENT – Tom Reifsteck

1. Kevin Lafler will be done working (retiring from the Town Highway Department) the 1st week of September.
2. Clean up (following significant rains) continues on South Hill Road where shoulder repairs have been completed. Final work awaits possible funding; the Highway Superintendent is working with Kevin Olvaney of the Canandaigua Lake Watershed to secure grant funding to offset some of the costs associated with repairs.
3. There have been some issues with the exhaust fans at the new Town Barns; the issues have been creating heat loss.
4. First aid kits are now aboard each of the Highway Department trucks.
5. The Town received the Municipal Snow and Ice Agreement Extensions for 2015/2016 and 2016/2017 for the State of New York Department of Transportation. After a brief discussion, Supervisor Multer requested a Resolution authorizing him to sign the agreements. Councilman Allan Button made the motion to authorize the Supervisor to sign the agreement and Councilman Wayne Dunton seconded the motion.

*All were in favor; none opposed – Motion Carried
(See attached Resolution.)

PLANNING BOARD

1. The Planning Board continues to review site plan applications.
2. There is a 60 day waiting period for the Komarek Subdivision plan. The resubmitted plan was much improved and meets the 15 degree slope requirement.

WATER DISTRICT GRANT – Bruce St. Lawrence

1. Work is nearly completed on the Environmental Review.
2. The land surveying which is required for the project is being completed.
3. The Town has received three invoices from Chatfield totaling approximately \$7,500. Mr. St. Lawrence has been working with the engineers to ensure that completion of the work remains on schedule.
4. The bulk of the \$90,000 that is the Town's share of expenses will be spent to cover the cost of engineering fees; the CBDG Water District Grant will fund the construction costs. It is anticipated that construction bids will go out in November or December.
6. The Easement with the Angelo's has been obtained and filed with the County.

SUPERVISOR'S REPORT – Robert Multer

1. Supervisor Multer distributed Financial Statements through July 31, 2015.
2. The Tax Cap for 2016 will be approximately 1% or \$8,583 (just about the cost of the Blue Cross increase). The Town needs to prepare for a local law in case it is necessary (the 2016 budget must be finalized before this can be determined.) To prepare, a public hearing needs to be set. After a brief discussion, the attached Resolution was offered by Councilman Peter Gerbic and seconded by Councilman Leon Button.

*All were in favor; none were opposed – Motion Carried.

Supervisor Multer noted that Budget requests are due back to him no later than **August 17, 2015**.

3. Supervisor Multer received an Agreement from Yates County for Life Guard funding and requested a motion authorizing him to sign the agreement. After review and a brief discussion, Councilman Peter Gerbic made the motion to enter into the Agreement and Councilman Leon Button seconded the motion.

*All in favor; none opposed – Motion Carried

4. Supervisor Multer suggest that the Town, along with several other Towns in Yates County, register to participant in a Special Clean Up which would allow the Town to dispose of paints and other like materials.

5. Donald Shieve has been nominated to become the Town of Middlesex representative to the Yates County Planning Board. After review and a brief discussion, Councilman Wayne Dunton made the motion to appoint Donald Shieve as our Representative to the Yates County Planning Board and Councilman Leon Button seconded the motion.

*All in favor; none opposed – Motion carried.

6. Supervisor Multer requested a motion authorizing him to make the follow budget transfer:

Transfer \$191.00 from A1910.4 Contingent Account to A6410.4 Publicity Contractual
Transfer \$5,0000 from A1910.4 Contingent Account to A8010.4 Zoning Contractual
Transfer \$15.60 from SW8340.4 Water Transmission to SW9055.8 Disability Insurance

After a brief discussion, Councilman Wayne Dunton made the motion to authorize the transfer and Councilman Allan Button seconded the motion.

*All in favor; none opposed – Motion Carried.

Town Clerk – Kathy Pelton

1. Appointed Brenda L. Vowles (the only candidate running for Town Clerk and therefore the next Town Clerk) as Deputy Town Clerk. Brenda will train with Sabra Dunton, Bookkeeper on the payroll system so that Brenda can serve as back up when necessary.

NEW BUSINESS

1. The Town’s current phone system is now 16 years old; failing and outdated. Bruce St. Lawrence recently met with representatives from Frontier to price a new system. The new system will hold up to 16 lines; the equipment has a ± 20 year life. Once installed, it is anticipated that the current monthly phone bill will be reduced. Total cost of the equipment (including installation and training) is \$4,644 (please see attached.)

After review of the information and a brief discussion, Councilman Wayne Dunton made the motion to authorize the purchase and Councilman Peter Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

2. Councilman Peter Gerbic presented the final bid (see attached) to have the Town hall windows painted and power washed. After review of the bids, Councilman Peter Gerbic made the motion to accept the complete proposal of \$5,350.00 for painting and power washing. There was no second to this motion; instead,

Councilman Wayne Dunton made the motion to power wash (bid price of \$575.00) and paint three entryway doors (bid price of \$2,400); however there was no second to this motion; instead,

Councilman Allan Button made the motion to power wash (bid price of \$575.00) and stain the front door (bid price of \$725). Councilman Leon Button seconded the motion.

** It was noted that work will be reviewed after the building has been power washed and if additional work is deemed necessary, the painting will be approved.

Motion was made and seconded; all in favor; none opposed – Motion carried.

3. Resident Evie Douglas volunteered to take tags off the new windows at the Robeson Store.

4. Bruce St. Lawrence has received bid proposals from J.D. Hill for work required on the two remaining sides of the Robeson Store.

BILLS AUDITED

Councilman Wayne Dunton made the motion to pay the bills and Councilman Peter Gerbic seconded the motion.

*All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1179 to 1205	\$ 13,973.99
Highway Fund:	Vouchers No: 2172 to 2188	\$ 34,752.48
Water District:	Vouchers No. 3031 to 3036	\$ 6,498.94

Councilman Allan Button made the motion to adjourn and Councilman Leon Button seconded the motion.

*All in favor; none opposed – Motion carried.

Meeting adjourned at 7:50 p.m.

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF MIDDLESEX :

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of July, 2015:

DATED: August 12, 2015


SUPERVISOR

	Balance 06/30/2015	Increases	Decreases	Balance 07/31/2015
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	33,919.50	54,823.79	54,500.08	34,243.21
CASH - MONEY MARKET	645,491.99	5,024.71	54,823.79	595,692.91
TOTAL	679,411.49	59,848.50	109,323.87	629,936.12
DA HIGHWAY FUND				
CASH - CHECKING	33,836.61	81,619.74	69,166.95	46,289.40
CASH - SAVING	795,822.94	38,980.64	81,619.74	753,183.84
TOTAL	829,659.55	120,600.38	150,786.69	799,473.24
SF FIRE PROTECTION DISTRICT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
SL LIGHTING DISTRICT				
CASH - CHECKING	1,394.36	0.00	118.96	1,275.40
TOTAL	1,394.36	0.00	118.96	1,275.40
SW WATER DISTRICT				
CASH - CHECKING	4,795.87	3,080.72	4,662.98	3,213.61
MONEY MARKET	194,050.20	3.26	3,080.72	190,972.74
TOTAL	198,846.07	3,083.98	7,743.70	194,186.35
PN CEMETERY				
CASH - CHECKING	2,323.49	0.23	0.00	2,323.72
TOTAL	2,323.49	0.23	0.00	2,323.72
TA TRUST & AGENCY				
CASH - CHECKING	-347.47	57,972.07	56,093.63	1,530.97
TOTAL	-347.47	57,972.07	56,093.63	1,530.97
HA CAPITAL PROJECT - WATER NYS				
CASH - CHECKING	1.00	0.00	0.00	1.00
TOTAL	1.00	0.00	0.00	1.00

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	2016 TAX CAP STATE												
2													
3				PARCELS		TOT ASSESSMENT		EXEMPT		TAXABLE		% EXEMPT	
4													
5		2016		1283		\$190,036,749		\$21,680,980		\$168,355,769		11.41%	
6													
7				2015 TAX		2016 TAX		DIFFERENCE					
8													
9		GENERAL		\$513,760		\$517,510		\$3,750					
10		HIGHWAY		\$556,002		\$560,061		\$4,059					
11		AMBULANCE		\$66,733		\$67,220		\$487					
12		LIGHT DIST		\$1,800		\$1,813		\$13					
13		WATER DIST		\$37,409		\$37,682		\$273					
14													
15				\$1,175,704		\$1,184,287		\$8,583					
16													
17	2015 budget			INFLATION		ALLOWABLE							
18				ALLOWANCE		TAX INC							
19													
20				0.73%		\$8,583							
21													
22	POSSIBLE BC INC 10%					\$6,718				B/C 2015 COST			
23										\$67,180.05			
24	BALANCE FOR REST OF BUDGET					\$1,865							

RESOLUTION INTRODUCING LOCAL LAW AND CALLING A PUBLIC HEARING

WHEREAS, the Town Board of the Town of Middlesex, after due deliberation, finds it in the best interests of the Town to schedule a public hearing to solicit public comment upon a proposed Local Law to override the tax levy limit established in General Municipal Law §3-c; and

WHEREAS, the Town Board of the Town of Middlesex has reviewed the draft of the aforementioned proposed Local Law attached hereto as Exhibit "1" and deems it in the best interests of the Town of Middlesex to proceed in accordance with the Code of the Town of Middlesex and the Laws of the State of New York in adopting said Local Law,

NOW, THEREFORE, BE IT RESOLVED, that the Town Clerk be, and she hereby is, directed to schedule a public hearing to be held on September 10, 2015, at 7:00 p.m. at the Middlesex Town Hall, 1216 Route 245, Middlesex, New York; and be it further

RESOLVED, that the Town Clerk, be and hereby is, authorized to forward to the official newspapers of the Town a Notice of Public Hearing in the form substantially the same as that attached hereto as Exhibit "2"; and be it further

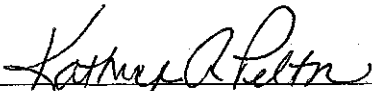
RESOLVED, that the Town Clerk be, and she hereby is, directed to post a copy of the proposed Local Law on the Town of Middlesex sign board and take any and all other necessary actions to properly bring the aforementioned Local Law before the Town Board of the Town of Middlesex for its consideration; and be it further

RESOLVED, that the Town Clerk be, and hereby is, authorized to provide all other notices as required by law for the adoption of this local law.

I, Kathryn Pelton, Town Clerk of the Town of Middlesex do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Middlesex on August 13, 2015, by the following vote:

	<u>Aye</u>	<u>Nay</u>
Robert Multer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wayne Dunton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Peter Gerbic	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Allan Button	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Leon Button	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Dated: August 13, 2015


Kathryn Pelton, Town Clerk

SEAL



PREMISE SOLUTION PROPOSAL

This Premise Solution Proposal has been prepared by Frontier Communications, to address the business communications needs & requirements of Town of Middlesex

Site location of Proposed Solution:
 1216 Main Street
 Middlesex
 NY, 14507

Billing Address(If Different Than Site Location):

Presented to: Bruce St. Lawrence Date: August 11, 2015
 e-mail address: thesaints@frontiernet.net Telephone: 585-544-3607

Overview and Scope of Proposed Solution:

Option 2- All 8568 phones. The proposed solution provides for a complete phone systems that includes 7 phones, an auto-attendant system, and voicemail for all users. The solution includes a complete installation, training, and 1 year warranty. The system will be programmed according to needs of the Town of Middlesex.

1. Detail of proposed equipment is provided in the attached Equipment Schedule.

2. Payment Terms:

Cash:

Hardware/Materials:	\$3,543.73
Installation:	\$1,340.00
Maintenance (Post Warr):	\$0.00
TOTAL:	\$4,884.62 \$4400

Payment Options:

	Option 1	Option 2	Option 3
Down Payment	0%	50%	0.00%
Upon Acceptance	100%	50%	40.00%
Additional Payments	N/A	N/A	30% every 30 days until paid in full

OPTION 1: Down Payment: \$0.00
 Upon Acceptance: \$4,884.62

OPTION 2: Down Payment: \$2,442.31
 Upon Acceptance: \$2,442.31

OPTION 3: Down Payment: \$0.00
 Upon Acceptance: \$1,953.85
 30 Days Post Acceptance: \$1,465.39
 60 Days Post Acceptance: \$1,465.39

TO BE REQUESTED @ ≈ \$850

First year warranty is included. Customer is responsible for maintenance/repair post warranty

3. End-User Training. Frontier will provide initial customer training. Such training will include console operator and station user equipment use and feature familiarization for programs at the site equipment location. Additional ongoing end-user training will be furnished at the Frontier's then prevailing hourly rates.

4. Installation. Frontier will furnish all hardware, labor and other items necessary for installation of the premise solution and associated equipment. Frontier will perform the installation in a timely and workmanlike manner, and will be responsible for any restoration or repairs associated with, and of direct control, of Frontier during the installation. The solution will be installed utilizing in-place cabling. Should such cabling not be acceptable for reuse and system connectivity, it will be the customer responsibility to provide new and adequate cabling, for either in-place or new-location connectivity, unless otherwise specified in the attached Equipment Schedule. Installation includes after hours cutover of telco services and placement of desktop phones.

Submitted by: _____ Phone: _____
 e-mail: _____

Accepted by: _____ Date: August 11, 2015

1340
 - 850

 ≈ \$490 CREDIT

4884
 - 490

 \$4394

8TH PHONE
 (HISTORIAN)
 ≈ +250

250

\$4,644

Mitel MiVoice 8568 Telephone

The ultimate technology for professional productivity

Key Features

- Six-line x 16-character alphanumeric display with eight (8), menu-driven, context-sensitive softkeys
- 16 programmable multi-function keys
- 10 hard function keys
- Customizable Do-Not-Disturb (DND) messages



Compatible with the Mitel® MiVoice Office (formerly Mitel 5000 Communications Platform), the Mitel MiVoice 8568 Telephone is perfect for users who require efficient call processing capabilities.

This powerful digital telephone features a six-line by 16-character display with eight menu-driven softkeys, which intuitively guide users through system features and capabilities. The ideal small or medium business phone, the MiVoice 8568 Telephone has a large message waiting lamp in the upper right hand corner that is visible from all angles, 16 programmable keys with LED indication and 10 function keys that allow one-touch operation for the most commonly used telephony functions or settings. Equipped with both speakerphone capability and a dedicated headset jack, the MiVoice 8568 Telephone is designed to enhance productivity.

Unified Communications Support

When used with Mitel Unified Communicator® (UC) Express or Mitel MiCollab Client (formerly Mitel Unified Communicator® (UC) Advanced) applications, the MiVoice 8568 Telephone becomes a powerful communications tool that helps customers streamline communications between people and organizations. This leads to improved productivity, enhanced customer service, reduced costs, and ultimately improved business process integration.

Scalable Functionality

The MiVoice 8568 Telephone integrates with the Mitel Programmable Key Module (PKM) 12 and Mitel Programmable Key Module (PKM) 48 for easy addition of quick access function keys.

Features

- Six-line x 16-character alphanumeric display with eight, menu-driven, context-sensitive softkeys
- 16 programmable multi-function keys with LED indicators
- 10 hard function keys: Mute, Speaker, Volume Up / Down, Directory, Feature, Redial, Hold, Transfer, Message
- Support for optional 12 and 48 button Programmable Key Modules
- Hands-free operation (half-duplex)
- Dedicated headset jack
- Speed Calling (System / Station)
- Intercom Calling
- Emergency Calling
- Call Hold (Place / Retrieve)

- Call Transfer
- Conference Calling
- Call Waiting
- Do Not Disturb
- Call Forward (Manual / Automatic)
- Voice mail notification – large message waiting lamp
- Message handling (View / Reply)
- Direct page / Group page
- Group Listen
- Last number redial
- Reminder Messages
- Call Logging (up to 20 entries)
- Store up to 10 station (personal) Speed Dial numbers
- Hearing Aid Compatible handset
- Wall mountable
- Two-position, 35 degree tilting stand for better viewing angle
- 12-button Alphanumeric Dial Pad
- Easily customize Do-Not-Disturb (DND) messages such as "In a meeting until 2:00," "Leave a message" or "On Vacation Until"

Advanced Features

- Adjust Volume Levels: Provides multiple levels of volume for speaker, ringer, handset and headset
- Select a Ring Tone
- Enable Background Music
- Enable Automatic Call Answer
- Change the Display Language
- Return Phone to Default Operation
- Use Record-A-Call
- Enable Paging
- Place a Page Announcement
- Program Feature Buttons
- Program Direct Station Select (DSS) Keys
- Program Secondary Extension Keys
- Use Accounting Codes
- Enter a Remote Access Password
- Remote Feature Access

Technical Specifications

MAXIMUM LOOP LENGTH

1200 ft (366 meters)

ENVIRONMENTAL

Operating temperature	Operating humidity	Storage temperature	Storage humidity
» +4°C to +49°C	» 34% at +49°C, 95% at 29°C	» -40°C to +70°C	» 15% at +70°C, 95% at 29°C

REGULATORY APPROVALS

EMC	Safety	TELECOM
» CANADA: ICES-003 (CLASS B) » USA: CFR TITLE 47, PART 15 (CLASS B) » EU: EN55024: 1998 + A1: 2001 + A2:2003, EN55022: 2006 + A1: 2007 (CLASS B), EN 61000-3-2: 2006, EN 61000-3-3: 1995 + A1: 2001 + A2: 2005, EN 61000-4-2, LEVEL 4	» CANADA: CSA C22.2 NO. 60950-1 » USA: UL 60950-1-07, Second Edition ANSI / NFPA 70, "National Electrical Code" » EU: EN 60950: 2006	» CANADA: CS03 Part V (hearing aid compatible) » USA: FCC Part 68 (CFR 47) (hearing aid compatible) US Americans with Disabilities Act (ADA) (HAC and Volume Control)

Mitel MiVoice Office 250

Today's hybrid communication platform

Key Features

- Unified Voice Messaging with email synchronization
- Voice conferencing
- Desktop phone twinning
- Enhanced audio conferencing
- Four built-in analog trunk ports
- Four built-in analog station ports



In today's business environment, communications with customers, partners, and suppliers is critical. Mitel® MiVoice Office 250 simplifies communications, enhancing customer service, employee productivity, and collaboration while reducing overall telephony costs.

MiVoice Office 250 is built on a scalable digital – IP platform that combines the best of both IP and traditional TDM switching architectures. It's designed to scale and protects your investment with add-on modules and processors – all in a form factor that works for shelf-top, rack-mount, and wall-mount scenarios. Additionally, the communications platform delivers IP networking out of the box with full feature transparency.

Simplifying Communications

MiVoice Office 250 offers businesses a complete suite of out-of-the-box business productivity applications, which include Unified Voice Messaging with Automated Attendant, Meet-Me Conferencing, Automatic Call Distribution, Hot Desking, Mobile Twinning, Mobile Hand Off, Teleworking, and Reporting.

MIVOICE OFFICE 250 DELIVERS THE FOLLOWING:

- Unified Voice Messaging with email synchronization
- Voice conferencing – Meet Me and Ad-hoc for up to 20 parties in a single conference and up to 40 simultaneous conference resources for multiple conferences at once
- Automatic call routing to agents, groups based upon longest idle, balanced call count, and circular and linear distribution
- Hot Desking allows users to share phones or temporarily move to other phones and yet maintain their personal identity
- Desktop phone twinning with up to 9 other devices – mobile phone, teleworker phone, DECT phone, etc.
- Remote phone / Teleworking capabilities without the need for VPN or external servers
- Enhanced meeting room / boardroom audio conferencing with support for the MiVoice Conference Phone
- Collection and reporting of statistical system information with the ability to store it persistently across system shutdowns, resets, and software upgrades
- Support for a full suite of Mitel and third-party communication applications



Phone 585-750-2716
 Email :mike@newshade.us

Proposal Estimate

Painting & Restoration
 Interior - Exterior
 www.newshade.com
 585. 750. 2716

8/6/15.
 Date: 8/30/2015

REVISED

To: Town Hall

For: Insured

1216 Main St rte. 245

Interior & Exterior

Middlesex NY 14507

Painting /Staining & Restoration

DESCRIPTION	HOURS	RATE	AMOUNT
<p>Labor: Pressure wash Ext paint.</p> <p>Paint 1/2 Repair windows/sills (17)</p> <p>Remove debris including mold & mildew on all painted surfaces applied to town hall entrances (3). Scrape loose paint from surface,</p> <p>Apply (2) coats of Benjamin Moore "aura" exterior acrylic based paint to entryway/ trim.</p> <p>All materials supplied by Michael Fagnoli (newshade painting) and included in overall quote.</p> <p>All loose paint chips and or waste material will be disposed of by</p> <p>Choice of paint color & sheen to be decided by Middlesex board/ council.</p> <p>Refinish front wood doors</p> <p>Remaining balance due upon completion of job.</p> <p>Sales tax</p> <p>Please contact Mike Fagnoli with any questions or concerns</p> <p>Material:</p> <p>9/7/15</p> <p>START DATE</p>	<p>50% deposit</p> <p>50%</p> <p>Inc.</p> <p>included</p>	<p>proposal</p>	<p>\$ 575.⁰⁰</p> <p>\$ 1,650.⁰⁰</p> <p>Bid</p> <p>\$ 725.⁰⁰</p> <p>\$2,400.00</p> <p>\$1,200.00</p> <p>\$1,200.00</p> <p>TOTAL \$ 5,350.⁰⁰</p>

TOWN BOARD MEETING

September 10, 2015

7:00 p.m.

Present: Robert Multer, Supervisor
Wayne Dunton, Town Councilman
Allan Button, Town Councilman
Leon Button, Town Councilman
Peter Gerbic, Town Councilman

Also Present: Todd Conaway, Highway Department
Dawn Kane, Code Enforcement Officer
Bruce St. Lawrence, Project Manager
Pat Grimaldi, Assessor

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from August 13, 2015. After a brief discussion, Councilman Peter Gerbic made the motion to approve the minutes and Councilman Leon Button seconded the motion.

*All in favor; none opposed – Motion carried.

OPEN PUBLIC HEARING

Supervisor Multer opened the Public Hearing to consider a local law which would permit the Town Board to adopt a budget for the 2016 fiscal year that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c. Supervisor Multer distributed Preliminary 2016 Tax Cap State Information (as of 8/25/2015).

HIGHWAY SUPERINTENDENT – Todd Conaway (for Thomas Reifsteck)

1. The department has been working on Fisher Road; the road should be ready for paving in October. The department also plans to work on Upper Hill Road (both repairs and paving.)
2. Clean up Days went well; all dumpster were filled.
3. The department has requested Town Board authorization to purchase a new 550 truck. The cost will be approximately \$70,000. The current 550 is a 2007 model. Additionally the department would like to purchase a new pick-up at a cost of ± \$28,500. The pick-up is about three years old. After a brief discussion, it was decided that details of the request would be reviewed when the Highway Superintendent returns.
4. Outstanding road work to be completed in 2015 – repairs to Townline Road and piping on South Lake Road.

WATER DISTRIC GRANT – Bruce St. Lawrence

1. Chatfield is ahead of schedule; design work should be completed by the middle of September and then submitted to the various agencies.

2. Construction bids are scheduled to go out right after the holidays (early January, 2016).
3. Regarding access to the water tank, Bruce St. Lawrence reviewed several options with the Town Board. Two landowners will be contacted regarding potential easement to gain access. (Access will also support construction.) Option 1 is the preferred option.
4. A Resolution for the Town of Middlesex to accept lead agency for the Water Improvement Project. After a brief discussion, Councilman Wayne Dunton offered the attached Resolution; Councilman Allan Button seconded the motion.

The Resolution for the Town of Middlesex to accept Lead Agency for the water improvement project was duly adopted.

SUPERVISOR'S REPORT – Robert Multer

1. Supervisor Multer distributed Financial Statements through August 31, 2015.
2. NYSEG was contacted regarding the cost of installing a light on Williams Street (near the Fire Hall). The cost will be \$89.76 per year. After review and a brief discussion, Councilman Peter Gerbic made the motion to authorize the expenditure and Councilman Leon Button seconded the motion.
*All in favor; none opposed – Motion carried.
**Councilman Wayne Dunton will follow up and arrange for the installation.
3. Supervisor Multer distributed detail of the Household Hazardous Waste, Electronics and Tire Collection Day, to be held on September 19, 2015 at the Schuyler County Highway Department. Appointments will be by registration only.
4. Supervisor Multer is working on finalizing the 2016 Town of Middlesex Budget.
5. Regarding the status of the railing repairs that are required; Councilman Wayne Dunton noted that the Town needs to determine where the railing was obtained to see if replacement pieces can be purchased.
6. Regarding the Guard Rail Project near the Dollinger property, the Code Enforcement Officer is waiting for details in order to issue a permit. Mr. Dollinger will be paying the costs of the project, but the Town of Middlesex will be responsible for the upkeep.
7. Supervisor Multer requested a motion authorizing him to make the follow budget transfer:
Transfer \$2,629.53 from A1910.4 Contingent Account to A8010.4 Zoning Contractual
After a brief discussion, Councilman Wayne Dunton made the motion to authorize the transfer and Councilman Leon Button seconded the motion.
*All in favor; none opposed – Motion Carried.

NEW BUSINESS

1. Bruce St. Lawrence has received bid proposals from J.D. Hill for work required on the two remaining sides of the Robeson Store. After review and a brief discussion, Councilman Allan Button made the motion that, if the Supervisor can secure funding, the Town Board will authorize a contract to begin work on the East Side of the Robeson Store. Councilman Wayne Dunton seconded the motion.
*All in favor; none opposed – Motion carried.

CLOSE PUBLIC HEARING

1. With no one wishing to comment on the proposed local law, Supervisor Multer closed the Public Hearing and did not request a Motion to adopt the local law. The Town Board will await a final budget to determine if a Local Law will be required.

BILLS AUDITED

Councilman Peter Gerbic made the motion to pay the bills and Councilman Allan Button seconded the motion.

*All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1206 to 1224	\$ 5,808.41
Highway Fund:	Vouchers No: 2189 to 2206	\$11,898.27
Water District:	Vouchers No. 3037 to 3042	\$ 3,465.14

Councilman Wayne Dunton made the motion to adjourn and Councilman Leon Button seconded the motion.

*All in favor; none opposed – Motion carried.

Meeting adjourned at 7:42 p.m.

APPORTIONMENT HIGHWAYS 2014													
TOWN	2014 PARCELS	EXEMPT PARCELS	VALUE OF EXEMPT PROPERTY	FULL VALUE TAXABLE	TOWN RD	FULL VAL PER MILE	COUNTY RD	% CTY RDS	STATE MILES	TOT RDS	% STATE ROAD		
		TOWN PURPOSES											
BARRINGTON	1258	337	32,026,000	270,511,714	56.14	4,818,520	15.96	8.86%	14.65	86.75	14.40%		
BENTON	1393	797	110,001,000	187,562,436	49.87	3,761,027	29.03	16.11%	12.73	91.63	12.51%		
ITALY	1118	200	9,084,000	93,292,804	49.39	1,888,901	16.79	9.32%	4.96	71.14	4.88%		
JERUSALEM	3422	706	167,676,000	692,086,489	109.72	6,307,751	29.95	16.62%	8.85	148.52	8.70%		
MIDDLESEX	1273	276	21,578,000	168,360,769	44.65	3,770,678	11.04	6.13%	13.78	69.47	13.54%		
MILO	3524	946	155,202,000	496,842,536	47.71	10,413,803	25.98	14.42%	13.73	87.42	13.50%		
POTTER	1004	531	28,053,000	86,415,046	48.64	1,776,625	18.45	10.24%	9.55	76.64	9.39%		
STARKEY	1922	605	67,361,000	228,076,712	49.47	4,610,405	19.6	10.88%	12.37	81.44	12.16%		
TORREY	1011	395	44,307,000	163,094,775	29.45	5,538,023	13.41	7.44%	11.12	53.98	10.93%		
TOTALS	15925		635,288,000	2,386,243,281	465.04		180.21	100.00%	101.74	766.99	100.00%		

TOWN OF MIDDLESEX

1216 Route 245 * Main St. * P.O. Box 147 * Middlesex, New York 14507
Phone (585) 554-3607 * Fax (585) 554-4615

Robert N. Multer,
Supervisor

TDD (800) 662-1220

Kathryn A. Pelton,
Town Clerk

**RESOLUTION FOR TOWN OF MIDDLESEX
TO ACCEPT LEAD AGENCY FOR WATER IMPROVEMENT PROJECT**

WHEREAS, the Town of Middlesex, by its officers and representatives, prepared and executed previous resolutions to secure preliminary engineering services, and to apply for project funding, to perform specific improvements to the existing water storage and distribution system serving the Hamlet of Middlesex; and

WHEREAS, as part of the requirements to complete the preliminary engineering for the project, and to apply for state grant funding, the State Environmental Quality Review Act (SEQRA) must be complied with; and


WHEREAS, execution of the SEQRA process requires that interested and/or involved state agencies and municipalities must be contacted and given the opportunity to review the scope of the Water Improvement Project, and to consider whether any such entity desires to take responsibility to conduct the SEQRA review (become Lead Agent); and

WHEREAS, the Town of Middlesex desires to take lead responsibility for the SEQRA process, and since no other interested or involved party requested this responsibility, therefore be it

RESOLVED, that the Town Board of the Town of Middlesex has accepted the position of Lead Agent for purposes of conducting the SEQRA review process for the Water Improvement Project for the Town of Middlesex.

	<u>AYE</u>	<u>NAY</u>
ROBERT MULTER, Town Supervisor	✓	—
WAYNE DUNTON, Deputy Town Supervisor	✓	—
ALLAN BUTTON, Councilman	✓	—
PETER GERBIC, Councilman	✓	—
LEON BUTTON, Councilman	✓	—

The Resolution for the Town of Middlesex to accept Lead Agency for the Water Improvement Project was duly adopted.



Kathryn Pelton
Town Clerk – Town of Middlesex


Dated: Sept 10, 2015

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF MIDDLESEX :

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of August, 2015:

DATED: September 10, 2015


SUPERVISOR

	Balance 07/31/2015	Increases	Decreases	Balance 08/31/2015
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	34,243.21	40,616.95	35,285.59	39,574.57
CASH - MONEY MARKET	595,692.91	6,420.02	40,616.95	561,495.98
TOTAL	629,936.12	47,036.97	75,902.54	601,070.55
DA HIGHWAY FUND				
CASH - CHECKING	46,289.40	43,726.62	43,479.10	46,536.92
CASH - SAVING	753,183.84	12.43	43,726.62	709,469.65
TOTAL	799,473.24	43,739.05	87,205.72	756,006.57
SF FIRE PROTECTION DISTRICT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
SL LIGHTING DISTRICT				
CASH - CHECKING	1,275.40	0.00	114.29	1,161.11
TOTAL	1,275.40	0.00	114.29	1,161.11
SW WATER DISTRICT				
CASH - CHECKING	3,213.61	8,179.16	7,678.10	3,714.67
MONEY MARKET	190,972.74	13,129.45	8,179.16	195,923.03
TOTAL	194,186.35	21,308.61	15,857.26	199,637.70
PN CEMETERY				
CASH - CHECKING	2,323.72	0.00	0.00	2,323.72
TOTAL	2,323.72	0.00	0.00	2,323.72
TA TRUST & AGENCY				
CASH - CHECKING	1,530.97	35,074.91	33,252.23	3,353.65
TOTAL	1,530.97	35,074.91	33,252.23	3,353.65
HA CAPITAL PROJECT - WATER NYS				
CASH - CHECKING	1.00	0.00	0.00	1.00
TOTAL	1.00	0.00	0.00	1.00

HOUSEHOLD HAZARDOUS WASTE, ELECTRONICS, AND TIRE COLLECTION DAY

Saturday, September 19th, 2015

Schuyler County Highway Department, 901 S. Decatur Street, Watkins Glen

Schuyler County and Yates County Residents Only (sorry, no businesses)

REGISTRATION PERIOD: August 5 - September 15

Registration Forms and Information Can Be Found:

- Online (<http://schuylercounty.us/planning>)
- At the Planning Department Office (105 Ninth Street, Watkins Glen NY 14891)

*Registration forms must be post marked or received by **SEPTEMBER 15, 2015** or returned via email at kvanhorn@co.schuyler.ny.us*

Acceptable Household Hazardous Waste - FREE

Antifreeze	Mothballs	Herbicides	Varnish
Rechargeable batteries	Oil Based Paint (no water based paint)	Fertilizers	Wood Preservatives
Chemistry Sets	Oils and Acrylics	Pool Chemicals	Old Gasoline
DDT	Oven Cleaners	Solvent Based Cleaning Products	Brake Fluid
Degreasing Chemicals	Paint Strippers & Thinners	Solvent Based Glues	Roofing Tar
Drain Cleaners	Pesticides	Spot Removers	Driveway Sealer

Acceptable Electronics - FREE

Computer and Components (keyboards, mice, etc.)	Audio/Visual Equipment	Typewriters	Microwaves
Cell and Landline Phones	Video Game Systems	Fax Machines	Blenders (bases only)
Printers/ Scanners/ Copiers	Scientific Equipment	Circuit Boards	Coffee Makers (without pot)
	Network Equipment	PDA's	
	Wiring	Clocks	
	Televisions	Toasters	

Acceptable Tires

16" or less (car and light truck tires)- No Limit!

On-rim	\$2.50
Off-rim	\$1.75

• Appointments by registration only.

• Drop off times will be scheduled between 9:00AM and 12:00 PM

• For more information contact the Schuyler County Planning Department at 535-8211.



TOWN BOARD MEETING

October 8, 2015

7:00 p.m.

Present: Robert Multer, Supervisor
Wayne Dunton, Town Councilman
Allan Button, Town Councilman
Leon Button, Town Councilman
Peter Gerbic, Town Councilman

Also Present: Thomas Reifsteck, Highway Superintendent
Todd Conaway, Deputy Highway Superintendent
Dawn Kane, Code Enforcement Officer
Bruce St. Lawrence, Project Manager

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from September 10, 2015. After a brief discussion, Councilman Allan Button made the motion to approve the minutes and Councilman Leon Button seconded the motion.

*All in favor; none opposed – Motion carried.

HIGHWAY SUPERINTENDENT – Thomas Reifsteck

1. The department has been working to make Upper Hill Road more passable.
2. Two new Highway Department employees have been hired (to replace Kevin Lafler, who retired, and Todd Conaway who will become Highway Superintendent.)
3. The Highway Superintendent requested Town Board authorization to purchase a new 550 truck. The price of the truck is \$34,315.44 (purchased through Onadoga County Bid/Van Bortel Motors in Victor). The price for the body is \$36,920 (purchased through Wyoming County Bid/Tenco in Lakeville, NY). Total cost for the truck: \$71,236.44 (and within the proposed budget for 2016.) After review of the purchase detail and a brief discussion, Councilman Peter Gerbic made a motion to authorize the purchase and Councilman Allan Button seconded the motion.
*All in favor; none opposed – Motion carried.
4. The Highway Superintendent informed the Town Board that Todd Conaway (Highway Superintendent, Elect) has been promoted to Deputy Highway Superintendent for the remainder of 2015.

WATER DISTRICT GRANT – Bruce St. Lawrence

1. Test pits have been dug for Chatfield (testing depth, water, rock; part of project design). Chatfield has completed preliminary design; is halfway through final design and is very close to turning in paperwork to the State. Paperwork will include a request to release funds including \$10,000 for design work.

PLANNING BOARD – Bruce St. Lawrence

1. The Board is moving along with the final review of the Komarek Project (the Board has been working with Attorney Wendy Marsh).

SUPERVISOR’S REPORT – Robert Multer

- 1. Financial Reports are not yet complete; awaiting bank statements before financial reports can be finalized.
- 2. Following Board approval for work to continue on the East side of Robeson Store at the last Town Board Meeting, Supervisor Multer distributed Change Order # 2 to the Robeson Store Renovation Agreement which will add a total cost of \$12,689 for work on the East side of Robeson Store. After review of the Change Order and a brief discussion, Councilman Wayne Dunton made to the motion to authorize Supervisor Multer to sign the Agreement and Councilman Allan Button seconded the motion.
*All in favor; none opposed – Motion carried.
Supervisor Multer noted that Tom Hansen is donating the steel for the ballards.
- 3. Supervisor Multer received the Snow and Ice Agreement between Yates County and the Town of Middlesex. After review of the Agreement and a brief discussion, Councilman Allan Button made the motion to authorize Supervisor Multer to sign the Agreement and Councilman Leon Button seconded the motion.
*All in favor; none opposed – Motion carried.
- 4. The Tentative Budget is complete; the Town Board needs to schedule a Budget Workshop. After a brief discussion Councilman Wayne Dunton made the motion to set the Budget Workshop for Wednesday, October 14th at 7:00 p.m.; Councilman Peter Gerbic seconded the motion.
*All in favor; none opposed – Motion carried.

CODE ENFORCEMENT OFFICER – Dawn Kane

- 1. Foot race coming through the Town on Saturday; 100 runners anticipated. The run will benefit the Hospice House in Naples.
- 2. Ropes are out of the water at the beach.

NEW BUSINESS

- 1. Supervisor Multer requested a motion to set the Public Hearing for the 2016 Town of Middlesex Budget for Thursday, November 5, 2015 at 7:00 p.m. After a brief discussion, Councilman Peter Gerbic made the motion to hold the Public Hearing on November 5th and Councilman Allan Button seconded the motion.
*All in favor; none opposed – Motion carried.

BILLS AUDITED

Councilman Peter Gerbic made the motion to pay the bills and Councilman Allan Button seconded the motion.
*All in favor; none opposed – Motion carried.

General Fund:	Vouchers No:	1225 to 1257	\$21,191.48
Highway Fund:	Vouchers No:	2207 to 2228	\$36,817.86
Water District:	Vouchers No.	3043 to 3050	\$35,588.72

Councilman Wayne Dunton made the motion to adjourn and Councilman Leon Button seconded the motion.
*All in favor; none opposed – Motion carried.
Meeting adjourned at 7:4 p.m.

Gentlemen, I am requesting that we go ahead and purchase a new 550 plow truck with dump body so we can have it before winter is over.

As I told you before the old one has 70,000 hard miles on it and the transmission is making a noise now that we need to have looked at before winter. The price of the truck is \$34,316.44. It will be purchased off the Onadoga County bid through Van Bortels in Victor.

The body will be \$36,920 and will be purchased off the Wyoming County bid through Tenco in Lakeville NY.

Total cost \$71,236.44. Well under what I had anticipated and well within the proposed budget for 2016.

Regards,
Willie

copy

**SNOW AND ICE CONTROL AGREEMENT
2015-2016**

This agreement made on October 8, 2015 by and between Yates County (Hereinafter referred to as County) and the **TOWN OF MIDDLESEX** (Herein after referred to as Municipality) as follows:

WHEREAS: Pursuant to Section 135a of the Highway Law, the maintenance of County Highways includes the control of Snow and Ice thereon as the County Highway Superintendent may deem necessary to provide reasonable passage and movement of vehicles over such highways and,

WHEREAS: The work of such control of snow and ice may be done by any municipality which for the purpose of said Section 135a shall include only Town, City or Village pursuant to an agreement entered into between the governing board or body of any such municipality and the County and,

WHEREAS: The Municipality is willing to perform the function so delegated to it for the work of such control of ~~snow and ice~~, or snow and ice upon such terms, rules and regulations as may be within the legal authority of the Municipality and which are deemed by the County Highway Superintendent to be for the best interest of the public. Now therefore in consideration of the mutual covenants and benefits herein contained, the parties hereto agree as follows:

- 1) The terms of this agreement shall be for 1 year commencing November 1, 2015. At the expiration of each year of the term specified herein or any extension, such term may be extended as herein provided. The Municipality shall notify the County Highway Superintendent either (a) that it requests that the term of the agreement be extended for one year or (b) that it intends not to extend the agreement, in which case the agreement shall expire at the end of the term. If the Municipality fails to notify the County Highway Superintendent, not later than 30 days prior to the end of the term, it shall be deemed that the Municipality intends not to extend the term of this agreement.
- 2) In the event that the County Highway Superintendent shall deem that the work of control of snow and ice by the Municipality is inadequate or unsatisfactory according to the terms of this agreement and not being performed in the best interest of the public, he may, upon written notice, cancel the agreement, and any payments herein provided by the County shall cease. Any such written notice shall become effective at the expiration of five days after the County Highway Superintendent shall have mailed a certified copy thereof to the Clerk of such municipality. The County shall there upon perform the work in such manner as, in his judgment, shall be for the best interest of the public. The County may terminate this agreement for any other reason by giving the Municipality a 30 day written notice of its intent to terminate. The Municipality may terminate this agreement for any reason by giving the County a 30 day written notice of its intent to terminate.
- 3) The Municipality, as an adjunct of the County in performing the function herein delegated to it by the County, shall clear such Yates County highways from snow or ice, or snow and ice within the boundaries of such Municipality as designated by the County Highway Superintendent to the extent that the County Highway Superintendent may deem necessary to provide reasonable passage and movement of vehicles over such highways all in accordance with terms, rules and regulations as may be deemed by the County Highway Superintendent to be in the best interest of the public, such terms, rules and regulations (a) having been submitted to and examined by the governing body of said Municipality, prior to or simultaneously with the execution and delivery of this agreement, (b) containing this agreement as a part thereof, and (c) being subject to change or modification from time to time by the County Highway Superintendent as he deems it necessary for the best interest of the public.

SNOW AND ICE CONTROL AGREEMENT 2015-2016

The County Highway Superintendent may, but shall not be required to furnish for use under this agreement such materials, chemicals and abrasives as he may deem desirable and in the best interest of the County.

- 4) The Municipality shall (a) designate and hereby does designate the Highway or Street Superintendent of the Municipality as the representative of the Municipality who shall be in responsible charge and shall have supervision of the performance of the work under this agreement, (b) provide the necessary machinery, tools and equipment to perform the terms of this agreement, (c) provide the necessary personnel and supplies to operate such machinery, tools and equipment and, (d) furnish any abrasives, chemicals or other similar materials at such locations as may be designated by the County Highway Superintendent and in such quantities as may be necessary for the performance of this agreement.
- 5) This agreement shall include all bridges which are a part of highway or street being maintained and when directed by the County Highway Superintendent shall include in the work delegated to be performed under this agreement any bridges or highways that cross into an adjacent municipality or municipalities.
- 6) The Municipality shall install and observe a system of accounting and a form of accounting to the end that here shall be established and maintained a uniform method of bookkeeping, filing and rendering accounts for the purpose of this particular agreement.
- 7) In consideration of the performance of the Municipality, the County agrees to pay the Municipality each year during the term of this agreement, an amount equal to the actual costs incurred for this purpose on County Highways, actually maintained, subject to subsequent audit. The Municipality may haul their own sand from the vendor source to their storage facility. The County shall reimburse the actual municipal cost for hauling or the current year's County bid specification and award for Abrasive Sand, whichever is lower. The Municipality will then mix the abrasive sand with rock salt at a rate of 1:1 (or better) by volume (1 bucket sand: 1 bucket salt) and at a minimum mix rate of 85 tons per hour. The prescribed 1:1 by volume mixture shall be spread at a maximum rate of 450 pounds per lane mile. If straight salt is used, the maximum spread rate that will be paid for is 225 lbs. per lane mile for normal snow removal operations. Applications of pre-mixed material over the maximum rate of 450 pounds per lane mile due to icing events must be noted on the Snow & Ice Control Daily Report of Operations sheets. The County will not pay for any amount of sand and salt 1:1 mix applied at a rate exceeding 450 lbs. per lane mile unless a valid reason is provided on the Daily Report of Operations sheet. The County reserves the right to take random samples from the stockpile of material designated for use on County Roads and have it tested by an independent laboratory to determine the salt content and ensure compliance with the prescribed mix of 1:1 (or better) by volume. Labor shall be paid at the actual rate incurred including benefit costs established by the municipality and the County Highway Department. Material shall be paid at actual cost incurred including hauling, mixing and stockpiling costs. Equipment rental rates shall be paid in accordance with the latest edition of equipment rental rates as established by the New York State Department of Transportation.
- 8) The Municipality shall transmit no later than the 7th day of December, January, February, March and April of each year during the terms of this agreement properly executed snow tickets which will be provided to the Municipality by the County. Payment will be made to the Municipalities at the following month's audit.

**SNOW AND ICE CONTROL AGREEMENT
2015-2016**

- 9) **Hold Harmless:** Town shall at all times save harmless the County of Yates from all claims, damages or judgments or for the defense or payment thereof, based on any claim, action or cause of action whatsoever, including but not limited to personal injury, or any affiliated claims, by reason of any act or failure to properly act on the part of the Town and in particular as may arise from the performance under this contract.
- 10) The terms, conditions and amounts to be paid will be updated annually at the time this agreement is extended as provided in paragraph No. 1.
- 11) The Municipality specifically agrees that this Agreement shall be deemed executory only to the extent of the moneys available, and no liability shall be incurred by the County beyond the moneys available for this purpose.
- 12) This agreement shall bind the successors, and assigns of the parties hereto.

IN WITNESS WHEREOF: This Agreement has been executed by the County, acting by and through the duly authorized representative of Yates County, which has caused this Agreement to be executed by its duly authorized officer on the date and year first above written.

YATES COUNTY LEGISLATURE CHAIRMAN

TOWN SUPERVISOR

Robert Maults

DATE: _____

DATE: 10/8/15

TOWN BOARD MEETING
SPECIAL WORKSHOP
TOWN OF MIDDLESEX BUDGET - 2016
October 14, 2015
7:00 pm.

Present: Robert Multer, Supervisor
 Wayne Dunton, Deputy Supervisor
 Alan Button, Town Councilman
 Leon Button, Town Councilman
 Peter Gerbic, Town Councilman

Recording Secretary: Kathy Pelton

Supervisor Multer reviewed the Town of Middlesex Tentative Budget with Board members. After a review of the budget and a very detailed discussion, Councilman Wayne Dunton made the motion to adopt the Tentative Budget for 2016 and Councilman Allan Button seconded the motion.

*All in favor; none opposed – Motion carried.

Public Hearing for the 2016 Town of Middlesex Budget has been set for Thursday, November 5, 2015 at 7:00 p.m.

TOWN BOARD MEETING

November 5, 2015

7:00 p.m.

Present: Robert Multer, Supervisor
Wayne Dunton, Town Councilman
Allan Button, Town Councilman
Leon Button, Town Councilman

Also Present: Thomas Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Marty DeVinney, Planning Board Chair
Bruce St. Lawrence, Project Manager

Recording Secretary: Kathy Pelton, Town Clerk

Minutes

Supervisor Multer requested a motion to approve the minutes from October 8, 2015. After a brief discussion, Councilman Allan Button made the motion to approve the minutes and Councilman Wayne Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

OPEN PUBLIC HEARING

Supervisor Multer opened the public hearing to consider the 2016 Middlesex Town Budget. The Supervisor noted that the budget came in under the tax cap and also noted that the Unex Balance Line Items were updated (see attached).

HIGHWAY SUPERINTENDENT – Thomas Reifsteck

1. The Department has had a very busy month. Work on Fisher Road has been completed and work on Upper Hill Road has been completed for this year. The department has been working to get ready for winter.

2. The Superintendent requested that the Town Board add Kaltenback Road to the Town Inventory. This would require the Town to maintain the road (but this would only be done on a seasonal basis.) Adding the road to the Town Inventory will assist with maximizing mileage for CHIPS funding.

After a brief discussion, Councilman Allan Button made the motion to add Kaltenback Road to the Town Inventory and maintain the road on a Seasonal basis. Councilman Leon Button seconded the motion.

*All in favor; none opposed – Motion carried.

WATER DISTRICT GRANT – Bruce St. Lawrence

1. The final design for the project is about 70% complete. Drawings and specs are now available for review. The plans have been sent to the State and several State Agencies and the test holes have been dug (testing depth, water, rock; part of project design).

PLANNING BOARD – Marty DeVinney

1. The Planning Board has been working with the attorney to finalize the environmental statement for the Komarek Project.
2. George Barden has identified approximately 240 properties on Canandaigua Lake with septic systems for which he has no information. As a result, the Watershed Council may require mandatory testing.
3. Tim Murphy purchased property on Bagley Road which was initially listed in the Business District. However, the Zoning Laws were amended and the property was removed from the District. The property owner is seeking relief; Supervisor Multer requested a recommendation from the Planning Board.

SUPERVISOR'S REPORT – Robert Multer

1. Supervisor Multer distributed detailed Financial Statements through September 30, 2015.
2. Supervisor Multer informed the Town Board that Mortgage Tax receipts for 2015 will be approximately \$22,000 and that the Retirement Payment (due next month) will be in excess of \$54,000 for the General Fund, Highway Fund and the Water District.
3. The NYSDOT notified the Supervisor that the State will begin work on repairing the Vine Valley Bridge. It is estimated that the project will cost in excess of \$600,000.
4. The Guard Rail repair is the responsibility of the State; they have notified the Town that they will be making the repairs.

CLOSE PUBLIC HEARING

With no further comments regarding the Town of Middlesex 2016 Budget, Supervisor Multer closed the public hearing. After a brief discussion, Councilman Leon Button made the motion to adopt the 2016 Budget (Adjusted) and Councilman Allan Button seconded the motion.

*All in favor; none opposed – Motion carried.
The 2016 Town of Middlesex Budget was duly adopted.

EXECUTIVE SESSION

Councilman Wayne Dunton made to motion to enter into Executive Session to discuss the 2016 Salary Schedule; Councilman Allan Button seconded the motion.

*All in favor; none opposed – Motion Carried

ADOPT SALARY SCHEDULE

Councilman Wayne Dunton made the motion to adopt the 2016 Salary Schedule (see attached) and Councilman Leon Button seconded the motion.

*All in favor; none opposed – Motion Carried.

BILLS AUDITED

Councilman Allan Button made the motion to pay the bills and Councilman Wayne Dunton seconded the motion.

*All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1258 to 1275	\$ 7,799.64
Highway Fund:	Vouchers No: 2229 to 2248	\$45,408.15
Water District:	Vouchers No. 3051 to 3058	\$ 8,304.15

Councilman Wayne Dunton made the motion to adjourn and Councilman Leon Button seconded the motion.

*All in favor; none opposed – Motion carried.

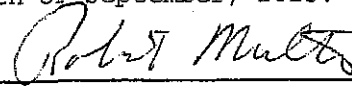
Meeting adjourned at 7:50 p.m.

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF MIDDLESEX :

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of September, 2015:

DATED: November 10, 2015

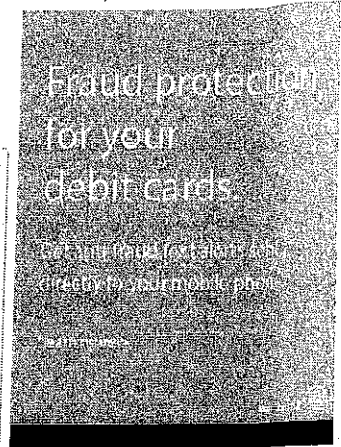


SUPERVISOR

	Balance 08/31/2015	Increases	Decreases	Balance 09/30/2015
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	39,574.57	22,325.34	36,158.36	25,741.55
CASH - MONEY MARKET	561,495.98	9,703.12	22,325.34	548,873.76
TOTAL	601,070.55	32,028.46	58,483.70	574,615.31
DA HIGHWAY FUND				
CASH - CHECKING	46,536.92	13,806.02	38,310.10	22,032.84
CASH - SAVING	709,469.65	1,234.38	13,806.02	696,898.01
TOTAL	756,006.57	15,040.40	52,116.12	718,930.85
SF FIRE PROTECTION DISTRICT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
SL LIGHTING DISTRICT				
CASH - CHECKING	1,161.11	0.00	116.93	1,044.18
TOTAL	1,161.11	0.00	116.93	1,044.18
SW WATER DISTRICT				
CASH - CHECKING	3,714.67	2,511.33	5,984.27	241.73
MONEY MARKET	195,923.03	1,605.27	2,511.33	195,016.97
TOTAL	199,637.70	4,116.60	8,495.60	195,258.70
9N CEMETERY				
CASH - CHECKING	2,323.72	0.12	0.00	2,323.84
TOTAL	2,323.72	0.12	0.00	2,323.84
1A TRUST & AGENCY				
CASH - CHECKING	3,353.65	38,642.69	42,349.06	-352.72
TOTAL	3,353.65	38,642.69	42,349.06	-352.72
1 CAPITAL PROJECT - WATER NYS				
CASH - CHECKING	1.00	0.00	0.00	1.00
TOTAL	1.00	0.00	0.00	1.00



Welcome to Community Bank NA
 Business Online
Welcome TOWN OF MIDDLESEX!



Account (Click for Details)	Balance	Status	Options
WATER COLLECTOR	\$1.91		Select Option
TOWN CLERK	\$162.33		Select Option
TAX COLLECTOR	\$10.12		Select Option
GENERAL CHECKING	\$39,381.87		Select Option
GENERAL IMM	\$509,098.90		Select Option
HIGHWAY CHECKING	\$79,820.79		Select Option
HIGHWAY IMM	\$599,708.33		Select Option
WATER CHECKING	\$13,660.81		Select Option
WATER IMM	\$152,956.00		Select Option
TRUST AND AGENCY	\$2,797.32		Select Option

13 Deposit accounts with a total balance of \$1,404,072.54

You last accessed your Online Banking account on Friday, November 6, 2015 9:41:18 AM Eastern Time
 You have accessed Online Banking 745 time(s) since Saturday, February 12, 2011 12:56:06 PM Eastern Time [Reset this counter](#)

TOWN OF MIDDLESEX
GENERAL FUND - TOWNWIDE
DETAIL OF EXPENDITURES
September 30, 2015

		Modified budget	Expended 2015	Unencumbered Encumbered	Unencumbered balance	% Remaining
GENERAL GOVERNMENT SUPPORT						
TOWN BOARD						
PERSONNEL SERVICES						
A1010.1	TOWN BOARD - PERSONAL SERVICES	8,800.00	7,108.08	0.00	1,691.92	19.2
	TOTAL PERSONNEL SERVICES	8,800.00	7,108.08	0.00	1,691.92	19.2
	TOTAL TOWN BOARD	8,800.00	7,108.08	0.00	1,691.92	19.2
JUSTICE						
PERSONNEL SERVICES						
A1110.1	JUSTICE - PERSONAL SERVICES	5,200.00	4,200.00	0.00	1,000.00	19.2
A1110.11	JUSTICE - CLERK PERSONAL SERVICES	2,200.00	980.39	0.00	1,219.61	55.4
	TOTAL PERSONNEL SERVICES	7,400.00	5,180.39	0.00	2,219.61	30.0
CONTRACTUAL EXPENSE						
A1110.4	JUSTICE - CONTRACTUAL	14,000.00	11,586.34	0.00	2,413.66	17.2
	TOTAL CONTRACTUAL EXPENSE	14,000.00	11,586.34	0.00	2,413.66	17.2
	TOTAL JUSTICE	21,400.00	16,766.73	0.00	4,633.27	21.7
SUPERVISOR						
PERSONNEL SERVICES						
A1220.1	SUPERVISOR - PERSONAL SERVICES	4,000.00	3,230.01	0.00	769.99	19.2
	TOTAL PERSONNEL SERVICES	4,000.00	3,230.01	0.00	769.99	19.2
CONTRACTUAL EXPENSE						
A1220.4	SUPERVISOR - CONTRACTUAL	500.00	0.00	0.00	500.00	100.0
	TOTAL CONTRACTUAL EXPENSE	500.00	0.00	0.00	500.00	100.0
	TOTAL SUPERVISOR	4,500.00	3,230.01	0.00	1,269.99	28.2
TAX COLLECTOR						
PERSONNEL SERVICES						
A1330.1	TAX COLLECTOR - PERSONAL SERVICES	5,400.00	4,361.49	0.00	1,038.51	19.2
	TOTAL PERSONNEL SERVICES	5,400.00	4,361.49	0.00	1,038.51	19.2
CONTRACTUAL EXPENSE						
A1330.4	TAX COLLECTOR - CONTRACTUAL	2,000.00	1,855.18	0.00	144.82	7.2
	TOTAL CONTRACTUAL EXPENSE	2,000.00	1,855.18	0.00	144.82	7.2
	TOTAL TAX COLLECTOR	7,400.00	6,216.67	0.00	1,183.33	16.0
BUDGET						
PERSONNEL SERVICES						
A1340.1	BUDGET - PERSONAL SERVICES	7,000.00	5,653.83	0.00	1,346.17	19.2
A1340.11	BUDGET CLERK	5,000.00	0.00	0.00	5,000.00	100.0
	TOTAL PERSONNEL SERVICES	12,000.00	5,653.83	0.00	6,346.17	52.9
CONTRACTUAL EXPENSE						
A1340.4	BUDGET - CONTRACTUAL	7,500.00	596.56	0.00	6,903.44	92.0
	TOTAL CONTRACTUAL EXPENSE	7,500.00	596.56	0.00	6,903.44	92.0
	TOTAL BUDGET	19,500.00	6,250.39	0.00	13,249.61	67.9

TOWN OF MIDDLESEX
GENERAL FUND - TOWNWIDE
DETAIL OF EXPENDITURES
September 30, 2015

		Modified budget	Expended 2015	Encumbered	Unencumbered balance	%
						Remaining
ASSESSOR						
PERSONNEL SERVICES						
A1355.1	ASSESSOR - PERSONAL SERVICES	12,000.00	11,019.70	0.00	980.30	8.2
	TOTAL PERSONNEL SERVICES	12,000.00	11,019.70	0.00	980.30	8.2
CONTRACTUAL EXPENSE						
A1355.4	ASSESSOR - CONTRACTUAL	6,000.00	4,384.16	0.00	1,615.84	26.9
	TOTAL CONTRACTUAL EXPENSE	6,000.00	4,384.16	0.00	1,615.84	26.9
	TOTAL ASSESSOR	18,000.00	15,403.86	0.00	2,596.14	14.4
TOWN CLERK						
PERSONNEL SERVICES						
A1410.1	TOWN CLERK - PERSONAL SERVICES	5,400.00	4,448.85	0.00	951.15	17.6
A1410.11	TOWN CLERK - DEPUTY PERSONAL SERVICES	5,000.00	1,933.04	0.00	3,066.96	61.3
	TOTAL PERSONNEL SERVICES	10,400.00	6,381.89	0.00	4,018.11	38.6
CONTRACTUAL EXPENSE						
A1410.4	TOWN CLERK - CONTRACTUAL	2,500.00	1,134.48	0.00	1,365.52	54.6
	TOTAL CONTRACTUAL EXPENSE	2,500.00	1,134.48	0.00	1,365.52	54.6
	TOTAL TOWN CLERK	12,900.00	7,516.37	0.00	5,383.63	41.7
ATTORNEY						
PERSONNEL SERVICES						
A1420.1	ATTORNEY - PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.0
	TOTAL PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.0
CONTRACTUAL EXPENSE						
A1420.4	ATTORNEY - CONTRACTUAL	30,000.00	3,660.00	0.00	26,340.00	87.8
	TOTAL CONTRACTUAL EXPENSE	30,000.00	3,660.00	0.00	26,340.00	87.8
	TOTAL ATTORNEY	30,000.00	3,660.00	0.00	26,340.00	87.8
ENGINEER						
CONTRACTUAL EXPENSE						
A1440.4	ENGINEER - CONTRACTUAL	10,000.00	1,914.50	0.00	8,085.50	80.9
	TOTAL CONTRACTUAL EXPENSE	10,000.00	1,914.50	0.00	8,085.50	80.9
	TOTAL ENGINEER	10,000.00	1,914.50	0.00	8,085.50	80.9
RECORDS NGT						
PERSONNEL SERVICES						
A1460.1	RECORDS NGT - PERSONAL SERVICES	200.00	0.00	0.00	200.00	100.0
	TOTAL PERSONNEL SERVICES	200.00	0.00	0.00	200.00	100.0
EQUIPMENT/CAPITAL OUTLAY						
A1460.2	RECORDS NGT - EQUIPMENT	0.00	0.00	0.00	0.00	0.0
	TOTAL EQUIPMENT/CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.0
CONTRACTUAL EXPENSE						
A1460.4	RECORDS NGT - CONTRACTUAL	2,000.00	0.00	0.00	2,000.00	100.0
	TOTAL CONTRACTUAL EXPENSE	2,000.00	0.00	0.00	2,000.00	100.0
	TOTAL RECORDS NGT	2,200.00	0.00	0.00	2,200.00	100.0

TOWN OF MIDDLESEX

**GENERAL FUND - TOWNWIDE
DETAIL OF EXPENDITURES**

September 30, 2015

		Modified budget	Expended 2015	Encumbered	Unencumbered balance	% Remaining
BUILDINGS						
PERSONNEL SERVICES						
A1620.1	BUILDINGS - PERSONAL SERVICES	4,000.00	2,533.21	0.00	1,466.79	36.7
	TOTAL PERSONNEL SERVICES	4,000.00	2,533.21	0.00	1,466.79	36.7
EQUIPMENT/CAPITAL OUTLAY						
A1620.2	BUILDINGS - EQUIPMENT	0.00	0.00	0.00	0.00	0.0
	TOTAL EQUIPMENT/CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.0
CONTRACTUAL EXPENSE						
A1620.4	BUILDINGS - CONTRACTUAL	25,000.00	5,787.95	0.00	19,212.05	76.8
	TOTAL CONTRACTUAL EXPENSE	25,000.00	5,787.95	0.00	19,212.05	76.8
	TOTAL BUILDINGS	29,000.00	8,321.16	0.00	20,678.84	71.3
CENTRAL MAIL						
EQUIPMENT/CAPITAL OUTLAY						
A1670.2	CENTRAL MAIL - EQUIPMENT	1,000.00	579.99	0.00	420.01	42.0
	TOTAL EQUIPMENT/CAPITAL OUTLAY	1,000.00	579.99	0.00	420.01	42.0
CONTRACTUAL EXPENSE						
A1670.4	CENTRAL MAIL - CONTRACTUAL	5,000.00	4,042.14	0.00	957.86	19.2
	TOTAL CONTRACTUAL EXPENSE	5,000.00	4,042.14	0.00	957.86	19.2
	TOTAL CENTRAL MAIL	6,000.00	4,622.13	0.00	1,377.87	23.0
DATA PROCESS						
CONTRACTUAL EXPENSE						
A1680.4	DATA PROCESS - CONTRACTUAL	5,000.00	3,445.97	0.00	1,554.03	31.1
	TOTAL CONTRACTUAL EXPENSE	5,000.00	3,445.97	0.00	1,554.03	31.1
	TOTAL DATA PROCESS	5,000.00	3,445.97	0.00	1,554.03	31.1
SPECIAL ITEMS						
A1910.1	INSURANCE	38,000.00	34,402.95	0.00	3,597.05	9.5
A1910.2	MUN DUES	800.00	0.00	0.00	800.00	100.0
A1910.4	CONTINGENT	10,791.00	0.00	0.00	10,791.00	100.0
	TOTAL SPECIAL ITEMS	49,591.00	34,402.95	0.00	15,188.05	30.6
	TOTAL GENERAL GOVERNMENT SUPPORT	224,291.00	118,858.82	0.00	105,432.18	47.0
PUBLIC SAFETY						
TRAFFIC CONT						
CONTRACTUAL EXPENSE						
A3310.4	TRAFFIC CONT - CONTRACTUAL	7,500.00	1,862.40	0.00	5,637.60	75.2
	TOTAL CONTRACTUAL EXPENSE	7,500.00	1,862.40	0.00	5,637.60	75.2
	TOTAL TRAFFIC CONT	7,500.00	1,862.40	0.00	5,637.60	75.2
CONT DOGS						
CONTRACTUAL EXPENSE						
A3510.4	CONT DOGS - CONTRACTUAL	1,500.00	0.00	0.00	1,500.00	100.0
	TOTAL CONTRACTUAL EXPENSE	1,500.00	0.00	0.00	1,500.00	100.0
	TOTAL CONT DOGS	1,500.00	0.00	0.00	1,500.00	100.0

TOWN OF MIDDLESEX
GENERAL FUND - TOWNWIDE
DETAIL OF EXPENDITURES
September 30, 2015

		Modified budget	Expended 2015	Unencumbered Encumbered	Unencumbered balance	% Remaining
TOTAL PUBLIC SAFETY		9,000.00	1,862.40	0.00	7,137.60	79.3
PUBLIC HEALTH						
BOARD HEALTH						
PERSONNEL SERVICES						
A4010.1	—BOARD HEALTH - PERSONAL SERVICES	1,188.00	969.15	0.00	218.85	18.4
TOTAL PERSONNEL SERVICES		1,188.00	969.15	0.00	218.85	18.4
CONTRACTUAL EXPENSE						
A4010.4	BOARD HEALTH - CONTRACTUAL	0.00	0.00	0.00	0.00	0.0
TOTAL CONTRACTUAL EXPENSE		0.00	0.00	0.00	0.00	0.0
TOTAL BOARD HEALTH		1,188.00	969.15	0.00	218.85	18.4
TOTAL PUBLIC HEALTH		1,188.00	969.15	0.00	218.85	18.4
TRANSPORTATION						
SUPT HIGHWAYS						
PERSONNEL SERVICES						
A5010.1	SUPT HIGHWAYS - PERSONAL SERVICES	54,000.00	43,665.53	0.00	10,334.47	19.1
TOTAL PERSONNEL SERVICES		54,000.00	43,665.53	0.00	10,334.47	19.1
CONTRACTUAL EXPENSE						
A5010.4	SUPT HIGHWAYS - CONTRACTUAL	2,000.00	256.52	0.00	1,743.48	87.2
TOTAL CONTRACTUAL EXPENSE		2,000.00	256.52	0.00	1,743.48	87.2
TOTAL SUPT HIGHWAYS		56,000.00	43,922.05	0.00	12,077.95	21.6
GARAGE						
EQUIPMENT/CAPITAL OUTLAY						
A5132.2	GARAGE - EQUIPMENT	0.00	0.00	0.00	0.00	0.0
TOTAL EQUIPMENT/CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.0
CONTRACTUAL EXPENSE						
A5132.4	GARAGE - CONTRACTUAL	40,000.00	23,706.84	0.00	16,293.16	40.7
A5132.41	GARAGE - CONTRACTUAL	0.00	0.00	0.00	0.00	0.0
TOTAL CONTRACTUAL EXPENSE		40,000.00	23,706.84	0.00	16,293.16	40.7
TOTAL GARAGE		40,000.00	23,706.84	0.00	16,293.16	40.7
STREET LIGHTS						
CONTRACTUAL EXPENSE						
A5182.4	STREET LIGHTS - CONTRACTUAL	3,700.00	2,753.67	0.00	946.33	25.6
TOTAL CONTRACTUAL EXPENSE		3,700.00	2,753.67	0.00	946.33	25.6
TOTAL STREET LIGHTS		3,700.00	2,753.67	0.00	946.33	25.6
TOTAL TRANSPORTATION		99,700.00	70,382.56	0.00	29,317.44	29.4
ECONOMIC ASSISTANCE AND OPPORTUNITY						
PUBLICITY						
CONTRACTUAL EXPENSE						
A6410.4	PUBLICITY - CONTRACTUAL	791.00	791.00	0.00	0.00	0.0
TOTAL CONTRACTUAL EXPENSE		791.00	791.00	0.00	0.00	0.0
TOTAL PUBLICITY		791.00	791.00	0.00	0.00	0.0

TOWN OF MIDDLESEX
GENERAL FUND - TOWNWIDE
DETAIL OF EXPENDITURES
September 30, 2015

		Modified budget	Expended 2015	Encumbered	Unencumbered balance	%
					Remaining	
VET SERVICE						
CONTRACTUAL EXPENSE						
A6510.4	VET SERVICE - CONTRACTUAL	418.00	418.00	0.00	0.00	0.0
	TOTAL CONTRACTUAL EXPENSE	418.00	418.00	0.00	0.00	0.0
	TOTAL VET SERVICE	418.00	418.00	0.00	0.00	0.0
	TOTAL ECONOMIC ASSISTANCE AND OPPORTUNITY	1,209.00	1,209.00	0.00	0.00	0.0
CULTURE AND RECREATION						
RECREATION						
PERSONNEL SERVICES						
A7020.1	RECREATION - PERSONAL SERVICES	24,000.00	13,026.29	0.00	10,973.71	45.7
	TOTAL PERSONNEL SERVICES	24,000.00	13,026.29	0.00	10,973.71	45.7
EQUIPMENT/CAPITAL OUTLAY						
A7020.2	RECREATION - EQUIPMENT	500.00	0.00	0.00	500.00	100.0
	TOTAL EQUIPMENT/CAPITAL OUTLAY	500.00	0.00	0.00	500.00	100.0
CONTRACTUAL EXPENSE						
A7020.4	RECREATION - CONTRACTUAL	3,500.00	36.22	0.00	3,463.78	99.0
	TOTAL CONTRACTUAL EXPENSE	3,500.00	36.22	0.00	3,463.78	99.0
	TOTAL RECREATION	28,000.00	13,062.51	0.00	14,937.49	53.3
PARKS						
CONTRACTUAL EXPENSE						
A7110.4	PARKS - CONTRACTUAL	6,000.00	3,439.26	0.00	2,560.74	42.7
	TOTAL CONTRACTUAL EXPENSE	6,000.00	3,439.26	0.00	2,560.74	42.7
	TOTAL PARKS	6,000.00	3,439.26	0.00	2,560.74	42.7
YOUTH PROGRAMS						
CONTRACTUAL EXPENSE						
A7310.4	YOUTH PROGRAMS - CONTRACTUAL	1,900.00	1,900.00	0.00	0.00	0.0
	TOTAL CONTRACTUAL EXPENSE	1,900.00	1,900.00	0.00	0.00	0.0
	TOTAL YOUTH PROGRAMS	1,900.00	1,900.00	0.00	0.00	0.0
LIBRARY						
PERSONNEL SERVICES						
A7410.1	LIBRARY - PERSONAL SERVICES	6,500.00	5,330.85	0.00	1,169.15	18.0
	TOTAL PERSONNEL SERVICES	6,500.00	5,330.85	0.00	1,169.15	18.0
CONTRACTUAL EXPENSE						
A7410.4	LIBRARY - CONTRACTUAL	3,500.00	2,262.74	0.00	1,237.26	35.4
	TOTAL CONTRACTUAL EXPENSE	3,500.00	2,262.74	0.00	1,237.26	35.4
	TOTAL LIBRARY	10,000.00	7,593.59	0.00	2,406.41	24.1
HISTORIAN						
PERSONNEL SERVICES						
A7510.1	HISTORIAN - PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.0
	TOTAL PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.0
CONTRACTUAL EXPENSE						

TOWN OF MIDDLESEX
GENERAL FUND - TOWNWIDE
DETAIL OF EXPENDITURES
September 30, 2015

		Modified budget	Expended 2015	Encumbered	Unencumbered balance	% Remaining
A7510.4	HISTORIAN - CONTRACTUAL	3,000.00	463.00	0.00	2,537.00	84.6
	TOTAL CONTRACTUAL EXPENSE	3,000.00	463.00	0.00	2,537.00	84.6
	TOTAL HISTORIAN	3,000.00	463.00	0.00	2,537.00	84.6
HISTORICAL PROP						
CONTRACTUAL EXPENSE						
A7520.4	HISTORICAL PROP - CONTRACTUAL	25,000.00	1,003.67	0.00	23,996.33	96.0
	TOTAL CONTRACTUAL EXPENSE	25,000.00	1,003.67	0.00	23,996.33	96.0
	TOTAL HISTORICAL PROP	25,000.00	1,003.67	0.00	23,996.33	96.0
	TOTAL CULTURE AND RECREATION	73,900.00	27,462.03	0.00	46,437.97	62.8
HOME AND COMMUNITY SERVICES						
ZONING						
PERSONNEL SERVICES						
A8010.1	ZONING - PERSONAL SERVICES	4,400.00	0.00	0.00	4,400.00	100.0
A8010.11	ZONING - CODE OFF	30,860.00	24,925.53	0.00	5,934.47	19.2
A8010.12	ZONING - ZBA CLERK	2,000.00	2,299.15	0.00	-299.15	0.0
	TOTAL PERSONNEL SERVICES	37,260.00	27,224.68	0.00	10,035.32	26.9
EQUIPMENT/CAPITAL OUTLAY						
A8010.2	ZONING - EQUIPMENT	1,000.00	0.00	0.00	1,000.00	100.0
	TOTAL EQUIPMENT/CAPITAL OUTLAY	1,000.00	0.00	0.00	1,000.00	100.0
CONTRACTUAL EXPENSE						
A8010.4	ZONING - CONTRACTUAL	30,300.00	36,509.50	0.00	-6,209.50	0.0
	TOTAL CONTRACTUAL EXPENSE	30,300.00	36,509.50	0.00	-6,209.50	0.0
	TOTAL ZONING	68,560.00	63,734.18	0.00	4,825.82	7.0
PLANNING						
PERSONNEL SERVICES						
A8020.1	PLANNING - PERSONAL SERVICES	4,000.00	0.00	0.00	4,000.00	100.0
A8020.11	PLANNING - CLERK PERSONAL SERVICES	6,000.00	2,438.31	0.00	3,561.69	59.4
	TOTAL PERSONNEL SERVICES	10,000.00	2,438.31	0.00	7,561.69	75.6
EQUIPMENT/CAPITAL OUTLAY						
A8020.2	PLANNING - EQUIPMENT	1,000.00	0.00	0.00	1,000.00	100.0
	TOTAL EQUIPMENT/CAPITAL OUTLAY	1,000.00	0.00	0.00	1,000.00	100.0
CONTRACTUAL EXPENSE						
A8020.4	PLANNING - CONTRACTUAL	5,600.00	285.84	0.00	5,314.16	94.9
	TOTAL CONTRACTUAL EXPENSE	5,600.00	285.84	0.00	5,314.16	94.9
	TOTAL PLANNING	16,600.00	2,724.15	0.00	13,875.85	83.6
REFUSE						
CONTRACTUAL EXPENSE						
A8160.4	REFUSE - CONTRACTUAL	15,000.00	15,389.46	0.00	-389.46	0.0
	TOTAL CONTRACTUAL EXPENSE	15,000.00	15,389.46	0.00	-389.46	0.0
	TOTAL REFUSE	15,000.00	15,389.46	0.00	-389.46	0.0
BEAUTIFICATION						

TOWN OF MIDDLESEX
GENERAL FUND - TOWNWIDE
DETAIL OF EXPENDITURES
September 30, 2015

		Modified budget	Expended 2015	Encumbered	Unencumbered balance	% Remaining
CONTRACTUAL EXPENSE						
A8510.4	BEAUTIFICATION - CONTRACTUAL	2,500.00	650.22	0.00	1,849.78	74.0
	TOTAL CONTRACTUAL EXPENSE	2,500.00	650.22	0.00	1,849.78	74.0
	TOTAL BEAUTIFICATION	2,500.00	650.22	0.00	1,849.78	74.0
CEMETERIES						
CONTRACTUAL EXPENSE						
A8810.4	CEMETERIES - CONTRACTUAL	5,000.00	450.00	0.00	4,550.00	91.0
	TOTAL CONTRACTUAL EXPENSE	5,000.00	450.00	0.00	4,550.00	91.0
	TOTAL CEMETERIES	5,000.00	450.00	0.00	4,550.00	91.0
	TOTAL HOME AND COMMUNITY SERVICES	107,660.00	82,948.01	0.00	24,711.99	23.0
EMPLOYEE BENEFITS						
EMPLOYEE BENEFITS						
A9010.8	NYS RETIREMENT	20,000.00	0.00	0.00	20,000.00	100.0
A9030.8	SOCIAL SECURITY	18,000.00	12,634.52	0.00	5,365.48	29.8
A9055.8	DISABILITY	35.00	23.40	0.00	11.60	33.1
A9060.8	HOSPITAL	55,000.00	36,753.42	0.00	18,246.58	33.2
	TOTAL EMPLOYEE BENEFITS	93,035.00	49,411.34	0.00	43,623.66	46.9
DEBT SERVICE						
BOND INTEREST						
PRINCIPAL						
A9760.6	BOND PRINCIPAL	75,000.00	75,000.00	0.00	0.00	0.0
	TOTAL PRINCIPAL	75,000.00	75,000.00	0.00	0.00	0.0
INTEREST						
A9760.7	BOND INTEREST	5,000.00	3,285.00	0.00	1,715.00	34.3
	TOTAL INTEREST	5,000.00	3,285.00	0.00	1,715.00	34.3
	TOTAL BOND INTEREST	80,000.00	78,285.00	0.00	1,715.00	2.1
	TOTAL DEBT SERVICE	80,000.00	78,285.00	0.00	1,715.00	2.1
	TOTAL EXPENDITURES:	689,983.00	431,388.31	0.00	258,594.69	37.5

TOWN OF MIDDLESEX

HIGHWAY FUND
DETAIL OF EXPENDITURES

September 30, 2015

		Modified budget	Expended 2015	Unencumbered Encumbered balance	% Remaining
TRANSPORTATION					
REPAIRS					
PERSONNEL SERVICES					
DA5110.1	REPAIRS - PERSONAL SERVICES	120,000.00	96,224.07	0.00	23,775.93 19.8
	TOTAL PERSONNEL SERVICES	120,000.00	96,224.07	0.00	23,775.93 19.8
CONTRACTUAL EXPENSE					
DA5110.4	REPAIRS - CONTRACTUAL	287,000.00	122,908.89	0.00	164,091.11 57.2
	TOTAL CONTRACTUAL EXPENSE	287,000.00	122,908.89	0.00	164,091.11 57.2
	TOTAL REPAIRS	407,000.00	219,132.96	0.00	187,867.04 46.2
IMPROVEMENTS					
EQUIPMENT/CAPITAL OUTLAY					
DA5112.2	IMPROVEMENTS - EQUIPMENT	107,000.00	97,937.62	0.00	9,062.38 8.5
	TOTAL EQUIPMENT/CAPITAL OUTLAY	107,000.00	97,937.62	0.00	9,062.38 8.5
	TOTAL IMPROVEMENTS	107,000.00	97,937.62	0.00	9,062.38 8.5
MACHINERY					
PERSONNEL SERVICES					
DA5130.1	MACHINERY - PERSONAL SERVICES	18,000.00	0.00	0.00	18,000.00 100.0
	TOTAL PERSONNEL SERVICES	18,000.00	0.00	0.00	18,000.00 100.0
EQUIPMENT/CAPITAL OUTLAY					
DA5130.2	MACHINERY - EQUIPMENT	160,000.00	85,011.97	0.00	74,988.03 46.9
	TOTAL EQUIPMENT/CAPITAL OUTLAY	160,000.00	85,011.97	0.00	74,988.03 46.9
CONTRACTUAL EXPENSE					
DA5130.4	MACHINERY - CONTRACTUAL	70,500.00	77,393.65	0.00	-6,893.65 0.0
	TOTAL CONTRACTUAL EXPENSE	70,500.00	77,393.65	0.00	-6,893.65 0.0
	TOTAL MACHINERY	248,500.00	162,405.62	0.00	86,094.38 34.6
MISC BRUSH					
PERSONNEL SERVICES					
DA5140.1	MISC BRUSH - PERSONAL SERVICES	12,000.00	0.00	0.00	12,000.00 100.0
	TOTAL PERSONNEL SERVICES	12,000.00	0.00	0.00	12,000.00 100.0
	TOTAL MISC BRUSH	12,000.00	0.00	0.00	12,000.00 100.0
SNOW TOWN					
PERSONNEL SERVICES					
DA5142.1	SNOW TOWN - PERSONAL SERVICES	50,000.00	47,962.04	0.00	2,037.96 4.1
	TOTAL PERSONNEL SERVICES	50,000.00	47,962.04	0.00	2,037.96 4.1
CONTRACTUAL EXPENSE					
DA5142.4	SNOW TOWN - CONTRACTUAL	88,718.63	88,718.63	0.00	0.00 0.0
	TOTAL CONTRACTUAL EXPENSE	88,718.63	88,718.63	0.00	0.00 0.0
	TOTAL SNOW TOWN	138,718.63	136,680.67	0.00	2,037.96 1.5
SERV OTHER					
PERSONNEL SERVICES					

TOWN OF MIDDLESEX

HIGHWAY FUND DETAIL OF EXPENDITURES

September 30, 2015

		Modified budget	Expended 2015	Encumbered	Unencumbered balance	% Remaining
DA5148.1	SERV OTHER - PERSONAL SERVICES	40,000.00	9,028.19	0.00	30,971.81	77.4
	TOTAL PERSONNEL SERVICES	40,000.00	9,028.19	0.00	30,971.81	77.4
	CONTRACTUAL EXPENSE					
DA5148.4	SERV OTHER - CONTRACTUAL	41,281.37	20,589.87	0.00	20,691.50	50.1
	TOTAL CONTRACTUAL EXPENSE	41,281.37	20,589.87	0.00	20,691.50	50.1
	TOTAL SERV OTHER	81,281.37	29,618.06	0.00	51,663.31	63.6
	TOTAL TRANSPORTATION	994,500.00	645,774.93	0.00	348,725.07	35.1
	EMPLOYEE BENEFITS					
	EMPLOYEE BENEFITS					
DA9010.8	RETIREMENT	48,000.00	0.00	0.00	48,000.00	100.0
DA9030.8	SOCIAL SECURITY	14,000.00	11,007.26	0.00	2,992.74	21.4
DA9055.8	DISABILITY INS	200.00	93.60	0.00	106.40	53.2
DA9060.8	MEDICAL INSURANCE	49,302.00	35,681.61	0.00	13,620.39	27.6
	TOTAL EMPLOYEE BENEFITS	111,502.00	46,782.47	0.00	64,719.53	58.0
	TOTAL EXPENDITURES:	1,106,002.00	692,557.40	0.00	413,444.60	37.4

TOWN OF MIDDLESEX

WATER DISTRICT
DETAIL OF EXPENDITURES

September 30, 2015

		Modified budget	Expended 2015	Unencumbered Encumbered	Unencumbered balance	% Remaining
HOME AND COMMUNITY SERVICES						
ADMINISTRATION						
PERSONNEL SERVICES						
SW8310.1	ADMINISTRATION - PERSONAL SERVICES	12,882.60	10,831.06	0.00	2,051.54	15.9
	TOTAL PERSONNEL SERVICES	12,882.60	10,831.06	0.00	2,051.54	15.9
EQUIPMENT/CAPITAL OUTLAY						
SW8310.2	ADMINISTRATION - EQUIPMENT	0.00	0.00	0.00	0.00	0.0
	TOTAL EQUIPMENT/CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.0
CONTRACTUAL EXPENSE						
SW8310.4	ADMINISTRATION - CONTRACTUAL	1,000.00	323.33	0.00	676.67	67.7
	TOTAL CONTRACTUAL EXPENSE	1,000.00	323.33	0.00	676.67	67.7
	TOTAL ADMINISTRATION	13,882.60	11,154.39	0.00	2,728.21	19.7
SOURCE SUPPLY						
CONTRACTUAL EXPENSE						
SW8320.4	SOURCE SUPPLY - CONTRACTUAL	50,000.00	28,408.50	0.00	21,591.50	43.2
	TOTAL CONTRACTUAL EXPENSE	50,000.00	28,408.50	0.00	21,591.50	43.2
	TOTAL SOURCE SUPPLY	50,000.00	28,408.50	0.00	21,591.50	43.2
TRANSMISSION						
EQUIPMENT/CAPITAL OUTLAY						
SW8340.2	TRANSMISSION - EQUIPMENT	5,000.00	2,711.14	0.00	2,288.86	45.8
	TOTAL EQUIPMENT/CAPITAL OUTLAY	5,000.00	2,711.14	0.00	2,288.86	45.8
CONTRACTUAL EXPENSE						
SW8340.4	TRANSMISSION - CONTRACTUAL	24,984.40	17,570.18	0.00	7,414.22	29.7
SW8340.41	TRANSMISSION - GRANT	100,000.00	15,000.76	0.00	84,999.24	85.0
	TOTAL CONTRACTUAL EXPENSE	124,984.40	32,570.94	0.00	92,413.46	73.9
	TOTAL TRANSMISSION	129,984.40	35,282.08	0.00	94,702.32	72.9
	TOTAL HOME AND COMMUNITY SERVICES	193,867.00	74,844.97	0.00	119,022.03	61.4
EMPLOYEE BENEFITS						
EMPLOYEE BENEFITS						
SW9010.8	RETIREMENT	1,500.00	0.00	0.00	1,500.00	100.0
SW9030.8	SOCIAL SECURITY	1,800.00	1,302.86	0.00	497.14	27.6
SW9050.8	DISABILITY	31.20	0.00	0.00	31.20	100.0
SW9055.8	DISABILITY INS	15.60	23.40	0.00	-7.80	0.0
SW9060.8	HOSP INSURANCE	4,900.00	3,675.00	0.00	1,225.00	25.0
	TOTAL EMPLOYEE BENEFITS	8,246.80	5,001.26	0.00	3,245.54	39.4
IBT SERVICE						
BONDS						
PRINCIPAL						
SW9710.6	BONDS - PRINCIPAL	0.00	0.00	0.00	0.00	0.0
	TOTAL PRINCIPAL	0.00	0.00	0.00	0.00	0.0

TOWN OF MIDDLESEX

**WATER DISTRICT
DETAIL OF EXPENDITURES**

September 30, 2015

		Modified budget	Expended 2015	Encumbered	Unencumbered balance	% Remaining
INTEREST						
SW9710.7	BONDS - INTEREST	0.00	0.00	0.00	0.00	0.0
	TOTAL INTEREST	0.00	0.00	0.00	0.00	0.0
	TOTAL BONDS	0.00	0.00	0.00	0.00	0.0
	TOTAL DEBT SERVICE	0.00	0.00	0.00	0.00	0.0
INTERFUND TRANSFERS						
TRANSFERS TO CAPITAL FUNDS						
SW9950.9	TRANSFER, CAPITAL PROJECTS FUND	0.00	0.00	0.00	0.00	0.0
	TOTAL	0.00	0.00	0.00	0.00	0.0
	TOTAL TRANSFERS TO CAPITAL FUNDS	0.00	0.00	0.00	0.00	0.0
	TOTAL INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.0
	TOTAL EXPENDITURES:	202,113.80	79,846.23	0.00	122,267.57	60.5

TOWN BUDGET 2016 TOWN OF MIDDLESEX

IN

COUNTY OF YATES

CERTIFICATION OF TOWN CLERK

I, KATHY PELTON, TOWN CLERK CERTIFY
THAT THE FOLLOWING IS A TRUE AND CORRECT
COPY OF THE 2016 BUDGET OF THE TOWN OF
MIDDLESEX AS ADOPTED BY THE TOWN BOARD
ON THE DAY OF , 2015

SIGNED _____

DATED _____

2016 BUDGET			EST REV	UNEX BAL	TAX	TAX VAL 1000	TAX RATE
GENERAL		\$574,090.00	\$66,023.00	\$100,000.00	\$408,067.00	\$168,360.589	\$2.424
HIGHWAY		\$1,106,002.00	\$193,000.00	\$243,900.00	\$669,102.00	\$168,360.589	\$3.974
TOTAL		\$1,680,092.00	\$259,023.00	\$343,900.00	\$1,077,169.00	\$168,360.589	\$6.398
FIRE DIST		\$144,075.00	\$10,090.00	\$585.00	\$133,400.00	\$177,136.594	\$0.753
AMB DIST		\$64,391.00			\$64,391.00	\$177,301.694	\$0.363
LT DIST		\$1,800.00			\$1,800.00	\$7,772.163	\$0.232
WAT DIST		\$208,337.20	\$92,504.15	\$75,000.00	\$40,833.05	\$11,518.520	\$3.545
CAPITAL PROJ		\$700,000.00	\$600,000	\$100,000	\$0.00		
GENERAL FUND			ACTUAL 2014	2015	2015 TO DATE	TENATIVE 2016	2016
TOWN BOARD	PERS SERV.	A1010.1	\$8,799.84	\$8,800.00	\$5,754.16	\$8,976.00	
JUSTICE	PERS SERV.	A1110.1	\$4,899.96	\$5,200.00	\$3,400.00	\$10,302.00	
	CLERK	A1110.11	\$1,653.00	\$2,200.00	\$667.30	\$2,200.00	
	EQUIP	A1110.2					
	CONT.	A1110.4	\$14,763.60	\$14,000.00	\$9,433.44	\$14,000.00	
	TOTAL		\$21,316.56	\$21,400.00	\$13,500.74	\$26,502.00	
SUPERVISOR	PERS SERV.	A1220.1	\$3,999.96	\$4,000.00	\$2,614.77	\$9,077.00	
	EQUIP	A1220.2					
	CONT.	A1220.4	\$278.29	\$500.00	\$0.00	\$500.00	
	TOTAL		\$4,278.25	\$4,500.00	\$2,614.77	\$9,577.00	
TAX COLLECTOR	PERS SERV.	A1330.1	\$5,100.00	\$5,400.00	\$3,530.73	\$5,508.00	
	EQUIP	A1330.2					
	CONT.	A1330.4	\$1,683.75	\$2,000.00	\$412.58	\$2,000.00	
	TOTAL		\$6,783.75	\$7,400.00	\$3,943.31	\$7,508.00	
BUDGET	PERS SERV.	A1340.1	\$6,999.96	\$7,000.00	\$4,576.91	\$7,140.00	
	CLERK	A1340.11		\$5,000.00		\$5,000.00	
	EQUIP	A1340.2					
	CONT.	A1340.4		\$7,500.00	\$573.30	\$7,500.00	
	TOTAL		\$6,999.96	\$19,500.00	\$5,150.21	\$19,640.00	
ASSESSOR	PERS SERV.	A1355.1	\$19,932.00	\$19,932.00	\$9,173.54	\$12,240.00	
	EQUIP	A1355.2	\$0.00	\$0.00		\$0.00	
	CONT.	A1355.4	\$1,117.61	\$1,800.00	\$3,087.92	\$6,000.00	
	TOTAL		\$21,049.61	\$21,732.00	\$12,261.46	\$18,240.00	
TOWN CLERK	PERS SERV.	A1410.1	\$5,400.00	\$5,400.00	\$3,601.45	\$10,616.00	
	DEP CLK	A1410.11	\$1,560.00	\$5,000.00	\$3,369.67	\$5,000.00	
	EQUIP		\$5,852.01				
	CONT.	A1410.4	\$2,464.90	\$2,500.00	\$202.78	\$2,500.00	
	TOTAL		\$15,276.91	\$12,900.00	\$7,173.90	\$18,116.00	
ATTORNEY	PERS SERV.	A1420.1	\$10,800.00	\$20,000.00	\$0.00		
	EQUIP	A1420.2					
	CONT.	A1420.4		\$10,000.00	\$3,585.00	\$30,000.00	
	TOTAL		\$10,800.00	\$30,000.00	\$3,585.00	\$30,000.00	
ENGINEER	CONT	A1440.4	\$1,165.50	\$10,000.00	\$1,758.25	\$10,000.00	
ELECTIONS	PERS SERV.	A1450.1	\$0.00	\$0.00		\$0.00	
	EQUIP	A1450.2	\$0.00	\$0.00		\$0.00	
	CONT.	A1450.4	\$0.00	\$0.00		\$0.00	
	TOTAL		\$0.00	\$0.00		\$0.00	
RECORDS MGT	PERS SERV	A1460.1	\$0.00	\$200.00		\$200.00	
	EQUIP	A1460.2	\$0.00	\$0.00		\$0.00	
	CONTRACTUAL	A1460.4	\$0.00	\$2,000.00	\$0.00	\$2,000.00	
	TOTAL		\$0.00	\$2,200.00		\$2,200.00	
BUILDINGS	PERS SERV.	A1620.1	\$3,146.88	\$4,000.00	\$2,103.11	\$4,000.00	
	EQUIP	A1620.2					
	CONT.	A1620.4	\$12,297.99	\$25,000.00	\$4,391.13	\$25,000.00	
	TOTAL		\$15,444.87	\$29,000.00	\$6,494.24	\$29,000.00	
CENTRAL MAIL	EQUIP	A1670.2	\$0.00	\$1,000.00		\$1,000.00	
	CONT.	A1670.4	\$4,356.19	\$5,000.00	\$3,578.10	\$5,000.00	
	TOTAL		\$4,356.19	\$6,000.00	\$3,578.10	\$6,000.00	

DATA PROCESS	EQUIP	A1680.2					
	CONT.	A1680.4	\$6,611.19	\$5,000.00	\$2,489.72	\$5,000.00	
	TOTAL		\$6,611.19	\$5,000.00	\$2,489.72	\$5,000.00	
SPEC ITEMS	INSURANCE	A1910.1	\$26,638.03	\$38,000.00	\$34,402.95	\$38,000.00	
	MUN DUES	A1910.2	\$800.00	\$800.00	\$800.00	\$899.00	
	CONTINGENT	A1910.4	\$0.00	\$35,000.00		\$35,000.00	
	TOTAL		\$27,438.03	\$73,800.00	\$35,202.95	\$73,899.00	
TRAFFIC CONT.	CONT	A3310.4	\$3,688.67	\$7,500.00	\$1,832.40	\$7,500.00	
CONT DOGS	CONT	A3510.4	\$0.00	\$3,500.00	\$0.00	\$1,500.00	
BOARD HEALTH	PERS SERV	A4040.1	\$1,200.00	\$1,188.00	\$784.55	\$1,188.00	
SUPT HIGHWAYS	PERS SERV.	A5010.1	\$52,000.00	\$53,500.00	\$35,307.81	\$52,000.00	
	EQUIP	A5010.2					
	CONT.	A5010.4	\$1,782.79	\$2,000.00	\$256.52	\$2,000.00	
	TOTAL		\$53,782.79	\$55,500.00	\$35,564.33	\$54,000.00	
GARAGE	EQUIP	A5132.2					
	CONT.	A5132.4	\$22,669.56	\$40,000.00	\$21,765.85	\$50,000.00	
	GAR CONST	A5132.41		\$125,000.00	\$0.00		
	TOTAL		\$22,669.56	\$165,000.00	\$21,765.85	\$50,000.00	
STREET LIGHTS	CONT	A5182.4	\$3,275.46	\$3,700.00	\$2,216.47	\$3,700.00	
PUBLICITY	CONT	A6410.4	\$365.00	\$800.00	\$791.00	\$800.00	
VET SERVICES	CONT	A6510.4	\$316.75	\$400.00	\$418.00	\$400.00	
RECREATION	PERS SERV.	A7020.1	\$22,164.25	\$25,000.00	\$11,362.00	\$24,000.00	
	EQUIP	A7020.2	\$0.00	\$500.00	\$0.00	\$500.00	
	CONT.	A7020.4	\$898.60	\$1,200.00	\$0.00	\$3,500.00	
	TOTAL		\$22,862.85	\$26,700.00	\$11,362.00	\$28,000.00	
PARKS	CONT	A7110.4	\$3,823.02	\$6,000.00	\$863.48	\$6,000.00	
YOUTH PROG	CONT	A7310.4	\$1,900.00	\$1,900.00	\$1,900.00	\$1,900.00	
LIBRARY	PERS SERV.	A7410.1	\$6,180.00	\$6,180.00	\$4,315.45	\$6,867.00	
	EQUIP	A7410.2	\$0.00				
	CONT.	A7410.4	\$2,724.66	\$2,000.00	\$2,182.25	\$3,500.00	
	TOTAL		\$8,904.66	\$8,180.00	\$6,497.70	\$10,367.00	
HISTORIAN	PERS SERV	A7510.1	\$0.00	\$3,000.00	\$0.00	\$0.00	
	CONT	A7510.4	\$1,459.99	\$2,000.00	\$0.00	\$3,000.00	
	TOTAL		\$1,459.99	\$5,000.00	\$0.00	\$3,000.00	
HISTORICAL PROP	CONT	A7520.4	\$27,542.18	\$25,000.00	\$916.17	\$25,000.00	
ZONING	PERS SERV.	A8010.1	\$4,400.00	\$4,400.00	\$0.00	\$4,400.00	
	CODE OFF	A8010.11	\$29,180.04	\$30,380.00	\$20,177.81	\$31,477.00	
	ZBA CLERK	A8010.12	\$1,722.00	\$2,000.00	\$1,549.63	\$2,000.00	
	EQUIP	A8010.2		\$1,000.00		\$1,000.00	
	CONT.	A8010.4	\$12,021.27	\$15,300.00	\$32,929.53	\$15,300.00	
	TOTAL		\$47,323.31	\$53,060.00	\$54,657.00	\$54,177.00	
PLANNING	PERS SERV.	A8020.1	\$3,700.00	\$4,000.00	\$0.00	\$4,000.00	
	PLAN CLERK	A8020.11	\$3,747.00	\$5,000.00	\$1,714.10	\$6,000.00	
	EQUIP	A8020.2		\$1,000.00	\$0.00	\$1,000.00	
	CONT.	A8020.4	\$8,279.64	\$5,600.00	\$1,759.23	\$5,600.00	
	TOTAL		\$15,726.64	\$15,600.00	\$3,473.33	\$16,600.00	
REFUSE	CONT	A8160.4	\$9,660.02	\$15,000.00	\$7,569.46	\$15,000.00	
BEAUTIFICATION	CONT	A8510.4	\$0.00	\$1,500.00	\$650.22	\$2,500.00	
CEMETARIES	CONT	A8810.4	\$5,499.00	\$5,000.00	\$450.00	\$5,000.00	
EMP BENEF	RET	A9010.8	\$19,927.73	\$20,000.00	\$0.00	\$20,000.00	
	SOC SEC	A9030.8	\$17,887.47	\$18,000.00	\$10,114.58	\$18,000.00	
	DISAB	A9055.8	\$31.20	\$35.00	\$15.60	\$35.00	

	HOSP	A8060.8	\$49,019.03	\$55,000.00	\$24,502.28	\$18,000.00
	TOTAL		\$86,665.43	\$93,035.00	\$34,632.46	\$23,000.00
DEBT SERVICE	BOND PRINC	A9760.6		\$0.00	\$75,000.00	\$0.00
	BOND INT	A9760.7		\$5,000.00	\$3,285.00	\$0.00
	TOTAL			\$5,000.00	\$78,285.00	\$0.00
TOTAL GEN FND			\$489,985.99	\$750,595.00	\$289,851.20	\$574,090.00
LIGHT DIST		SL5182.4	\$1,561.37	\$1,800.00	\$1,315.00	\$1,800.00
TOTAL			\$491,547.36	\$752,395.00	\$291,166.20	\$575,890.00
REVENUES						
TAX INT & PENALT		A1090	\$3,964.30	\$2,500.00	\$5,009.72	\$2,500.00
DEPT INCOME	CLK FEES	A1255	\$266.15	\$250.00	\$230.80	\$250.00
	FRANCHISE	A1170		\$1,934.00	\$4,361.28	\$1,934.00
	FINES	A2610	\$16,227.50	\$18,000.00	\$12,973.35	\$18,000.00
	ZONING FEES	A2110	\$1,015.00	\$800.00	\$3,567.94	\$800.00
	TOTAL		\$17,508.65	\$20,984.00	\$21,133.37	\$20,984.00
USE OF MONEY	INTEREST	A2410	\$279.87	\$700.00	\$72.20	\$500.00
	RENT	A2401	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL		\$279.87	\$700.00	\$72.20	\$500.00
LIC & PERMITS	DOGS	A2544	\$622.50	\$600.00	\$441.00	\$600.00
	PERMITS	A2590	\$4,684.05	\$9,000.00	\$3,026.80	\$9,000.00
A2680	INS REC	A2680	\$0.00		\$33,270.47	
	TOTAL		\$5,306.55	\$9,600.00	\$33,711.47	\$9,600.00
GRANTS		A2705	\$1,000.00	\$0.00	\$0.00	\$0.00
STATE AID	PER CAPITA	A3001	\$5,695.00	\$5,000.00	\$0.00	\$5,000.00
	MTG TAX	A3005	\$46,066.93	\$21,539.00	\$18,386.51	\$21,539.00
	RP TAX AID	A3040	\$0.00	\$5,000.00		\$5,000.00
	YOUTH	A3820	\$2,025.00	\$900.00	\$0.00	\$900.00
	TOTAL		\$53,786.93	\$32,439.00		\$32,439.00
BOND		A5730		\$125,000.00		\$0.00
	TOTAL REVENUE		\$81,846.30	\$191,223.00	\$59,926.76	\$66,023.00
HIGHWAY						
REPAIRS	PERS SERV	DA5110.1	\$106,378.81	\$120,000.00	\$68,491.07	\$120,000.00
	CONTRACTUAL	DA5110.4	\$203,119.92	\$231,000.00	\$99,705.96	\$287,000.00
	TOTAL		\$309,498.73	\$351,000.00	\$168,197.03	\$407,000.00
IMPROVEMENT	CHIPS	DA5112.2	\$0.00	\$107,000.00	\$96,080.30	\$107,000.00
MACHINERY	PERS SERV	DA5130.1	\$6,082.40	\$18,000.00	\$0.00	\$18,000.00
	EQUIPMENT	DA5130.2	\$231,709.27	\$160,000.00	\$85,001.97	\$160,000.00
	CONTRACTUAL	DA5130.4	\$72,954.84	\$70,500.00	\$65,682.84	\$70,500.00
	TOTAL		\$310,746.51	\$248,500.00	\$150,684.81	\$248,500.00
MISC BRUSH	PERS SERV	DA5140.1	\$7,600.00	\$7,500.00	\$0.00	\$12,000.00
	EQUIPMENT	DA5140.2				
	CONTRACTUAL	DA5140.4		\$0.00	\$0.00	\$0.00
	TOTAL		\$7,600.00	\$7,500.00	\$0.00	\$12,000.00
SNOW TOWN	PERS SERV	DA5142.1	\$45,001.65	\$50,000.00	\$47,962.04	\$50,000.00
		DA5142.4	\$39,278.99	\$80,000.00	\$88,718.63	\$80,000.00
	TOTAL		\$84,280.64	\$130,000.00	\$136,680.67	\$130,000.00
SERV OTHER	PERS SERV	DA5148.1	\$14,928.78	\$40,000.00	\$9,028.19	\$40,000.00
		DA5148.4	\$44,079.42	\$50,000.00	\$20,589.87	\$50,000.00
	TOTAL		\$59,008.20	\$90,000.00	\$29,618.06	\$90,000.00
EMP BENEF	RET	DA9010.8	\$30,824.00	\$48,000.00	\$0.00	\$48,000.00

	SOC SEC	DA9030.8	\$13,769.37	\$14,000.00	\$9,018.49	\$14,000.00
	UNEMP	DA9050.8			\$0.00	
	DISAB	D19055.8	\$124.80	\$200.00	\$62.40	\$200.00
	MED INS	DA9060.8	\$46,221.48	\$40,000.00	\$23,787.74	\$49,302.00
	TOTAL		\$90,939.65	\$102,200.00	\$32,868.63	\$111,502.00
	TOTAL		\$862,073.73	\$1,036,200.00	\$614,109.50	\$1,106,002.00
HIGH REV	CHIPS	DA3501	\$82,696.28	\$107,000.00	\$74,999.00	\$107,000.00
	SERV OTHER	DA2300	\$20,689.13	\$85,000.00	\$140,236.67	\$85,000.00
	INT	DA2401	\$351.77	\$1,000.00	\$108.03	\$1,000.00
	INS REV	DA2680	\$0.00	\$0.00	\$0.00	\$0.00
	MISC	DA2700	\$3,889.00	\$32,000.00	\$31.42	\$0.00
	TOTAL		\$107,626.16	\$225,000.00	\$215,375.12	\$193,000.00
WATER DISTRICT						
ADMINISTRAT	PERS SERV	SW8310.1	\$11,761.92	\$12,630.00	\$8,865.34	\$18,106.00
	EQUIP	SW8310.2	\$0.00		\$0.00	
	CONT	SW8310.4	\$822.00	\$1,955.00	\$205.50	\$2,000.00
	TOTAL		\$12,583.92	\$14,585.00	\$9,070.84	\$20,106.00
SOURCE SUPPLY		SW8320.4	\$58,974.50	\$75,000.00	\$8,934.50	\$75,000.00
TRANSMISSION	EQUIPMENT	SW8340.2		\$2,500.00	\$2,417.39	\$5,000.00
	CONTR	SW8340.4	\$11,439.00	\$89,000.00	\$16,198.79	\$10,000.00
	GRANT	SW8340.1			\$7,480.00	\$90,000.00
	TOTAL		\$11,439.00	\$91,500.00	\$26,096.18	\$105,000.00
EMP BENEF	RET	SW9010.1	\$1,559.00	\$1,500.00	\$0.00	\$1,500.00
	SOC SEC	SW9030.1	\$1,274.64	\$1,800.00	\$1,036.29	\$1,800.00
	DISAB	SW9050.1	\$31.20	\$0.00	\$15.60	\$31.00
	HOSP INS	SW9060.1	\$4,900.00	\$4,900.00	\$2,450.00	\$4,900.00
	TOTAL		\$7,764.84	\$8,200.00	\$3,501.89	\$8,231.00
DEBT SERV	BONDS	SW9710.6	\$3,000.00	\$3,000.00	\$0.00	\$0.00
	BOND INT	SW9710.7	\$450.00	\$700.00	\$0.00	\$0.00
	TOTAL			\$3,700.00	\$0.00	\$0.00
	TOTAL		\$90,762.26	\$192,985.00	\$47,603.41	\$208,337.00
WATER REV	WAT SALES	SW2140.6	\$59,549.10	\$75,000.00	\$43,899.95	\$78,265.00
	RET WAT TAX			\$12,504.63	\$15,803.78	\$12,539.00
	CONN CHGS	SW2141.6		\$1,000.00	\$0.00	\$1,000.00
	PENALTIES	SW2148.6	\$424.11	\$500.00	\$0.00	\$500.00
	INT	SW2401.7	\$50.16	\$200.37	\$25.05	\$200.00
	INS REC	SW2680			\$0.00	
	TOTAL		\$60,023.37	\$89,205.00	\$59,728.78	\$92,504.00
CAP PROJ	EXPEND	H522				\$700,000.00
	REVENUE	H510				\$600,000.00
	RESERVE	H510				\$100,000.00

SCHEDULE OF SALARIES OF ELECTED OFFICIALS

<u>SUPERVISOR</u>	<u>\$9,077.00</u>
<u>COUNCILMEN (4)</u>	<u>\$2,244.00</u>
<u>JUSTICE</u>	<u>\$10,302.00</u>
<u>TAX COLLECTOR</u>	<u>\$5,508.00</u>
<u>TOWN CLERK</u>	<u>\$10,616.00</u>
<u>HIGHWAY SUPT.</u>	<u>\$52,000.00</u>

TOWN SALARIES	2016
CODY	\$18.73
BDWARD	\$18.73
ROUGH	\$20.41
TMSOLES	\$20.41
HISTORIAN	
LIBRARIAN	\$6,867
ATTORNEY	\$0
CODE ENF	\$31,477
HIGH SUPT	\$52,000
WATER SUPT	\$13,958
JUSTICE CLERK,	\$12.90
JUSTICE	\$10,100
COUNCILMAN	\$2,200
SUPERVISOR	\$8,899
BUDGET OFFICER	\$7,000
TAX COLL	\$5,400
DEPUTY CLERK	\$13
TOWN CLERK	\$10,408
WATER COLL	\$3,869
AZBA/PLAN CLERK	\$13
ASSESSOR	\$12,000
HEALTH OFFICER	\$1,200
ZBA CHAIR	\$918
ZBA MEMBER	\$714
PLAN CHAIR	\$1,020
PLAN MEMBER	\$816
CLEANER	\$12.90
REC DIRECTOR	\$2,958
REC DIRECTOR	\$500
HEAD LIFE GUARD	\$10.20
LIFE GUARD	\$9.18
LIFE GUARD	\$9.00
DEP CLK/BOOKKEEPER	\$16.13

TOWN BOARD MEETING

December 10, 2015

7:00 p.m.

Present: Robert Multer, Supervisor
Wayne Dunton, Town Councilman
Allan Button, Town Councilman
Leon Button, Town Councilman
Peter Gerbic, Town Councilman

Also Present: Thomas Reifsteck, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Marty DeVinney, Planning Board Chair
Bruce St. Lawrence, Project Manager

Recording Secretary: Kathy Pelton

Minutes

Supervisor Multer requested a motion to approve the minutes from November 5, 2015. After a brief discussion, Councilman Allan Button made the motion to approve the minutes and Councilman Leon Button seconded the motion.

*All in favor; none opposed – Motion carried.

HIGHWAY SUPERINTENDENT – Thomas Reifsteck

1. The Highway Superintendent distributed a report summarizing recommended road repairs and estimate of cost. The rating on the report is as follows: 1 = Poor and 10 = Excellent. The Highway Superintendent noted that the Town has not received an interim CHIPS payment for the past three years (interim payments used to come in late fall).

WATER DISTRICT GRANT – Bruce St. Lawrence

1. The Environmental Review is complete (a massive undertaking) and the paperwork has been sent on to the State. The State has approved and released funding.
2. Mid-February is still the target for Construction Bids to go out.
3. Drill holes are complete; bearing capacity is good.
4. Mr. St. Lawrence is working to ensure that all required paperwork will be complete for an audit that will eventually occur sometime after the project's completion.
5. The road to the water tank will stay where it is (but will be re-aligned somewhat.)

PLANNING BOARD – Marty DeVinney

1. The Komarek Major Subdivision has been keeping the Planning Board very busy. Engineering and legal fees have been extensive but applicant must reimburse the Town for those expenses.
2. Preliminary work has begun on a septic inspection law. It was noted that most septic systems without information are in Middlesex and So. Bristol. The most critical systems are within 200 feet of the lake.

3. The Planning Board has been working with the Watershed to look at blue algae and resulting ramifications.

SUPERVISOR'S REPORT – Robert Multer

1. Supervisor Multer distributed Financial Statements through November 30, 2015.

2. Supervisor Multer reviewed the equipment and labor costs associated with the purchase of a new server. He noted that the current server is nearly ten years old and that all departments have experienced difficulty with speed and running their software. Having a computer system that is operational will be critical during tax season (January-April). Equipment and labor costs for a new server should not exceed \$10,000. Additionally, e-mail will be hosted on Orlando Web Service (no longer residing on the Town server.) After review of the estimate and a detailed discussion, Councilman Peter Gerbic made the motion to authorize the expenditure and Councilman Allan Button seconded the motion.

*All in favor; none opposed – Motion carried.

3. Supervisor Multer reminded those in attendance that the Oath of Office will be issued at the County Court House on December 30, 2015.

4. Supervisor Multer requested that the Board set the Year End Meeting. After a brief discussion, the meeting was set for Tuesday, December 29, 2015 at 5:00 p.m.

5. Supervisor Multer reminded the Town Board that the Organization meeting must be set for the first meeting of 2016.

6. Supervisor Multer requested a motion to offer a Resolution for Parity of Local Transportation Funding (please see attached Resolution). A motion to offer a Resolution for Parity of Local Transportation Funding was made by Councilman Wayne Dunton and was seconded by Councilman Leon Button. The Motion to adopt the Resolution was passed with the following Roll Call Vote:

Councilman Leon Button	Aye
Councilman Peter Gerbic	Aye
Councilman Wayne Dunton	Aye
Councilman Allan Button	Aye
Supervisor Robert Multer	Aye

The Motion to adopt the Resolution was duly passed.

7. Supervisor Multer requested a motion to make several transfers (please see attached detail). After review Councilman Peter Gerbic made the motion to authorize the transfers and Councilman Leon Button seconded the Motion.

*All in favor; none opposed – Motion carried.

CODE ENFORCEMENT OFFICER – Dawn Kane

1. The beach is closed; the warmer weather has allowed the department to work on clean-up of several properties.

NEW BUSINESS

1. Leigh Williams and several other Town residents have been working to secure funding for a bath house, potable water and a septic system. The group has a commitment for \$50,000 of funding, however the project will cost about \$100,000. The priority is to get the store open and to get a dock on the lake.

BILLS AUDITED

Councilman Peter Gerbic made the motion to pay the bills and Councilman Allan Button seconded the motion.

*All in favor; none opposed – Motion carried.

General Fund:	Vouchers No: 1277 to 1302	\$37,123.32
Highway Fund:	Vouchers No: 2249 to 2278	\$89,023.57
Water District:	Vouchers No. 3059 to 3063	\$10,238.30

Councilman Wayne Dunton made the motion to adjourn and Councilman Leon Button seconded the motion.

*All in favor; none opposed – Motion carried.

Meeting adjourned at 7:50 p.m.

Highway Report 2015

<u>Road Name</u>	<u>Length</u>	<u>Recommended Repair</u>	<u>Est. Cost</u>	<u>Rating</u>
Adams St	.10	Mill & Repave	\$6000	5
Bagley Rd	2.26	Edge & Stone/oil	40,000	9
Bare Hill	1.71	Stone/oil	30,000	9
Button Cr	.55	Gravel Stone/oil	10,000	3
Caward Cr	.47	Stone/oil	10,000	8
Charland Rd	.46	Gravel Stone/oil	10,000	3
Church St	.27	Bridge replace	50,000	7
Dinehart Cr	.67	Stone/oil	15,000	9
Dorman Rd	.61	Gravel	2,000	4
Elwell Rd.	.83	Stone/oil	17,000	6
Fisher Rd	.12	New		10
Grey Rd	.32	Stone/oil	5,000	8
Hadsell Rd	1.50	Stone/oil	30,000	9
Hagerty Rd	.81	Stone/oil	17,000	8
Johnson Rd	.18	Stone/oil Patch	3,000	5
Kaltenbeck Rd	.30	Stone/oil	7,000	8
Kaltenbeck Rd	.90	Gravel & Widen	10,000	1
Knapp Rd	.60	Stone/oil	11,000	8
Knapp Rd	.63	Gravel Stone/oil	30,000	5
Lincoln Ave	.68	Stone/oil	10,000	7
Lindsley Rd	.85	Repave	70,000	8
Loomis Rd	.97	Stone/oil	20,000	8
Maxwell Rd	.11	Stone/oil	2,000	8
Mertz Rd	1.40	Patch Stone/oil	30,000	7
Mill St.	.24	Grind & Repave	10,000	6
Newell Rd	.60	Stone/oil	15,000	7
Roach Rd	.67	Gravel Stone/oil	30,000	5
Robeson Rd	.12	Stone/oil	2,000	7
S Vine Valley	2.44	Stone/oil	50,000	8
S Hill Rd	2.64	Gravel	5,000	4
S Hill Rd	1.64	Stone/oil	30,000	8

S Lake Rd	3.00	Repave/New Culverts	150,000	5
Spike Rd	.87	Stone/oil	18,000	8
Town Line Rd	1.35	Repave	100,000	7
Underwood Hill	.75	Stone/oil	18,000	9
Upper Hill Rd	3.11	Stone/oil	70,000	6
Valley View	1.03	Gravel	10,000	4
Van Epps Rd	.35	Gravel	2,000	4
Viewboard	2.42	Gravel	5,000	4
Warren Rd	.82	Patch/Stone/oil	18,000	8
West Ave	3.28	Patch Stone/oil	70,000	7
Wickham Rd	.45	Gravel	2,000	6
Williams St	.27	Stone/oil	4,000	7
Wolfanger Rd	1.60	Widening & gravel	1,000,000	1

This report should give you an adequate picture of what our highway needs will be over the next 10 years if asphalt prices remain stable. We have only stoned and oil 2 miles of road in the last 2 years and that is woefully inadequate. We should be doing a minimum of 5-8 miles a year.

We also have a few roads that stone and oil would not help any more. They need repaving and I have identified them that way. If there was ever any extra money it would be a good idea to stone and oil some of these short stretches of gravel roads such as Button Cr, Charland Rd, and Valley View Rd. If they were done to a minimum spec they would be less likely to get washed out.

The other x factor that is hard to plan around is S Lake Rd. We have made significant strides in culvert replacements the last few years, but there still are several that need to be changed and in the meantime the road surface continues to deteriorate. As always that road remains our biggest challenge.

Gentlemen it has been a pleasure serving with you. Please give Todd all the support you have given me over the years and I am sure your Highway Department will be in good hands.

Regards,

Willie

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF MIDDLESEX :

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of November, 2015:

DATED: December 9, 2015


SUPERVISOR

	Balance 10/31/2015	Increases	Decreases	Balance 11/30/2015
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	29,660.36	47,368.39	0.00	77,028.75
CASH - MONEY MARKET	519,483.33	4,746.36	47,368.39	476,861.30
TOTAL	549,143.69	52,114.75	47,368.39	553,890.05
DA HIGHWAY FUND				
CASH - CHECKING	33,820.79	138,211.84	134,448.05	37,584.58
CASH - SAVING	654,015.99	4.88	138,211.84	515,809.03
TOTAL	687,836.78	138,216.72	272,659.89	553,393.61
SF FIRE PROTECTION DISTRICT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
SL LIGHTING DISTRICT				
CASH - CHECKING	921.51	0.00	119.50	802.01
TOTAL	921.51	0.00	119.50	802.01
SW WATER DISTRICT				
CASH - CHECKING	4,660.81	10,448.28	11,436.43	3,672.66
MONEY MARKET	162,485.03	1.27	10,448.28	152,038.02
TOTAL	167,145.84	10,449.55	21,884.71	155,710.68
PN CEMETERY				
CASH - CHECKING	2,323.84	0.00	0.00	2,323.84
TOTAL	2,323.84	0.00	0.00	2,323.84
TA TRUST & AGENCY				
CASH - CHECKING	4,757.05	45,028.51	47,152.22	2,633.34
TOTAL	4,757.05	45,028.51	47,152.22	2,633.34
HA CAPITAL PROJECT - WATER NYS				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00

TOWN OF MIDDLESEX

1216 Route 245 * Main Street * P.O. Box 147 * Middlesex, New York 14507
Phone (585) 554-3607 * Fax (585) 554-4615
TDD (800) 662-1220

Robert N. Multer,
Supervisor

Kathryn A. Pelton,
Town Clerk

TOWN OF MIDDLESEX TOWN BOARD

RESOLUTION FOR PARITY OF LOCAL TRANSPORTATION FUNDING

WHEREAS, a reliable transportation infrastructure is vital for the safety of New York's travelling public and its economy; and

WHEREAS, 85 percent of New York's roads and bridges are maintained by local governments; and

WHEREAS, despite well-timed and targeted preventative maintenance treatments, the age and condition of many of our locally-owned transportation assets means that they are beyond preservation and in need of much more costly rehabilitation and reconstruction; and

WHEREAS, estimates by the State Comptroller, DOT and independent studies show a large portion of road mileage is deteriorating and many bridges in the state are rated structurally deficient and functionally obsolete; and

WHEREAS, the State Comptroller estimates that there will be \$89 billion in unmet local infrastructure needs over the next 20 years; and

WHEREAS, the New York State Association of Town Superintendents of Highways commissioned its own 15 year analysis that indicates an annual funding gap of \$1.3 billion for the local system (excluding NYC) alone; and

WHEREAS, funding for our local system has been far short of what is needed and we've fallen further and further behind in maintaining the vast and aging transportation infrastructure over this long period with severe consequences for conditions ratings; and

WHEREAS, the New York State Consolidated Local Street and Highway Program (CHIPS) provides essential funding for every municipality in the state and is part of the New York State Department of Transportation (NYSDOT) capital program; and

WHEREAS, in the early 1990's the Governor and Legislature created the Dedicated Highway and Bridge Trust Fund (DHBTF) to pay for the NYSDOT capital program and the Dedicated Mass Transit Trust Fund (DMTTF) to assist with the Metropolitan Transportation Authority (MTA) and other transit systems' capital programs; and

WHEREAS, when the DHBTF was created, it was agreed that the NYSDOT and MTA five-year capital programs would be similar in size and would be negotiated concurrently; and

WHEREAS, through 2005-09, both five year capital programs were similar in size and adopted within months of each other; and

WHEREAS, in 2010 the Executive and Legislature broke traditional parity and enacted a five year capital program for the MTA but not the DOT;

NOW THEREFORE BE IT RESOLVED, that the Town of Middlesex, NY, calls upon the Governor and the State Legislature to make additional state funding and resources available at levels that accurately reflect the critical needs of local roads and bridges; and increase CHIPS funding in the 2016-17 State Budget; and

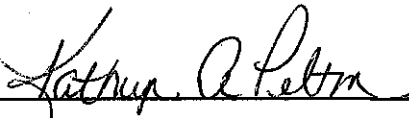
BE IT FURTHER RESOLVED, that the Town of Middlesex, NY, calls upon the Governor, and members of the State Legislature to fully fund and submit a new NYSDOT five-year transportation capital plan; and

BE IT FURTHER RESOLVED, that the Town of Middlesex, NY calls upon the Governor and members of the State Legislature to recognize the equality of roads, bridges and transit by restoring funding equality between the MTA and NYSDOT five-year programs and by voting on the plans simultaneously.

The Resolution was offered by Councilman Wayne Dunton and seconded by Councilman Leon Button. Following discussion thereon, the following roll call vote was taken and recorded:

Councilperson Leon Button AYE
Councilman Peter Gerbic AYE
Councilman Wayne Dunton AYE
Councilperson Allan Button AYE
Supervisor Robert Multer AYE

The Motion to adopt the Resolution was duly passed.



Kathryn A. Pelton, Middlesex Town Clerk 12/10/2015 Date

TRANSFERS

TRANSFER \$131.00 FROM A1910.4 CONTINGENT ACCOUNT TO A6410.4 PUBICITY CONTRACTUAL
TRANSFER \$800.00 FROM A1910.4 CONTINGENT ACCOUNT TO A8010.1 ZONING PERSONAL SERVICES
TRANSFER \$299.15 FROM A1910.4 CONTINGENT ACCOUNT TO A8010.12 ZONING CLERK SERVICES
TRANSFER \$5489.49 FROM A1910.4 CONTINGENT ACCOUNT TO A8010.4 ZONING CONTRACTUAL
TRANSFER \$1,990.26 FROM A9060.8 HOSPITAL INS TO 8010.4 REFUSE CONTRACTUAL
TRANSFER \$7,523.29 FROM DA5130.2 MACHINERY EQUIPMENT TO DA5112.2 CAPITAL IMPROVEMENT
TRANSFER \$11,951.95 FROM DA5130.2 MACHINERY EQUIPMENT TO DA5130.4 MACHINERY CONTRACTUAL
TRANSFER \$39198.81 FROM DA5110.4 REPAIRS CONTRACTUAL TO DA5148.4 SERV OTHERS CONTRACTUAL
TRANSFER \$190.63 FROM SW8340.4 TRANMISSION CONTRACTUAL TO SW8310.4 ADMINIS CONTRACTUAL
TRANSFER \$184.00 FROM SW8340.4 TRANMISSION CONTRACTUAL TO SW9010.8 RETIREMENT
TRANSFER \$7.80 FROM SW8340.4 TRANMISSION CONTRACTUAL TO SW9055.8 DISABILITY INS

2016

Town Board Meeting
January 14, 2016
7:00pm

Present: Wayne Dunton, Town Supervisor
Alan Button, Town Councilman
Leon Button, Town Councilman
Peter Gerbic, Town Councilman
Jack Bower, Town Councilman

Also Present: Todd Conway, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Bruce St, Lawrence, Project Manager
Arthur Radin, ZBA Chairman
Marty DeVinney, Planning Board Chairman

Recording Secretary: Brenda Vowles

Minutes

Supervisor Dunton requested a motion to approve the minutes from December 10, 2015 and December 29, 2015. Councilman Gerbic made the motion to approve the minutes and Councilman Leon Button seconded the motion.

*All in favor; none opposed-Motion carried.

Town Assessor- Pat Grimaldi

There is a change to the Senior Living Low Income Exemption. It has been adjusted to a gross income of \$11,650.00 - \$20,050.00. The current limit was \$11,650 -\$20,000.00, 18 people would qualify. We would be adding 2-3 people from the previous qualification. It would make a difference of about \$76,240.00 per year.

He recommends we do it.

Highway Superintendent- Toss Conway

We have been cleaning up for the last 2couple of weeks, now we are doing snow detail. The 2007 550 truck has developed an issue and will not stay running. We are waiting on a diagnosis from Shepard Ford. The new truck is not ready yet; it still needs to get the box put on. He will follow up with Shepard Ford on Monday.

Water District- Bruce St. Lawrence, Project Manager

He received input from the last agency, Dept. of Health. They questioned the need for 200,000 gallon capacity. They would like the calculations from Chatfield on that. Chatfield will issue the final draft and specifications this week. It should go out for bids in February. A copy of the bid process is attached. He hopes to have someone in place to start the project in March.

Code Enforcement- Dawn Kane

Has been working on fulfilling an obligation with Hancock- Astrabrook on FEIS. Working from the beginning on complaints and concerns compiled from 6-7 years. It has been sent to the attorneys.

Currently working on a FOIL. A resident on Sunnyside lost \$50,000.00 to a contractor. The contractor has been arrested and charges have been filed. She is FOILING for that as the permit went through our town.

Planning Board Chairman- Marty Devinney

Not too much going on. Things slowed down for the Holidays. We are waiting on the engineer report from Stantec on the Komarek property so the Board can make a decision on the Environmental Impact. January 20th is the meeting with the attorney and another scheduled for February 6th.

ZBA Chairman- Arthur Radin

Nothing to go over.

Supervisor

Supervisor Dunton advised the monthly report is not completed yet. It is being worked on.

Supervisor Dunton asked about the status of the new computer server. Bruce St. Lawrence advised things are going smoothly. Everyone will need to leave their computers on over the week-end as they will be transitioning to the new server. This will be done remotely. All data will back up over to the fire department each night as a precaution. He asked about the old server and equipment for resale value. Barry advised they would like to keep it in place for a few months until everything is complete.

Supervisor Dunton requested a resolution to name the Canandaigua Messenger as the official newspaper. So moved by Councilman Gerbic and seconded by Councilman Bauer.

*All in favor; none opposed-Motion carried.

Supervisor Dunton requested a resolution to designate the official Town depository as Community Bank. So moved by Councilman Alan Button and seconded by Councilman Bauer.

*All in favor; none opposed-Motion carried.

Supervisor Dunton requested a resolution to appoint Brenda Vowles, Town Clerk as Registrar to record births and deaths. So moved by Councilman Peter Gerbic and seconded by Councilman Leon Button.

*All in favor; none opposed-Motion carried.

Supervisor Dunton requested a resolution to continue the Retirement Standard Work day of 5 days and 8 hour days. So moved by Councilman Alan Button and seconded by Councilman Bauer.

*All in favor; none opposed-Motion carried.

Supervisor Dunton requested a resolution to accept the change for the Senior Citizen Property Tax Exemption Levels.

So moved by Councilman Alan Button and seconded by Councilman Bauer.

*All in favor; none opposed-Motion carried.

Supervisor Dunton requested a resolution to continue the Yates County Animal Control Agreement. So moved by Councilman Alan Button and seconded by Councilman Leon Button.

*All in favor; none opposed-Motion carried.

Supervisor Dunton requested a resolution to name Jeffrey Graff, Esq. as the Town Attorney. So moved by Councilman Peter Gerbic and seconded by Councilman Alan Button.

*All in favor; none opposed-Motion carried.

Supervisor Dunton requested a resolution to appoint Robert Multer as Budget Officer for the Town for a period of a few months. So moved by Councilman Bauer and seconded by Councilman Gerbic.

*All in favor; none opposed-Motion carried.

Supervisor Dunton requested a resolution to appoint Sabra Dunton as Deputy Town Clerk and Deputy Registrar and Bonnie Mahaney as Deputy Town Clerk. So moved by Councilman Bauer and seconded by Councilman Alan Button.

*All in favor; none opposed-Motion carried.

Supervisor Dunton requested a resolution to continue the Shared Service Agreement with the State Highway. So moved by Councilman Alan Button and seconded by Councilman Bauer.

*All in favor; none opposed-Motion carried.

Supervisor Dunton requested a resolution to name Tim Soles as Highway Deputy. So moved by Councilman Gerbic and seconded by Councilman Alan Button.

*All in favor; none opposed-Motion carried.

Supervisor Dunton requested a resolution to appoint Bob Mincer as a Planning Board Member for another 5 years. So moved by Councilman Gerbic and seconded by Councilman Bauer.

*All in favor; none opposed-Motion carried.

Supervisor Dunton requested a resolution to appoint Ted Carman as a Zoning Board of Appeals Member for another 5 years. So moved by Councilman Gerbic and seconded by Councilman Alan Button.

*All in favor; none opposed-Motion carried.

The resolution to approve money for the Early Childhood Program was tabled until next month as additional information is needed on the closing of the program in Gorham.

New Business

Leigh Williams informed the Board that he had sent in a request for State funding for the septic, potable water & bathhouse at the beach. He sent in a request for \$140,000.00. He requested; \$77,000.00 for the bathhouse, \$33,000.00 for the septic, \$16,000.00 for potable water plus attorney fees.

Councilman Gerbic made the motion to pay the bills and Councilman Leon Button seconded the motion. All in favor; none opposed-motion carried.

General fund:	Vouchers No:	1000 to 1041	\$62,644.18
Highway Fund:	Vouchers No:	2281 to 2288	\$59,601.15
Water District:	Vouchers No:	3066 to 3068	\$12,011.86

*All in favor; none opposed-Motion carried.

Councilman Gerbic made the motion to adjourn and Councilman Bauer seconded the motion.

*All in favor; none opposed-Motion carried. Meeting adjourned at 7:40 p.m.

Town Board Meeting
February 11, 2016
7:00pm

Minutes: Pending Town Board Approval

Present: Wayne Dunton, Town Supervisor
Alan Button, Town Councilman
Leon Button, Town Councilman
Peter Gerbic, Town Councilman
Jack Bower, Town Councilman

Also Present: Todd Conway, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Marty DeVinney, Planning Board Chairman
Bob Multer

Recording Secretary: Brenda Vowles

Minutes

Supervisor Dunton requested a motion to approve the minutes from January 14, 2016. Councilman Alan Button made the motion to approve the minutes and Councilman Gerbic seconded the motion.

*All in favor; none opposed-Motion carried.

Town Assessor- Pat Grimaldi

The exemption applications are coming in; they are due by the end of the month. They are doing well getting them back.

Highway Superintendent- Todd Conway

The new truck is not ready yet. It will take 10-12 weeks to get the new box and 3-4 weeks to get it put on. The 1st box came in incorrect. It was a 10 foot box when an 8 foot was needed. They will try to rush the order. The old truck is still not running right. They had replaced 3 fuel pumps, the first was defective. It ended up being the fuel module. Shepard Ford did credit back for 2 of the pumps. There is still an issue with the truck. It may be in the transfer case or the rear end.

We are still looking for another employee as back up for plowing.

Water District- Bruce St. Lawrence, Project Manager

Bruce was not present, but left word that the engineers estimate for the water grant should be going out to bid for the work at the end of the month to start the project in early spring.

Code Enforcement- Dawn Kane

Nothing much to go over.

There are some applications she will go over next month.

Planning Board Chairman- Marty DeVinney

Going to set a date to finalize the environmental impact statement for Komarek. Engineers and lawyers are writing it up. They (Komarek) still want to do 4 sites. Not sure which way it will go, need to wait for the impact statement.

Marty has a draft to rezone the property by Dr. Ostrander's. He will get a letter of recommendation to the Town Board from the Planning Board.

ZBA Chairman- Arthur Radin

Not present

Supervisor- Wayne Dunton

Supervisor Dunton distributed financial statements for the month of January and also for the 2015 year. Supervisor Dunton asked if there were any questions on the statements. None. Supervisor Dunton advised they can review the statements in more detail after the meeting.

Supervisor Dunton advised that the Senior Tax Exemption will need to go to a public hearing. It is actually already a law that was drafted in 2009 and has been amended 3 times. It needs to go to the attorney to be reviewed and rewritten. A public hearing will be set at next month's meeting when there is a final draft.

Supervisor Dunton opened a discussion for The Early Childhood Fund. The discussion had been tabled last month. The issue was that the pre-school program at Gorham School was closing due to a lack of room. He did some research on the program and there is a lot more to

the program than just the pre-school program. It is a resource for the county. We have had this in the budget for a number of years. He advised it will be put on the book for next month. A resolution is not needed, just an approval for the funds for payment.

Supervisor Dunton requested a resolution to sign the Ambulance Contract. So moved by Councilman Gerbic and seconded by Councilman Bauer.

*All in favor; none opposed-Motion carried.

Supervisor Dunton requested a motion to appoint Bruce St. Lawrence the HUD Section 3 Coordinator. So move by Councilman Alan Button and seconded by Councilman Leon Button.

*All in favor; none opposed-Motion carried.

Supervisor Dunton requested a motion to make several budget transfers as outlined below:

12/31/2015 Budget Journal Transfers

Transfer \$0.48 from A1910.4 to A1010.1
Transfer \$2803.34 from A1910.4 to A1110.4
Transfer \$42.42 from A1910.4 to A1335.4
Transfer \$108.10 from A1910.4 to A1410.1
Transfer \$125.54 from A1910.4 to A1410.11
Transfer \$991.48 from A1910.4 to A1355.1
Transfer \$335.92 from A1420.4 to A1355.1
Transfer \$5032.84 from A1420.4 to A1680.4
Transfer \$99.00 from A1420.4 to A1910.2
Transfer \$11.90 from A1420.4 to A4010.1
Transfer \$105.17 from A1420.4 to A7410.4
Transfer \$0.18 from A1420.4 to A8010.11
Transfer \$452.24 from A1420.4 to A8010.12
Transfer \$13246.28 from A1420.4 to 8010.4
Transfer \$990.00 from A1420.4 to A9010.8
Transfer \$105.17 from 1420.4 to A7410.1
Transfer \$10685.19 from DA5110.4 to DA5110.1
Transfer \$3398.00 from DA5110.4 to DA5112.2
Transfer \$8837.56 from DA5110.4 to DA5130.4
Transfer \$5894.93 from DA5110.4 to DA5142.1
Transfer \$20.87 from DA5110.4 to DA9030.8
Transfer \$408.45 from SW8340.4 to SW8310.1
Transfer \$20.30 from SW8320.4 to SW8310.4
Transfer \$7.80 from SW9050.8 to SW9055.8

New Business

Leigh Williams advised that Kevin Olvany will work on a grant with the county for the reconstruction of the boat launch. Kevin wants to be sure that the Town Board is in support of the reconstruction. Leigh went to the DEC to talk with the Wildlife and Fisheries Manager to see if they are interested in taking over the project. They were not interested, but would send a letter to the county in support of it. Leigh asked if the DEC has someone who has experience with boat launches in Region 8 that can assist. The DEC will send someone to look at the existing boat launch and surrounding area and make recommendations. They are scheduled to come out on 2/18/2016. Kevin Olvany will also take water and depth measurements. We need the county's approval to do the boat launch and dock. We are not asking the county for money. Leigh asked that the Town Board draft/adopt a resolution in support of the reconstruction of the boat launch and dock.

Councilman Gerbic made the motion to pay the bills and Councilman Leon Button seconded the motion. All in favor; none opposed-motion carried.

General fund:	Vouchers No:	1000 to 1033
Highway Fund:	Vouchers No:	2279 to 2296
Water District:	Vouchers No:	3064 to 3071

*All in favor; none opposed-Motion carried.

Councilman Gerbic made the motion to adjourn and Councilman Alan Button seconded the motion.

*All in favor; none opposed-Motion carried. Meeting adjourned at 7:40 p.m.

TOWN OF MIDDLESEX

1216 Route 245 * Main St. * P.O. Box 147 * Middlesex, New York 14507
Phone (585) 554-3607 * Fax (585) 554-4615
TDD (800) 662-1220

Wayne Dunton,
Supervisor

Brenda Vowles,
Town Clerk

**RESOLUTION FOR TOWN OF MIDDLESEX
TO APPOINT A HUD, SECTION 3, COORDINATOR**

WHEREAS, the Town of Middlesex has been awarded NYS CDBG (HUD) funding to perform improvements to its municipal water system; and

WHEREAS, as part of the requirements of HUD funding, all recipients are to comply with Section 3 of the Housing and Urban Development Act of 1968 (12 USC 1701 u); and

WHEREAS, Section 3 states that all recipients of HUD funding provide, to the greatest extent possible, employment, job training and contract opportunities to low or very low income residents in connection with funded projects and activities within their neighborhood; and

WHEREAS, since Section 3 further states that to demonstrate compliance with these requirements, each recipient of HUD funding must identify a coordinator for monitoring and reporting purposes, therefore be it

RESOLVED, that the Town Board of the Town of Middlesex identifies and appoints Bruce St. Lawrence as the Section 3 Coordinator for the Middlesex Water System Improvement Project.

	<u>AYE</u>	<u>NAY</u>
WAYNE DUNTON, Town Supervisor	<u>✓</u>	—
JACK BAUER, Councilman	<u>✓</u>	—
ALLAN BUTTON, Councilman	<u>✓</u>	—
PETER GERBIC, Councilman	<u>✓</u>	—
LEON BUTTON, Councilman	<u>✓</u>	—



Dated: 2/11/2016

Brenda Vowles
Town Clerk – Town of Middlesex



August 28, 2015

Town of Middlesex
P. O Box 147
Middlesex, New York 14507

Dear Town Board Members:

Enclosed is the 2016 contract for emergency ambulance service provided by Middlesex Valley Volunteer Ambulance Service, Inc. (MVVA). Once again, we have worked hard to keep increases to a minimum.

We have also enclosed a narrative of the MVVA budget, which we believe makes our budget process as transparent as possible. Our goal is to help the towns, and by extension, the residents, understand where their tax money is going. We hope that you find it useful.

The following is a list of the individual amounts by town, based on equalized assessments:

Town of Middlesex	\$64,391
Town of Potter	\$32,361
Town of Gorham	\$46,748
Town of Italy	\$ 5,400

Enclosed are two copies of our proposed contract. Please sign both copies and return one to us for our records.

Once again, thank you for your continuing support.

For the Members, Officers and Board of Directors, I am,

Oliver 'Bill' Williams, Chairman – Board of Directors
Middlesex Valley Volunteer Ambulance Service, Inc.

Enclosures

MIDDLESEX VALLEY VOLUNTEER AMBULANCE SERVICE, INC.
817 Route 245, Middlesex, New York 14507
(585) 554-6657



Middlesex Valley Volunteer Ambulance Service, Inc.

FY2016 Budget Narrative

What follows is a summary of the Middlesex Valley Volunteer Ambulance Service, Inc. (MVVA) FY 2016 budget.

Budget Experience:

MVVA has seen that our FY 2013, FY 2014 budgets were set VERY close to actual expenses. The FY 2015 budget has been no exception. We have planned a close budget for FY 2016, in an effort to keep the tax levy in check.

The total tax levy for FY 2016 is \$148,900.00, this is a \$1050.00 (or 0.71%) increase from FY 2015. Please refer to attached MVVA 2016 Ambulance District Budget Allocations sheet for each specific town. Also refer to the "Budget Allocation" section of this report.

There are several factors that have contributed to MVVA being able to keep the tax levy increase to a minimum.

1. Use of Unencumbered Fund Balance – For 2016 we are planning to use unencumbered fund balance money to offset the overall budget. The unencumbered funds are mostly due to more voluntary monetary donations in late FY 2014 than expected. (See "Operating Fund Balance" section for details.)
2. Decreased in Costs of Fuels – We have budgeted a decrease in fuels costs since fuel markets are at historically low levels.
3. Increased Fund Drive Revenues – We have budgeted an increase in revenues associated with our annual fund drive. Over the last two years our fund drives have performed better than expected. We expect that this will continue for FY 2016.

Be aware that future increases in fuel prices, continued escalation of personnel and supply costs, further regulation and mandates or a substantial decrease in voluntary contributions will make it difficult or impossible to continue to hold the tax levy at these low levels.

Budget Changes for FY 2016:

-900.00	Utilities	Budgeted a savings in Propane costs due to historically low propane prices.
+1,300.00	Contract Medical Staff	Negotiated increase in Contract Medical staffing for FY 2016.

MIDDLESEX VALLEY VOLUNTEER AMBULANCE SERVICE, INC.

817 Route 245, Middlesex, New York 14507

(585) 554-6657



-2,000.00	Contingency	Better budget tracking has allowed for a smaller contingency budget.
+3,300.00	Medical Supplies	We have experienced extreme increases in the costs of medical supplies and some drugs. In FY 2015 we have experienced a higher than average rate of "critically ill" patients, where a higher quantity of supplies are consumed. We are also experiencing a higher average call volume overall. We are on track to take about 80 more calls this year than last.
-800.00	Fuel	Budgeted a savings in Fuel costs due to lower diesel fuel prices.
+2,700.00	Training	More EMTs are recertifying using CME credits rather than sitting through a 200 hour class. This allows recertification training to occur at a more regular pace over the EMTs certification period. The disadvantage is cost. However we feel we need to do all that we can to recertify EMTs on their terms, since the alternative is EMTs that quit, in a time when volunteers are tougher to retain.
-600.00	Insurance	Expected decrease in Insurance premiums.
+1,500.00	Workers Comp. Physicals	New Line Item – MVVA members receive Workers Compensation Insurance Coverage as part of Yates County's self-insurance fund. To comply with its requirements, our members need annual physicals (similar to the requirements of the fire departments.) As part of OSHA requirements, MVVA must provide a respiratory fit test to all members so that that members may wear an N95 respirator should they need to treat patients with airborne diseases. We are also required to furnish annual TB testing and vaccinations for Hepatitis B. An audit of our program finds that these regulatory requirements are not being met. We have included funds to pay for these requirements.
+1,200.00	Uniforms	New Line Item - There is currently no standard issue uniform for members of MVVA. Some members have purchased their own, however there is no uniformity. The public is sometimes confused as to whether a member is an official agency member or not. We are allotting funds to BEGIN to provide some basic clothing so that members may be identified while volunteering in their official capacities.

MIDDLESEX VALLEY VOLUNTEER AMBULANCE SERVICE, INC.

817 Route 245, Middlesex, New York 14507

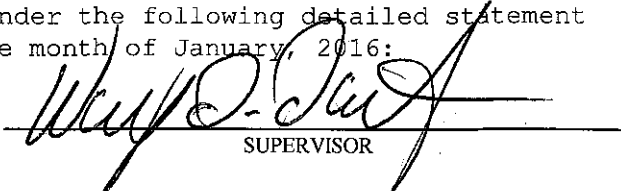
(585) 554-6657

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF MIDDLESEX :

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of January, 2016:

DATED: February 27, 2016


SUPERVISOR

	Balance 12/31/2015	Increases	Decreases	Balance 01/31/2016
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	15,850.97	76,825.11	51,793.35	40,882.73
CASH - MONEY MARKET	469,904.47	9,149.71	76,825.11	402,229.07
TOTAL	485,755.44	85,974.82	128,618.46	443,111.80
DA HIGHWAY FUND				
CASH - CHECKING	31,908.50	77,850.51	77,208.89	32,550.12
CASH - SAVING	526,491.12	292,055.52	77,850.51	740,696.13
TOTAL	558,399.62	369,906.03	155,059.40	773,246.25
SF FIRE PROTECTION DISTRICT				
	0.00	0.00	0.00	0.00
SAVINGS	0.00	197,791.00	0.00	197,791.00
TOTAL	0.00	197,791.00	0.00	197,791.00
SL LIGHTING DISTRICT				
CASH - CHECKING	669.93	0.00	128.70	541.23
SAVINGS	0.00	1,800.00	0.00	1,800.00
TOTAL	669.93	1,800.00	128.70	2,341.23
SW WATER DISTRICT				
CASH - CHECKING	5,110.56	13,836.17	13,893.30	5,053.43
MONEY MARKET	145,249.89	53,373.76	13,836.17	184,787.48
TOTAL	150,360.45	67,209.93	27,729.47	189,840.91
PN CEMETERY				
CASH - CHECKING	2,324.18	0.00	0.00	2,324.18
TOTAL	2,324.18	0.00	0.00	2,324.18
TA TRUST & AGENCY				
CASH - CHECKING	8,255.37	33,511.79	39,814.78	1,952.38
TOTAL	8,255.37	33,511.79	39,814.78	1,952.38
HA CAPITAL PROJECT - WATER NYS				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00

TOTAL ALL FUNDS

1,205,764.99

756,193.57

351,350.81

1,610,607.75

**AGREEMENT BETWEEN THE TOWN OF MIDDLESEX AND
MIDDLESEX VALLEY VOLUNTEER AMBULANCE SERVICE, INC.
FOR THE PERIOD JANUARY 1, 2016 THROUGH
DECEMBER 31, 2016**

This agreement is between the town of Middlesex, hereinafter called The Town, and Middlesex Valley Volunteer Ambulance Service, Inc., hereinafter called MVVAS. The term of this agreement shall automatically renew for a term of one year, commencing January 1 and terminating December 31 of each calendar year.

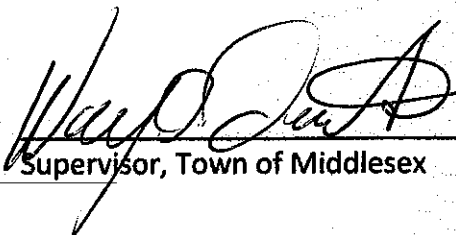
WHEREAS: MVVAS hereby agrees to provide emergency medical care and emergency transportation to local hospitals to persons who are seriously injured or become seriously ill anywhere within the area served. Other medical transport will be provided as directed by on-scene physicians and law enforcement officers. Standby medical services will be provided at structure fires and at community events as requested by their organizers.

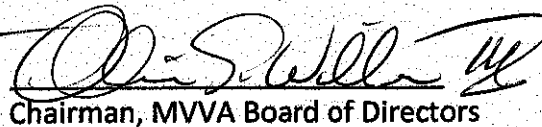
Mutual aid will be provided to neighboring ambulance organizations, and

WHEREAS: MVVAS hereby agrees to provide said services within that portion of The Town as described in Schedule A, attached hereto, and

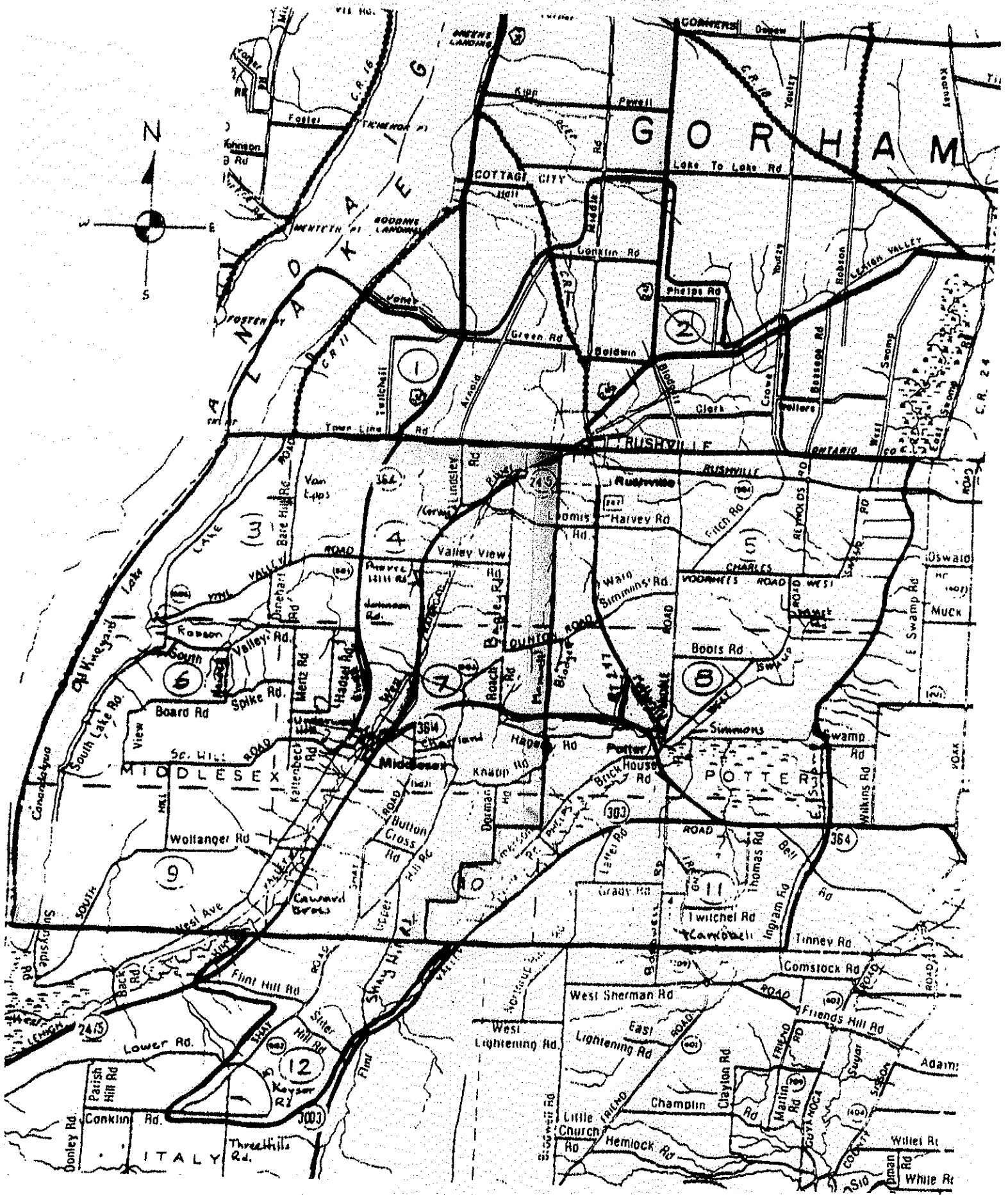
WHEREAS: The Town agrees to pay the sum of \$64,391 to MVVAS for calendar year 2016 services.

IN WITNESS WHEREOF: The parties have executed this agreement effective January 1, 2016.


Supervisor, Town of Middlesex


Chairman, MVVA Board of Directors

Schedule "A"





Operating Fund Balance (Unencumbered Funds Balance)

Based on anticipated expenses remaining, income from donations, and the sale of surplus equipment. We estimate that our year end fund balance will be about \$36,904, this is 22.49% of the total FY2016 budget. This is on the upper end of a healthy fund balance of between the 17-23% recommended by GFOA.

Therefore, we will carry over \$3,850 from FY 2015 into the FY 2016 budget to help offset an overall tax levy increase.

This leaves us a fund balance of \$33,054 at the beginning of FY 2016 or 20.22% of the FY 2016 budget.

Keep in mind that MVVA needs a healthy fund balance for day to day cash flow and to operate until the towns collect and disperse the contract monies in March 2016.

Reserve Fund Balance

MVVA maintains only two reserve funds, one for the purchase of new ambulances and a second for replacement of our cardiac monitors and defibrillators. There are no changes to these funds for FY 2016; they are being funded at FY 2015 levels.

Ambulance Reserve Fund

MVA plans extensively for ambulance purchases. In short, MVA has found that financially it does not make sense to keep an ambulance past 10 years. Therefore, we plan to replace one ambulance every 5 years and make budget allocations based on the anticipated cost of the ambulance in that year.

For FY2019 (the date of the next replacement) we anticipate needing about \$194,000; by saving and investing \$37,000 for the next 5 years we will reach that.

Defibrillator Reserve Fund

MVVA also plans for cardiac monitor and defibrillator replacement. We can get about 8 years out of our cardiac monitors before they become obsolete and unserviceable. Replacement costs for all the equipment is about \$40,000 plus annual service costs of \$1,500.

MVVA received a grant to replace our monitors FY 2014 year, however we still need a plan to replace them again in about 7 years; therefore, we are setting aside \$5,000 each year in anticipation of this cost.

FY 2016 Contract Medical Staff

As you are aware, MVVA has had contract medical staff during the Monday thru Friday daytime hours to supplement the volunteer staffing for many years.

MIDDLESEX VALLEY VOLUNTEER AMBULANCE SERVICE, INC.

817 Route 245, Middlesex, New York 14507

(585) 554-6657



Our contract staff provider will charge an increase of \$1,300 over last budget year. The contract provider's original request was for \$2,600. After negotiation we were able to settle for this lesser amount.

Many staff lease providers continue to report that a massive wage adjustment is still occurring in the area. EMS agencies in the area have been underpaying, compared to national averages for some time now. The market will no longer bearing this underpayment and this has created a shortage of paid EMS providers willing to work in this area. Agencies are having to pay more to fill positions.

Levy Allocation

MVVA serves four townships in Yates and Ontario Counties. By law, MVVA must allocate the levy equally across all the resident properties it serves. The total levy is divided among all the towns based on the proportion of its total assessed value compared to the sum of the properties that MVVA serves.

If you compare the attached FY2015 and FY2016 Ambulance District Allocation documents you will note that the town of Potter saw an increase of 15 million dollars in assessed value between FY2015 and FY2016. There were lower increases in the value of assessed property in the three other towns.

As a result Potter is paying a higher proportion of the MVVA budget levy in FY 2016 as compared to FY 2015. The town of Italy is experiencing a more moderate increase. The towns of Gorham and Middlesex are actually paying less in FY 2016 as compared to FY 2015.

In FY 2015, Middlesex saw a 16.5 million dollar increase in assessed values and in that year they paid a higher proportion of the MVVA levy.

Please also note that the overall tax rate per \$1000 of assessed property value actually dropped to .36313 per thousand or about a 4% decrease.

Summary

MVVA Officers and Board of Directors recognize the fiscal pressures that exist in today's world.

However, the residents and towns that we serve must also understand that we are also experiencing increased regulation and costs on all fronts as well. In the areas of personnel services and medical supplies, the increases are many times the rate of inflation. We need to all work together to balance the needs of providing a critically needed service in a fiscally responsible manner.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "David T Harrington".

David T Harrington, Treasurer
Middlesex Valley Volunteer Ambulance Service, Inc.

MIDDLESEX VALLEY VOLUNTEER AMBULANCE SERVICE, INC.

817 Route 245, Middlesex, New York 14507

(585) 554-6657

MVVA 2016 Budget Calc Sheet

EXPENSES:				
ITEM	2015 Budget	2015 Inc/Dec	2016 Budget	2016 Inc/Dec
Utilities	\$ 9,200.00	\$ 200.00	\$ 8,300.00	\$ (900.00)
Contract Med Service	\$ 62,400.00	\$ 7,400.00	\$ 63,700.00	\$ 1,300.00
Oxygen	\$ 1,600.00	\$ 300.00	\$ 1,600.00	\$ -
Misc/Contingency/repair res	\$ 4,000.00	\$ -	\$ 2,000.00	\$ (2,000.00)
Office Supplies	\$ 1,000.00	\$ 400.00	\$ 900.00	\$ (100.00)
Med. Sup-BLS/ALS/ILS-Linen	\$ 4,200.00	\$ 200.00	\$ 7,500.00	\$ 3,300.00
Ambulance Equip Service	\$ 1,200.00	\$ 1,200.00	\$ 1,600.00	\$ 400.00
Bldg/Grounds	\$ 3,000.00	\$ -	\$ 4,400.00	\$ 1,400.00
Vehicle Repair	\$ 4,000.00	\$ (1,000.00)	\$ 4,000.00	\$ -
Fuel	\$ 4,800.00	\$ 300.00	\$ 4,000.00	\$ (800.00)
Training	\$ 1,500.00	\$ 750.00	\$ 4,200.00	\$ 2,700.00
Radio/Pager & Repair	\$ 1,000.00	\$ (1,000.00)	\$ 1,000.00	\$ -
Newsletter Expense	\$ 1,500.00	\$ 400.00	\$ 1,400.00	\$ (100.00)
Recruiting/PR	\$ 300.00	\$ -	\$ -	\$ (300.00)
Insurance	\$ 7,500.00	\$ 300.00	\$ 6,900.00	\$ (600.00)
Retention-Recongnition	\$ 3,000.00	\$ -	\$ 3,300.00	\$ 300.00
Vehicle Account	\$ 37,000.00	\$ (500.00)	\$ 37,000.00	\$ -
Accounting	\$ 2,500.00	\$ 2,500.00	\$ 2,600.00	\$ 100.00
Defib Account	\$ 5,000.00	\$ (2,000.00)	\$ 5,000.00	\$ -
PCR Charting	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ -
Uniforms	\$ -	\$ -	\$ 1,200.00	\$ 1,200.00
Workers Comp. Physicals	\$ -	\$ -	\$ 1,500.00	\$ 1,500.00
TOTAL Expenses	\$ 156,100.00	\$ 10,850.00	\$ 163,500.00	\$ 7,400.00
INCOME:				
Item	2015 Budget	2015 Inc/Dec	2016 Budget	2016 Inc/Dec
Donations/Memorials	\$ 1,250.00	\$ -	\$ 1,250.00	\$ -
Newsletter	\$ 7,000.00	\$ -	\$ 9,500.00	\$ 2,500.00
Carry Over	\$ -	\$ -	\$ 3,850.00	\$ 3,850.00
TOTAL Income	\$ 8,250.00	\$ -	\$ 14,600.00	\$ 6,350.00

TOTAL LEVY	\$147,850	\$10,850	\$148,900
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2016 LEVY Increase:	0.71%
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MVVA 2016 Ambulance District Budget Allocation

DISTRICT	2015 TAXIBLE ASSESSMENT	EQUITY RATE	EQUITY ASSESSMENT	BUDGET ALLOC. BY TOWN	BUDGET ALLOC. ROUNDED	RATE/1000
Middlesex, Town	\$1,777,321,894	100%	\$177,321,894	\$64,390,749	\$64,391	0.36313
Potter, Town Rushville (Potter)	\$73,569,953 \$15,547,411 \$89,117,364	100% 100% 100%	\$73,569,953 \$15,547,411 \$89,117,364	\$32,361.113	\$32,361	0.36313
Italy, Town	\$14,871,684	100%	\$14,871,684	\$5,400.342	\$5,400	0.36311
Gorham, Town Rushville, Gorham	\$119,127,603 \$9,608,400 \$128,736,003	100% 100% 100%	\$119,127,603 \$9,608,400 \$128,736,003	\$46,747.796	\$46,748	0.36313
TOTALS			\$410,046,945	148,900	\$148,900	

Equity Assessment = 2015 Assess. / Equity Rate

MVVA 2016 Levy = **\$148,900**

Total Equity Assess. Rate=2016 MVVA Budget / Total Equity Assess. = **0.000363129**

Budget Allocation = Rate X Equity Assessment
Round this figure to get the "Budget Allocation Rounded"

Rate per 1000 = (Budget Allocation Rounded X 1000) / 2015 Assessment

MVVA 2015 Ambulance District Budget Allocations

DISTRICT	2014 TAXABLE ASSESSMENT	EQUALIZATION RATE	EQUALIZED ASSESSMENT	EQUALIZATION BY TOWN	EQUALIZATION ROUNDED	RATE/1000
Middlesex, Town	175,986,234	100%	175,986,234	66,732.88	66,733	0.37919
Potter, Town Rushville (Potter)	58,953,079 15,121,524 74,074,603	100% 100% 100%	58,953,079 15,121,524 74,074,603	28,088.63	28,089	0.37920
Italy, Town	13,415,521	100%	13,415,521	5,087.08	5,087	0.37919
Gorham, Town Rushville, Gorham	118,065,403 8,364,467 126,429,870	100% 100% 100%	118,065,403 8,364,467 126,429,870	47,941.41	47,941	0.37919
TOTALS			389,906,228	147,850.00	147,850	

Equalized Assessment = 2014 Assess. / Equal. Rate

MVVA 2015 Budget =

147,850

Total Equalized Assess. Rate=2015 MVVA Budget / Total Equalized Assess. =

0.000379194

Budget Allocation = Rate X Equalized Assessment

Round this figure to get the "Budget Allocation Rounded"

Rate per 1000 = (Budget Allocation Rounded X 1000) / 2014 Assessment



CHILD & FAMILY RESOURCES, INC.

H-7310.4

December 22, 2015

www.cfresources.org

cfi.info@cfresources.org

PENN YAN

Business Office
263 Lake St.

Penn Yan, NY 14527

(315) 536-1134

Fax: (315) 536-9918

The Children's Center at
Yates County Courthouse

415 Liberty St.

Penn Yan, NY 14527

(315) 531-3438

CANANDAIGUA

514 S. Main St.

Canandaigua, NY 14424

(585) 919-2476

Fax: (585) 394-2078

GENEVA

671 S. Exchange St.

Geneva, NY 14456

(315) 781-1491

Fax: (315) 789-2524

GORHAM

Early Childhood

Programs at Gorham

Elementary School

SENECA FALLS

115 Fall St.

Seneca Falls, NY 13148

(315) 568-0945

Fax: (315) 568-0978

Robert Multer, Supervisor
Town of Middlesex
Middlesex, New York 14507

Dear Mr. Multer,

We wanted to contact you prior to the issuing of the funds of \$1900 that Middlesex has provided for many years to inform you of a change in our programming.

We will be closing the Early Childhood Program in the Gorham school at the end of the 2016 school year. This valuable program has provided quality early education for children in the area for over 40 years and the availability of additional early education supports has broadened over the years. Barriers we faced this year include low enrollment in both programs, declining enrollment in the Marcus Whitman School district, free Universal Pre-Kindergarten offered by the school (which also provides transportation), and more working parents who cannot transport their children nor afford dollars for a tuition based program. Additionally, our space at the school has become more restrictive due to important new safety protocols, making it more difficult to run an open door, parent engaged program with the limited time and staffing we have available.

While we will continue to need funding for this program year through June 2016, our efforts in our services with other families in the Marcus Whitman School district continue and may in fact expand.

In addition to the early childhood programs, we serve a significant number of local families through Yates and Ontario Departments of Social Services in a program through the court systems of both counties entitled 'Families in Transition'. During a two evening class F.I.T. training teaches divorcing couples with children how to minimize the impact of the divorce on their children and how to effectively parent apart without negative effects on the children. We offer a sliding fee scale to help make the program accessible to all participants but as a result of this scale, our expenses consistently exceed the revenue for the program.

We also serve families at risk in the school district, as identified by Yates Social Services, through parenting programs and are hoping to expand those services by being able to provide basic needs (cribs, gates, diapers) and assisting families with access to other services in the area. This endeavor requires financial support for both supplies and the staff providing the service.

...hand in hand for children and families in Ontario, Seneca and Yates counties

*... an equal opportunity
employer and provider
of services.*



Community Partner

Town Board Meeting

March 10, 2016

7:00pm

Minutes: Pending Town Board Approval

Present: Wayne Dunton, Town Supervisor
Alan Button, Town Councilman
Leon Button, Town Councilman
Peter Gerbic, Town Councilman
Jack Bauer, Town Councilman

Also Present: Todd Conway, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Marty DeVinney, Planning Board Chairman
Bob Multer
Arthur Radin, ZBA Chairman
Bruce St. Lawrence, Project Manager

Recording Secretary: Brenda Vowles

Minutes

Supervisor Dunton requested a motion to approve the minutes from February 11, 2016. Councilman Alan Button made the motion to approve the minutes and Councilman Gerbic seconded the motion.

*All in favor; none opposed-Motion carried.

Town Assessor- Pat Grimaldi

It has been quiet. He is just finishing up the exemptions. The assessment roll goes in to the county in April and will come out May 1st. No big changes. The equalization rate will be down around 3%, so we will go into a re-evaluation for the next year. That will bring us back up 100%.

Highway Superintendent- Todd Conway

Todd advised that the highway dept. Needs a new grader. The front end does not work anymore, there are brake problems and you can't get parts for it anymore. Todd has not looked around at any others. Supervisor Dunton asked how much it is used. It is used for grading the roads, cutting the shoulders on the roads. The previous Highway Superintendent did put it in the budget for a new one. Supervisor Dunton asked for Todd to come up with an approximation on how much it would be used, miles of roads to be used on, etc. It can also be utilized in the winter for plowing. Councilman Bauer suggested they check into leasing the grader. It could save the town a lot of money as opposed to owning it. Todd will do some research on the matter.

The new truck should be ready around June/July.

Todd asked about the swing set, where will it be placed. He asked for the area to be staked out. He also questioned what will be used as the base material. It was briefly discussed and it was decided that sand would be used.

Todd asked about the park across from the shop. Willie used to mow it, but would not be coming down to mow anymore. The park is not getting a lot of use, but we made an agreement with Mrs. Williams to keep it mowed.

Supervisor Dunton asked about the OSHA Safety list. Everything is done except for the Weight limit sign. Supervisor Dunton asked about inventory list for equipment and tools. We have a list for the equipment; just need one for the tools.

Water District- Bruce St. Lawrence, Project Manager

We are officially out for bids on the construction. We will need to advertise the bid in our local paper, The Messenger Post. It is already posted with 5 other agencies. There will be a pre-bid meeting on April 5th. The following Tuesday, the 12th, is the bid due date. Chatfield hopes to award the bid a few days later and it should be started middle of May. The last of the responses came in from the Department of Health. There will be a set out on the desk for anyone to look at.

Code Enforcement- Dawn Kane

The kennel application went through the Planning Board. There is a public hearing next month for that. There is a new house up on East Lake Rd.

There is lots of remodeling going on. Someone purchased 4 houses on South Lake Rd. They are going to remodel for rental properties.

She is fielding some complaints and will call Dave Hartman. There is some work from Yates County going on East Lake Rd. and travel there has been tough.

She will head out tomorrow and take a look at that. She is working on clean up. There are several properties that she working to get cleaned up.

We are going into beach season, paperwork is going through. We are going to do some hiring. Advertising is out in the newspapers. We will need a whole new crew. We are starting early enough so we should be fine. She met with the Department of Health on the Robeson store project and the dock. They gave some clarification on that. We do not need them to be involved at this time. We can use the dock as a boundary to the swim area. We can run a buoy barrier about 1 foot in front of the dock. She is going to meet with The Rec Director of Camp Good Days. She will get educated on docks and barriers and that is how they run their swim areas there. They will develop a new safety plan for the beach with the dock so they will be prepared. At this point the Health Department does not have anything to do with this, other than to help with the new safety plan.

Planning Board Chairman- Marty DeVinney

At their last meeting they accepted the final impact statement for the subdivision. There was a positive deck, which means they won't accept the subdivision. When they did the environmental impact statement they also had the engineers look for alternatives. They wanted to put in 4 sites; we had them check to see if they could do 3. 4 sites is too much, they were going into places they should not. It was unanimous and the engineers agreed it should be 3 sites. We have tried to work with them from the beginning. They have 10 days to react. We are waiting to see how it pans out.

He did write a letter of support from the Planning Board for the project down at the Robeson store. They approve any effort to make it more useful and functional.

Town Clerk-Brenda Vowles

There is a Town Clerk's conference in Saratoga Springs in April. It is sponsored by the Town Clerks Association. They will have classes on all aspects of the duties of a Town Clerk as well as a Notary class and the test right there. It is for 4 days. I would like to attend.

ZBA Chairman- Arthur Radin

Nothing at this time

Supervisor- Wayne Dunton

Supervisor Dunton requested a resolution authorizing a public hearing regarding the adoption of a Local Law of the Town of Middlesex for the year 2016, entitled "A Local Law To Increase The Tax Exemption For Persons 65 Years Of Age Or Over". The public hearing will be held on April 14th at 7:00pm at the Middlesex Town Hall. A motion was made by Councilman Leon Button and seconded by Councilman Gerbic.

*All in favor; none opposed- Motion carried.

Supervisor Dunton asked that Bruce bring us up to speed for the next resolution for the siding for the east side for the Robeson Store project. Bruce advised that they had the siding here now, had to be ordered in advance because they were not going to run that color anymore. The East side is started and is under contract. The South side needs to get under contract for the work. He has a Change of Order, has a price that was quoted last year. The price is being held. It is an add \$10,400.00. It is for the South side, it includes a new platform, steps, 3 bollards to protect the corners and a new door. Councilman Alan Button asked if this was it, will this complete it. Supervisor Dunton advised there is additional and need to talk about the front door. Bruce advised he was asked to get a price to re-work the front door.

Bruce got a quote from Countryside Creations. Doors would need to be brought up to code, so they would need to swing out. They currently swing in. Quotes are to replace with a double door and also a single door. He will try to reuse the original hardware. The double door would be \$2,210.00 plus tax, furnished and installed, guaranteed for 2 years. Single door was \$2,000.00. They will do away with the existing screen door. There was a lengthy discussion on various options. Possibly refinishing or rehabbing the existing doors, replacing just the screen door. Wayne suggested the discussion be tabled until next month.

Supervisor Dunton requested a resolution to accept the Change Order #3 for the South side of the Robeson Store. A motion was made by Councilman Alan Button to accept the Change Order #3, excluding the front door. Councilman Gerbic seconded the motion.

*All in favor; none opposed-Motion carried.

Supervisor Dunton asked about the Boat Launch and Improvement Project at Vine Valley Beach. The Vine Valley Beach Revitalization Committee requested a Resolution by the Town Board in support of the Boat launch and Improvement Project. The Committee has submitted a SAM Application for funds in the amount of \$100,000.00. They are working with Senator Thomas F. O'Mara for the funds. There was some discussion on the property on the west side of the store. There was further discussion on the property and the improvement project.

Supervisor Dunton requested a Resolution to support the Boat Launch and Dock Improvement Project at Vine Valley Beach, Middlesex, NY. Councilman Alan Button made a motion; Councilman Bauer seconded it.

*All in favor; none opposed-Motion carried.

Supervisor Dunton asked if any Board Members had anything they wanted to review. Councilman Gerbic asked about getting a Handicap parking sign at the handicap entrance.

He states people have been parking in that area. Pat Grimaldi advised that there is already designated handicap parking that the entrance and also in the front of the building.

Supervisor Dunton distributed financial statements for the month of February. Supervisor Dunton asked if there were any questions on the statements. No questions.

Councilman Gerbic made the motion to pay the bills and Councilman Leon Button seconded the motion. All in favor; none opposed-motion carried.

General fund:	Vouchers No: 1064 to 1090
Highway Fund:	Vouchers No: 2321 to 2327
Water District:	Vouchers No: 3078 to 3079
Lighting District:	Voucher No: 1082

Councilman Gerbic made the motion to adjourn and Councilman Bauer seconded the motion.

*All in favor; none opposed-Motion carried. Meeting adjourned at 8:17 p.m.

**TOWN OF MIDDLESEX
WATER SYSTEM IMPROVEMENTS**

ADVERTISEMENT FOR BIDS

Sealed Bids for the construction of the **Town of Middlesex Water System Improvements** will be received, by the **Town of Middlesex**, at the **Middlesex Town Hall, 1216 Route 245, Middlesex, NY 14507** until **11:00 a.m.** local time on **April 12, 2016**, at which time the Bids received will be **publicly** read. The Project consists of **Contract A: Water Storage Tank Replacement and Contract B: Water System Improvements.**

Bids will be received for a single prime Contract. Bids shall be on a unit price basis, with additive alternate bid items as indicated in the Bid Form.

The Contract Documents may be viewed and ordered through the Avalon Plan Room website at: www.avalonroch-planroom.com/ in the "Public Bid" section. If you do not have internet access or have questions on ordering from the site, please contact Avalon Document Services at (585) 242-9999. Drawings can be picked up at any of Avalon Document Services' locations. A deposit of \$75.00 will be required for each set. Cash deposits will not be accepted. If bid documents are to be shipped, then Bidder must furnish Avalon with the Bidder's active UPS or Federal Express account number or pay Avalon for all shipping and handling costs. Also required is Federal I.D. Number or Social Security Number at time of purchase. All deposit checks are to be made payable to the **Town of Middlesex**. A refund will be made by **Town of Middlesex** in the amount of **\$75.00** to Bidder(s) or **\$37.50** to Non-Bidders, for the return of all the sets in good condition within (30) days of the bid date.

A pre-bid conference will be held at **11:00 a.m.** local time on **April 5, 2016** at the **Middlesex Town Hall, 1216 Route 245, Middlesex, NY 14507**. Attendance at the pre-bid conference is highly encouraged but is not mandatory.

Bid security shall be furnished in accordance with the Instructions to Bidders.

Upon acceptance of the bid, if the successful bidder fails to enter into a contract pursuant to the requirements of said agency, then the sum deposited as aforesaid shall be forfeited to the Owner as liquidated damages, or the payment of the bond enforced for the benefit of the Owner.

BIDDERS ON THIS WORK WILL BE REQUIRED TO COMPLY WITH THE PRESIDENT'S EXECUTIVE ORDER NO.S 11,246 AND 11,375 WHICH PROHIBIT DISCRIMINATION IN EMPLOYMENT REGARDING RACE, CREED, COLOR, SEX, OR NATIONAL ORIGIN.

The Owner strongly encourages participation of Minority and Women-owned Business Enterprises and Section 3 businesses in the bidding process for this federally-funded project. The Village is an Equal Opportunity Employer.

The successful bidder must be an equal opportunity employer, must meet all appropriate State and Federal standards, and comply with all relevant governmental regulations.

No bidder may withdraw their bid for a period of sixty (60) days after the date set forth for the opening thereof and may not withdraw it at any time prior to the opening of bids, except in accordance with the "Instruction To Bidders" Document C-200.

The successful bidder must furnish 100% Performance Bond and 100% Payment Bond, and shall comply with the requirements of Chapter 617 of the Laws of New York State for 1974 as specified under Item 50.01 of the Standard General Conditions. The Owner is exempt under Section 1116 of the Tax Law, and, therefore, no sales tax shall be included in the bid.

No bids shall be accepted from, or any contract awarded to any person or corporation who is in arrears to the Owner upon any debt of contract, or is a defaulter as surety or otherwise upon any obligation to the Owner.

The Owner also reserves the right to waive any informality in or to reject any and all bids.

Owner: **Town of Middlesex**
By: **Brenda Vowles**
Title: **Town Clerk**
Date: **March 4, 2016**

+ + END OF ADVERTISEMENT FOR BIDS + +

Town of Middlesex
P.O. Box 147
1216 Route 245 – Main Street
Middlesex, NY 14507
Phone * (585) 554-3607 **Fax*(585) 554-4615**

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE, that a public hearing will be held by the Town of Middlesex On the 14th day of April, 2016, at 7:00 pm, at the Middlesex Town Hall, 1216 Route 245, Middlesex, New York, regarding the adoption of a Local Law of the Town of Middlesex for the year 2016, entitled "A Local Law To Increase The Tax Exemption For Persons 65 Years Of Age Or Over". This local law would amend the real property tax exemption provisions relative to real property owned by persons aged sixty-five years or older.

Any resident of the Town of Middlesex shall be entitled to be heard upon said proposed Local Law at such public hearing. Copies of said proposed Local Law are available for reviewed at the Town of Middlesex Town Hall, 1216 Route 245, Middlesex, New York.

This by Resolution of the Town Board of the Town of Middlesex.

Brenda Vowles, Town Clerk

**RESOLUTION AUTHORIZING SCHEDULING OF PUBLIC HEARING
FOR A PROPOSED LOCAL LAW ENTITLED "A LOCAL LAW TO INCREASE THE
TAX EXEMPTION FOR PERSONS 65 YEARS OF AGE OR OVER"**

WHEREAS, the Town Board of the Town of Middlesex, after due deliberation, finds it in the best interests of the Town to schedule a public hearing to solicit public comment upon a proposed Local Law entitled "Amending the Provisions of Chapter 143 of the Code of the Town of Middlesex Relative to the Senior Citizens Tax Exemption"; and

WHEREAS, the Town Board of the Town of Middlesex has reviewed the draft of the aforementioned proposed Local Law attached hereto as Exhibit "1" and deems it in the best interests of the Town of Middlesex to proceed in accordance with the Code of the Town of Middlesex and the Laws of the State of New York in adopting said Local Law,

NOW, THEREFORE, BE IT RESOLVED, that the Town Clerk be, and she hereby is, directed to schedule a public hearing to be held on April - 14, 2016, at 7:00 p.m. at the Middlesex Town Hall, 1216 Route 245, Middlesex, New York; and be it further

RESOLVED, that the Town Clerk, be and hereby is, authorized to forward to the official newspaper of the Town a Notice of Public Hearing in the form substantially the same as that attached hereto as Exhibit "2"; and be it further

RESOLVED, that the Town Clerk be, and she hereby is, directed to post a copy of the proposed Local Law on the Town of Middlesex sign board and take any and all other necessary actions to properly bring the aforementioned Local Law before the Town Board of the Town of Middlesex for its consideration.

I, Brenda Vowles, Town Clerk of the Town of Middlesex do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Middlesex on March 10, 2016, by the following vote:

	<u>Aye</u>	<u>Nay</u>
Wayne Dunton	<u>✓</u>	_____
Peter Gerbic	<u>✓</u>	_____
Allan Button	<u>✓</u>	_____
Leon Button	<u>✓</u>	_____
Jack F. Bauer Jr.	<u>✓</u>	_____

Dated: March 10, 2016



Brenda Vowles, Town Clerk

SEAL

Vine Valley Beach Revitalization Committee - 2016

Co-Chairs:

Dan Robeson

Leigh Williams

Members:

Dawn Kane

Bruce St. Lawrence

Martin DeVinney

Ted Carmen

Ron Pappa

Jim Woods

Boat Launch & Dock Improvement Project at Vine Valley Beach, Middlesex NY

The current launch at Vine Valley is the only available Boat Launch on the South East Shore of Canandaigua Lake for Middlesex & Yates County residents , as well as visiting tourists. The launch currently needs some minimum improvements that would benefit the swim beach, resident boat launching, and the Yates County Sheriff's Dpt. patrol boats.

Therefore, the launch site improvements we support include the following:

- Improve the general approach and apron to the boat launch
- Addition of one dock to improve the overall safety & recreational status of the beach.

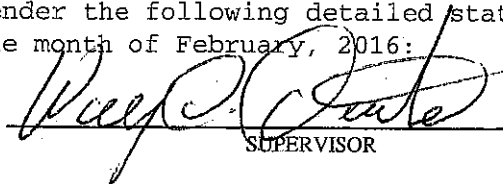
	<u>AYE</u>	<u>NOY</u>
M. DUNTON	✓	
P. GERBER	✓	
A. BUTTON	✓	
L. BUTTON	✓	
J. BAUER JR.	✓	

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF MIDDLESEX :

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of February, 2016:

DATED: March 9, 2016


 SUPERVISOR

	Balance 01/31/2016	Increases	Decreases	Balance 02/29/2016
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	40,882.73	812,639.54	430,545.58	422,976.69
CASH - MONEY MARKET	402,229.07	818,977.47	411,657.54	809,549.00
TOTAL	443,111.80	1,631,617.01	842,203.12	1,232,525.69
DA HIGHWAY FUND				
CASH - CHECKING	32,550.12	12,265.02	28,914.08	15,901.06
CASH - SAVING	740,696.13	379,110.74	12,265.02	1,107,541.85
TOTAL	773,246.25	391,375.76	41,179.10	1,123,442.91
SF FIRE PROTECTION DISTRICT				
CASH - CHECKING	0.00	0.00	395,582.00	-395,582.00
SAVINGS	197,791.00	0.00	0.00	197,791.00
TOTAL	197,791.00	0.00	395,582.00	-197,791.00
SL LIGHTING DISTRICT				
CASH - CHECKING	541.23	0.00	125.15	416.08
SAVINGS	1,800.00	0.00	0.00	1,800.00
TOTAL	2,341.23	0.00	125.15	2,216.08
SW WATER DISTRICT				
CASH - CHECKING	5,053.43	1,698.23	4,388.13	2,363.53
MONEY MARKET	184,787.48	8,450.38	1,698.23	191,539.63
TOTAL	189,840.91	10,148.61	6,086.36	193,903.16
PN CEMETERY				
CASH - CHECKING	2,324.18	0.00	0.00	2,324.18
TOTAL	2,324.18	0.00	0.00	2,324.18
TA TRUST & AGENCY				
CASH - CHECKING	1,952.38	27,629.79	27,010.58	2,571.59
TOTAL	1,952.38	27,629.79	27,010.58	2,571.59
HA CAPITAL PROJECT - WATER NYS				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00

Town Board Meeting

April 14, 2016

7:00pm

Minutes: Pending Town Board Approval

Present: Wayne Dunton, Town Supervisor
Alan Button, Town Councilman
Leon Button, Town Councilman
Peter Gerbic, Town Councilman
Jack Bauer, Town Councilman

Also Present: Todd Conway, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Marty DeVinney, Planning Board Chairman
Bob Multer
Arthur Radin, ZBA Chairman
Bruce St. Lawrence, Project Manager

Recording Secretary: Brenda Vowles

Supervisor Dunton opened the Public Hearing on the Senior Exemptions. He asked if there were any questions. There were not. He advised the hearing would remain open until the end of the Board Meeting.

Minutes

Supervisor Dunton requested a motion to approve the minutes from March 10, 2016. Not all Councilmen had reviewed the minutes. The motion was tabled until next month.

Town Assessor- Pat Grimaldi

The tentative roll is ready, should have it out the first of May.

Pat advised that the Town Board will need a resolution to appoint one new Board Member to The Board of Assessment Review. Dave Wilson has volunteered. He will take Councilman Leon Buttons place as Leon cannot serve on both Boards. His term would run from May 1, 2016 thru April 30, 2021. Councilman Alan Button made a motion to appoint Dave Wilson to a new term on the Board of Assessment Review and Councilman Leon Button seconded the motion.

*All in favor; none opposed-Motion carried.

The government budget has changed the way STAR is applied. Nothing will change for anyone currently on the program. New people to the program will receive a check instead of an exemption. People will need to register through Tax and Finance.

Highway Superintendent- Todd Conway

The swing set should be set up by Monday. They poured the concrete today. He questioned what to use in the area below and around the swing set. After a brief discussion it was decided they should use smooth pea

gravel. Todd asked about the mowing contract w/the county, if the town had received it. They briefly reviewed the specifics of the contract and advised it would be voted on towards the end of the meeting.

Water District- Bruce St. Lawrence, Project Manager

The bid opening for the Water Project was this past Tuesday. It was a 2 part bid. They got one bid for Contract A, which was the water tank. It was from Statewide Aquasource Inc. from East Syracuse. The bid amount was for \$388,230.00 and an additional \$4,200.00 for a name sheet on the exterior of the water tank. They received 6 bids for Contract B, the underground pipe work. The low bidder was V&B Underground Utilities Inc. from Rochester. The bid amount was for \$134,893.50 and an additional \$15,530.00 for (2) isolation valves in the PRV vault. Chatfield Engineers recommends accepting the bid from V&B Underground Utilities Inc.

Chatfield will send out the agreements tomorrow.

Supervisor Dunton asked for a motion to award the bids for the Water Project to Statewide Aquasource Inc. for Contract A and to V&B Underground Utilities Inc. for Contract B. A motion was made by Councilman Gerbic and Councilman Bauer seconded the motion.

*All in favor; none opposed-Motion carried.

Code Enforcement- Dawn Kane

Things are very busy. There is a new business on Townline Rd. It is a hydroponic u-pick strawberry farm. They got approval for the dog kennel on Bagley Rd. so that is moving forward. She is done with her schooling (continuing ed). She attended a seminar in Yates County on “active shooters”. It was a proactive overview of what to do, what to think about at a municipal level, just to have a plan. Doing regular clean up.

Planning Board Chairman- Marty DeVinney

Marty was not present. Bruce St. Lawrence advised that they did give the final approval for the dog kennel. They were supposed to have the Final Impact Statement on the Komarek property, but their (Komarek’s) attorney has delayed that for a month.

Town Clerk-Brenda Vowles

Nothing at this time.

ZBA Chairman- Arthur Radin

Nothing at this time.

Supervisor Dunton introduced Win Harper, President of the Heritage Group and Dan Robeson, Town Historian. Mr. Harper reviewed some of the projects they have been working on. They have been working on plagues for the historic houses and buildings in the area. They have obtained grants to get some of the older paintings restored. They are doing video interviews of the senior citizens from the area to get their history down for future generations. They will have the History Room open during the Fire Department Roast Beef Dinner on April 30th for anyone to visit. They reviewed their upcoming events for the year.

They would like to start a "Hometown Heroes" here in Middlesex. They would like to have banners made for all the men and women of our town that are on active duty in the military and hang them through the town. They would run about \$160.00 each for each banner. The banners would be given to the men/women when their active duty is up.

Councilman Leon Button made a motion to approve the funds for the Hometown Heroes program.

Councilman Alan Button seconded the motion.

*All in favor; none opposed-Motion passed.

Vine valley Beach Project-

Leigh Williams was not present. Bruce St Lawrence reviewed some of the things in process.

Bids for selecting the engineers for designing the bath house are due in tomorrow. Bruce is meeting with the surveyor tomorrow.

Supervisor- Wayne Dunton

Supervisor Dunton handed out copies of the Town's Procurement Policy and asked the Town Board to look it over. He will go over it at next month's meeting. This should be updated each year.

Supervisor Dunton distributed financial reports for the month of March, 2016.

Supervisor Dunton advised he was going to close the Public Hearing for Senior Exemptions and asked if anyone had any questions. No one responded. Supervisor Dunton Closed the Public Hearing.

Supervisor Dunton asked for a motion to accept the Resolution Authorizing Adoption by the Town Board of the Town of Middlesex of Local Law No. 1 of 2016 Entitled "A Local Law to Increase the Tax Exemption For Persons 65 Years of Age or Over" Councilman Gerbic made the motion, Councilman Bauer seconded it.

*All in Favor; none opposed-Motion carried.

Supervisor Dunton asked for a motion to sign the Mowing Contract with the County for the year of 2016, as discussed earlier.

Councilman Leon Button made the motion, Councilman Bauer seconded it.

*All in favor; none opposed-Motion carried.

Supervisor Dunton asked for a motion to sign the Contract with The Wood Library for the year of 2016 and contribute One-thousand dollars to The Wood Library.

Councilman Alan Button made the motion, Councilman Leon Button seconded it.

*All in favor; none opposed- Motion carried.

The town received a bid from Liddiard Tree for the 2016 lawn maintenance for \$6,194.00, plus \$595.00 for maintenance of the triangle for a total of \$6,789.00. After a brief discussion Councilman Gerbic made a motion to accept the bid and Councilman Bauer seconded it.

*All in favor; none opposed-Motion carried.

Supervisor Dunton advised that the front door to the Robeson Store (discussed in last month's meeting) was re-inspected and found to be not salvageable at a reasonable cost and would need to be replaced. The cost

would be \$2,200.00, as discussed last month. After some discussion Councilman Gerbic made a motion to approve replacement of the front door, Councilman Alan Button seconded it.

*All in favor; none opposed-Motion carried.

Supervisor Dunton asked if the Town Board had anything to go over.

Councilman Bauer advised he is working on the new grader for the Highway Dept. The old one is not useable. He is gathering numbers and information for lease versus buy.

Councilman Gerbic asked about the Town Newsletter. Advised we should add the Town's hours to the Newsletter. There was a brief discussion on when the Town's Clean up days would be and it was decided they would be August 20th and 21st, 2016.

Councilman Gerbic also questioned recent and past "Road Rallies" through our area. There was brief discussion and it was tabled until next month's meeting.

Councilman Alan Button had attended the Canandaigua Watershed Meeting and advised that the Fingerlakes Land Trust was purchasing more property. There was a brief discussion on this.

Supervisor Dunton asked for a motion to pay the bills. Councilman Alan Button made a motion and Councilman Bauer seconded it.

*All in favor; none opposed- Motion carried.

General fund:	Vouchers No: 1091 -1121
Highway Fund:	Vouchers No: 2341 - 2357
Water District:	Vouchers No: 3080 - 3087
Trust & Agency:	Voucher No: 4

Councilman Gerbic made the motion to adjourn and Councilman Leon Button seconded the motion.

*All in favor; none opposed-Motion carried. Meeting adjourned at 8:20 p.m.

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF MIDDLESEX :

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of March 2016:

DATED: April 14, 2016

Wayne J. Dent
4/14/16
SUPERVISOR

	Balance 02/29/2016	Increases	Decreases	Balance 03/31/2016
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	422,976.69	92,786.70	82,938.86	432,824.53
CASH - MONEY MARKET	809,549.00	26,998.37	101,057.61	735,489.76
TOTAL	1,232,525.69	119,785.07	183,996.47	1,168,314.29
DA HIGHWAY FUND				
CASH - CHECKING	15,901.06	37,748.17	48,776.90	4,872.33
CASH - SAVING	1,107,541.85	68,192.96	37,748.17	1,137,986.64
TOTAL	1,123,442.91	105,941.13	86,525.07	1,142,858.97
SF FIRE PROTECTION DISTRICT				
CASH - CHECKING	-395,582.00	0.00	0.00	-395,582.00
SAVINGS	197,791.00	0.00	0.00	197,791.00
TOTAL	-197,791.00	0.00	0.00	-197,791.00
SL LIGHTING DISTRICT				
CASH - CHECKING	416.08	0.00	123.13	292.95
SAVINGS	1,800.00	0.00	0.00	1,800.00
TOTAL	2,216.08	0.00	123.13	2,092.95
SW WATER DISTRICT				
CASH - CHECKING	2,363.53	1,577.12	1,748.52	2,192.13
MONEY MARKET	191,539.63	4,501.66	1,577.12	194,464.17
TOTAL	193,903.16	6,078.78	3,325.64	196,656.30
PN CEMETERY				
CASH - CHECKING	2,324.18	0.00	0.00	2,324.18
TOTAL	2,324.18	0.00	0.00	2,324.18
TA TRUST & AGENCY				
CASH - CHECKING	2,571.59	26,111.99	24,997.37	3,686.21
TOTAL	2,571.59	26,111.99	24,997.37	3,686.21
HA CAPITAL PROJECT - WATER NYS				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00

**YATES COUNTY HIGHWAY DEPARTMENT
2016 MOWING CONTRACT**

This agreement made this 14TH day of APRIL, 2016 by and between Yates County (hereinafter referred to as the County) and the Town of Middlesex (herein after referred to as Municipality) as follows:

WHEREAS, the work of mowing county roadsides, may by mutual agreement, be performed by any municipality, which for the purpose of said Section 135a shall include Township, City or Village, pursuant to an agreement entered into between the governing board or body of any such municipality and the County, and

WHEREAS, the Municipality named herein is willing to perform the function so delegated to it for the work of mowing Yates County roadsides upon such terms, rules and regulations as may be within the legal authority of the Municipality and which are deemed by the Yates County Highway Superintendent to be in the best interest of the public,

NOW, THEREFORE, in consideration of the mutual covenants and benefits herein contained, the parties hereto agree as follows:

- 1) **The terms of this agreement shall be for a period of: four and one half (4.5) months, commencing May 15, 2016 and terminating September 30, 2016.** At the expiration of each four and one half month period of the term herein or any extension, such term may be extended as herein provided. The Municipality shall notify the Yates County Highway Superintendent either,
 - (a) that it requests that the terms of the agreement be extended for one year, or,
 - (b) that it intends not to extend the agreement, in which case the agreement shall expire at the end of the term. If the Municipality fails to notify the Yates County Highway Superintendent, not later than thirty (30) days prior to the end of the term, it shall be deemed that the Municipality intends not to extend the term of this agreement.
- 2) The Yates County Highway Superintendent, may, upon 30 days written notice, cancel the agreement for any reason and any payments herein provided by the County shall cease. Any such written notice shall become effective at the expiration of ten (10) days after the Yates County Highway Superintendent shall have mailed a certified copy thereof to the Clerk of such Municipality. The Municipality may terminate this agreement for any reason by giving the County 30 days written notice of its intent to terminate.
- 3) The Municipality, as an adjunct of the County in performing the function herein delegated to it by the County, shall mow the roadsides of Yates County Highways within the boundaries of such Municipality as designated by the Yates County Highway Superintendent to the extent that the Yates County Highway Superintendent may deem appropriate, all in accordance with terms, rules and regulations as may be deemed by the Yates County Highway Superintendent to be in the best interest of the public, such terms, rules and regulations,
 - (a) having been submitted to and examined by the governing board of said Municipality, prior to or simultaneously with the execution and delivery of this agreement,
 - (b) containing this agreement as a part thereof, and
 - (c) being subject to change or modification from time to time by the Yates County Highway Superintendent as he/she deems it necessary for the best interest of the public.
- 4) The Municipality shall,
 - (a) designate and hereby does designate the Highway Superintendent of the Municipality as the representative of the Municipality who shall be in responsible charge and shall have supervision of the performance of the work under this agreement,
 - (b) provide the necessary machinery, tools and equipment to perform the terms of this agreement,
 - (c) provide the necessary personnel and supplies to operate such machinery, tools and equipment and, as may be necessary for the performance of this agreement.

**YATES COUNTY HIGHWAY DEPARTMENT
2016 MOWING CONTRACT**

- 5) **The Municipality shall mow roadside ditches and back slopes a maximum of two (2) complete times around the total centerline mileage being mowed by the municipality including the front slope and back slope of the ditch and headland where necessary. The two rounds should be completed in June and late August/early September. The first round should be done sometime between June 15th and June 30th and should include mowing the roadside shoulders and front slopes of ditches only. The second round should be done sometime between August 30th and September 20th and should include the shoulders, front and back slopes and headland if necessary for sight distance improvement. Mowing more than two complete (2) rounds, without pre-authorized approval of the Yates County Highway Superintendent or his/her designee shall be at the Municipality's expense. Mowing of headland shall be limited to the highway Right-of-Way only. Damage caused to shrubs, trees, lawns and/or other property within or outside the Right-of-Way shall be repaired or replaced at the Municipality's expense.**
- 6) The Municipality shall install and observe a system of accounting and a form of accounting to the end that there shall be established and maintained a uniform method of bookkeeping, filing and rendering accounts for the purpose of this agreement.
- 7) In consideration of the performance of the Municipality, Yates County agrees to pay the Municipality each year or portion thereof, during the term of this agreement at an **established rate of \$155 per centerline mile.**
- 8) The Municipality shall transmit by July 25th and October 25th of each year during the terms of this agreement, properly executed mowing tickets and time sheets which will be provided by Yates County. Payment will be made to the Municipality in the next available monthly audit.
- 9) The terms, conditions and amounts to be paid will be updated annually at the time this agreement is extended as provided in paragraph No. 1.
- 10) Town shall at all times save harmless the County of Yates from all claims, damages or judgments or for the defense or payment thereof, based on any claim, action or cause of action whatsoever, including but not limited to personal injury, or any affiliated claims, by reason of any act or failure to properly act on the part of the Town and in particular as may arise from the performance under this contract.
- 11) The Municipality specifically agrees that this Agreement shall be deemed executed only to the extent of the monies available, and no liability shall be incurred by the County beyond the monies available for this purpose.
- 12) This agreement shall bind the successors and assigns of the parties hereto.

IN WITNESS WHEREOF: This Agreement has been executed by the County, acting by and through the duly authorized representative of Yates County, which has caused this Agreement to be executed by its duly authorized officer on the date and year first above written.

YATES COUNTY

BY _____ Date _____
(Yates County Legislature Chairman)

MUNICIPALITY

BY Wayne O. Duff Date 4/14/2016
(Town of Middlesex Supervisor)

TOWN OF MIDDLESEX

1216 Route 245 * Main St. * P.O. Box 147 * Middlesex, New York 14507

Phone (585) 554-3607 * Fax (585) 554-4615

TDD (800) 662-1220

Wayne Dunton,
Supervisor

Brenda Vowles,
Town Clerk

**RESOLUTION FOR TOWN OF MIDDLESEX
TO AWARD WATER IMPROVEMENTS PROJECT CONSTRUCTION**

WHEREAS, the Town of Middlesex has been awarded NYS CDBG (HUD) funding to perform improvements to its municipal water system; and

WHEREAS, as part of the requirements of HUD funding, construction shall be competitively bid, to include award recommendations by Chatfield Engineers, the involved engineering firm; and

WHEREAS, Chatfield Engineers recommends accepting the base bid received for Construction Contract A (Water Storage Tank Replacement) from Statewide Aquastore Inc. for the amount of \$388,230, and to award Construction Contract A to this firm; and

WHEREAS, Chatfield Engineers recommends accepting the base bid received for Construction Contract B (Water System Improvements) from V & B Underground Utilities Inc. for the amount of \$134,893.50, and to award Construction Contract B to this firm; and

WHEREAS, Statewide Aquastore Inc. submitted a cost of \$4200 for the requested bid alternate for a name sheet on the exterior of the water storage tank, and V & B Underground Utilities Inc. submitted a cost of \$15,530 for the requested bid alternate to add (2) isolation valves in the PRV vault, and

WHEREAS, both Construction Contract A and B base bids, along with the two desirable bid alternates stated above, total \$542,853.50, which is \$46,396.50 less than the total construction budget of \$589,250 for the project, therefore be it

RESOLVED, that the Town Board of the Town of Middlesex agrees to award construction contracts to both recommended contractors listed above, to include the bid alternates submitted.

WAYNE DUNTON, Town Supervisor
JACK BAUER, Councilman
ALLAN BUTTON, Councilman
PETER GERBIC, Councilman
LEON BUTTON, Councilman

<u>AYE</u>	<u>NAY</u>
✓	—
✓	—
✓	—
✓	—
✓	—



Dated: 4-14-2016

Brenda Vowles
Town Clerk – Town of Middlesex

Contract Agreement

Agreement, made this 25 day of March 2016 **between the Wood Library Association** of the City of Canandaigua, County of Ontario, State of New York, party of the first part, **and the Town of Middlesex**, County of Yates, the party of the second part.

Witnesseth:

Whereas, the party of the first part is engaged in the conduct and operation of a public library upon North Main Street in the City of Canandaigua, New York, which is open to the public without charge and

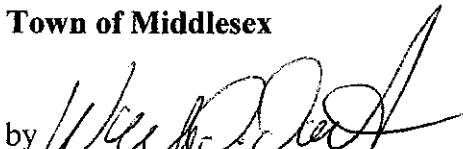
Whereas, The **Town of Middlesex** is desirous of contributing support to the operation of said public library which is open to the public without charge

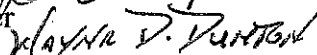
Now, therefore, it is mutually covenanted and agreed as follows:

1. The party of the first part agrees to maintain and operate a public library upon North Main Street, Canandaigua, New York, during January through December 2016. The said library to be open to the public at least the minimum number of hours per week as required by the State of New York, except the party of the first part may close the library on such local, State and National holidays and other days as it approves, not to exceed thirteen.
2. The party of the first part agrees to make no charge to the general public of the **Town of Middlesex** for use of its services or for participation in its programs except for penalties and charges imposed on all library patrons in accordance with library policy.
3. The party of the second part agrees to contribute to the party of the first part the sum of One Thousand Dollars (**\$1000**) for January through December 2016.
4. The term of the contract shall be for the calendar year 2015.

In witness Whereof, the parties have hereunto affixed their hands and seals.

Town of Middlesex

by 
Robert Multer
Supervisor



Wood Library Association

by 
Jenny Goodemote
Library Director

RESOLUTION AUTHORIZING ADOPTION BY THE TOWN BOARD OF THE TOWN OF MIDDLESEX OF LOCAL LAW NO. 1 OF 2016 ENTITLED "A LOCAL LAW TO INCREASE THE TAX EXEMPTION FOR PERSONS 65 YEARS OF AGE OR OVER"

WHEREAS, a resolution was duly adopted by the Town Board of the Town of Middlesex for a public hearing to be held by said Town Board on April 14, 2016, at 7:00 p.m. at the Middlesex Town Hall, 1216 Route 245, Middlesex, New York, to hear all interested parties on a proposed Local Law entitled, "A Local Law To Increase The Tax Exemption For Persons 65 Years Of Age Or Over"; and

WHEREAS, notice of said public hearing was duly advertised in the official newspaper of the Town of Middlesex, on March 22, 2016 and other notices required to be given by law were properly served, posted or given; and

WHEREAS, said public hearing was duly held on April 14, 2016, at 7:00 p.m. at the ~~Middlesex Town Hall, 1216 Route 245, Middlesex, New York,~~ and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said Proposed Local Law, or any part thereof; and

WHEREAS, the Town Board of the Town of Middlesex, after due deliberation, finds it in the best interest of the Town of Middlesex to adopt said Local Law.

WHEREAS, this action by the Town Board is a "Type 2" action under the regulations promulgated by authority contained in the State Environmental Quality Review Act (SEQRA), which appear in 6 NYCRR Part 617.5 (20) and (27), thereby requiring no further action by the Town Board.

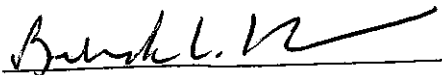
NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Middlesex hereby adopts said Local Law No. 1 of 2016, entitled "A Local Law To Increase The Tax Exemption For Persons 65 Years Of Age Or Over", a copy of which is attached hereto and made a part of this resolution, and be it further

RESOLVED, that the Town Clerk be and she hereby is directed to enter said Local Law in the minutes of this meeting and in the Local Law Book of the Town of Middlesex, and to give due notice of the adoption of said local law to the Secretary of State of New York.

I, Brenda Vowles, Town Clerk of the Town of Middlesex do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Middlesex on April 14, 2016, by the following vote:

	<u>Aye</u>	<u>Nay</u>
Wayne Dunton	✓	_____
Peter Gerbic	✓	_____
Allan Button	✓	_____
Leon Button	✓	_____
Jack F. Bauer Jr.	✓	_____

Dated: April 14, 2016


Brenda Vowles, Town Clerk

SEAL

Liddiard's Tree Experts

996 Hadsell Road
Middlesex, New York 14507
(585) 554-6769

Residential ~ Commercial
Tree Surgeons

Servicing Individuals, Municipalities,
Cemetery Associations,
and Construction Companies

4-7-16

Town of Middlesex
P.O. Box 147
Middlesex, N.Y. 14507

Lawn Maintenance for 2016

Pine Corners Cemetery	1862.00
Hamlet Cemetery	1862.00
Town Hall and Parking Area	900.00
Vine Valley Park	700.00
Community Center	870.00
	<hr/>
	6194.00

(price has remained the same since 2013)

TRAXLE - WEEDS plant \$ 375.00
MULCH - \$ 220.00

\$ 6,789.00

Wayne J. Liddiard
4/14/2016

Town Board Meeting

May 12, 2016

7:00pm

Minutes: Pending Town Board Approval

Present: Wayne Dunton, Town Supervisor
Alan Button, Town Councilman
Leon Button, Town Councilman
Peter Gerbic, Town Councilman
Jack Bauer, Town Councilman

Also Present: Todd Conway, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Marty DeVinney, Planning Board Chairman
Bob Multer
Arthur Radin, ZBA Chairman
Bruce St. Lawrence, Project Manager
Doug Paddock
Dick DeMallie

Recording Secretary: Brenda Vowles

Minutes

Supervisor Dunton requested a motion to approve the minutes from April 14, 2016. Councilman Leon Button made a motion to approve the Minutes, Councilman Gerbic seconded the motion.

* All in favor; none opposed - Motion carried.

Supervisor Dunton requested a motion to approve the minutes March 10, 2016. This was tabled at last month's meeting. Councilman Gerbic made a motion to approve the Minutes; Councilman Alan Button seconded the motion.

*All in favor; none opposed – Motion carried.

Presentation- Marcus Whitman School Budget

The Marcus Whitman School District Superintendent and Business Official presented the 2016/2017 Budget Proposal. The presentation included a review of 2015/2016 Accomplishments, District Needs, 2016/2017 Budget and Revenue, tax rate History, Bus Purchases, Capital reserve and Board Candidates.

A copy is attached.

Town Assessor- Pat Grimaldi

We need to have the Board appoint David Adam to the Board Of Assessment Review. He renewed his term September of 2015, but it is not listed in the Minutes from that month or October. It is for a 5 year term. Councilman Alan Button made a motion to appoint David Adam to the Board Of Assessment Review, Councilman Leon Button seconded the motion.

*All in favor; none opposed- Motion carried.

The Tentative Roll is out and he's gotten some feedback . It should be a quiet year.

Highway Superintendent- Todd Conway

He called on the 550 truck. The box is in, but it will be 1-2 weeks until they can get it scheduled in. They have been cleaning out the ditches on the lake. He has also put up additional signs. They have gotten 2 estimates for Upper Hill Rd. The estimates are for reclaiming and oil/stoning the road. It is just an FYI. They have received the grants for the pipes and it has gone to the engineers.

Water District- Bruce St. Lawrence, Project Manager

The contracts have been signed and the insurance bond is in place. There is a pre-construction meeting on May 27, 2016 at 10:00am at the Town Hall. Both contractors and the engineers will be at the meeting.

Code Enforcement- Dawn Kane

They are making headway on the clean-up effort. They are getting the beach ready. Todd is bringing sand down. The DOH is coming out to do inspections. She has done some research on the pay for the lifeguards and has found that we are below the average pay for this area. She is asking that we increase the wage for the lifeguards to \$9.00/hour for new hires, \$10.00/hour for anyone at 1-2 years and \$11.00/hour for anyone 3 years and up. Councilman Gerbic made a motion to increase the wage for the lifeguards per Dawn's request, Councilman Alan Button seconded the motion.

*All in favor; none opposed- Motion carried.

Planning Board Chairman- Marty DeVinney

Tim Murphy (present) had purchased property at 208 Bagley Rd, Middlesex, NY that was initially listed in the business district. The Town rezoned a portion of Bagley Rd., from Hamlet Residential to Highway Business. Mr. Murphy's parcel borders this district; however it is now in the Hamlet Residential District. He wants to open a small automotive repair/machine shop at this address. They have letters from the surrounding neighbors that they have no issues with the property being re-zoned and Mr. Murphy putting a business at that location. The Planning Board is asking for the Town Board to approve the re-zoning of that property. They will need a zoning amendment from the Town Attorney and will have to have a Public Hearing on it. They will also need to do a SEQR. Councilman Alan Button made the motion to give approval for them to proceed, Councilman Bauer seconded the motion.

*All in favor; none opposed-Motion carried.

They have the finalized SEQR for the Komarek property (sub-division). The 4 lot proposition was rejected and they suggested it be reduced to 3 lots.

Town Clerk-Brenda Vowles

I went to the NY State Town Clerks Association Conference in Saratoga Springs and took as many classes as I could fit in. They have classes on anything and everything to do with a Town Clerks position. I made some good contacts with other Town Clerks. I have reached out to our representative from NY State Archives for assistance with our records keeping, documentation and filing. I have an appointment with her Friday May 27, 2016. I have a lock smith coming in to clean/adjust our safes, they are overdue for maintenance.

Vine valley Beach Project-

Leigh Williams was not present. Bruce St. Lawrence reviewed some of the things in process. They got a revised map showing the area they want to lease. Our attorney is working on a lease. The town will need to mow the grass on that property. They had a meeting with Chatfield for preliminary ideas for the bath house.

Bruce also reviewed some additional items with the Robeson store, some minor changes. There are squirrels inside the store and we will need to address that.

Heritage Group/Historian- Win Harper/ Dan Robeson

They had one of the "Hometown Heroes" banners that will be hung through the town. They would like to do a ceremony with each Hometown Hero's family when the banners are hung. The Memorial Day Parade will be in The Town of Gorham this year.

Dan Robeson briefly reviewed the Citizen's Appreciation Program, they have 4 citizens this year.

Supervisor- Wayne Dunton

Supervisor Dunton distributed financial reports for the month of April, 2016.
Supervisor Dunton handed out and reviewed the 2015 Expenditure Report.

Supervisor Dunton asked for a motion to sign the Mowing Contract for the Town Ballfield with Tim Soles from May, 2016 through October, 2016 for \$750.00 for the season.

Councilman Alan Button made the motion, Councilman Bauer seconded it.

*All in favor; none opposed-Motion carried.

Supervisor Dunton asked for a motion to award the Engineer Contract for the Beach Improvement Contract to Chatfield Engineers. Councilman Gerbic made the motion, Councilman Bauer seconded it.

*All in favor; none opposed- Motion carried.

Supervisor Dunton asked about having an exterminator come to the Town Hall. There is a problem with bees in the Library. After some discussion it was decided that they would get a quote first.

Supervisor Dunton advised the Board that there is a Land and Lakes panel meeting at the Community House on July 19th at 7:00pm. It is to give the community a chance to meet the new Town Board members and the new Supervisors.

Supervisor Dunton reviewed that the Clean-up Days for 2016 were going to be August 20th & 21st. And, he reminded everyone that the newsletter articles are due to Brenda Vowles by June 16th.

Supervisor Dunton requested a Resolution For the Town Of Middlesex To Fund The Middlesex Beach Improvements Project. A motion was made by Councilman Alan Button, Councilman Bauer seconded it.

*All in favor; none opposed- Motion carried.

Supervisor Dunton handed out copies of the Onsite Waste Water Law being proposed. We will need to sit down and go over this in more detail.

Supervisor Dunton advised we received our 1st yearly payment from the County Mortgage Tax. We get 2 payments each year.

Supervisor Dunton asked for a motion to pay the bills. Councilman Bauer made the motion, Councilman Gerbic seconded it.

*All in favor; none opposed-Motion carried.

General fund: Vouchers No: 1122 - 1142

Highway Fund: Vouchers No: 2358 - 2372

Water District: Vouchers No: 3088 - 3090

Councilman Gerbic made the motion to adjourn and Councilman Leon Button seconded the motion.

*All in favor; none opposed-Motion carried. Meeting adjourned at 8:52 p.m.

TOWN OF MIDDLESEX

1216 Route 245 * Main St. * P.O. Box 147 * Middlesex, New York 14507
Phone (585) 554-3607 * Fax (585) 554-4615
TDD (800) 662-1220

Wayne Dunton,
Supervisor

Brenda Vowles,
Town Clerk

**RESOLUTION FOR TOWN OF MIDDLESEX
TO FUND THE MIDDLESEX BEACH IMPROVEMENTS PROJECT**

WHEREAS, the Town of Middlesex has been granted \$100,000 out of the NYS Environmental Protection Fund by Senator Tom O'Mara to perform improvements to the Middlesex public beach, specifically to construct a new bath house, potable water system and related septic system; and

WHEREAS, the Town of Middlesex wishes to accept this grant and perform these needed improvements to its public beach area; and


WHEREAS, the Dormitory Authority of the State of New York (DASNY) is New York State's facilities finance and construction authority which shall be administering the distribution of this grant; and

WHEREAS, the DASNY requires that project expenditures be paid by the municipality first, after which the municipality must submit appropriate documentation for reimbursement on a periodic basis, therefore be it

RESOLVED, that the Middlesex Town Board agrees to pay for periodic expenditures from the Town's General Fund as costs for these beach improvements are incurred, with the provision that up to \$100,000 of such expenditures shall be reimbursed by DASNY on a timely basis.

WAYNE DUNTON, Town Supervisor
JACK BAUER, Councilman
ALLAN BUTTON, Councilman
PETER GERBIC, Councilman
LEON BUTTON, Councilman

<u>AYE</u>	<u>NAY</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>



Dated: 5/12/2016

Brenda Vowles
Town Clerk – Town of Middlesex

Tim Soles
1799 West Ave.
Middlesex, NY 14507

Estimate

Date 4/26/2016
Estimate # 3

Name / Address
Town of Middlesex

P.O. #
Terms

Due Date 4/26/2016
Other

Description	Qty	Rate	Total
This is a voucher to mow the baseball field across the street from the town highway barns. This is the price for the mowing season of May-October of 2016. I will cut and trim as needed.	1	750.00	750.00
Thank you for your buisness.		Subtotal	\$750.00
		Sales Tax (0.0%)	\$0.00
		Total	\$750.00

Tim Soles
Soles696@aol.com

585-472-3500

To: Town Supervisor – Wayne Dunton

From: Planning Board Chair – Marty DeVinney

Subject: Tim Murphy – New Business Bagley Road – Automotive Repair/Machine Shop

History:

Last August, Mr. Murphy, a Middlesex resident for 16 years, wrote to Mr. Robert Multer, Town Supervisor, stating his wish to open a small automotive repair/machine shop, Murphy Mechanical and Machine Repair out of his garage located at 208 Bagley Road, Middlesex, NY.

Mr. Murphy purchased property on Bagley Road which was initially listed in the Business District. The Town rezoned a portion of Bagley Rd., from Hamlet Residential to Highway Business. Mr. Murphy's parcel borders this district; however it is now in the Hamlet Residential District which does not allow this as an allowed use.

Under advisement from Ms. Kane, CEO, Mr. Murphy recently met with the Planning Board in October, 2015 at which time he presented a conceptual Business Perspective and inquired if the Planning Board could write a letter of recommendation to the Town Board to consider rezoning his parcel.

The Planning Board has considered the projects' impact on the character of the neighborhood and has determined that, because it borders parcels with small businesses, it would not be a change in reference to land use. Mr. Murphy has obtained letters of approval from all neighboring parcels, which are currently zoned Hamlet Residential as well (one of which is Dr. Ostrander's business). Mr. Murphy provided a plan for parking vehicles and a traffic flow pattern onto Bagley Road, as well as a plan for safe disposal of any environmental contaminants used in the business.

The Planning Board believes Mr. Murphy's parcel meets all physical area requirements and complies with zoning. The current garage which would house the business which sets 85 feet from the road's edge with 200 ft. road frontage. All vehicles would be enclosed or parked in the rear.

In his business plan, Mr. Murphy states he does not desire to expand the business beyond the proximity of his garage. Hours of operation are reasonable and provided. Vehicle egress and ingress is not an issue, and all business repairs will be done inside the garage leaving nothing directly visible from Bagley Rd. Lighting will remain the same as is currently there and any signage would meet code requirements.

It is the Board's recommendation to the Town Board to return the zoning of this parcel from Hamlet Residential to Highway Business ; thereby locating it back into the Highway Business Zoning District. Contiguous property owners are currently zoned Hamlet Residential. The Planning Board believes this is exactly the kind of home business that fits into our Master Plan and would benefit the Town of Middlesex residents as well.

Town Board Meeting
June 9, 2016
7:00pm

Minutes: Pending Town Board Approval

Present: Wayne Dunton, Town Supervisor
Alan Button, Town Councilman
Leon Button, Town Councilman
Peter Gerbic, Town Councilman
Jack Bauer, Town Councilman

Also Present: Todd Conway, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Dan Robeson
Bob Multer
Dan Paddock
Jason Cook
Leigh Williams
Bruce St. Lawrence, Project Manager

Recording Secretary: Brenda Vowles

Minutes

Supervisor Dunton requested a motion to approve the minutes from May 11, 2016. Councilman Alan Button made the motion to approve the minutes and Councilman Bauer seconded the motion.

*All in favor; none opposed-Motion carried.

Supervisor Dunton introduced Jason Cook to speak at the meeting. Mr. Cook is running for County Judge. Mr. Cook gave a brief description of his qualifications and answered some questions.

Town Assessor- Pat Grimaldi

The Board of Review was held. Only had 4, 3 were mailed in and 1 person came in. It was kind of slow. The tax roll will be filed July 1st.

Highway Superintendent- Todd Conway

The new 550 truck is being worked on and they hope to have it by the end of the month. They need a new tailgate for #6; they are having issues with it.
The County will be closing the bridge in Vine Valley for construction. There will be detour signs posted.

The Town of Potter is loaning us their grader and driver. They are going to start on Wolfanger Rd. Todd made a report on what the Highway Dept. has scheduled this summer. Councilman Gerbic commented on the new swing set and thanked them for getting that done.

Water District- Bruce St. Lawrence, Project Manager

They had the pre-construction meeting last week. They hope to get started the first part of July.

Code Enforcement- Dawn Kane

The beach is open on week-ends. They have some new equipment. They have the permits from the Board of Health.

There are a lot of projects going on and she is issuing a lot of permits. Has been working closely with the Planning Board.

Planning Board Chairman- Marty DeVinney

Not present.

Historical Society-Dan Robeson

Reviewed some of the upcoming events.

Vine Valley Beach Project

They are still working on the lease for the property adjoining.

There was some discussion about the bath house.

They did the SEQR for the Beach Project and all findings were completed and mailed in.

They got the results of the perc test and a holding tank is the best option.

Robeson Store Project

The siding is completed. The phone should be hooked back up soon. The front door replacement project is underway.

Town Clerk-Brenda Vowles

The safes in the office have been fixed and are working smoothly.

ZBA Chairman- Arthur Radin

Not present.

Town Supervisor

Supervisor Dunton distributed financial statements for the month of May. Supervisor Dunton asked if there were any questions on the statements. No questions.

**RESOLUTION AUTHORIZING SCHEDULING OF PUBLIC HEARING
FOR A PROPOSED LOCAL LAW ENTITLED
"A LOCAL LAW AMENDING THE TOWN OF MIDDLESEX ZONING MAP"**

WHEREAS, the Town Board of the Town of Middlesex, after due deliberation, finds it in the best interests of the Town to schedule a public hearing to solicit public comment upon a proposed Local Law entitled "Amending the Town of Middlesex Zoning Map"; and

WHEREAS, the Town Board of the Town of Middlesex has reviewed the draft of the aforementioned proposed Local Law attached hereto as Exhibit "1" and deems it in the best interests of the Town of Middlesex to proceed in accordance with the Code of the Town of Middlesex and the Laws of the State of New York in adopting said Local Law,

NOW, THEREFORE, BE IT RESOLVED, that the Town Clerk be, and she hereby is, directed to schedule a public hearing to be held on July 14, 2016, at 7:00 p.m. at the Middlesex Town Hall, 1216 Route 245, Middlesex, New York; and be it further

RESOLVED, that the Town Clerk, be and hereby is, authorized to forward to the official newspaper of the Town a Notice of Public Hearing in the form substantially the same as that attached hereto as Exhibit "2"; and be it further

RESOLVED, that the Town Clerk be, and she hereby is, directed to post a copy of the proposed Local Law on the Town of Middlesex sign board and take any and all other necessary actions to properly bring the aforementioned Local Law before the Town Board of the Town of Middlesex for its consideration.

I, Brenda Vowles, Town Clerk of the Town of Middlesex do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Middlesex on July 14, 2016, by the following vote:

	<u>Aye</u>	<u>Nay</u>
Wayne Dunton	<u>✓</u>	_____
Peter Gerbic	<u>✓</u>	_____
Allan Button	<u>✓</u>	_____
Leon Button	<u>✓</u>	_____
Jack F. Bauer Jr.	<u>✓</u>	_____

Dated: July 14, 2016


Brenda Vowles, Town Clerk

SEAL

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF MIDDLESEX :

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of May, 2016:

DATED: June 9, 2016

SUPERVISOR

	Balance 04/30/2016	Increases	Decreases	Balance 05/31/2016
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	52,764.23	27,360.78	26,786.10	53,338.91
CASH - MONEY MARKET	704,327.31	7,683.99	21,960.78	690,050.52
TOTAL	757,091.54	35,044.77	48,746.88	743,389.43
DA HIGHWAY FUND				
CASH - CHECKING	15,836.65	25,080.83	19,535.52	21,381.96
CASH - SAVING	1,106,755.17	3,958.91	25,080.83	1,085,633.25
TOTAL	1,122,591.82	29,039.74	44,616.35	1,107,015.21
SF FIRE PROTECTION DISTRICT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
SL LIGHTING DISTRICT				
CASH - CHECKING	174.22	1,800.00	121.97	1,852.25
SAVINGS	1,800.00	0.00	1,800.00	0.00
TOTAL	1,974.22	1,800.00	1,921.97	1,852.25
SW WATER DISTRICT				
CASH - CHECKING	2,641.33	5,671.32	5,660.27	2,652.38
MONEY MARKET	182,293.98	12,729.04	5,671.32	189,351.70
TOTAL	184,935.31	18,400.36	11,331.59	192,004.08
PN CEMETERY				
CASH - CHECKING	2,324.30	0.00	0.00	2,324.30
TOTAL	2,324.30	0.00	0.00	2,324.30
TA TRUST & AGENCY				
CASH - CHECKING	999.78	24,712.93	23,726.98	1,985.73
TOTAL	999.78	24,712.93	23,726.98	1,985.73
HA CAPITAL PROJECT - WATER NYS				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00

Town Board Meeting
July 14, 2016
7:00pm

Minutes: Pending Town Board Approval

Present: Wayne Dunton, Town Supervisor
Alan Button, Town Councilman
Leon Button, Town Councilman
Peter Gerbic, Town Councilman
Jack Bauer, Town Councilman

Also Present: Todd Conway, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Dan Robeson
Bob Multer
Bruce St. Lawrence, Project Manager

Recording Secretary: Brenda Vowles

Supervisor Dunton opened the public hearing to amend the zoning district of 208 Bagley Rd. . He asked if there were any questions. There were not. He advised the hearing would remain open until the end of the Board Meeting.

Minutes

Supervisor Dunton requested a motion to approve the June Minutes. Councilman Alan Button made a motion, Councilman Gerbic seconded it.

* All in favor; none opposed-Motion carried.

Town Assessor- Pat Grimaldi

Everything is running smooth. People are still trying to straighten out the STAR exemption. There are some changes. Anyone who purchased a house this year you will need to register with Tax and Finance and they will send a check for the amount. If you were already on, there are no changes.

Highway Superintendent- Todd Conway

The new truck is in and has been used a few times. Need to determine what to do with the old truck. Will need to get preliminary numbers to sell it. Going to start on Upper Hill the 20th and 21st grind that. Number 8 truck has an a/c problem that needs to get checked out, they will try sealant first.

Water District- Bruce St. Lawrence, Project Manager

Making progress. Reviewed what they are working on at this time. Discussed the driveway and some possible ways to improve it.

Code Enforcement- Dawn Kane

Permits are coming in steady. Working on the project at Document Processors. It is a complicated situation. Doing well with clean up around town. Replacing things at the beach like lines and buoys. Swim lesson classes will be the week of July 25th, Monday thru Friday, 9-10am. They are going to have an emergency safety meeting. It will outline a plan for response to an emergency.

Planning Board Chairman- Marty DeVinney**Historical Society-Dan Robeson**

This past Sunday had a pot luck picnic at Overacker School House. It was a presentation of the School House painting. It went very well. There were 40-50 people there. It made the front page of The Chronicle. He further discussed the painting and grant money that was received for the restoration. We are working on Citizen's Appreciation. Developing a program and press release for that.

Vine Valley Beach Project

The meeting that was scheduled for this past Weds was cancelled. They did not have a copy of the proposed building from Chatfield. Supervisor Dunton advised that he had a copy and will make copies. Supervisor Dunton also advised that he got an email from Kevin Olvaney that he is starting a proposal for a grant for the dock.

Robeson Store Project

The siding is up, but there is caulking and some trim pieces missing. The shutters need to be put up. The phone is hooked up from the outside. There was some further discussion.

Town Clerk-Brenda Vowles

Nothing new.

ZBA Chairman- Arthur Radin**Town Supervisor**

Supervisor Dunton stated he had a contract from the Village of Rushville for the public water in the village. There is a 7% increase with no explanation. It was suggested to set a meeting with Rushville and 1-2 Board Members to discuss the increase. It will be tabled until after the meeting. The Waste Water law, there was a meeting this past Monday at the Community Center to go over the changes. It was very well received. Supervisor Dunton advised he will sit down with the Board to review the revisions and then get with our attorney to rewrite our law and put it in a town law. There was further discussion about the Waste Water law. Bruce St. Lawrence advised that they would like to get with Kevin to review further. Supervisor Dunton advised that Kevin is willing to sit down and review line

by line. Supervisor Dunton reminded the Board that there is a meeting at the Community House Tuesday July 19th. Supervisor Dunton distributed the June Monthly report.

Supervisor Dunton requested a resolution to accept the state grant for the Ditch and Culvert replacement projects. Councilman Gerbic made the resolution, Councilman Bauer seconded it.

*All in favor; none opposed-Motion carried

Supervisor Dunton asked if there were any questions/comments on the public hearing. There were none. Supervisor closed the public hearing.

Supervisor Dunton requested a resolution to adopt a Local Law Amending the Town of Middlesex Zoning Map. Councilman Leon Button made a motion, Councilman Bauer seconded it.

*All in favor; none opposed-Motion carried.

Supervisor Dunton asked if there were any comments or questions. There were some brief discussions.

Councilman Leon Button advised that they need to have sign for farm vehicles on Dunton Rd. There have been 2 accidents in the last 5 years. The county advised him that a request needs to come from the Town of Middlesex. Councilman Leon Button made a motion that the Town of Middlesex makes a request to the county for a Slow Moving Vehicle warning sign on Dunton Rd. Councilman Alan Button seconded it.

*All in favor; none opposed-Motion carried.

Councilman Gerbic made the motion to pay the bills and Councilman Alan Button seconded the motion. All in favor; none opposed-motion carried.

General fund:	Vouchers No:	1168 – 1205	\$37,853.93
Highway Fund:	Vouchers No:	2385 – 2407	\$73,994.73
Water District:	Vouchers No:	3094 – 3097	\$11,306.28
Trust&Agency:	Vouchers No:	5	\$4,086.45

Councilman Alan Button made the motion to adjourn and Councilman Leon Button seconded the motion.

*All in favor; none opposed-Motion carried. Meeting adjourned at 8:09 p.m.

TOWN BOARD MEETING

August 11, 2016

7:00 p.m.

Present: Wayne Dunton, Supervisor
Peter Gerbic, Town Councilman
Allan Button, Town Councilman
Leon Button, Town Councilman
Jack Bauer Jr, Town Councilman

Also present: Todd Conaway, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Alan Williams, Water Superintendent
Arthur Radin, Zoning Board of Appeals Chairman
Robert Multer, Budget Officer
Bruce St Lawrence, Project Manager
Dan Robeson, Historian
Leigh Williams, Vine Valley Beach Project Chairman

Recording Secretary: Sabra Dunton

Honored Guest District Attorney Valerie Gardner is introduced. She is running for the position of Yates County Court Judge. This is the position that is being vacated by retiring Judge Patrick Falvey. Valerie shared with all her experience in the judicial service and why she should get our vote.

Yates County Legislator Douglas Paddock told the Board a new County Administrator, Robert C. Lawton, has been appointed.

Minutes:

Approval of the minutes is being tabled until the Town Clerk returns from her sick leave and the minutes are typed.

HIGHWAY SUPERINTENDENT – Todd Conaway

Crew is working on Upper Hill Rd and Bagley Rd. They are waiting on the County to finish Fisher Rd, so they can work on it in September.

Crew is all set for Clean-up Days August 20 and 21.

Vine Valley Beach – Leigh Williams mentioned that Todd has Trustees from Yates County Sheriff's Department coming to clean up the Robeson Store. The State is way behind in grant applications. The boat launch project will not be happening this year. There is a book he submitted that the Town Clerk shall be responsible for. He mentioned there should be 2 bills for engineering fees. Robert Multer mentioned he needed a budget figure from Leigh.

Bruce St Lawrence mentioned there is still work remaining on the Robeson Store that John Hill will be doing. The front door should be up by next week.

Water Tank Project – Bruce St Lawrence mentioned that all is on schedule.

Alan Williams presented the Board the proposal for the Monitoring System Upgrade. After a brief discussion, Alan Button made the motion to accept the proposal and do the upgrade with Jack Bauer seconding.

* All in favor, motion carried.

Code Enforcement/Beach – Dawn Kane mentioned that the Code office is swamped. She and Lynn Lersch are working on the paperwork for the Komarek litigation process.

The beach is steady, the new signs are posted.

ZBA – Chairman Art Radin had nothing to report

Historian – Dan Robeson mentioned that since the last meeting there was a program at the Vine Valley Community House, as well as Town of Middlesex Appreciation the past weekend. September 3rd will be the annual Seneca Heritage Day activities at the Overacker Schoolhouse.

Supervisor – 1. Wayne Dunton mentioned he had received a letter from Rushville mayor John Sawers that there is going to be a 10% increase in our water transmission rate. He then asked Peter and Jack to meet with Mayor Sawers to discuss this.

2. Wastewater Law – the town is going to wait and see what South Bristol does regarding this. We are going to see if we can meet with Kevin Olvaney and George Barden on a Tuesday or Thursday in September.

3. Cleanup Days are Saturday August 20 and Sunday August 21.

4. Local law to override the tax cap – We need to post a legal notice in the Daily Messenger for a public hearing.

5. Wayne has contacted Jennifer Gruschow to see if she is interested in updating our employee handbook. She is willing to at a rate of \$35/hr. This will be tabled until the next meeting to get a working contract together.

6. Americans With Disabilities Act – will act on at next month's meeting.

7. Fair Housing Policy – need to publish notices on the website. Deputy Clerk will check with County personnel office.

Committee reports:

Leon Button and Jack Bauer went to look at a grader. We will be looking into possible grants.

Peter Gerbic is waiting to get information from the solar people.

Allan Button mentioned that at the Canandaigua Watershed annual meeting they presented the Town of Middlesex Town Board and Planning Board awards for all their work done on steep slopes. It will now be used as a model for others. Canandaigua Watershed is concerned about Hemlock trees in the watershed. They are asking anyone that has these trees on their properties to check for bugs.

New Business:

Bruce St Lawrence mentioned that they want to add an additional valve it pit from Rt 364. This would be \$1250 handled under the water project budget. There are also 3 valves in the system that will need to be changed. These would be paid out of our portion of the project budget. They cost \$3600 each and Bruce will see if it would be possible to get these incorporated into the grant.

He also mentioned that THE Department of Health has a grant he is applying for - filing an intended use plan (IUP). \$175,000 for next year – it's a 60/40 split grant and would involve replacing pipe from the Dudley Poultry vault to Church St and the Rt 364 tank to the Baptist Church. There needs to be an engineering study done. Peter Gerbic made the motion to proceed and Allan Button seconded.

*All in favor, motion carried.

Bills Audited:

Councilman Allan Button made the motion to pay the bills and Councilman Jack Bauer seconded the motion.

*All in favor, motion carried.

General Fund	Vouchers No.	1206 – 1250	\$5,735.31
Highway Fund	Vouchers No.	2408 – 2427	\$16,201.80
Water District	Vouchers No.	3098 – 3102	\$494.17
Capitol Project	Vouchers No.	1-2	\$62,085.65

Councilman Jack Bauer made the motion to adjourn and Leon Button seconded the motion.

*All in favor, motion carried.

Meeting adjourned at 8:12 p.m.

TOWN BOARD MEETING

October 13, 2016

7:00 p.m.

Present: Wayne Dunton, Supervisor
Peter Gerbic, Town Councilman
Allan Button, Town Councilman
Leon Button, Town Councilman

Also present: Todd Conaway, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Arthur Radin, ZBA Chairman
Robert Multer, Budget Officer
Alan Williams, Water Superintendent
Patrick Grimaldi, Assessor
Bruce St Lawrence, Project Manager
Dan Robeson, Historian
Leigh Williams, Vine Valley Beach Project Chairman

Recording Secretary: Sabra Dunton

Town Councilman Jack Bauer Jr was excused due to a prior engagement.

Supervisor Dunton introduced guest Matthew Conlon who is running for Yates County Court Judge, replacing the retiring Judge Patrick Falvey. Matthew Conlon shared his experience and the reasons we should vote for him next month.

County Legislator Douglas Paddock spoke about the county bridge study. The bridges affected in Middlesex are the one on Valley View Rd which is now closed and the one on Williams St, which will be monitored by the County. I could possibly be 2-3 years before the Valley View Rd bridge is repaired. He also mentioned that the County budget looks good and is below the tax cap.

Minutes:

Assessor: nothing to report

Highway Superintendent: Todd Conaway

Blacktopping some of the roads and the Town of Potter is helping with that.

550 truck is cleaned up and ready to be put out to auction.

The Town Highway Department is requesting that they stay a 4 10 hour days year round. Currently work 6:00 am – 4:30pm. This was tabled for further discussion by the Board.

A request has been sent to the County for a tractor sign for Dunton Rd.

They are going to remove the flags and banners next week.

Water District Grant – Alan Williams mentioned that the vault on Rt 245 is being held up.

ZBA – nothing to report

Historian – On November 13 the Historical Society is sponsoring a speech by Preston Pierce on women suffrage. This will be @ 2:00 pm at the Rushville Methodist Church.

Beach Improvement Project – Leigh Williams mentioned the project is still on hold.

Robeson Store – Bruce St Lawrence received an email from JD Hill that the work is complete. He wants the touch-up painting dollar amount deducted from the final bill. There may be someone interested in the store.

Code Enforcement – There was a septic failure on Rt 364 that has now been fixed.

There is now a new business located in one of the old Document Reprocessor buildings. A new septic system was added. Document Reprocessors are going to be working on a second building, the one with the tarp on it.

Dawn Kane mentions she is working with 3 people that have built without obtaining permit prior.

The case for the major subdivision has gone before a judge.

Dawn mentions that she has received a letter from the Land Trust to sell property at the base of Bare Hill to NYS. Dawn and Assessor Patrick Grimaldi would like there to be a provision that the land be returned to the tax rolls. They will start talking with people to get the process started.

East Lake Rd property owned by the Land Trust would need stairs down to the lake. They are working on that process.

Komarek has requested an audit. A resolution is presented: Councilman Allan Button made the motion and Councilman Peter Gerbic seconded.

*All in favor, motion carried (see attached)

Supervisor –

1. The gabion wall replacement at 1041 South Lake Rd is progressing. Bruce St Lawrence and Scott Pryor are working on it. This will be tabled until next month.
2. Water District increase – We have not yet had a meeting with the Rushville mayor or the Town Clerk.
3. Wastewater Law – Councilman Peter Gerbic went to the Canandaigua Watershed meeting. There is a need for hiring a lawyer to tailor the law to each town's needs. The basic principles will be uniform. Towns can make it more restrictive.

Resolutions:

1. Councilman Allan Button made the motion and Councilman Peter Gerbic seconded it to have Joslyn Pest Control treat the Town Hall.

*All in favor, motion carried

2. Councilman Peter Gerbic made the motion and Councilman Leon Button seconded it for the Town to sign the State's contact for snow and ice removal.

*All in favor, motion carried

3. Councilman Peter Gerbic made the motion and Councilman Allan Button seconded it to accept the tentative budget.

*All in favor, motion carried

4. Councilman Leon Button made the motion and Councilman Allan Button seconded it to set a date for the public hearing on the budget. That date is to be November 10, the next regular Board meeting.

*All in favor, motion carried

5. Councilman Allan Button made the motion and Councilman Leon seconded it to accept the following budget transfers.

*All in favor, motion carried (see attached)

Bills Audited:

Councilman Allan Button made the motion and Councilman Leon Button seconded it to pay the bills.

*All in favor, motion carried

General Fund	Vouchers No.	1253 – 1288	\$61,768.96
Highway Fund	Vouchers No.	2141 – 2468	\$36,666.10
Water District	Vouchers No.	3105 – 3111	\$9,253.05
Trust and Agency	Vouchers No.	6	\$3,867.67
Capital Project	Vouchers No.	6 – 8	\$297,548.28

Councilman Allan Button made the motion and Councilman Leon Button seconded it to adjourn the meeting.

Meeting was adjourned at 8:24 p.m.

**Town Board Meeting
December 8, 2016
7:00pm**

Minutes: Pending Town Board Approval

Present: Wayne Dunton, Town Supervisor
Allan Button, Town Councilman
Leon Button, Town Councilman
Peter Gerbic, Town Councilman

Also Present: Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Bob Multer
Dan Robeson, Historian
Bruce St. Lawrence, Project Manager
Todd Conway, Highway Superintendent
Arthur Radin, ZBA Chairman
Margaret Randolph, Town Justice

Recording Secretary: Brenda Vowles

Town Councilman Jack Bauer was excused due to a prior commitment.

Minutes:

Town Assessor- Pat Grimaldi

Things are all set. He is sending out exemption forms after Christmas.

Highway Superintendent- Todd Conway

They have been some ditching and catching up until the snow came. They have also started on the snow fence.

The box on spare truck #3 is getting bad and the sander is not working. They can plow with it and will continue using it as long as they can.

He has submitted a copy of the proposal for the new truck.

ZBA Chairman- Arthur Radin

They are all done for the year.

Water District- Bruce St. Lawrence, Project Manager

Pretty much done. There are some outstanding funds; he has applied for the last of it.

He has a list of items that need to be done. Still some grade work to be done, but they want to wait until next year.

He has received approval to use some of the money towards engineering fees.

Town Justice-Margaret Randolph

She wanted to address the Town Board about a payment program for the court. It will use the software system we already have. There will be no cost to the Town. The users will be billed a 3-3.5% convenience fee. The system can be accessed/used by the defendants 24 hours a day, seven days a week from anywhere. It also provides a credit card machine. There is a copy of the contract for the Town Board.

There was some further discussion on this.

A resolution was presented: Councilman Gerbic made the motion and Councilman Allan Button seconded.

*All in favor, motion carried.

Code Enforcement- Dawn Kane

The beach paperwork is wrapped up.

Things are very steady.

Town Clerk-Brenda Vowles

Historian-Dan Robeson

He would like to discuss Dan Paddock's rehab project for upstairs. They have had several Conservators review their operation and it has been found to be out of compliance. They advised that any historical items in storage are at risk as well as any Town records. They should be in a climate controlled area.

There was further discussion on the matter and it was decided further research needed to be done.

Planning Board

Bruce St Lawrence spoke for Marty DeVinney. There is nothing on the agenda for this month, there was no meeting. The decision came back on the Komarek lawsuit. Town of Middlesex won the decision. They can still appeal. There was some discussion and inquiries on financial assistance for The Town of Middlesex for the legal fees.

Gabion Wall Project- Bruce St Lawrence

Bids for Phase One, the demolition of the north 25 foot of the wall-all 5 tiers. Bids are due in next Friday by 5:00pm.

There are 5 bidders. Need to set a meeting for Saturday, December 17th at 9:00am to open the bids and award the bid. Will post a notice as a meeting.

Supervisor- Wayne Dunton

1. Water District Increase- We have paid last month's bill, we know the rate is going up. We will need to put a notice in the next water bill advising of the rate increase and how much the increase is.
2. Wastewater Law- Councilman Alan Button went the last meeting and has a copy of the newest version.
3. Employee Handbook-There will need to be a workday to go through the handbook.
4. Year End Meeting- Set the date for December 29, 2016 @ 5:00.

Resolutions:

1. Councilman Allan Button made the motion and Councilman Gerbic seconded it to approve the Town salaries for 2017.

*All in favor; none opposed. Motion carried.

2. Councilman Leon Button made the motion and Councilman Gerbic seconded it to approve the budget transfers (copy attached).

*All in favor; none opposed. Motion carried.

Bills Audited:

Councilman Allan Button made the motion and Councilman Leon Button seconded it to pay the bills.

*All in favor; none opposed. Motion carried.

General fund:	Vouchers No: 1308-1332	\$42,824.52
Highway Fund:	Vouchers No: 2489-2504	\$31,113.33
Water District:	Vouchers No: 3123-3128	\$2,906.65
Capitol Project:	Voucher No: 12-13	\$64,554.57

Councilman Gerbic made the motion and Councilman Allan Button seconded it to adjourn the meeting

*All in favor; none opposed. Motion carried.

Meeting adjourned at 8:24 p.m.

Town of Middlesex
Year End Meeting
December 29, 2016
5:05 pm

Present: Wayne Dunton, Supervisor
Allan Button, Councilman
Leon Button, Councilman
Peter Gerbic, Councilman
Jack Bauer, Councilman

Recording Secretary: Brenda Vowles, Town Clerk

Supervisor's Report

Supervisor Dunton reviewed the Water District Rate Increase from Rushville. He stated there was approval from the Board 2 months ago to raise the water rates 10%. He had a copy of the note that would be included in everyone's upcoming bill to explain the increase.

A motion to accept the rate increase was made by Councilman Gerbic and seconded by Councilman Allan Button. All in favor; none opposed- Motion carried.

Supervisor Dunton advised the Town Board that the Dollinger's want to grant their Gabion Wall as a gift to the Town Of Middlesex. This would eliminate the need for a permanent easement. Supervisor Dunton asked for a resolution to accept the wall as a gift. A motion was made to accept the Dollinger Gabion wall as a gift by Councilman Gerbic and seconded by Councilman Bauer. All in favor; none opposed- Motion carried.

Supervisor Dunton opened a discussion on the Wastewater Law. This is a continued discussion from last month's meeting. There was a lengthy discussion reviewing aspects of the law and some revisions that were made. It was decided that there should be a planning session with the Planning Board and Town Board to discuss the law in further detail.

Supervisor Dunton stated that after the Town Barn fire, the generator was never replaced. He advised they will need to replace that generator. Todd will have some numbers for the Town Board at the next meeting. There was some further discussion on the generator.

Supervisor Dunton opened a discussion to edit and update the Town Of Middlesex Employee Handbook. There were many points of discussion and some suggested changes.

Audit of Books

Whereas the Middlesex Town Board has reviewed the Books Of the Town Justice and the Town Clerk and found the books to be balanced, accurate and in order;

Resolved, that the Town of Middlesex accept the books as presented.

Moved: Councilman Gerbic Seconded: Councilman Bauer

Roll Call: Ayes: 4

 Noes: 0

The resolution to accept the books was duly adopted.

Councilman Allan Button made the motion to adjourn and Councilman Leon Button seconded the motion. All in favor; none opposed- Motion carried.

Meeting adjourned at 6:57 pm

2017

TOWN BOARD MEETING

May 11, 2017

7:00 PM

Present: Wayne Dunton, Town Supervisor
Peter Gerbic, Town Councilman
Alan Button, Town Councilman
Leon, Button, Town Councilman
Jack Bauer, Town Councilman

Also Present: Todd Conaway, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Patrick Grimaldi, Assessor
Robert Multer
Leigh Williams
Win Harper, President Middlesex Heritage Group
Douglas Paddock, Yates County Legislator
Edward Bronson, Yates County Legislator
David Wilson, DVM

Recording Secretary: Sabra Dunton

Minutes

Supervisor Dunton introduced each of the following speakers with their presentations

Guest speakers: Todd Casella, candidate for Yates County District Attorney

Ron Spike, Yates County Sheriff – presented a breakdown of incidents in Town of Middlesex that Yates County Sheriff's deputies responded to in 2016 as well as the Yates County Sheriff's Department annual report.

Amy Daines, Commissioner of Yates County Board of Elections

Town Assessor – Patrick Grimaldi

The tentative roll is out. Grievance Day is the fourth Thursday in May, which is the 25th.

Highway Superintendent – Todd Conaway

They have gotten the grader and have been using it. Got the OK from the gas company for Charland and Button Cross Rds. Benton has been helping to draw gravel.

Truck #5 has a bad oil pan, and they are replacing it with a stainless one.

Some talk of doing ditches off property. Supervisor Dunton will talk with attorney Jeff Graff for a form to have the property owner temporarily sign off for the town to clean out the ditches.

The Town Board set up 5/20/2017 @ 8:00 am to survey the roads with Todd.

Town Clerk – absent

Supervisor – Wayne Dunton

Supervisor Dunton reminded the board members that the annual meeting at the Vine Valley Community House is scheduled for Thursday June 29 at 6:00 pm.

Supervisor entertained a motion to reappoint Marty DeVinney to the Planning Board. A motion was made by Councilman Peter Gerbic and seconded by Councilman Leon Button. All in favor, motion carried.

The town attorney is still working on the new water rate increase from Rushville.

Bruce StLawrence mentioned that the new water tank mixer is not working properly. We can demand that they replace everything.

Supervisor Dunton mention that there are still 2 or 3 items to be worked out for the updated employee handbook.

Councilman Peter Gerbic propose that the town replace the 2 dead trees on Water Street with 2 Linden trees for \$400 each. They will be planted, staked and warranted for 1 year. After some discussion, Councilman Peter Gerbic made a motion to replace the 2 dead trees with the 2 Linden trees. Councilman Leon Button seconded the motion. All in favor, motion carried.

Resolutions

Councilman Allan Button made a motion to go with Geo Stabilization for the culvert replacement and to have it include the guardrails for \$177262.00. Councilman Peter Gerbic seconded the motion. All in favor, motion carried.

Councilman Allan Button made the motion to pay the bills. Councilman Peter Gerbic seconded the motion. All in favor, motion carried.

General Fund:	Vouchers No: 1135 to 1154	\$ 7714.82
Highway Fund:	Vouchers No: 2097 to 2115	\$23099.10
Water District:	Vouchers No: 3019 to 3022	\$ 521.24

Councilman Leon Button made the motion to adjourn and Councilman Allan Button seconded the motion. All in favor, motion carried.

Meeting adjourned at 8:38 pm.

Town of Middlesex
Board Meeting
June 8, 2017

Present: Wayne Dunton, Supervisor
Jack Bauer, Councilman
Allan Button, Councilman
Leon Button, Councilman
Peter Gerbic, Councilman

Also Present: Todd Conaway, Highway Superintendent
Marty DeVinney, Planning Board Chair
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Bob Multer, Budget Officer
Arthur Radin, Zoning Board Chair
Bruce St. Lawrence, Project Manager

Recording Secretary: Lynnette Miller, Deputy Clerk

Supervisor Wayne Dunton called the meeting to order at 7:00 p.m.

Minutes

Supervisor Dunton requested a motion to approve the minutes from May 11, 2017. A date change is noted that R. Wagar was hit in 2011, not last year as stated in the Historian's report. No further discussion. A motion to approve the minutes was made by Councilman Allan Button, seconded by Councilman Jack Bauer.

* All in favor; none opposed – Motion carried.

Resolution

Supervisor Dunton introduced Wendy Marsh, who represented the Town regarding the Andrew Komarek Audit. Based upon the Town's review of the documentation related to the payments made by ANKOM and the underlying services provided for same, the Town does not agree to provide any refund to Mr. Komarek related to the Project. A motion was made by Councilman Peter Gerbic, seconded by Councilman Allan Button.

* All in favor; none opposed – Motion carried.

Marty DeVinney commented and thanked Wendy Marsh for her work.

Open Sealed Bids

Bids were received and opened for the following:

1. Fuel tank – 6,000 gallon, \$800.00 bid from Vine Valley Farm.
2. Fuel tank – 1,000 gallon, \$220.00 bid from Wayne Dunton.

Town Clean-Up Days are scheduled for August 19 & 20. This information needs to be added to the webpage. Yates County Sheriff's Office will be contacted about inmates helping. The Town would provide their lunch.

Todd added that the railing is expected by the end of July.

Code Enforcement -- Dawn Kane

Dawn informed the Board that the office is very busy. She reported on a meeting with Kevin Olvany, Canandaigua Lake Watershed, regarding Vine Valley Creek. There has been an issue with leaves and brush being dumped in the creek. The homeowners association was notified.

The Public Notice regarding solar projects hearing originally scheduled at the Middlesex Town Hall on June 15, 2017 has been changed to June 19, 2017 at 9:00 a.m.

Dawn informed the Board of the recent death of Reggie O'Hearn, Code Enforcement Officer for the Village of Rushville, also chairman of the Yates County Council of Code Enforcement Officers. Information regarding calling hours and a service will be posted on the website.

The Vine Valley Beach is open, currently Saturdays and Sundays 12:00 p.m. to 5:00 p.m. Seven (7) lifeguards have been hired. Five (5) more, hopefully, would be hired once school is out. Fulltime days and hours will begin at the end of June.

Planning Board-- Marty DeVinney

Marty made a request to the Board for a moratorium on solar issues. The Committee wants to look at other town ordinances to make sure all their bases are covered. To date our town has had two (2) requests for solar installations, 1 commercial and 1 residential. The NYS draft of the solar law shows that solar will be pushed. More discussion will take place after further information is gathered.

Zoning Board of Appeals -- Arthur Radin

No report.

Historian/Heritage Group

Not Present

Vine Valley Beach Project

A meeting was held last week to open the bids for construction of the bathrooms/bathhouse. One bid was received from Colf Brothers in the amount of \$93,864. Construction will begin after Labor Day. Councilman Peter Gerbic made a motion to accept the bid, seconded by Councilman Jack Bauer.

*All in favor; none opposed -- Motion carried.

Committees

Highway/Buildings/Grounds Committee – Councilman Jack Bauer suggested the Board look into getting the Town Hall pressure washed. Councilman Peter Gerbic will work with Jack on a proposal and get back to the Board.

Recreation/Watershed Committee - Councilman Peter Gerbic attended the Canandaigua Lake Watershed meeting last week. Topics reported on include white foam related to decomposition of zebra mussels and blue-green algae yet not all varieties are toxic. It was discussed that the Vine Valley Beach lifeguards should be made aware of blue-green algae. Councilman Gerbic also added that the Board should consider having Kevin Olvany or someone from the Canandaigua Lake Watershed come to a meeting to discuss the wastewater plan.

Councilman Gerbic also extended his thanks to the Board and the Town for their support and for the flowers sent at the time of his wife's passing.

Councilman Gerbic, made a motion to adjourn the meeting, seconded by Alan Button. All in favor, motion carried.

Meeting adjourned at 8:14 p.m.

Town Board Meeting
July 13, 2017
7:00pm

Minutes: Pending Town Board Approval

Present: Wayne Dunton, Town Supervisor
Alan Button, Town Councilman
Leon Button, Town Councilman
Peter Gerbic, Town Councilman
Jack Bauer, Town Councilman

Also Present: Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Bob Multer
Dan Robeson, Historian
Bruce St. Lawrence, Project Manager
Todd Conaway, Highway Superintendent
Arthur Radin, ZBA

Recording Secretary: Brenda Vowles

Minutes:

Town Assessor- Pat Grimaldi

Things are going well. The final roll is due the 1st of August. It has been pretty quiet.

Highway Superintendent- Todd Conway

The new pickup is due in at the end of the month and wondering what to do with the old pickup. They want to keep it to use. There was some discussion on the reasons to keep the old truck.

They are still ditching.

It was suggested for them to do a test for water leaks in the lines as there has been a lot more water loss.

Code Enforcement- Dawn Kane

It has been very busy. There are a lot of new houses being built.

Planning Board Chairman- Marty DeVinney (not present)

Bruce St. Lawrence stated that the solar project had some dramatic changes in the solar array arrangement due to poor soil conditions. Things are still being discussed.

Town Clerk-Brenda Vowles

Nothing new at this time.

ZBA Chairman- Arthur Radin

Things are moving along. A couple of cases coming up next week.

Historian- Dan Robeson

There are three programs coming up this month. July 22nd is the program on Women's Suffrage. August 6th is Citizen's Appreciation Day. They are honoring Carol Davis, Darryl Basset and the Reverend James Uttley. They have honored 40 people over the years. Finally, there is Seneca Heritage Day on September 2, Labor Day week end.

Heritage Group- Win Harper

They have contacted Midlakes Security to see about a security system inside the School House. Would like something in the event of something happening inside the building, there would be something outside to let someone know there is a problem.

They are still working on "Rails to Trails" for our area. Things are going very slow. Some people are not responding to his phone calls. It was suggested to put a park down by the old mill. There was further discussion on the Rails to Trails.

Beach Improvement Project- Bruce St. Lawrence

It was out to bid, the bid was awarded to Gulf Brothers. The agreement was signed and they are set to start just after Labor Day. There were some issues with the beach area on July 4th. There was a lot of congestion with all the boat trailers. Some people abused John Ashe's field. There was further discussion on the problem.

South Lake road construction will start on July 31. It will be a 15 day project, and there will be a 2 to 3 day project following.

Cold Storage Barn- Bruce St. Lawrence

The bid is ready to go out. There is a copy for each Board Member. The Board Members reviewed the bid package and there was some discussion on the project.

Bruce St. Lawrence introduced Tom Bonaquisti to the Town Board. He is running for Town Board of Middlesex.

Supervisor- Wayne Dunton

The water loss was already discussed earlier in the meeting. We are still paying the old rate for water; it is now in the hands of the attorneys. The new contract is still in process.

The new Employee Handbook is complete. Copies were handed out to the Board Members for review. They will need to set up a Work Session to go over the handbook. They would like to do it during the day, Thursday August 3rd. They will let the Town Clerk know the final date and time so it can be posted.

Supervisor Dunton presented and reviewed **The Intermunicipal Cooperation Agreement with Town of Milo.**

*The Sharing of Highway Services (personnel)

*The Sharing of Vehicles & Equipment

The agreement was sent to our attorney as well as our insurance agent. The agreement for the sharing of services (personnel) was approved. The agreement for sharing of equipment needs to be adjusted. There was discussion on the agreement and changes.

Supervisor Dunton asked for a motion to accept the Agreements.

A motion was made by Councilman Leon Button and seconded by Councilman Bauer.

*All were in favor; none opposed. Motion passed.

Resolutions:

1- Put the Cold Storage Barn project out to bid.

Councilman Allan Button made a motion. Councilman Leon Button seconded it.

*All were in favor; none opposed. Motion passed.

2- Pay the bills.

Councilman Gerbic made a motion. Councilman Bauer seconded it.

*All were in favor; none opposed. Motion passed.

General fund: Vouchers No:

Highway Fund: Vouchers No:

Water District: Vouchers No:

Lighting District: Voucher No:

Councilman Leon Button made the motion to adjourn and Councilman Bauer seconded the motion.

*All in favor; none opposed-Motion carried. Meeting adjourned at 7:50 p.m.

**Town of Middlesex
Board Meeting
August 10, 2017
7:00 p.m.**

Present: Wayne Dunton, Supervisor
Jack Bauer, Councilman
Allan Button, Councilman
Leon Button, Councilman
Peter Gerbic, Councilman

Also Present: Dawn Kane, Code Enforcement Officer
Patrick Grimaldi, Assessor
Bob Multer, Budget Officer
Bruce St. Lawrence, Project Manager
Todd Conaway, Highway Superintendent
Arthur Radin, Zoning Board Chair
Marty DeVinney, Planning Board Chair
Dan Robseon, Heritage Group

Recording Secretary: Lynnette Miller, Deputy Clerk

Supervisor Wayne Dunton called the meeting to order at 7:00 p.m.

Minutes

Supervisor Dunton requested a motion to approve the minutes from July 13, 2017. A corrected spelling change is noted that the bid to the Vine Valley Beach Improvement Project was awarded to Colf Brothers. No other changes. No further discussion. A motion to approved the minutes was made by Councilman Leon Button, seconded by Councilman Peter Gerbic.

*All in favor; none opposed – Motion carried.

Assessor – Pat Grimaldi

Nothing to report.

Highway Superintendent – Todd Conaway

The new truck arrived last week. After some discussion regarding the old truck, it was determined that the best option would be to list the truck at auction. A motion was made by Councilman Leon Button, seconded by Councilman Peter Gerbic.

*All in favor; none opposed – Motion carried.

Soil Nail finished their work on South Lake Road August 9, within the estimated cost. Work remains to be done by the Town on the shoulder and guide rail. Todd thanked Bruce St. Lawrence for his help. Bruce St. Lawrence relayed to the Board that the Soil Nail foreman commented that this was the best municipal group they have worked with.

Everything is set for Town Clean-Up days August 19 & 20.

Bruce St. Lawrence presented details of the proposed guide rail. An estimate has been received from Pavilion and copies have been given to the Board. This price is good until August 12, 2017. There was discussion regarding clarification of the amount of rail to be installed and the details of installation. A motion was made by Councilman Allan Button to proceed with the Pavilion bid, seconded by Councilman Jack Bauer.

*All in favor; none opposed – Motion carried.

Code Enforcement/Vine Valley Beach – Dawn Kane

It has been a good summer at the beach. Swim lessons are done.

The Code Enforcement office is busy. There have been two issues with trams in the last 45 days that include fire department rescues of individuals. Dawn is working to improve inspection requirements. Currently, the Town only oversees installations.

At present bed and breakfasts are not allowed to operate in the residential lake area of the Town. Dawn is seeking information from other towns to see how they handle daily/weekly rental property, since we currently have a resident interested in operating as a bed and breakfast.

Dawn reported to the Board that the newsletter is being re-issued today due to mistakes made by the printer in the first mailed issue. There will be no charge for the first mailing. The new issue will be mailed by next Tuesday.

Planning Board – Marty DeVinney

The Commercial Solar Panel project is in motion and nearing approval.

ZBA – Arthur Radin

Nothing to report.

Historian/Heritage Group – Dan Robeson

Seneca Heritage Day will be held Saturday, September 2nd from 2:00-4:00 p.m. at Overackers School House. This year's theme will correspond with the 100th anniversary honoring women's suffrage. The day's program will specifically relate to the role of women in the Iroquois Confederacy. Peter Gerbic mentioned the Ring of Fire on Bare Hill following the Heritage Date festivities. Attendees should plan to arrive by 8 p.m.

Citizens Appreciation Day was held last Sunday, August 6th. Many local families were in attendance to honor three outstanding citizens; Daryl Bassett, Carol Davis and Reverend James Uttley.

Open Floor –

Leigh Williams introduced Fred and Beth Muller who have submitted a request to re-open the Vine Valley store. The Mullers are interested in knowing the steps that need to be taken by the Town and themselves to proceed with an anticipated opening of Memorial Day 2018. Fred has spoken with the State Liquor Authority regarding the timeframe for a liquor license. A signed lease agreement would need to be made before getting a liquor application in motion. There are several items that need attention such as; refrigerator compressors, fire alarm system, making sure the building is weather tight, etc. Bruce St. Lawrence reported that the contractor for the bath house has agreed to look the building over and make a punch list of repairs and renovations needed. It is anticipated that the list, along with a cost estimation will be compiled for the Board to discuss at the October Board meeting. A public notice will be posted to see if there is additional interest in leasing the property. Work on the building will be put out for competitive bid at the appropriate time.

Resident Linda Schieve expressed concern to the Board that she feels part of the bank is moving where construction was completed on the road in front of her house several years ago. Highway Superintendent Todd Conaway and Bruce St. Lawrence will take a look at the situation.

County Legislative Report – Legislator Ed Bronson reported that the DEC is holding a meeting next week (Tuesday, August 15) in Avon to make improvements to Bare Hill regarding signage and parking. Councilman Peter Gerbic commented that the trails on Bare Hill need improvement. Ed will pass the information on to the County Planner, who is planning to attend the meeting.

Next week the County Legislators will be updated on the Yates Transit and an update on the Dark Fiber Project. County residents will be surveyed this fall about internet service.

Legislator Doug Paddock reported that the Valley View Bridge is scheduled out 8-10 weeks, so the weather might be the determining factor in finishing this fall.

Candidates have been interviewed for the Real Property Tax Office.

The grant for the Vine Valley boat launch and dock has been submitted to NYS through the planning office.

Yates County District Attorney Valerie Gardner presented her platform to the Board regarding her 2017 campaign for re-election.

Vine Valley Beach Improvement Project –

There will be a pre-construction meeting on September 1, 2017.

Town Clerk –

No report at this time.

Supervisor –

Cold Storage Barn – Bid opening will be held Friday, August 11 at 5:00 p.m. at the Town Hall.

Water District Rate Increase from Rushville – No report since the Town is waiting to hear back from the attorney.

Employee Handbook – A work session was held last week. Still working on a couple items.

Monthly Report - No discussion.

Resolutions –

Budget Transfers – A motion was made by Councilman Allan Button, seconded by Councilman Jack Bauer.

*All in favor; none opposed – Motion carried.

Committees –

Recreation/Watershed – Councilman Peter Gerbic reported that Don Liddiard has expressed concern cleaning along the edge of the Town Park. Supervisor Dunton asked Highway Superintendent Todd Conaway and Councilman Peter Gerbic to set up a meeting with Don Liddiard to discuss the matter further.

Highway/Building/Grounds – Councilman Jack Bauer has two quotes for cleaning the exterior of the Town Hall. There is some deterioration of the brick. Soffit and chimney work is also needed. After a discussion, it was determined that Clean and Green from Geneva will be awarded the job. The estimate given was \$1,080.00. A motion was made to accept the Clean and Green bid by Councilman Jack Bauer, seconded by Councilman Peter Gerbic. Councilman Jack Bauer will call Clean and Green.

*All in favor; none opposed – Motion carried

Councilman Allan Button made a motion to adjourn the meeting and Councilman Gerbic seconded it.

*All in favor; none opposed. Motion carried.

The meeting was adjourned at 8:19 p.m.

Town of Middlesex
Board Meeting
September 14, 2017
7:00 p.m.

Present: Jack Bauer, Councilman
Allan Button, Councilman
Leon Button, Councilman

Absent: Wayne Dunton, Supervisor
Peter Gerbic, Councilman

Also Present: Todd Conaway, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Bob Multer, Budget Officer
Bruce St. Lawrence, Project Manager

Recording Secretary: Lynnette Miller, Deputy Clerk

Councilman Allan Button called the meeting to order at 7:00 p.m.

Minutes

A motion was made to approve the August minutes by Councilman Leon Button, seconded by Jack Bauer.

All approved; none opposed. Motion carried.

Guest – Arlene Wilson, Executive Director, Cornell Cooperative Extension of Yates County presented an overview of programs offered. She informed the Board of the Cooperative Extension Annual Meeting to be held Thursday, December 7, 2017. All those interested are invited to attend.

Assessments – Pat Grimaldi

The agricultural district is in the process of being updated. Pat has forms for owners interested in placing a property in the ag district. The last day to file paperwork at the Yates County Office of Soil and Water is November 30, 2017.

Highway/Building/Grounds – Todd Conaway

Board members were given a copy of the bid received from Casella for refuse pick up. Casella currently has the Town contract. Todd informed the Board that he will be getting other bids. After a brief discussion, the Board will make a determination after additional prices are received.

Clean up days in August went well. An extra dumpster was needed. A large number of electronics were dropped off, enough to fill a tractor trailer. A comment was made that companies that used to recycle electronics no longer exist. Ed Bronson added that the Town of Jerusalem has applied for a grant to offset the disposal cost. Todd agreed to contact the Town of Jerusalem for information.

Councilman Peter Gerbic called Todd regarding garbage (cans) left at the Town Park that were filled with garbage. The Town employees removed them and Todd noted there is no “Carry In Carry Out” sign at the park. After a discussion, Todd agreed to get a sign installed at the park.

There was a discussion about listing the Ford pickup on the Teetsworth online auction vs. taking it to the Monroe County auction, after which the Board decided to list the pickup online. The truck is in good condition. The online auction runs from October 3-10th. Todd will take care of the details.

Work on the roads is going well. Todd had hoped to receive a blacktop price for South Lake Road from Road Tech by this evening, but did not. They will haul the blacktop and the Town will handle the rolling. The town will borrow a roller from a nearby town. The guide rail has been delivered and it will be installed by Pavilion. The contract for the guide rail has been signed and returned. They will complete the work following the completion of the shoulder work and blacktop.

Ed Bronson expressed thanks to Todd and the Town employees for work done on the ditch near the Methodist Church at the corner of Church St. and Rt. 364.

Regarding the Valley View bridge, hopefully the timbers will arrive in a timely fashion before the weather becomes a concern.

Code Enforcement – Dawn Kane

Dawn reports a good year at the beach. The code enforcement office is having a busy year. Progress is being made on a driveway issue at a Newell Road property. A review by NYS has required a site plan review, but not engineered plans. There was some question regarding the ag district status of the property, however, the location of the driveway is outside that designation.

Planning/ZBA -

Bruce St. Lawrence reported a long agenda at the last monthly meeting with several residential applications being considered. Final review of commercial solar panel on Townline Road was discussed. The project is scheduled to begin in 2018.

Historian/Heritage Group – Dan Robeson

Seneca Heritage Day was a great success. This Sunday, September 17, 2017 at 2:00 p.m., there will be a ceremony to dedicate the Middlesex Railroad historic marker. Following the dedication, cake and ice cream will be served at the Middlesex Methodist Church. The public is invited. Dan reported that the Heritage Group has felt a significant loss with the death of Ruth Clark. Ruth was the heart and soul of the group and she will be sorely missed. The group has felt the loss of four members this year.

Vine Valley Beach Improvement Project – Bruce St. Lawrence

Colf Brothers have the footers poured and the foundation/masonry work is complete. The plumber is also on site. An issue has arisen regarding the plumbing price Jerry Colf received from the subcontractor because the bid did not include a price for the chlorination system. This is approximately a \$20,000 error. Chatfield Engineers have been notified. They are reviewing the matter and looking into an alternative plan. It is also being proposed that the Town consider a shoreline well as a water source for the bath house as well as the Vine Valley store. Chatfield and the DOH foresee no problem. Bruce is looking into the details, including the cost.

Bruce reported on the status of work to be done on the Vine Valley store. A price to repair molding is forthcoming. Work is being done on the refrigeration. General clean-up of the building and re-keying the doors is yet to be done.

Public Comments –

Two residents of Green Cove Drive, Jim DeNardo and Jack Graham, addressed the Board regarding the beach and boat launch. They expressed concerns about recent boating activity, including vehicle parking and safety at the beach. On July 4th weekend, there were approximately 40 boat trailers parked in the field and along Green Cove Drive. Increased boat traffic between the two beaches (one public and operated by the Town and the other being private) is a concern once boaters learn there is a functional bathroom and store at the beach. They offered suggestions and expressed their interest in keeping communication open between the Town and the residents. They are proposing a corridor of buoys to guide boat traffic. It was also suggested to have the Yates County Sheriff's boat visit the area more often, especially on holidays. After further discussion, it was agreed by all that advance planning will be beneficial to avoid further problems.

County Legislative Report -

Ed Bronson attended a DEC meeting on August 15th regarding a management plan including land on Bare Hill. Permits are available for individuals with disabilities to use the property. The DEC is seeking volunteers to help with trail maintenance.

Someone from Yates County Emergency Management will be contacting the Town regarding input for the Hazard Mitigation Plan.

The County will be contacting the Town for updated addresses for the 2020 Census.

Beginning in 2018, property tax payments will be able to be paid by credit card. Town clerks in the County will be invited to a training in December.

The County budget update for 2018 shows retiree premiums are going down a few tenths, however, workers' compensation and health insurance payments are going up.

Still no news on the boat launch grant.

Supervisor

The cold storage barn bid has been awarded to Sugar Creek. Work is expected to begin November 1st with completion estimated to take 2 ½ to 3 weeks from the start date. Bruce St. Lawrence added that the pad has been extended to deter erosion.

The final copy of the employee handbook was given to the Councilman. If any changes are noted, the Councilman are asked to get back to Wayne as soon as possible.

2018 budget requests are to be in tomorrow.

A motion was made by Councilman Jack Bauer to accept an Agreement between the Yates County Planning Board and the Town of Middlesex exempting certain minor land use actions from the Yates County Planning Board Review. Councilman Leon Button seconded the motion.
*All in favor; none opposed – Motion carried.

Resolutions

Councilman Jack Bauer made a motion to set notice for a public hearing to be held October 12, 2017, at 7:00 p.m. on the tax cap override. Councilman Leon Button seconded the motion.
*All in favor; none opposed – Motion carried.

A motion made by Councilman Leon Button to pay the bills, seconded by Jack Bauer.
*All in favor; none opposed - Motion carried.

General Fund	Voucher No: 1209-1242	\$ 22,046.05
Highway Fund	Voucher No: 2165-2189	\$200,954.94
Water District	Voucher No: 3029-3032	\$ 403.40

Councilman Leon Button made a motion to adjourn the meeting, seconded by Jack Bauer.

*All in favor; none opposed - Motion carried.

The meeting was adjourned at 7:58 p.m.

Town of Middlesex
Board Meeting
October 12, 2017

Present: Wayne Dunton, Supervisor
Jack Bauer, Councilman
Allan Button, Councilman
Leon Button, Councilman
Peter Gerbic, Councilman

Also Present: Todd Conaway, Highway Superintendent
Pat Grimaldi, Assessor
Bob Multer, Budget Officer
Bruce St. Lawrence, Project Manager

Absent: Dawn Kane, Code Enforcement Officer

Recording Secretary: Lynnette Miller, Deputy Clerk

Supervisor Wayne Dunton called the meeting to order at 7:00 p.m.

Minutes

Supervisor Dunton requested a motion to approve the minutes. No discussion. A motion to approve the minutes was made by Councilman Leon Button, seconded by Councilman Jack Bauer.

*All in favor; none opposed – Motion carried.

Open Forum – Public Hearing NYS Tax Cap Review

Supervisor Wayne Dunton opened the floor to comments from the public regarding the Tax Cap. He stated that the public hearing for comments would remain open throughout tonight's meeting for questions or comments. No comments, no discussion at this time.

Assessor – Pat Grimaldi

A new director has been hired for the Yates County Real Property Tax office. No other report from the assessor's office.

Highway/Buildings/Grounds – Todd Conaway

Todd reported that paving is expected to be done this coming Monday at the South Lake Rd. project. Paving should take one day. Following the paving, Pavilion will install the guide rail.

The pickup has been sold at auction.

Todd called Casella, Finger Lakes Refuse and Cardinal Disposal to get prices for the Town refuse and recycling pick-up. Following an explanation of each and a brief discussion, Todd recommended the Casella 36-month contract at a cost of \$107 per month. This includes a 4-yard dumpster and a 6-yard recycling dumpster, both to be emptied once per month. Councilman Allan Button made a motion to accept the Casella contract, seconded by Jack Bauer.

*All approved; none opposed. Motion carried.

Sand and salt have been ordered in preparation for winter road maintenance.

Code Enforcement

No report.

Planning/ZBA

Bruce St. Lawrence reported there were two properties on South Lake Road discussed at the last Planning Board meeting. There was no report from ZBA.

Historian/Heritage Group

Win Harper informed the Board of the Middlesex Heritage Group Board meeting to be held this Sunday, October 15th. Win has information on "Bombs Away," a presentation to be held in South Bristol on October 22nd. Congratulations to Middlesex Heritage Group President Win Harper who has been awarded the Individual Achievement Award for Leadership and Committee Engagement from the Greater Hudson Heritage Network.

Dan Robeson reported that the schoolhouse on North Vine Valley Road was open for three days for the NYS "Pathways Through History" program. Approximately 30 people stopped in to visit the schoolhouse.

County Legislator's Report –

Ed Bronson reported that paperwork will be forthcoming to the Town regarding the Hazardous Mitigation Updates. Hope Center is a new food pantry open in Penn Yan that is open three days each week. In the first three weeks of operation, 299 families were served. Ed will get further information regarding how community members can make donations of dollars and/or time.

Doug Paddock reported that the County Budget Officer has given the Legislators the tentative 2018 budget. The tax rate is level based on last year. The bridge for Valley View is most likely on its way. The goal is to get it in and paved, still, in 2017. Ontario County will do the paving.

Public Comments-

Tom Mahaney expressed his thoughts regarding the triangle island located on Route 364 in front of his house and also near the Middlesex Baptist Church. Over the years Tom and Bonnie Mahaney along with members of the church have worked on maintaining the shrubbery and plants, including purchasing mulch for the area. Every spring Liddiard's plant the annuals. Tom

is asking the Board for clarification of responsibility. He is also interested in any help he can get from the Town for trimming and mulching. Supervisor Wayne Dunton clarified that Liddiard's is currently under contract only to plant the annuals with no further responsibility. The Buildings and Grounds committee, made up of Councilman Jack Bauer and Councilman Leon Button are the contacts for getting further assistance with maintenance of the area. Supervisor Dunton asked that the Mahaney's contact the Building and Grounds committee in the spring. It was also suggested that a small sign be placed in the triangle as a welcome to Middlesex.

Tom Mahaney also mentioned Middlesex Fire Department has a fire extinguisher trainer. It is a unit that runs by computer. If anyone is interested, the fire department offers that training.

Vine Valley Beach Improvement Project –

Bruce St. Lawrence reported on the construction of the bathhouse. The blockwork is done, trusses have been delivered & the glass block windows are installed. There has been a major oversight by the contractor that was brought to the Board's attention last month. The plumbing subcontractor did not include a price for the filtration system in his bid to the contractor amounting to approximately \$31,000, a one-third increase in the cost of the building. The contractor has agreed to absorb some of the cost by not adding a mark-up for cost of the subcontractor or any mark-up for profit. There is a revised system for the water intake that will save some expense. Instead of an intake from the lake, a shore well system will be installed. Chatfield is pursuing that change with the DOH. The driveway around the store has been blocked due to construction. The bathhouse will be done in 2017, however, the start-up of the water system will take place in the spring. The Board asked questions

Town Clerk-

Deputy Town Clerk Lynnette Miller reported that Brenda Mott and she will be attending a training on December 7, 2017 in Penn Yan regarding the procedure for accepting credit card payments for property taxes in 2018.

Supervisor – Wayne Dunton

Cold Storage Barn – Bruce St. Lawrence reported that construction is expected to begin the first week of November. Construction will be completed in approximately 2 to 2 ½ weeks.

Vine Valley Store – A public notice ran for one month with no one expressing interest other than the letter previously submitted by the Mullers. Leigh Williams reported he, along with Dan Robeson and Councilman Peter Gerbic, are currently working on updating the lease. Once the lease is done, the Board will review it before it goes to the attorney. Mr. Muller informed the Board that the lease must be in place and the store will need to be open before the liquor license will be given by the State. The Board is hopeful that the store will be able to open in the spring of 2018.

Benefits – Matt Palmer will be at the Town Hall next Thursday at 3:00 p.m. to discuss the Town's health insurance policy.

Resolutions

Supervisor Dunton requested a resolution to adopt the annual Yates County Snow and Ice Contract. Councilman Peter Gerbic made a motion, Councilman Jack Bauer seconded.

*All in favor; none opposed – Motion carried.

Supervisor Dunton asked for a resolution to adopt the updated Employee Handbook. A motion was made by Councilman Leon Button, seconded by Councilman Jack Bauer.

*All in favor; none opposed – Motion carried.

Councilman Allan Button made a motion to accept the budget transfers as written, seconded by Councilman Jack Bauer.

*All in favor; none opposed – Motion carried.

Supervisor Dunton proposed a resolution to adopt the Tentative 2018 Budget. A motion was made by Councilman Peter Gerbic, seconded by Councilman Jack Bauer.

*All in favor; none opposed – Motion carried.

Supervisor Dunton requested a resolution to hold a Public Hearing on November 12, 2017 at 7:00 p.m. to approved the 2018 Budget. A motion was made by Councilman Peter Gerbic, seconded by Councilman Jack Bauer.

*All in favor; none opposed – Motion carried.

Councilman Allan Button made a motion to pay the bills, seconded by Councilman Leon Button.

*All in favor; none opposed – Motion carried.

General Fund	Voucher No: 1243-1270	\$ 17,113.33
Highway Fund	Voucher No: 2190-2211	\$ 25,492.10
Water District	Voucher No: 3033-3036	\$ 11,881.54
Trust & Agency	Voucher No: 5	\$ 5,393.99

Executive Session

Councilman Peter Gerbic requested for the Board to meet in Executive Session.

Committee Reports –

Recreation/Watershed – Councilman Peter Gerbic attended the recent Canandaigua Lake Watershed meeting. Concerns discussed were foam that forms on the lake at this time of year & the toxicity of the blue-green algae to animals and people. There is also a concern with failed septic systems around the lake.

Councilman Leon Button made a motion to adjourn the meeting, seconded by Councilman Jack Bauer.

*All in favor; none opposed – Motion carried.

The meeting was adjourned at 8:07 p.m.

Town of Middlesex
Board Meeting
November 9, 2017

Minutes: Pending Town Board Approval

Present: Wayne Dunton, Town Supervisor
Allan Button, Town Councilman
Leon Button, Town Councilman
Peter Gerbic, Town Councilman
Jack Bauer, Town Councilman

Also Present: Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Bob Multer, Budget Officer
Arthur Radin, Zoning Board Chair

Absent: Todd Conaway, Highway Superintendent
Bruce St. Lawrence, Project Manager

Recording Secretary: Brenda Vowles

Supervisor Dunton called the meeting to order at 7:00 pm

Minutes

Supervisor Dunton requested a motion to approve the minutes for the October Board Meeting. A motion was made by Councilman Allan Button, seconded by Councilman Leon Button.

*All in favor; none opposed-Motion carried.

Open Forum-Public Hearing Middlesex Town Budget for 2018

Supervisor Dunton opened the floor to comments from the public regarding the 2018 Town Budget. No comments at this time. He advised the public hearing would remain open throughout tonight's meeting. Supervisor Dunton distributed copies of the budget.

Town Assessor- Pat Grimaldi

The files went in for the tax bills. Nothing else to report at this time.

Highway Superintendent- Todd Conaway

Councilman Bauer reviewed Todd's list. The guard rail on South Lake Rd. is done. They are ready for snow and have been working on the snow fences.

Beach Improvement Project- Bruce St. Lawrence, Project Manager

Supervisor Dunton reviewed the list from Bruce. Colf Brothers have completed the foundation and block. The roof framing and roof are complete. The fir strips and siding are on site. They are awaiting some special order nails. Things are moving along. The water treatment system is designed and under The Department of Health review. There was further discussion on the progress and upcoming items. Supervisor Dunton advised that Bruce also had some updates on the Robeson Store. They getting new interior window and door casings built, they could not reuse the old ones. Work is scheduled to begin the first week of December. Leigh Williams advised they are going to have the services separated so the Town and the Robeson store will have their own meters. The lease for the store should be complete the middle of next week. There was further discussion on some of the lease details.

Code Enforcement- Dawn Kane

Things are quiet, but steady. There are some new builds going on.

Planning Board Chairman- Marty DeVinney

Supervisor Dunton advised not much going on.

Town Clerk-Brenda Vowles

Working to get ready for the tax mailing.

ZBA Chairman- Arthur Radin

Arthur recommended that Liz Grant be re-appointed to the Zoning Board of Appeals as her term is up the end of next month. Supervisor Dunton asked for a motion to re-appoint Liz Grant to The Zoning Board of Appeals for another term. Councilman Leon Button made the motion, seconded by Councilman Bauer.

*All in favor; none opposed-Motion carried.

All else is quiet.

Historian/Heritage Group

Win Harper advised that they are going to put in for a historical plack for the Robeson store for next year.

Supervisor- Wayne Dunton

Supervisor Dunton advised that the Timbers and trusses are up for the Cold Storage Barn. Roofing should be tomorrow and siding on Monday. The overhead doors will be started next week. They have decided to wait until the spring to pour the concrete floor so the ground will have time to settle.

They had a meeting with Benecare, things are still in process.

Supervisor Dunton distributed copies of the Monthly report.

Resolutions:

Supervisor Dunton asked for a motion to re-appoint Marty Devinney to another term on the Planning Board. Motion made by Councilman Gerbic, seconded by Councilman Bauer.

*All in favor; none opposed-Motion carried.

Supervisor Dunton asked for a resolution approving Patrick Grimaldi to do a reassessment of the property values for the year 2018.

Motion made by Councilman Leon Button, seconded by Councilman Allan Button.

*All in favor; none opposed-Motion carried.

Supervisor Dunton asked for a resolution to approve the budget transfers.

Motion made by Councilman Allan Button, seconded by Councilman Bauer.

*All in favor; none opposed-Motion carried.

Supervisor Dunton asked if there were any questions or comments on the public hearing. There were not.

Supervisor Dunton asked for a resolution to close the public hearing for the 2018 budget.

Motion made by Councilman Gerbic, seconded by Councilman Bauer.

*All in favor; none opposed-Motion carried.

Supervisor Dunton asked for a resolution to approve the budget for 2018.

Motion made by Councilman Gerbic, seconded by Councilman Allan Button.

*All in favor; none opposed-Motion carried.

Supervisor Dunton asked for a resolution to pay the bills for the month.

Motion made by Councilman Allan Button, seconded by Councilman Gerbic.

*All in favor; none opposed-Motion carried.

Councilman Gerbic stated that he checked with Liddiard in reference to doing an end of the year clean up at the triangle at Route 364 and West Ave. They are not interested. Councilman Gerbic would like to find someone to maintain the triangle year round, all seasons. Councilman Bauer suggested putting specs together and presenting a bid. There was some further discussion on this.

General fund: \$9,619.06	Vouchers No: 1271 - 1289
Highway Fund: \$62,417.28	Vouchers No: 2212 - 2241
Water District: \$1,027.90	Vouchers No: 3037 - 3039

Councilman Gerbic made the motion to adjourn and Councilman Allan Button seconded the motion.

*All in favor; none opposed-Motion carried.

Meeting adjourned at 7:42 p.m.

Town of Middlesex
Board Meeting
December 14, 2017

Minutes: Pending Town Board Approval

Present: Wayne Dunton, Town Supervisor
Allan Button, Town Councilman
Leon Button, Town Councilman
Peter Gerbic, Town Councilman
Jack Bauer, Town Councilman

Also Present: Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor

Bob Multer, Budget Officer
Arthur Radin, Zoning Board Chair
Bruce St. Lawrence, Project Manager
Todd Conaway, Highway Superintendent

Recording Secretary: Brenda Vowles

Supervisor Dunton called the meeting to order at 7:00 pm

Minutes

Supervisor Dunton requested a motion to approve the minutes for the November Board Meeting. A motion was made by Councilman Allan Button, seconded by Councilman Leon Button.

*All in favor; none opposed-Motion carried.

Town Assessor- Pat Grimaldi

Things are quiet. Has been working on the senior star renewals and after Christmas he will be sending out the Farm/ Agriculture renewals. The revaluations are going to go up. He had a meeting with the state guys and they think Middlesex is growing drastically and that the property values are going to go up.

He asked that Dave Wilson be reappointed to the Zoning board of Appeals as his term has expired. A motion was made by Councilman Allan Button, seconded by Councilman Gerbic.

*All in favor; none opposed-Motion carried.

Highway Superintendent- Todd Conaway

They have been plowing snow and clearing roads. The snow fence is complete. He asked about the grader, it got put on the back burner at a previous meeting. The Board needs to make a decision as it takes around 6 months to order and build.

Beach Improvement Project- Bruce St. Lawrence, Project Manager

The Golf Brothers are 85% done. There is still some equipment that needs to be ordered. He has been working with Chatfield on the purchase orders. They are trying to be sure that it is good quality equipment. They want to keep it similar to what Rushville uses. They will need to work out licenses to operate the system. He has a concern with the schedule. The date is May 1st and some things are dragging out. Work is going slow but it is quality work.

Code Enforcement- Dawn Kane

Code enforcement is slowing down. They are getting the houses wrapped up for the winter and working on the interiors. A work session to review billing schedules for the Planning Board and the Zoning Board of Appeals needs to be scheduled.

Planning Board Chairman- Marty DeVinney

Marty was not present. Bruce St. Lawrence stated they had some site plan reviews for septic, mainly along Lake Rd. Part of the reviews had to do with resale and upgrades. Also had some minor sub divisions. The work session Dawn talked about is needed to address the fee schedules as well go over some issues with zoning laws that need to be cleaned up.

Town Clerk-Brenda Vowles

Lynnette and I have completed the training for the new tax collection program and are working to get the tax bills organized and mailed.

ZBA Chairman- Arthur Radin

Nothing new to report.

Historian/Heritage Group-Dan Robeson

Things are quiet. Their newsletter is coming out next week. The annual meeting is January and that's when they vote in their officers.

County Legislator's Report-

Ed Bronson reported that they extended the Yates transit busing contract for next year. They are going forward with applying for federal aid for the Williams Street Bridge.

Doug Paddock advised that the county does have a budget in place. He also advised that the grant for the boat launch has been awarded. That will be occurring next year, 2018. Doug Paddock introduced Tim Cutler, a new county legislature. He advised he would be attending our Board Meetings.

Supervisor- Wayne Dunton

The cold storage barn is complete. They poured the concrete floor as well. They were advised it is compacted. They have not started putting equipment in yet.

There was some discussion about the year end meeting and it was scheduled for December 30th at 2pm.

Resolutions:

1) Bath House Grant-over budget, need approval for overage.

A motion was made by Councilman Gerbic, seconded by Councilman Bauer.

Councilman Allan Button and Councilman Leon Button were opposed.

Councilman Gerbic, Councilman Bauer and Supervisor Dunton were in favor.

*Motion carried.

2) Vine Valley Store lease approval.

A motion was made by Councilman Leon Button, seconded by Councilman Bauer.

*All in favor; none opposed-Motion carried.

3) Approval of budget transfers.

A motion was made by Councilman Leon Button, seconded by Councilman Gerbic.

*All in favor; none opposed-Motion carried.

4) Approval to pay the bills.

A motion was made by Councilman Allan Button, seconded by Councilman Leon Button.

*All in favor; none opposed-Motion carried.

General Fund	Voucher No: 1291-1318	\$100,042.86
Highway Fund	Voucher No: 2243-2266	\$58,031.05
Water District	Voucher No: 3041-3044	\$3,306.82
Capitol Project	Voucher No: 2	\$25,595.85

Councilman Gerbic made a motion to adjourn the meeting, seconded by Councilman Allan Button.

*All in favor; none opposed-Motion carried.

Meeting adjourned at 7:38 pm

***Addendum to the meeting.**

The Board approved next year's pay raise. It will be 1 ½ percent plus the increase in insurance cost.

AGENDA DECEMBER 14, 2017

MEETING AT 7:00

APPROVE NOVEMBER MINUTES

ASSESSMENTS

HIGHWAY/BUILDINGS/GROUNDS – Road Work
SUPERINTENDENT REPORT

CODE ENFORCEMENT

PLANNING/ZBA

HISTORIAN / HERITAGE GROUP

VINE VALLEY BEACH IMPROVEMENT PROJECT
BEACH & BATH HOUSE GRANT
Construction on Bath House - Bruce

TOWN CLERK

SUPERVISOR

COLD STORAGE BARN – Construction completed
MONTHLY REPORT
SET DATE & TIME – Year End Meeting

RESOLUTIONS:

BATH HOUSE GRANT – Over Budget Expense
VINE VALLEY STORE – Lease Approved
YATES COUNTY DOG FEE
BUDGET TRANSFERS
TO PAY BILLS

EXECUTIVE SESSION AS NEEDED

COMMITTEES

RECREATION/WATERSHED – PETER, ALAN - HIGHWAY/BUILDINGS/GROUNDS – JACK, LEON
PLANNING/ZBA/CODE ENFORCEMENT – ALAN, JACK - ASSESSMENTS – LEON, PETER

TOWN OF MIDDLESEX
YEAR END MEETING
December 30, 2017
4:00 p.m.

Present: Wayne Dunton, Supervisor
Jack Bauer, Councilman
Allan Button, Councilman
Leon Button, Councilman

Recording Secretary: Lynnette Miller, Deputy Town Clerk

MINUTES

Supervisor Dunton postponed reviewing the December Board meeting minutes until the January Board meeting.

AUDIT OF BOOKS

WHEREAS the Middlesex Town Board has reviewed the books of the Code Enforcement/Zoning Officer, Town Clerk, Town Justice and Water Clerk and found the books to be balanced, accurate and in order;

RESOLVED, the Town of Middlesex accept the books as presented.

Moved: Councilman Allan Button Seconded: Councilman Jack Bauer

ROLL CALL: Ayes: 4
 Noes: 0

The resolution to accept the books was duly adopted.

SUPERVISOR'S REPORT

Supervisor Dunton informed the Board that the Code Enforcement/Zoning Office would begin processing daily/monthly paperwork through Williamson Law Book. The change will be effective in January.

Supervisor Dunton distributed a copy of the job description for lifeguard at the Vine Valley Beach. A discussion followed regarding lifeguard responsibilities pertaining to maintenance of the new bathhouse. The bathhouse will be locked at the close of daily beach hours. Further discussion was tabled for review at the January Board meeting.

Supervisor Dunton opened a discussion for a date and time to be set to meet with Highway Superintendent Todd Conaway to review the equipment budget. After a brief discussion about the Town's need for a grader and the options of renting vs. buying, the decision was made to postpone meeting with Todd until after the January Board meeting.

Councilman Leon Button made the motion to adjourn and Councilman Jack Bauer seconded the motion. All in favor, none opposed – Motion carried.

Meeting adjourned at 4:53 p.m.

2018

TOWN OF MIDDLESEX

Board Meeting

January 11, 2018

7:00 p.m.

Present: Wayne Dunton, Supervisor
Jack Bauer, Councilman
Leon Button, Councilman
James Grant, Councilman
Peter Gerbic, Councilman

Also Present: Todd Conaway, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Pat Grimaldi, Assessor
Bob Multer, Budget Officer
Dan Robeson, Heritage Group
Bruce St. Lawrence, Project Manager

Recording Secretary: Lynnette Miller, Clerk

GUEST SPEAKER – Supervisor Jack Prendergast, Town of Benton

Supervisor Dunton introduced Jack Prendergast and thanked him for agreeing to tell the steps taken in his town to start a water district since there has been interest here. Supervisor Prendergast explained the details of the three (soon to be four) water districts in the Town of Benton. Currently, the combined districts serve approximately 250 households. Construction on their fourth water district is expected to begin this spring. Supervisor Prendergast's information included the following:

Each water district is independent and funded by the residents living in the district. The residents are the leaders who form an ad hoc committee, then petition the Town Board for approval. The committee provides the Town Board with information regarding the source of the water and the path it will take. In the Town of Benton, the Town Board acts as the governing board for each water district.

All residents along the path are polled by the committee. In order for the proposal to move forward two criteria must be met. First, more than 50% of the residents along the path must agree. Second, taking into consideration the total value of all the property in the proposed district, over 50% of the assessed land value must be in agreement. Without these two items the proposal cannot move forward.

Once these criteria are met, an engineering firm is contracted. They will plan the project and guide the committee and the Town through the remaining steps. An income survey is conducted in order to apply for federal and/or state funding. The timeframe is four to five

years from start to finish. Cost per year per household in the Town of Benton is approximately \$850.00.

Minutes

Supervisor Dunton requested a motion to approve the December 2017 Year End meeting minutes. A motion was made by Councilman Leon Button, seconded by Councilman Jack Bauer.

*All in favor; none opposed - Motion carried.

Assessor - Pat Grimaldi

County/town tax bills have been mailed resulting in some phone calls to the office. New assessments are going out in March. Exemption paperwork is due back in the office by March 1st.

Highway Superintendent – Todd Conaway

The mild weather has given the highway employees a break to work in the shop and catch up on repairs.

There is a condensation issue in the highway building that seems to due to the radiant floor heat, excess moisture inside the building when washing equipment and freezing temperature outdoors. Bruce St. Lawrence reported that he and Todd are investigating ways to handle the situation.

Code Enforcement – Dawn Kane

The office found it necessary to condemn a house on Lincoln Avenue. The resident has been removed. All necessary steps have been taken. There is no public hazard.

New construction in the Town is steady.

The Planning Board is working on details of zoning. Dawn is also working in the fee schedule.

Planning/ZBA – Bruce St. Lawrence

There were no applications to review for the month of December, so no meeting was held.

Next on the agenda is setting up a work schedule to clarify and update zoning laws.

Historian/Heritage Group – Dan Robeson

The Middlesex Heritage Group will hold its annual meeting and election of officers on Sunday, January 14, 2018 at 1:00 p.m. at the Middlesex Methodist Church. A pot luck lunch will be served and all are welcome.

Vine Valley Beach Improvement – Bruce St. Lawrence

The contractor, Colf Brothers, is about 90% complete. The final approval was received from the Department of Health due to the design change. The water treatment equipment which includes filtration, chlorination, pump and UV light has been ordered and it is expected to be

delivered in approximately three weeks. Bids for the mechanical installation of the filtration system are due by Friday, January 26th. They will be reviewed the next day and a contractor will be selected. Bruce will get a contract put together anticipating work to start on the shore well by March 1st.

County Report

Legislator Tim Cutler reported that the County passed a resolution asking Governor Cuomo to include Canandaigua, Keuka and Seneca Lakes in the list of priority lakes that are vulnerable to hazardous algae blooms.

Legislator Cutler also informed the Board that County employees were recognized for years of service.

Legislator Ed Bronson informed the Board that Legislator Doug Paddock was elected chairperson of the Yates County Legislature.

Legislator Ed Bronson also informed the Board that the broadband internet survey being conducted by the County can still be filled out at yatescountybroadband.com. There has been a good response from the Town of Middlesex, still, more is better as additional companies look to expand into our area and grants are considered.

Legislator Ed Bronson reported on the NYS Environmental Facilities Program sewer repair and replacement grant. Homeowners located within 250 feet of the lake can receive up to a 50% reimbursement for work done up to a maximum of \$10,000.00. Currently, there are no income guidelines. The Planning Department of the County will be posting the details on their website.

Open Forum

Resident Dan O'Brien thanked the Town and the town clerk's office for facilitating the early real property tax payment process.

Town Clerk/Tax Collector – Lynnette Miller

For 2018 the town clerk would like to recommend Brenda Mott to the position of deputy town clerk, also Sabra Dunton to the position of deputy town clerk and deputy registrar. A motion to approve these appointments was made by Councilman Leon Button, seconded by Councilman Jack Bauer.

*All in favor; none opposed – Motion carried.

Supervisor – Wayne Dunton

Supervisor Dunton informed the Board that Attorney Jeff Graff is drafting a new contract and the Town is close to a solution with the Village of Rushville regarding the water district rate increase.

Wastewater Law – Councilman Peter Gerbic will attend the next Canandaigua Lake Watershed meeting and inquire about the updated Wastewater Law. Dawn Kane will be attending a meeting with Kevin Olvaney this coming week and she will pick up a copy.

Resolutions –

Supervisor Dunton made a request for the Board to consider the following resolutions:

Councilman Jack Bauer made a motion to accept the Contract Agreement with the Wood Library for \$1,000.00, seconded by Councilman Leon Button.

*All in favor; none opposed – Motion carried.

A motion was made by councilman Councilman Peter Gerbic to set the Town's standard work day hours as 8:00 a.m. to 5:00 p.m., Monday through Friday. The motion was seconded by Jack Bauer.

*All in favor; none opposed – Motion carried.

A motion was made by Councilman Peter Gerbic, seconded by Councilman Leon Button to set the Town Board meetings as the 2nd Thursday of each month at 7:00 p.m. The exception to this is the November meeting which will be held Thursday, November 1st at 7:00 p.m.

*All in favor; none opposed – Motion carried.

Councilman Leon Button moved to appoint Robert Multer to the position of budget officer with the ability to sign payroll checks in Supervisor Dunton's absence, seconded by Councilman Jack Bauer.

*All in favor; none opposed – Motion carried.

Councilman Peter Gerbic made a motion to appoint Jeff Graff as the attorney for the Town. Councilman Leon Button seconded the motion.

*All in favor; none opposed – Motion carried.

A motion was made by Councilman Jack Bauer to appoint Robert J. Ostrander to the position as Town health officer. The motion was seconded by Councilman Peter Gerbic.

*All in favor; none opposed – Motion carried.

A motion was made by Councilman Leon Button and seconded by Councilman Jack Bauer to accept Community Bank as the designate bank for the Town.

*All in favor; none opposed – Motion carried.

A motion was made by Councilman Peter Gerbic, seconded by Councilman Leon Button to designate the Daily Messenger as the official Town newspaper.

*All in favor; none opposed – Motion carried.

Councilman Peter Gerbic made a motion to appoint Tim Soles as deputy highway superintendent. The motion was seconded by Councilman Leon Button.

*All in favor; none opposed – Motion carried.

A motion was made by Councilman Leon Button, seconded by Councilman Peter Gerbic to accept the list of budget transfers.

*All in favor; none opposed – Motion carried.

A motion was made by Councilman Leon Button to accept the financial report and pay the bills as recorded below, seconded by Councilman Jack Bauer.

*All in favor; none opposed – Motion carried.

General Fund	Vouchers # 1001 – 1035	\$ 35,585.98
Highway	Vouchers # 2001 – 2022	\$ 33,411.91
Water District	Vouchers # 3000 – 3005	\$ 12,107.46
Trust & Agency	Vouchers # 1	\$ 5,721.80

Councilman Leon Button made a motion to adjourn the meeting and Councilman Jack Bauer seconded it.

*All in favor; none opposed. Motion carried.

The meeting was adjourned at 7:49 p.m.

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF MIDDLESEX :

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of moneys received and disbursed by me during the month of December, 2017:

DATED: January 18, 2018

SUPERVISOR

	Balance 11/30/2017	Increases	Decreases	Balance 12/31/2017
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	46,463.36	72,284.50	98,274.03	20,473.83
CASH - MONEY MARKET	542,053.80	25,114.22	97,880.35	469,287.67
TOTAL	588,517.16	97,398.72	196,154.38	489,761.50
DA HIGHWAY FUND				
CASH - CHECKING	81,510.57	18,305.23	60,721.14	39,094.66
CASH - SAVING	683,257.64	128,707.78	18,305.23	793,660.19
TOTAL	764,768.21	147,013.01	79,026.37	832,754.85
SF FIRE PROTECTION DISTRICT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
SL LIGHTING DISTRICT				
CASH - CHECKING	1,320.28	0.00	139.25	1,181.03
TOTAL	1,320.28	0.00	139.25	1,181.03
SW WATER DISTRICT				
CASH - CHECKING	7,873.81	1,529.30	2,659.12	6,743.99
MONEY MARKET	177,018.44	1.50	1,529.30	175,490.64
TOTAL	184,892.25	1,530.80	4,188.42	182,234.63
PM CEMETERY				
CASH - CHECKING	2,325.00	0.11	0.00	2,325.11
TOTAL	2,325.00	0.11	0.00	2,325.11
TA TRUST & AGENCY				
CASH - CHECKING	28,474.09	36,110.03	63,617.57	966.55
TOTAL	28,474.09	36,110.03	63,617.57	966.55
HA CAPITAL PROJECT - WATER NYS				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
HB CAPITAL PROJECT - BEACH				

MONTHLY REPORT OF SUPERVISOR

	Balance 11/30/2017	Increases	Decreases	Balance 12/31/2017
CASH - CHECKING	7.75	25,730.35	25,663.10	75.00
TOTAL	7.75	25,730.35	25,663.10	75.00
TOTAL ALL FUNDS	1,570,304.74	307,783.02	368,789.09	1,509,298.67

**Town of Middlesex
Board Meeting
February 8, 2018
7:00 p.m.**

Present: Wayne Dunton, Supervisor
Leon Button, Councilman
Jack Bauer, Councilman
Peter Gerbic, Councilman
James Grant, Councilman

Also Present: Todd Conaway, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Patrick Grimaldi, Assessor
Robert Multer, Budget Officer
Arthur Radin, Zoning Board Chair
Dan Robeson, Heritage Group President

Recording Secretary: Lynnette Miller, Clerk

Supervisor Wayne Dunton called the meeting to order at 7:03 p.m.

Minutes

Supervisor Dunton requested a motion to approve the January 2018 minutes. A motion was made by Councilman Peter Gerbic, seconded by Councilman Leon Button.

*All in favor; none opposed – Motion carried.

Assessor – Patrick Grimaldi

Property revaluations will be going out in March.

Pat reported that he is researching a new computer for the Code Enforcement Office, hoping to purchase a laptop that Dawn can use on location as well as in the office. The Code Enforcement Office expects to begin using a new computer program through Williamson Law Book in the next few weeks. Pat received specifications from WLB and he will consult with Barry Orlando (the Town's contracted computer specialist), hoping to keep the cost to about \$500. Improving this technology will make it easier for the Assessor and Code Enforcement Officer to collaborate, as well as streamline the requirements of their jobs.

Highway Superintendent – Todd Conaway

Pipes were purchased from Ontario County for the South Lake Rd. project.

Supervisor Dunton asked Highway Superintendent Todd Conaway to review an invoice received from Lu Engineers for culverts and ditching. A copy of the invoice was also sent to Project Manager Bruce St. Lawrence for review. Todd will also discuss the invoice with Watershed Program Manager Kevin Olvany. Supervisor Dunton said that the Town will hold off paying the invoice until all parties mentioned have responded.

Councilman Peter Gerbic commented on the cost of maintenance work being done on highway equipment. Highway Superintendent Todd Conaway explained that some equipment is old and expensive to maintain in addition to routine maintenance.

Highway Superintendent Todd Conaway reported an additional 130+ tons of salt have been ordered with the possibility of needing more.

Griffith Oil propane costs were discussed. A suggestion was made for future years to have a signed contract.

Code Enforcement – Dawn Kane

Work in the Code Enforcement Office has been steady throughout the winter. There is already one new house planned to start in the spring.

The Planning Board will meet in March to continue working on zoning updates.

Dawn reported to the Board that she and Assessor Patrick Grimaldi have been working on the new Williamson Law Book software program for the office. They look forward to its added efficiency.

Dawn also reported to the Board that she has filed the Vine Valley Beach paperwork with Yates County regarding the budget for the upcoming summer.

Zoning Board – Arthur Radin

Chairman Radin reported that there are a couple items on the agenda for the next meeting.

Historian/Heritage Group – Dan Robeson

President Dan Robeson talked about the Middlesex Appreciation Committee, which is made up of representatives from the Town Board, the Heritage Group and the Fire Department. The Committee meets three or four times each year to select honorees and organize the event recognizing them. Councilman Allan Button has dutifully served in this capacity representing the Town Board for the past several years. Now that Allan no longer serves as Councilman, Dan made the request for a replacement. Councilman Leon Button volunteered to serve on the Middlesex Appreciation Committee as representative from the Town Board.

Win Harper informed the Board that Middlesex will host the Memorial Day Parade this year. Four WWII Veterans will be honored with banners to be hung in the Village along with the other Hometown Heroes. Win will be submitting the invoice to the Town for payment sometime in March or April. Cost for the banners, poles and hardware is expected to be approximately \$400. Highway Superintendent Todd Conaway reported that the banners go up in May for Memorial Day and come down in November after Veteran's Day. Todd also reported that all new American flags have been purchased and will go up before the Memorial Day Parade.

County Report – Legislator Doug Paddock

Yates County has received official notice from the State regarding the Vine Valley Grant pertaining to the boat launch. The contract is yet to be signed.

Legislator Paddock also reported that Senator Tom O'Mara provided Yates County with a new Volvo excavator valued at \$295,112. The cost to Yates County Taxpayers was only \$112.00.

Legislator Paddock reported that some towns in Yates County have found that salt is being rationed from the plant. Highway Superintendent Todd Conaway commented that it has been a couple weeks since he placed the last order. A short discussion ensued.

Legislator Paddock also informed the Board that the three Legislators representing the District which includes the Town of Middlesex will be rotating their attendance at Board meetings so that representation is divided equally.

Vine Valley Beach Project

Supervisor Dunton reported that the Town signed a contract with DeMistry & Sons for installation of the filtration system at the beach bathhouse. Work is expected to start in March.

Supervisor Dunton asked Leigh Williams to report that Robeson Store Lessee Fred Muller has been contacted by the NYS Liquor Authority requiring a signed three-year lease between the Mullers and the Town. The current lease is for two years with a rider for year three. The attorneys have been contacted to draw up a new lease. Supervisor Dunton asked for a motion to provide the Mullers with a new lease for three years. A motion was made by Councilman Peter Gerbic, seconded by Councilman Leon Button.

All in favor; none opposed – Motion carried.

Leigh Williams also reported that there is some construction debris removal and general cleanup that needs to be done inside the store. Leigh plans to call Highway Superintendent Todd Conaway when the time comes to use a highway truck. Leigh will also contact the Yates County Sheriff to see about the possibility of getting county workers to perform the work.

Town Clerk – Lynnette Miller

The month of January was busy in the Clerk's office receiving and processing town/county taxes. This year's announcement by the Governor to accept early tax payments was a slight inconvenience, although most went smoothly.

Supervisor – Wayne Dunton

Supervisor Dunton informed the Board that the Yates County Broadband Internet Survey is still open online. Residents are encouraged to participate at yatescountybroadband.com.

Supervisor Dunton also informed the Board that the internet service at the Town offices has been unreliable for several weeks. Currently, the Town pays Frontier \$79.99/month for 3 megabytes. Deputy Clerk Sabra Dunton checked with Spectrum and they guarantee 10 megabytes for \$99.99/month. After a brief discussion, a motion was made by Councilman Leon Button, seconded by Councilman Jack Bauer to change the Town's internet provider from Frontier to Spectrum for a cost of \$99.99/month.

In Favor (4); opposed (1) – Motion carried.

Supervisor Dunton asked for a Resolution to accept the Fair Housing Policy which states that the Town of Middlesex does not discriminate based on race, color, religion, sex, handicap, familial status or national origin in the sale, lease, rent, advertising, financing, or brokerage of housing. Deputy Clerk Sabra Dunton is appointed as the local Fair Housing Officer for the Town. Town Clerk Lynnette Miller will type and file the resolution. A motion was made by Councilman Peter Gerbic and seconded by Councilman Leon Button.

All in favor; none opposed – Motion carried.

Supervisor Dunton requested a motion to accept the 2018 Agreement for service with the Middlesex Valley Ambulance for \$75,810.00. A motion was made by Councilman Peter Gerbic, seconded by Councilman Leon Button to accept and sign the Agreement.

All in favor; none opposed – Motion carried.

Supervisor Dunton requested a Resolution to file paperwork requested by the NYS Local Retirement System regarding Standard Workday and Reporting for Town paid elected and appointed officials who are members of the Retirement System. This Resolution includes the following employees in the Town of Middlesex; Highway Superintendent, Water Superintendent, Code Enforcement Officer, Town Clerk & Councilman. Those involved will fill out paperwork to be kept on file. A motion was made by Councilman Peter Gerbic, seconded by Councilman James Grant.

All in favor; none opposed – Motion carried.

Supervisor Dunton requested a motion to add Town Clerk Lynnette Miller as an authorized signature at Community Bank for the following checking accounts; Town Clerk, Tax Collector, and Water District. The other signatures on those accounts include Supervisor Wayne Dunton and Deputy Clerk Sabra Dunton. A motion was made by Councilman James Grant, seconded by Councilman Leon Button.

All in favor; none opposed – Motion carried.

Regarding lifeguards at the Vine Valley Beach, Supervisor Dunton explained that pay ranges need to be amended to meet the new minimum wage requirements. After a brief discussion, it was determined that pay rate for lifeguards would be as follows; starting pay - \$10.50/hour, returning middle range pay - \$11.00/hour, and senior lifeguard pay - \$12.00/hour. Vine Valley Beach Supervisor Dawn Kane commented on the level of responsibility for a lifeguard, also that the new bathhouse will add some duties. Dawn thanked the Board for recognizing the importance of keeping the lifeguard pay rate competitive. A motion was made to amend the pay rate for lifeguards by Councilman Jack Bauer, seconded by Councilman Peter Gerbic.

All in favor; none opposed – Motion carried.

Supervisor Dunton requested a motion to pay the bills. Councilman Jack Bauer made a motion, seconded by Councilman Peter Gerbic.

All in favor; none opposed – Motion carried.

General Fund	Vouchers No: 1036-1063	\$ 23,272.07
Highway Fund	Vouchers No: 2023-2048	\$ 47,073.79
Water District	Vouchers No: 3006-3007	\$ 49.08
Capital Project	Vouchers No: 3	\$ 13,725.34

Committees

Recreation/Watershed – Councilman Peter Gerbic reported there was no Watershed Task Force meeting held in January. There was a discussion regarding the Wastewater Treatment Law. Code Enforcement Officer Dawn Kane commented that she has a copy of the most current Wastewater Treatment Law. She will make copies and put in the Councilmen’s mailboxes. Dawn also reported that there will be a Planning Board meeting in March that Councilmen are welcome to attend. Watershed Council Manager Kevin Olvany will attend to discuss the Wastewater Treatment Law.

Councilman Leon Button made a motion to adjourn and Councilman Jack Bauer seconded the motion.

All in favor; none opposed – Motion carried.

Meeting adjourned at 7:54 p.m.

Town of Middlesex

Board Meeting

March 8, 2018

7:00 p.m.

Present: Wayne Dunton, Supervisor
Jack Bauer, Councilman
Leon Button, Councilman
Peter Gerbic, Councilman
James Grant, Councilman

Also Present: Todd Conaway, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Marty DeVinney, Planning Board Chair
Patrick Grimaldi, Assessor
Robert Multer, Budget Officer
Bruce St. Lawrence, Project Manager
Dan Robeson, Heritage Group President

Recording Secretary: Lynnette Miller, Clerk

Supervisor Wayne Dunton called the meeting to order at 7:00 p.m.

Minutes

Supervisor Dunton requested a motion to approve the February minutes as written. A motion was made by Councilman Peter Gerbic, seconded by Councilman Leon Button.

*All in favor; none opposed – Motion carried.

Assessor – Pat Grimaldi

Revaluations are done and ready to be mailed. Pat will be in the office March 15, 16, and 19 to take calls pertaining to assessments. Informal hearings will be scheduled with Pat as needed. Formal hearings with the The Board of Assessment Review will take place at the Town Hall on Thursday, May 24th. Exemptions have been received. New construction figures are up-to-date.

Highway Superintendent – Todd Conaway

Todd informed the Board he is intending to rent the John Deere grader for two months as was done last year. The rent will be \$7,500 per month, which is an increase from last year due to the demand in requests for its use. Todd also checked into a rental from Caledonia Diesel. The price would be less, however, the machine is smaller and controlled differently. Todd feels the original rental would be more efficient. He also added that the rental agreement can be prorated if the grader is returned before the end of the two-month rental period. The Board expressed agreement with Todd to schedule the grader rental for two months.

Truck #8 has been out of commission for a week for repair. This meant the Town was short by one truck during the last snow storm. Todd is waiting for parts to arrive. Next week Yates County Highway employees will do the repair in order to keep the cost down. There have been issues with Truck #8 since the fire at the Town Barns.

Todd informed that Board that during the last snow storm, an electric pole come down on Wolfanger Road. Due to the conditions, the Town trucks that typically plow that area were not able to. A grader was borrowed from the Town of Potter; however, the road was closed for several hours. The fire department would not have been able to get up the road. He expressed concern for safety and that the Town needs to look into buying a grader.

Planning Board – Marty DeVinney

Nothing to report. Marty reported that Dawn is doing a good job.

ZBA – Arthur Radin

Not in attendance. No report.

Historian/Heritage Group – Dan Robeson

The Heritage Group is working on updating scrapbooks.

Dan also reported that he and Leigh Williams had attended a meeting in Yates County regarding the Vine Valley boat launch. Work is scheduled to begin after Labor Day for approximately three weeks in September. Dan emphasized that there will be a need to inform the public that the boat launch will be closed during that time.

Vine Valley Beach Improvement – Bruce St. Lawrence

Tom DeMity has purchased most of the supplies needed for the filtration system at the beach. The Town will purchase slotted pipe and fabric that surrounds the trench. The manhole, ladder and chlorination equipment are here and in the Town Barn. Colf Brothers has an interior wall to build in the bathhouse, then DeMity can proceed. All contractors have been reminded that work needs to be done by the end of April to allow for inspections and approvals, with the expected opening date of Memorial Day weekend.

Dan Robeson informed the Board that Leigh Williams has contacted Yates County and made arrangements for the clean-up at the Robeson Store as reported last month.

Code Enforcement – Dawn Kane

Work in the Code Enforcement office has been steady. Dawn will be at training in Albany next week, March 5-7.

A laptop computer has been ordered. Training and use of the Williamson Law Book system will begin at the end of the month.

There is an informational meeting regarding the draft of the Wastewater Treatment Law scheduled for Thursday, March 22 from 6-8 p.m. here at the Town Hall. Members of the Planning Board, Zoning Board and Town Board have been invited. There will be no public comment at the meeting, however, the public is invited to attend.

Dawn reported that paperwork for the beach has been submitted to the County.

County Report – Legislator Tim Cutler

The Yates County Board of Elections will be contacting the Town to schedule a date to present updated election information to the Board.

Legislator Cutler reported that the Town of Middlesex has given a good response to the Yates County Broadband Survey conducted online over the past few months.

Town Clerk – Lynnette Miller

Tax collection is still in progress, although slower in March than January and February.

The Town's decision to switch to Spectrum for Internet service has been a positive one in helping to keep the Clerk's office running efficiently.

The Town Clerk and Deputy Town Clerk Sabra Dunton will be attending the New York State Town Clerk's Association Conference in Albany, April 22-24, 2018.

Supervisor's Report – Wayne Dunton

Supervisor Dunton informed the Board that Dinehart Cross Road has been closed due to a sink hole. The road will be closed until work can be done to replace the culvert. Congressman Tom Reed's office was called to see if emergency funds are available. In order to provide information regarding the amount of money needed, Highway Supervisor Todd Conaway received an estimate from C.P. Ward totaling over \$198,000. Todd also checked into a grant offered by NYS for culvert and bridge repair. Application for the grant requires an engineered study and Chatfield Engineers have been contacted. The grant paperwork must be submitted within two weeks. Board Members have been given of a copy of the Resolution requesting Chatfield Engineers to proceed with the study. The Board expressed support for application of the grant. There was a discussion about repair options and no determination was made regarding the Town or an outside company performing the work. Costs could likely deplete the highway repair budget for 2018.

Supervisor Dunton asked for a Resolution to accept the proposal from Chatfield Engineers to proceed with the Dinehart Cross Road project. A motion was made by Councilman Peter Gerbic, seconded by Councilman James Grant.

*All in favor, none opposed – Motion carried.

Supervisor Dunton requested a motion to pay the bills. Councilman Leon Button made the motion. It was seconded by Councilman Jack Bauer.

All in favor; none opposed – Motion carried.

General Fund Vouchers No: 1067-1090	\$10,531.09
Highway Fund Vouchers No: 2049-2076	\$39,511.40
Water District Vouchers No: 3008-3011	\$ 848.87
Capital Project Vouchers No: 4-6	\$13,666.55

Committees

Buildings/Grounds – Councilman Jack Bauer reported that he approached BOCES regarding a joint grant between the school and the Town for purchase of a grader. The school is interested and they have offered the use of their grant writer. Jack will proceed and keep the Town informed regarding the progress. Marty DeVinney also suggested that a Congressman be contacted to see about available funds.

Recreation/Watershed – Councilman Peter Gerbic had no report.

Supervisor Dunton asked for a motion to adjourn the meeting. A motion was made by Councilman Peter Gerbic, seconded by Councilman Jack Bauer.

Meeting adjourned at 7:42 p.m.

**Town of Middlesex
Regular Board Meeting
April 12, 2018**

Present: Wayne Dunton, Supervisor
Jack Bauer, Councilman
Leon Button, Councilman
Peter Gerbic, Councilman

Also Present: Ed Bronson, County Legislator
Todd Conaway, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Bob Multer, Budget Officer
Arthur Radin, Zoning Board Chair
Dan Robeson, Heritage Group
Bruce St. Lawrence, Project Manager

Absent: James Grant, Councilman
Patrick Grimaldi, Assessor

Recording Secretary: Lynnette Miller, Clerk

Supervisor Wayne Dunton called the meeting to order at 7:00 p.m. at the Town Hall, 1216 Route 245, Middlesex.

Resolution 01-18

Approval of Minutes

On a motion by Councilman Button, seconded by Councilman Bauer, the following resolution was

ADOPTED Ayes 4 Dunton, Bauer, Button, Gerbic

Nays 0

Resolved that the minutes of the March 18, 2018 Board meeting be approved.

Guest Speaker(s)

Supervisor Dunton introduced Amy Daines, Yates County Board of Elections Commissioner. Amy discussed the BOE budget, implementation of cost saving measures, current bills in the State Legislature, as well as an emergency plan for alternate polling locations. On the political calendar for 2018, Amy said Town Justice is the only office up for election in the Town of Middlesex. Amy noted election inspectors are always in need and training is provided by the County. The County is researching new voting machines since the current machines are becoming outdated. Supervisor Dunton thanked Amy for her presentation.

Supervisor Dunton introduced Rich Stewart, member of Yates Progressives, a non-party affiliated group that meets to discuss local and national issues. On Tuesday, May 1 at 7:00 p.m. the group will sponsor a free presentation on the New York Health Act at the Yates County Office Building, 417 Liberty Street, Penn Yan. The proposed NYHA would provide comprehensive, universal health coverage for all NYS residents at a cost savings if passed by the State Assembly. Supervisor Dunton thanked Rich for the information.

Assessor- Pat Grimaldi

Absent. No report

Highway Superintendent- Todd Conaway

A request was made to the Board to set the dates for this year's Clean Up Days on the second Saturday and Sunday of August due to the availability of the Yates County Sheriff's Office. After a discussion, the Board unanimously agreed to have the 2018 Clean-Up Days on August 11 & 12.

There is a partially dead tree in the ditch line on South Vine Valley Road that needs to come down. Highway Superintendent Conaway spoke with Don Liddiard who estimated the cost to be less than \$1,000 to take the tree down. He will provide a written estimate. The Town employees would haul the wood away. The Board unanimously approved Todd to contact Don Liddiard to proceed with removal of the tree.

Code Enforcement – Dawn Kane

Code Enforcement Officer Kane attended annual continuing education in Albany this past week. The new office laptop has arrived and Dawn received training. The new software, in conjunction with the Assessor's Office and the County, is sophisticated. Dawn is working with Town Attorney Jeff Graff regarding limitations and legalities of the information that she is able to gather. A full report will be provided to the Board in May.

CEO Kane and the Planning Board have been working on changes to the fee schedule that will be presented at the May Board meeting. Town Attorney Jeff Graff is reviewing and Dawn will provide information to the Board in advance of the May meeting.

Planning/ZBA – Bruce St. Lawrence

The Planning Board had several applications to review this month.

- A new home on South Lake Road involving steep slope was approved with modifications to the driveway.
- Fill has been added to the property on the corner of South Lake Road and Newell Road. Erosion control has been discussed with the owner. He agreed to hydroseed the embankment in the next couple weeks. A barn is planned for the site so important to get the site stabilized.

Historian/Heritage Group- Dan Robeson

The Ontario Yates Small Historical Societies will hold a presentation entitled, "The Vietnam Experience," on Sunday, April 29 at 2:00 p.m. at the Rushville Congregational Church. Local Vietnam veterans will speak with a question/answer period to follow. The free event is open to the public.

Vine Valley Beach Improvement Project- Bruce St. Lawrence

The collection pipe materials and fabric are due to arrive next week. The petition wall has been built. Tom DeMity started work today on the chlorination/filtration equipment. Water sampling is planned for May. The project is on schedule.

County Report – Ed Bronson

Legislator Bronson reported on several events happening in the County.

- Cornell Cooperative Extension is sponsoring an Earth Day recycling event on April 20.
- The Yates County Sheriff's Department is sponsoring a Tack-Back Medication drop off on April 28.
- The County has received approval to proceed with bridge repair on Loomis Road. Work is expected to start June 21 and be completed by the time school starts in September.

- On June 21 the County will hold an auction for property having unpaid taxes. One property located on Charland Road, Town of Middlesex is on the schedule.
- There will be a Handgun Safety class on May 6 sponsored by the Yates County Sherriff's Department and SCOPE.

Town Clerk- Lynnette Miller

Lynnette and Deputy Town Clerk Sabra Dunton will be attending the NYS Town Clerks Association Annual Conference in Albany April 22-24.

Town/County Taxes will be reconciled with the County tomorrow.

Supervisor – Wayne Dunton

- **Dinehart Cross Road Culvert Replacement** – Chatfield Engineers expected to have the design to the Town on Monday. The DEC permit has been received. Project Manager Bruce St. Lawrence will discuss the engineering service agreement with Chatfield to see if some costs can be reduced. Supervisor Dunton has contacted property owners regarding easements. The project is set to start soon with the Town of Canandaigua equipment. Highway Superintendent Conaway reported that the staking has been done.
- **ICS 100 & IS 700 Class** - Supervisor Dunton and Highway Superintendent Todd Conaway are planning to attend on April 16, 7:00 p.m. at the Penn Yan Fire Department. Supervisor Dunton invited Board members to attend. He explained the importance of knowing details and procedures to follow, including paperwork for funding, in the event of a disaster or large storm.
- **Broadband Survey** is still active and can be filled out online. April is the last month it will be available.
- **Monthly Report** – Supervisor Dunton has given Board members copies. No discussion.

Resolution 02-18

Yates County Mowing Contract

On a motion by Councilman Gerbic, seconded by Councilman Bauer, the following resolution was

ADOPTED Ayes 4 Dunton, Bauer, Button, Gerbic
 Nays 0

Resolved to accept the 2018 Yates County Mowing Contract.

Resolution 03-18

Liddiard's Tree Service – Yearly Contract

On a motion from Councilman Button, seconded by Councilman Gerbic, the following resolution was

ADOPTED Ayes 4 Dunton, Bauer, Button, Gerbic
 Nays 0

Resolved to accept the 2018 Lawn Maintenance Contract with Liddiard's Tree Service. Supervisor Dunton commented that Liddiard's contract price has remained the same for the past three years.

Resolution 04-18

Estimates for Maintenance of Island Area on Route 364 (near the Baptist Church)

On a motion from Councilman Button, seconded by Councilman Bauer, the following resolution was

ADOPTED Ayes 4 Dunton, Bauer, Button, Gerbic
 Nays 0

Resolved to accept the \$350 estimate from Scenic View Greenhouse for leaf removal, weeding, mulch and maintenance of the plot owned by the Town on a bi-weekly basis from Memorial Day to Labor Day. The Town will provide the materials. The estimate is for labor only. Councilman Gerbic will coordinate the materials needed.

Resolution 05-18

Date for Public Hearing set regarding Onsite Waste Water Law

On a motion from Councilman Gerbic, seconded by Councilman Button the following resolution was

ADOPTED Ayes 4 Dunton, Bauer, Button, Gerbic
 Nays 0

Resolved that a Public Hearing on the Onsite Waste Water Law will be held on Thursday, July 12, 2018, during the Regular Meeting of the Town Board, 7:00 p.m. at the Town Hall, 1216 Route 245, Middlesex.

Resolution 06-18

Audit of Claims

On a motion by Councilman Gerbic, seconded by Councilman Button, the following resolution was

ADOPTED Ayes 4 Dunton, Bauer, Button, Gerbic
 Nays 0

Resolved that the bills contained in the March 2018 Abstract have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund	Vouchers No: 1091-1123	\$ 55,406.83
Highway Fund	Vouchers No: 2077-2113	\$ 65,696.15
Water District	Vouchers No: 3012-3016	\$ 12,407.95
Trust & Agency	Vouchers No: 2	\$ 5,721.80
Capital Improvement	Vouchers No: 4	\$ 2,409.00

Resolution 07-18

Line Item Budget Transfers

On a motion by Councilman Button, seconded by Councilman Bauer the following resolution was

ADOPTED Aye 4 Dunton, Bauer, Button, Gerbic
 Nay 0

Resolved that the Line Item Budget Transfers have been reviewed by the Town Board and approved.

Committee Reports

- Highway/Buildings/Grounds – Councilman Bauer reported he will be writing a letter to NYS Senator Tom O’Mara’s office regarding funds available for a grader to be shared with Wayne-Finger Lakes Technical and Career Center and the Town of Middlesex.

Middlesex Town Board
Regular Meeting
2018-04-12

- Councilman Gerbic met with Frank Kelly, mason, to review brick and chimney maintenance at the Town Hall. Frank estimates there will be approximately 40 hours of work. Councilman Bauer and Councilman Gerbic will arrange to meet with Clean & Green about painting and cleaning. Power washing was done last fall. Doors need painting along with some other areas.
- Recreation/Watershed – Councilman Gerbic attended the Watershed Lake Council meeting. He gave an update on the quality of Canandaigua Lake water. Councilman Gerbic will provide a website and email to Board members to review the database.

With no further business, on a motion from Councilman Gerbic, seconded by Councilman Button, the meeting was adjourned at 8:29 p.m.

*All in favor; none opposed – Motion carried.

Lynnette F. Miller, Town Clerk

TOWN OF MIDDLESEX
PLANNING BOARD

Minutes

Wednesday May 2, 2018- 7 pm

Board Members present: Chair – Martin DeVinney; Board Members: John Gilbert, Lynn Lersch, Bruce St. Lawrence; and Dawn Kane – Code Enforcement Officer

Public Present: Anthony and Lorraine Affuso, Elaine and James Rayburn, Rocco Venezia, Sarah Lavell, Marshall Hardy of MacFarland Johnson Engineers,

Chairman DeVinney called the Planning Board meeting to order at 7:05 pm.

Draft Minutes from March 7th and April 4th were reviewed by the Board. A motion to approve the March draft minutes was made by Marty DeVinney and a second by John Gilbert. John Gilbert abstained from the April 4th minutes as he was not in attendance. Board Member Lersch provided a second for the April minutes. The motion carried with all Board Members present voting in favor and none opposed.

Agenda:

Site Plan Reviews:

1. App. #081117-SPR/Marshall Hardy, engineer from McFarland Johnson, representing owners Patrick and Sarah Lavell request Preliminary Site Plan Review for the new construction of a single-family residence at 1320 South Lake Rd., Tax ID #21.64-1-7, (LR)
2. App. #043018-SPR/Matt Gullace, applicant of the Vine Valley Mobile Home Park requests Preliminary Site Plan Review to construct a permanent dock at 800 North Vine Valley Road, Tax ID #11.74-1-5, UDML (LR)
3. App. #042018-SPR/James and Elaine Rayburn of 6030 Wolfanger Rd. requests Preliminary Site Plan Review for new construction of a single-family residence, Tax ID #32.01-1-11.0, (LDR)
4. App. #050118-SPR/Frontier Communication – Preliminary Site Plan Review for installation of Fiber Optic cable, poles and anchors on select roads in the Town of Middlesex per “Connect America” state program.

Conceptual Review:

Anthony and Lorraine Affuso requests review for a 2-Lot Minor Subdivision of property at 1503 South Lake Road, Tax ID #31.01-1-13, (LR)

Meeting Minutes:

1. App. #081117-SPR/Patrick and Sarah Lavell of 1320 South Lake Rd., (LR)

Dawn Kane, CEO provided the Planning Board with a summary of the application, stating that recommendations from the April Planning Board Meeting had been submitted for Preliminary Review tonight. Engineer Marshall Hardy will present all revisions on the Site Plan for board review.

Marshall Hardy, P.E. stated they had been able to reduce the total square footage of 25% steep slope area from approximately 1500 sq. ft. to 1200 sq. ft in a revised stub driveway design, providing 2 cars with parking and turnaround angled to discharge onto South Lake Road. The proposed retaining wall parallel to the road was reduced as well from 10 to 7 feet in height.

The proposed house would be buried uphill 14 ft. with a total disturbance of 530 sq. ft. of 47% steep slope area. The house was positioned on the hill with 21 steps from driveway to the house.

Board Member St. Lawrence inquired if the open front porch slab on grade could be reduced to gain the 30 sq. ft. needed to stay in compliance with steep slope requirements and to avoid an area variance.

Final Plans will be resubmitted for final determination in June. Pending approval on the septic had been received by NYSDOH. The Board recommended procuring a legal easement with the contiguous neighbor to the north for the properties side setback infringement and application for the variance to the Zoning Board of Appeals for the side setback violation.

2. App. #042018-SPR/James and Elaine Rayburn of 6030 Wolfanger Rd. (LDR)

CEO Kane summarized the application stating the lot was a pre-existing and non-conforming lot with driveway that spanned two 50 ft. of road frontage. The Rayburns having owned the lot as vacation getaway with an existing frame structure for many years and would now like to demolish the structure and place a 26 ft x 44 ft. OWL manufactured house HUD home by Colony/Commodore on the 60-acre lot. The land is without steep slopes and very flat.

It was noted that a Presby design septic system had been designed by Grove Engineering which had been approved by George Barden. The survey/site map submitted was prepared by Venezia & Associates and Rocco Venezia was in attendance to answer any questions.

Without further discussion, the Board moved to approve the application. John Gilbert provided the motion which was seconded by Bruce St. Lawrence. The motion so carried with all Board Members present voting in favor.

3. App. #043018-SPR/ Matt Gullace, applicant and owner of the Vine Valley Mobile Home Park

Owner Matt Gullace was represented by Surveyor Rocco Venezia of Venezia & Associates providing a site map and intent to construct an 80 ft. permanent dock (800 sq. ft.) to replace an existing dock in need of repair.

Board Members acknowledged the Uniform Docks and Mooring Law (UDML) with a 60 ft. maximum requirement for docks off the shoreline.

Rocco stated that there was an existing solid break wall which had been used for the HMWL and stated that the dock was 60 feet from the break wall and was probably requested to be able to access deeper waters. Rocco stated he would make some inquiries to provide board questions with pending information and resubmit application at a later date.

4. App. #050118-SPR/Frontier Communication – Preliminary Site Plan Review for installation of “Fiber Optic” cable, poles and anchors on select roads in the Town of Middlesex.

CEO Kane summarized the application, stating Frontier Communication requests permission to install Fiber Optic cable, additional 13 poles and anchors to the following municipal roads in the Town of Middlesex as part of a “Connect America”: Hagerty, Valley View, Bagley, Roach and Loomis Roads. Per local zoning Sched. #402, Schedule I, D-6 this was a permitted use and they would like to start installation next week. An easement was already in place to provide legal access.

Board Members inquired about a municipal franchise agreement with Frontier and CEO Kane explained she had inquired about it and was awaiting further information.

Without further discussion, the Board moved to approve the application, contingent on receiving proof of an existing municipal franchise agreement to place on file. Lynn Lersch made the motion and Marty DeVinney provided a second. Motion with contingency so carried with all Board Members present voting in favor. None opposed.

Conceptual Review:

Anthony and Lorraine Affuso requests review for a 2-Lot Minor Subdivision of property at 1503 South Lake Road, Tax ID #31.01-1-13, (LR)

CEO Kane, summarized the application stating she brought the application to the Planning Board for advisement because the 2-lot minor subdivision was in compliance with all lot area requirements except for the driveway accessing the upper lot (Lot 2) crossed over Lot 1 boundary lines and encroached on the neighbors’ property to the north. After subdivision, Lot 1 being 3.863 acres to the MHWL incl. Highway ROW, and Lot 2 being 3.273 acres to MHWL incl. Highway ROW.

The Planning Board advised the applicant to acquire a boundary line agreement with the neighbor to the north to allow use of the driveway portion that encroached over the northern boundary line. A driveway easement to be acquired stating the future landowner if Affuso’s sold the upper lot, had legal permission to access across Lot 1 to get to the existing upper dwelling on proposed Lot 2 because after subdivision the buyer could not make application for another driveway. Surveyor Rocco Venezia, representing agent for the Affusos, stated that the driveway easement could be added to the map and resubmitted to the Code Enforcement Office so that it would be deeded with the land.

Without further review and discussion, Board Member Lersch made a motion to approve the 2-lot subdivision with the following conditions:

- a. Acquisition of a boundary line agreement with the neighbor to the north allowing legal ROW of the driveway portion that encroached on the neighbor’s land.
- b. Resubmission of a survey map showing legal driveway easement allowing landowner’s deeded use of existing driveway across Lot 1 to access dwelling on upper Lot 2.

Board Member St. Lawrence provided a second to the motion with contingencies as stated. The motion carried with all Board Members present voting in favor. None opposed.

Without further discussion, a motion to adjourn was offered by Bruce St. Lawrence seconded by John Gilbert. Motion so carried with all Board Members in attendance voting in favor. None opposed.

Meeting adjourned at 8:29 pm
Next meeting June 6th

Draft Minutes submitted by L. Lersch/revisions to lynn.lersch@gmail.com
Minutes approved on June 6, 2018

**Town of Middlesex
Regular Board Meeting
June 14, 2018**

Present: Wayne Dunton, Supervisor
Jack Bauer, Councilman
Leon Button, Councilman
Peter Gerbic, Councilman

Absent: James Grant, Councilman

Also Present: Todd Conaway, Highway Superintendent
Patrick Grimaldi, Assessor
Dawn Kane, Code Enforcement Officer
Arthur Radin, Zoning Board Chair
Dan Robeson, Heritage Group
Bruce St. Lawrence, Project Manager

Recording Secretary: Lynnette Miller, Clerk

Supervisor Wayne Dunton called the meeting to order at 7:00 p.m. at the Town Hall, 1216 Route 245, Middlesex.

Resolution 08-18

Approval of Minutes

On a motion by Councilman Button, seconded by Councilman Bauer, the following resolution was

ADOPTED Ayes 4 Dunton, Bauer, Button, Gerbic
 Nays 0

Resolved that the minutes of the May 10, 2018 Board meeting be approved.

Assessor- Pat Grimaldi

- Grievance Day was held in May with 31 properties discussed by the Board of Assessment Review. There were some adjustments.
- The final tax roll will for 2018/19 will be out by July 1st.

Highway Superintendent – Todd Conaway

- Townline Road between State Route 364 and County Road #11 will be resurfaced. CHIPS dollars will cover the \$91,000 estimated cost, with some CHIPS money left for other projects. The surface will be ground with two coats of crushed stone and oil. An additional layer will be added next year.
- The rented grader has been used on Roach Road, Valley View Road, South Hill and Wolfanger Road. The two-month rental should be sufficient.
- Truck #4 needs repairs. Some work is being done in house. The truck will be sent out for additional work to be completed (new springs).
- The contract for uniforms supplied to the highway employees expires in January. Todd is checking on alternatives.

Supervisor Dunton asked about dust oil for dirt roads. Superintendent Conaway informed the Board that he hoped to have it on Monday.

Code Enforcement – Dawn Kane

- Five Operating Permits were issued this month for the following:
 1. Robeson General Store, Vine Valley
 2. Chuckie P's, food vendor located at Route 364 Power Sports
 3. Main Street BBQ, Middlesex, pending septic repairs
 4. Jason Dekouski, boat storage, Rt. 364.
 5. Grandwood, wood drying business located in the old Document Reprocessors building.
- Certificates of Occupancy have been issued for two new homes. Construction has begun on an additional new home on County Road #11.
- Clean-up has taken place at the following locations in the Town; Charland Road & Lindsley Road. The Town is expecting a response from an additional homeowner on the corner of West Avenue and Wolfanger Road before moving forward.
- Regarding the Townline Road solar project, there was an administrative issue that meant amending the approval causing a delay in starting. Town Attorney Jeff Graff is involved.
- The Vine Valley Beach is manned by lifeguards on weekends only. Additional lifeguards are needed. Currently there are two full-time, two new lifeguards have been hired, possibly two more are interested. The \$1,000 beach grant has been received and those dollars will be used for the swim program. The bathhouse has been well received. Dawn thanked Bruce St. Lawrence for installing shelves and providing door stops for the bathhouse. Thanks, also, to Todd Conaway and staff for cleaning up the beach.
- Board members were shown copies of the reports generated from the new computer system. Dawn thanked the Board for authorizing this purchase saying she is pleased with the program.

Planning Board – Bruce St. Lawrence

The following were discussed at the meeting last week:

- Review of Grandwood business by Jeremy Fields.
- Subdivision review.
- Boat storage business review.

Supervisor Dunton asked about the status of the Komarak situation. Dawn Kane reported that there is one more option for Mr. Komarak to appeal for reimbursement of fees (attorney, planning board & engineering).

Zoning Board of Appeals – Arthur Radin

At the last meeting three setback cases were reviewed and settled.

Historian/Heritage Group – Dan Robeson

A handout was given to the Board describing upcoming events planned by the Heritage Group. Dan thanked all members of the Town Board for resources provided by the Town in order to get the Robeson Store operating.

- Senator Tom O'Mara will be at the Vine Valley Beach/Robeson Store on Saturday, June 16th at 12:00 noon to celebrate the opening of the renovated store and the new bathhouse.
- Citizen Appreciation Day will be held Sunday, August 5 at 2:00 p.m. at the Middlesex Fire Hall. Two area residents will be honored; Community Volunteer Ann Arnold and Sheriff Ron Spike. Two

additional residents will be memorialized; Will Kennedy, known locally as a Chevrolet dealer and farmer. He spent time as Chairman of the Board of NYS Fish & Wildlife. In 1982, Will was named NYS Conservationist of the Year. George King was instrumental in opening the Middlesex Airport. In addition, he was a beloved Baptist minister.

- Seneca Heritage Day will be on Saturday, September 1st at 2:00 p.m. at the Overackers Schoolhouse. The event will feature G. Peter Jemison with the theme "Protecting Our Vital Waters." Bill Crouse and the Allegany Dancers will also perform.

Vine Valley Beach Improvement Project – Bruce St. Lawrence

- The Department of Health made a visit to the beach for a review and final inspection. Everything looks good with one comment made that spare items/parts should be stored outside the bathhouse since chlorine will breakdown some materials. Plans are being made to use the shed nearby for storage.
- Faucets have been replaced to auto shut-off.
- Screen doors are coming for the store. They mimic the double front door. Special permission was given by the Code Enforcement Office since the doors are not standard.
- Code Enforcement also gave permission for the bathroom door in the store to be changed to swing out since the proprietors cannot currently open the door wide enough to get cleaning tools through.
- The store will be re-keyed.
- Water Superintendent Allan Williams makes daily water checks for chlorine levels. Required monthly samples are also taken to a lab in Wayland.
- Clean-up work needs to be done along the fence that runs along the property line and the driveway. Bruce suggest that a fence/barrier be placed around the water well.
- Supervisor Dunton expressed that the pavilion should be moved.
- Leigh Williams noted that there is a dust issue in the driveway around the store. There was a discussion regarding putting some crusher run gravel or calcium in the driveway to keep the dust down. Todd agreed to take a look at the situation.
- Concern for an electrical overload in the store. Matt Hyde, a local electrician has been asked to troubleshoot the situation.

Town Clerk - Lynnette Miller

- The current charge for a marriage license is \$35. The amount the Town pays NYS for each license issued is \$22.50. The NYS Office of Vital Records recommends charging \$40. A short discussion followed.

Resolution 09-18

Marriage License Fee

On a motion by Councilman Gerbic, seconded by Councilman Bauer, the following resolution was

ADOPTED Ayes 4 Dunton, Bauer, Button, Gerbic
 Nays 0

Resolved to raise the charge for a marriage license from \$35 to \$40.

- As of June 28, 2018, the Electronic Death Registration System (EDRS) will be in place. The NYS Office of Vital Records is requiring all registrars to have an account in the Health Commerce System and take webinar training. All death certificates will be issued online.

- The Town website has been updated. Let the Town Clerk know if there are additional updates or changes that need to be included.

Supervisor – Wayne Dunton

- The Procurement Policy has been updated due to some typos that have now been corrected.
- A reminder that the July 12th Board meeting will also include a Public Hearing regarding the On Site Wastewater Law.
- Excellus has informed the Town that health insurance rates are expected to increase 2.2%.
- NYS requires that all full-time employees are provided with sexual harassment training. Todd is checking to see if that was included at highway school. Bene-Care will send a representative to conduct a class. The Town is looking for alternative ways to get this accomplished.
- The Town received a letter from Chatfield Engineers announcing their merger with MRB Group.
- Senator Tom O'Mara will be at the Robeson Store and Vine Valley Beach on Saturday, June 16 at Noon to celebrate the opening of the store and the new bathhouse. Grant dollars for the beach project were obtained through Senator O'Mara's office.
- Newsletter articles need to be given to Lynnette by June 15th.
- Copies of the Monthly Report were given to Board members.
- Town Attorney Jeff Graff has recommended that the Town contract with Leclair Korona Cole LLP for assistance with the water contract with the Village of Rushville. The old contract states that an increase in water rates will apply to all entities who purchase water from Rushville. The new contract from the Village does not include this statement.

Resolution 10-18

Leclair Korona Cole LLP Agreement.

On a motion by Councilman Gerbic, seconded by Councilman Button, the following resolution was

ADOPTED Ayes 4 Dunton, Bauer, Button, Gerbic
Nays 0

Resolved for Supervisor Dunton sign an agreement with LeClair Konona Cole LLP to represent the Town of Middlesex in the Village of Rushville Water Contract.

Resolution 11-18

Vine Valley Boat Launch

On a motion by Councilman Gerbic, seconded by Councilman Bauer, the following resolution was

ADOPTED Ayes 4 Dunton, Bauer, Button, Gerbic
Nays 0

Resolved to approved the Yates County project at the Vine Valley Boat Launch.

Resolution 12-18

Appointment of Health Officer

On a motion by Councilman Button, seconded by Councilman Gerbic, the following resolution was

ADOPTED Ayes 4 Dunton, Bauer, Button, Gerbic
Nays 0

Resolved to appoint Dr. Robert Ostrander as Health Officer for the Town on a 4-year term.

Resolution 13-18

Snow and Ice Agreement 2018/19

On a motion by Councilman Bauer, seconded by Councilman Gerbic, the following resolution was

ADOPTED Ayes 4 Dunton, Bauer, Button, Gerbic

Nays 0

Resolved to accept the 2018/19 Snow and Ice Agreement with NYS Department of Transportation.

Resolution 14-18

Audit of Claims

On a motion by Councilman Button, seconded by Councilman Bauer, the following resolution was

ADOPTED Ayes 4 Dunton, Bauer, Button, Gerbic

Nays 0

Resolved that the bills contained in the June 2018 Abstract have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund	Vouchers No: 1153-1177	\$10,964.28
Highway Fund	Vouchers No: 2146-2178	\$36,035.77
Water District	Vouchers No: 3019-3021	\$ 744.87
Capital Improvement	Vouchers No: 16-19	\$ 5,019.56

Committee Reports –

Highway/Buildings/Grounds

- Councilman Bauer will draft a letter to the Town of Canandaigua thanking them for their assistance on the Dinehart Cross Rd. project. Board members will sign.
- Councilman Gerbic has not seen the estimate from Clean & Green for painting to the Town Hall doors/frames. More details need to be clarified and added. Additional estimates will be required. Councilman Gerbic will research.
- Councilman Gerbic met with Frank Kelly regarding repairs to the brick on the Town Hall. Additional estimates will be needed. Supervisor Dunton asked Councilman Gerbic to contact Frank to inform him that the quote is tabled until further estimates are received.

With no further business, on a motion from Councilman Button, seconded by Councilman Bauer, the meeting was adjourned at 8:23 p.m.

*All in favor; none opposed – Motion carried.

Lynnette F. Miller, Town Clerk

Middlesex Town Board
Regular Meeting
2018-06-12

**Town of Middlesex
Regular Board Meeting
July 12, 2018**

Present: Wayne Dunton, Supervisor
Jack Bauer, Councilman
Leon Button, Councilman
Peter Gerbic, Councilman
James Grant, Councilman

Also Present: Todd Conaway, Highway Superintendent
Patrick Grimaldi, Assessor
Dawn Kane, Code Enforcement Officer
Bob Multer, Budget Officer
Dan Robeson, Heritage Group
Bruce St. Lawrence, Project Manager

Recording Secretary: Lynnette Miller, Clerk

Supervisor Dunton called the meeting to order at 7:00 p.m. at the Town Hall, 1216 Route 245, Middlesex.

Public Hearing – On-Site Waste Water Law

Supervisor Dunton informed attendees that the Public Hearing regarding the On-Site Waste Water Law is now open and will remain open throughout tonight's meeting. Notice of the Public Hearing was posted at the Town Hall and published in the Town newspaper, the *Daily Messenger* on June 26, 2018.

The following residents spoke; Mr. Ted Carman, Mr. Bob Gunderman, Mrs. Linda Sheive.

1. The Board was asked to briefly map out the process. Councilman Bauer explained that all towns in the Canandaigua Lake Watershed are concerned with waste water flowing into the lake. There are no records of septic systems for approximately 168 properties along the lake. Many have no leach fields. Towns are working in conjunction with Canandaigua Lake Watershed Council Manager Kevin Olvany and Canandaigua Lake Water Inspector George Barden to bring these systems up-to-date and documented. This proposed law will begin the process of towns getting systems that are non-compliant or failing up to compliance with the sole purpose of keeping the lake water safe now and in the future. The initial five-year plan is to have property owners within 250 ft. of the lake line schedule an appointment to have a dye test administered. At the close of tonight's Public Hearing the Board will vote to adopt the law as is or table it for a future meeting.
2. What is the appeal process if a homeowner is not satisfied with the outcome? How was the Zoning Board chosen as the governing body? What type of training will ZBA members be given? The ZBA will be working along with the Code Officer, who will be the governing body contact with the Watershed. Homeowners will be asked to schedule an appointment through the Canandaigua Lake Watershed. George Barden will perform the dye test. Code Officer Kane will be our contact. George Barden will be overseeing the process. ZBA members will not be directly involved with testing.
3. Why doesn't the proposed law include tributaries and all properties in the watershed, not limited to lake properties? Councilman Button stated that this is a starting point, that eventually all properties in the watershed will be tested. Code Officer Kane agreed. Mr. Gunderman asked how difficult it would be to have that wording changed in the proposed law to include properties along tributaries.

4. Is there financial assistance available to homeowners who need to update or replace their septic systems? Supervisor Dunton explained that there is grant money available. Yates County property owners can apply for up to \$10,000 in reimbursement for improvement to their septic systems. Specific criteria must be met.
5. Comment that in the enforcement section, issuing a search warrant for non-compliant homeowners seems extreme and a violation of rights. Code Officer Kane said that comes from already written law. Councilman Button commented that a fine would be the 1st step before a search warrant.
6. How does this address motorhomes/RVs? Code Officer Kane explained motorhomes and RVs are allowed to be occupied in the Town for 14 days, otherwise a permit is required with receipts showing proof of discharge. The only other option is to be hooked up to full septic and water. Holding tanks are permitted with an alarm.

Legislator's Report – Tim Cutler

Legislator Cutler reported that data is being collected through the watershed plans of each of the lakes in Yates County – Canandaigua, Keuka & Seneca. The county is in the process of applying for a grant to continue this process. All concerns here this evening are also being expressed around the other lakes.

The ECC study on internet availability proves that there is unreliable internet service in many areas of the County. The report will be published on the Yates County website.

The bridge on Loomis Road is moving along and is expected to be done this fall.

Resolution 15-18

Approval of Minutes

On a motion by Councilman Button, seconded by Councilman Bauer, the following resolution was

ADOPTED Ayes 5 Dunton, Bauer, Button, Gerbic, Grant
 Nays 0

Resolved that the minutes of the June 14, 2018 Board meeting be approved.

Assessor – Pat Grimaldi

The new tax roles have been filed as of July 1st.

Highway Superintendent – Todd Conaway

- Work on Townline Road will begin on Monday, July 16th, weather permitting. The road will be closed for a couple weeks, at least. An announcement was placed on the Town website.
- Plans are set for Clean-Up Days, August 11 & 12, 8 a.m. – 5 p.m. at the Town Barns.
- A couple trucks need repairs.

Town Barns Exhaust Fan & Louvers – Bruce St. Lawrence reported that there is an ongoing condensation problem at the Town Barn. A report was given to Board members prior to the meeting. Bruce recapped the recommendations of two contractors for the Board to consider. A decision does not need to be made this evening. After a lengthy discussion, Bruce informed the Board that he would be looking into the matter further and reporting next month.

Mrs. Linda Sheive, South Lake Road resident, asked when work is scheduled for South Lake Road. Superintendent Conaway reported that no road repairs will be done until pipes are installed after Labor Day.

Code Enforcement – Dawn Kane

A report was given to Board members recapping the month in the Code Office. In addition to three ZBA cases, two Planning Board cases, two new constructions, clean-ups, and a few new septic systems; there were three Sheriff assist calls. Two of those involved fire, the other was a failed tram on the lake. Code Officer Kane thanked the Middlesex Fire Department for their exemplary work in handling each call, specifically in the rescue of a family from the tram failure. The town is fortunate to have such well-trained volunteers.

The Vine Valley Beach has been extremely busy. The bath house has been a welcome addition. Dawn held a special meeting of the six lifeguards to go over their duties after receiving a couple comments of lifeguards being distracted. She emphasized the responsibilities involved in the job and noted an accountability component has been firmed up for all.

Code Officer Kane made a request to the Board that they consider installing a safety camera with the ability to record at the rear of the store, near the bath house. Internet would be needed at the store. There has been some minor vandalism during the off hours. Bruce St. Lawrence commented in support. Dawn suggests having a sign stating that the area is under surveillance. She has checked with the Yates County Sheriff and reports that it is permissible since this is private property. Dawn will report back to the Board next month with proposals.

Code Officer Kane asked the Board to consider looking into a road sign on South Vine Road near the new boat storage business. Cars are traveling fast over the knoll heading east and there have been a couple close calls when vehicles pulling boat trailers are backing in or out. Highway Supervisor Conaway will look into it.

Planning Board/ZBA – Bruce St. Lawrence

The Planning Board has been working on one difficult site on South Lake Road for a few months. The agenda for that project was submitted yesterday.

Historian/Heritage Group – Dan Robeson

Citizen Appreciation Day, sponsored by the Middlesex Heritage Group and the Middlesex Hose Company, will be held Sunday, August 4th at 2:00 p.m. at the Fire Hall. This year's honorees will include; Anne Arnold, Community Volunteer; Ron Spike, Yates County Sheriff; Bill Kennedy, 1982 NYS Conservationist of the Year; and George King, a pioneer of the Middlesex Flying Club.

Seneca Heritage Day will be held Saturday, September 1st and will feature G. Peter Jemison, Bill Crouse & The Allegany Dancers. "Protecting Our Vital Waters" is the theme for 2018.

Vine Valley Beach Improvement Project – Bruce St. Lawrence

The final inspection was done of the bathhouse with a good review received. The final \$10,000 due to the Town will be forthcoming. Town Water Superintendent Alan Williams keeps a daily check of the water treatment system at the bathhouse. Bruce thanked Alan for his services, noting this has added to his duties.

Middlesex Town Board
Regular Meeting
2018-07-12

Screen doors are being made for the front doors at the store by the same person who did the trim work in the store. There will also be a screen door made for the back door. The cost will be approximately \$1,900 with the style keeping with what was there. The standard bathroom door will also be changed to have a spring-loaded closure making it code compliant.

Resolution 16-18

Screen Doors for Robeson Store

On a motion by Councilman Bauer, seconded by Councilman Button, the following resolution was

ADOPTED Ayes 5 Dunton, Bauer, Button, Gerbic, Grant
 Nays 0

Resolved to have screen doors made for the Robeson General Store consisting of two front doors and one back door.

Resident Linda Sheave, as a member of the Committee who spearheaded opening the Robeson General Store, expressed thanks to the Town Board for their part in seeing this project to fruition.

Town Clerk – Lynnette Miller

The Town newsletter has been delivered to ARC of Yates in Penn Yan for printing and mailing. Expected mailing is July 20th.

Yesterday Clerk Miller attended a meeting of Yates County town clerks at the County Office Building. Two gentlemen came from the NYS Department of Health Office of Vital Records to answer questions regarding the Electronic Death Registration System that clerks are required to use beginning June 28, 2018.

The Board was given information on the town clerk computer software from Williamson Law Book Company. This company provides the Town's bookkeeping software and the Code Enforcement Office's new computer software. Supervisor Dunton explained that Williamson Law Book offers a five-year accounting budget forecaster that is recommended by auditors. This would make all of the Town's computer software seamless between departments, saving time. Approval was given for the Town staff to look into the Williamson Law Book software. A report will be given to the Board at a later date.

At this time Clerk Miller would like to recognize Court Clerk, Sharon Hirsch, who passed away a few weeks ago. Sharon was a lifelong Town of Middlesex resident and she had worked as court clerk for several years. She will be missed. Supervisor Dunton informed the Board that currently Justice Margaret Randolph plans to work without a clerk, at least for the time being.

Supervisor's Report – Wayne Dunton

Middlesex Water District – Supervisor Dunton and Budget Officer Bob Multer had a meeting with LeClair Korona Cole LLP who will be representing the Town in the issue of the Rushville Water Contract. They are preparing a letter. Progress is being made.

Public Hearing – On Site Waste Water Law

Resident Mr. Ted Carman recognized that much work has gone into formulating this law. He commented that he agrees with Mr. Gunderman and he urges the Board to consider that it would be good to include property located on major tributaries, with the definition of major tributaries being streams that flow year-round. He is hopeful that this law is passed.

Supervisor Dunton asked if there were further comments regarding the On-Site Waste Water Law, none. **The Public Hearing is hereby closed, 8:22 p.m.**

Bene-Care Agency -Highway Supervisor Conaway reported that the sexual harassment class was not included in the highway school this year. Councilman Bauer will check with his employer regarding sexual harassment training and the procedure that is used and report back.

Resolutions

On-Site Waste Water – At this time the resolution is tabled for consideration of additions suggested during the Public Hearing.

*All in favor; none opposed - Motion carried.

Resolution 17-18

Yates County Water Infrastructure Study

On a motion by Councilman Button, seconded by Councilman Bauer, the following resolution was

ADOPTED Ayes 5 Dunton, Bauer, Button, Gerbic, Grant
 Nays 0

Resolved that the Town of Middlesex will participate in the Yates County Water Infrastructure Study, splitting the cost of the grant writer/consultant fee between municipalities.

Resolution 18-18

Audit of Claims

On a motion by Councilman Button, seconded by Councilman Grant, the following resolution was

ADOPTED Ayes 5 Dunton, Bauer, Button, Gerbic, Grant
 Nays 0

Resolved that the bills contained in the July 2018 Abstract have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund	Vouchers No: 1178-1200	\$ 10,808.92
Highway Fund	Vouchers No: 2179-2198	\$ 47,646.27
Water District	Vouchers No: 3022-3027	\$ 14,926.58
Capital Improvement	Vouchers No: 20-22	\$ 3,595.00
Trust & Agency	Vouchers No: 3	\$ 5,721.80

Committee Report –

Highway/Buildings/Grounds – Councilman Gerbic presented two quotes for staining of sealing of the beach gazebo. He is still researching an additional proposal for painting at the Town Hall. Councilman Grant has a contact and he will provide that information to Councilman Gerbic. He will make a report at the next meeting.

With no further business, on a motion from Councilman Gerbic, seconded by Councilman Bauer, the meeting was adjourned at 8:36 p.m.

*All in favor; none opposed – Motion carried.

Middlesex Town Board
Regular Meeting
2018-07-12

**Town of Middlesex
Regular Board Meeting
August 9, 2018**

Present: Wayne Dunton, Supervisor
Jack Bauer, Councilman
Leon Button, Councilman
Peter Gerbic, Councilman
James Grant, Councilman

Also Present: Todd Conaway, Highway Superintendent
Patrick Grimaldi, Assessor
Dawn Kane, Code Enforcement Officer
Bob Multer, Budget Officer
Arthur Radin, ZBA Chair
Dan Robeson, Heritage Group
Bruce St. Lawrence, Project Manager

Recording Secretary: Lynnette Miller, Clerk

Supervisor Dunton called the meeting to order at 7:00 p.m. at the Town Hall, 1216 Route 245, Middlesex.

Resolution 19-18

Approval of Minutes

On a motion by Councilman Grant, seconded by Councilman Gerbic, the following resolution was

ADOPTED Ayes 5 Dunton, Bauer, Button, Gerbic, Grant
 Nays 0

Resolved that the minutes of the July 12, 2018 Board meeting be approved.

Assessor – Pat Grimaldi

School taxes will be out at the end of the month. STAR exemption is being adjusted. Pat explained the process.

Highway/Buildings/Grounds – Todd Conaway

- All set for Clean-Up Days this weekend.
- The weather has delayed the completion of work on Townline Road. Another grading of the road with Potter's equipment will take place on the day of stone and oil application.
- The road sign for South Vine Valley Road near the boat storage building discussed at last month's Board meeting will be installed by Yates County in the next couple weeks.
- Bruce St. Lawrence presented an update on the condensation issue at the Town barns. Sugar Creek Construction, the builder, is looking into it further. Bruce explained the proposed process and there was further discussion. It is expected that the work will be completed before winter.

Code Enforcement – Dawn Kane

- A busy month in the Code office with five site plan reviews going before the Planning Board, three items for the Zoning Board of Appeals, two septic systems installed and seventeen building permits issued. The Board was given the Code Office monthly report.
- This is swim lesson week at the Vine Valley Beach with tomorrow being the last day.

Water District Superintendent Report – Alan Williams

- The water district has a leak amounting to about 7,000 gallons per day. To date the location has not been identified. The Board will be updated next month on the matter.
- A line valve on Water Street will be changed soon by Alan and the Town employees.
- Eventually new water meters will be needed because the style of meter currently used has been discontinued. Homes will be changed out as needed. Cost is approximately \$80 per meter and there are over 170 meters in town. Alan changes 10-15% of the meters each year. Alan plans to update the Board at a later date on updating water meters.
- Alan placed a meter on the sprinkler on Loomis Road project, which is using approximately 13,000 gallons per day.

Planning Board/ZBA

Bruce St. Lawrence reported on the Planning Board applications:

- Owners at a property on South Lake Road will be installing an extensive retaining wall. The road will have restricted travel at times.
- The solar farm on Townline Road is on hold. A new design is expected.

Zoning Board of Appeals Chairman Arthur Radin reported that the committee has been busy.

Historian/Heritage Group – Dan Robeson

- Citizen Appreciation Day was a great success. Councilman Button agreed.
- Seneca Heritage Day will be held Saturday, September 1st at the Overackers Corners School House from 2:00-4:00 p.m. The bon fire on Bare Hill will be held in the evening.
- A Path Through History will be held on Oct 6-7. The Overackers Corners School House will be open to the public from 12 noon – 4:00 p.m.

Vine Valley Beach Improvement Project – Bruce St. Lawrence

- The water hardness at the bath house and Vine Valley Store has been found to be considerably above normal. The reaction of chlorine with iron in the water makes the water brown. A filtration system is needed. Tom DeMity has been consulted. He has recommended a soft water system. Water Superintendent Williams reported that between the store and the bath house, per day approximately 100-120 gallons of water are used. Bruce also consulted with JP at Chatfield Engineers. He suggests a prechlorination system. A discussion ensued. Bruce will report back to the Board next month.
- Regarding the bath house construction, the last change order from Colf Brothers is under review. The contractor is asking to be compensated for material with labor being donated, approximately \$700-\$800.
- The new custom screen doors for the Vine Valley Store are in. The cost is under budget at \$1,700. The fiberglass screening will be replaced at no charge at the end of the season with aluminum screening per the original contract.

- Legislator Doug Paddock reported that work on the Vine Valley Beach boat launch is scheduled to begin after Labor Day. Dan Robeson suggested that a notice be placed at the store and on the Town website letting residents know that the boat launch will be closed for 2-3 weeks.

Town Clerk – Lynnette Miller

No further action has been taken on changing the town clerk software. Deputy Clerk Sabra Dunton and Lynnette plan to set a date with representatives from Williamson Law Book to review their program. The Town currently uses WLB programs for accounting and in the code office. We will be investigating the advantages, if any, of using their programs throughout the Town. Currently the town clerk office uses software from BAS. They will report back to the Board.

Supervisor's Report – Wayne Dunton

- **Community House Date** - It has become an annual event for the Town Board to be present at the Vine Valley Community House for members and the community at large to ask questions and find out what is happening in the Town. After a short discussion, the Board chose Thursday, August 16th at 7:00 p.m. as this year's date. Benton Town Supervisor Jack Prendergast will also be in attendance to discuss the steps needed to develop a water district.
- **Water Contract** - Supervisor Dunton and Budget Officer Bob Multer are still working with the Village of Rushville regarding the new water contract. Leclair Konona Cole LLP have been contacted to represent the Town and things are moving forward through them. Supervisor Dunton will keep the Board informed of the progress.
- **Bene-Care Agency** - Councilman Jack Bauer will check with his employer regarding sexual harassment training for Town employees as required by NYS.
- **Swing Set** - Supervisor Dunton informed the Board of a Town resident who would like to purchase a swing set for the beach. A handout was given to Board members. He suggested that a committee be formed, perhaps Building and Grounds which currently includes Councilman Button and Councilman Bauer. The committee will meet at the site to discuss the specifications. The Town attorney has been contacted and responded that it would not increase our insurance costs, however, it would increase the Town's liability. Councilman Gerbic, Councilman Bauer and Councilman Button all agreed to set a date and time after tonight's meeting to visit the site and go over logistics of the proposal. They will report back at the next Board meeting.
- **Dog Kennel Inspections** – A letter was received from the Town of Starkey requesting all Towns write a letter to the County proposing that kennel inspections be added to the duties of the Animal Control Officer. The Town of Middlesex currently has one licensed kennel. A discussion ensued regarding what makes up a kennel. The Board was in favor of sending a letter to the County. Legislator Doug Paddock commented that he believes that the Yates County Sheriff oversees the Animal Control Officer, not the County Legislature. Inspection of dog kennels would fall under the jurisdiction of Ag and Markets. Sending a letter to the County will be tabled.

Legislator's Report – Doug Paddock

- The search continues for a County Administrator.
- The contractor working on the Loomis Road bridge was granted a two-week extension due to weather related delays, however, to date the project is on schedule. The bridge should be open by the time school starts.

Monthly Report - No comment.

Resolutions

Resolution 20-18

Audit of Claims

On a motion by Councilman Gerbic, seconded by Councilman Grant, the following resolution was

ADOPTED Ayes 5 Dunton, Bauer, Button, Gerbic, Grant
 Nays 0

Resolved that the bills contained in the August 2018 Abstract have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund	Vouchers No: 1201-1222	\$ 5,646.29
Highway Fund	Vouchers No: 2200-2223	\$ 71,481.90
Water District	Vouchers No: 3028-3029	\$ 239.24
Capital Project	Vouchers No: 23-24	\$ 805.36
Trust & Agency	Vouchers No: 4	\$ 39.36

Committee Reports –

- **Highways/Building/Grounds** – Councilman Gerbic presented two proposals for the painting of the Town Hall and two proposals to paint the gazebo at the beach. After a lengthy discussion about each proposal the decision was tabled. Councilman Gerbic will gather further details and report back to the Board next month.

With no further business, on a motion from Councilman Leon Button, seconded by Councilman Jack Bauer, the meeting was adjourned at 8:17 p.m.

Lynnette F. Miller, Town Clerk

**Town of Middlesex
Regular Board Meeting
September 13, 2018**

Present: Wayne Dunton, Superintendent
Jack Bauer, Councilman
Leon Button, Councilman
Peter Gerbic, Councilman
James Grant, Councilman

Also Present: Todd Conaway, Highway Superintendent
Patrick Grimaldi, Assessor
Marty DeVinney, Planning Board Chair
Dawn Kane, Code Enforcement Officer
Arthur Radin, ZBA Chair
Dan Robeson, Heritage Group
Bruce St. Lawrence, Project Manager

Recording Secretary: Lynnette Miller, Clerk

Supervisor Dunton called the meeting to order at 7:00 p.m. at the Town Hall, 1216 Route 245, Middlesex.

Guest Speaker

Supervisor Dunton introduced Arlene Wilson, Executive Director, Yates County Cooperative Extension who updated the Board including:

- A Master Gardner program titled, "Raising Monarchs & Gardening for Butterflies" to be held October 6th at the Yates County Building. Handout given.
- Sheep & Wool Day at Flint and Steel Farm will be held on September 22nd. Handout given.
- Cooperative Extension and the DEC are working to get information out to the public about the siting of a spotted lantern fly in Yates County. This is an invasive insect that is especially harmful to grapes, elm trees and maple trees.

Supervisor Dunton thanked Arlene for keeping the Board updated on projects of interest in our community.

Resolution 21-18

Approval of Minutes

On a motion by Councilman Grant, seconded by Councilman Gerbic, the following resolution was

ADOPTED	Ayes	5	Dunton, Bauer, Button, Gerbic, Grant
	Nays	0	

Resolved that the minutes of the August 9, 2018 Board meeting be approved.

Assessor – Pat Grimaldi

Nothing to report. The preparation of the 2019 tax rolls went smoothly.

Highway/Buildings/Grounds – Todd Conaway

- Townline Road has been stoned and oiled. The road shoulders will be completed at the end of September. An additional layer of stone and oil will be applied in 2019. Councilman Button and Councilman Bauer complimented Highway Superintendent Conaway and the highway crew on a job well done.
- Board members were given copies of quotes from two vendors for employee uniforms. Current contract with Cintas runs out in January. After a discussion, Board members agreed to have Superintendent Conaway contact Unifirst. If the employees are happy with the product and the price is less, have a contract drawn up with Unifirst. Superintendent Conaway will report back to the Board.
- Through Verizon the highway trucks can be equipped with GPS-type trackers that will record fuel usage, location and records of maintenance. Information can be transferred to Todd's computer. All towns in Ontario County use the trackers on highway trucks. It would save on paperwork. After a lengthy discussion the item was tabled for Todd to get further information regarding cost, availability of other vendors, compatibility with computer software and whether other towns in Yates County are using these devices.
- It has come to light that there was no fuel bid for Yates County through OGS resulting in no contract and no fixed pricing for Town fuel. The County will be placing a bid, however, probably not until the beginning of the year. Superintendent Conaway informed the Board that NOCO Energy has agreed to provide the Town with the same pricing being used in Cattaraugus County. After much discussion the Board gave Todd the OK to call and proceed with getting fuel through NOCO.
- There will be a job opening in the highway department due to an employee leaving. Superintendent Conaway will provide Clerk Miller with specifics in order to get an ad in the Daily Messenger and have it posted in Yates County. All applications are submitted to Yates County.

Legislator's Report - Tim Cutler

- Interviews are taking place for County Administrator.
- Centralized arraignments will begin being done by the Town Justices on a rotating basis twice per day at the County Public Safety Building. This will save time and dollars for the Public Safety budget.
- Town clerks and tax collectors across the County will be meeting with tax software representatives to discuss implementation of the 2019 tax collecting.
- Construction of the boat launch at the Vine Valley Beach has been postponed due to a delay in getting a DEC permit. The boat launch will be open until further notice. Clerk Miller will put a notice on the Town website.
- Supervisor Dunton noted that a meeting will take place this Tuesday with the County regarding the bridge replacement on Williams Street near the Friendship House. Highway Superintendent Conaway and Project Manager Bruce St. Lawrence will attend along with Supervisor Dunton. The purpose of the meeting is to go over details of the project.

Water District Superintendent Report

In the absence of Water Superintendent Alan Williams, Highway Superintendent Conaway reported that a couple valves have been replaced. Superintendent Williams is still working to finding a leak in the water district, yet he feels replacing these valves was part of the problem.

Code Enforcement – Dawn Kane

- The beach at Vine Valley had a successful year. Comments from residents and others using the beach have been positive.
- There currently have been ten confirmed blue/green algae blooms on the lake. It is recommended that people drink bottled water if their drinking water supply comes from the lake. Dawn will be adding that information to the website. Middlesex Resident Cindy Smith commented that she is monitoring and reporting on a ¾ mile stretch of the lake at Vine Valley regarding the algae blooms.
- The code office is busy. There was a successful outcome regarding animals at a residence on Bare Hill that needed to be moved.
- The current Animal Control Officer for Yates County is out on an extended leave. Mr. Lafler is filling in.

Planning Board – Marty DeVinney

- The solar project on Townline Road is back on the schedule.
- ZBA has asked the Planning Board for some recommendations on variances on South Lake Road.
- The site plan is approved for the Highland Group, a three-lot subdivision.

Historian/Heritage Group – Dan Robeson

- Seneca Heritage Day went well.
- The Heritage Group will be sending out a newsletter at the end of September.
- The Overackers Corners Schoolhouse will be open October 6 & 7 for the Paths Through History Weekend.

Vine Valley Beach Improvement Project/Town Barn Condensation – Bruce St. Lawrence

- A water sample was taken to ALS in Henrietta today in order to comply with DOH regulations. The results, along with a proposal will be sent to Chatfield Engineers who will design a system to treat the water. The current eye wash station in the bath house will be moved to the Town Barn. A smaller eye wash station will be installed. Once a design is received, Bruce will bring it back to the Board for review.
- Bruce is meeting with a contractor to get a price on repairing the fence as well as installing a small enclosure around the well at the beach.
- The store has been re-keyed. Both tenants have received keys for the front and back doors. Additional keys are at the Town Hall.
- Phone conversations with Midland Foam Insulation has recommended getting rid of the ceiling and spraying the underside of the deck with a closed-cell foam. That can be applied with an R-value to be determined by the Town. There is a concern regarding flammability. Bruce suggests contacting the fire inspector as well as the insurance company in order to cover all avenues. Bruce will meet with the contractor, get as much information as possible and report back to the Board.

Town Clerk – Lynnette Miller

Deputy Clerk Sabra Dunton and Clerk Miller met with salespeople from Williamson Law Book regarding software for the town clerk's office. WLB also has a software program that might be of interest to Superintendent Conaway and the highway department. No recommendation is being made at this time. There has been an issue with the WLB software purchased for the code enforcement office, so we want

to see how that matter is handled before deciding. In addition, Clerk Miller would like to get references from other town clerks using WLB. They will report back to the Board.

Supervisor's Report – Wayne Dunton

- Regarding the On-Site Waste Water Law, Supervisor Dunton spoke with Kevin Olvany after suggestions were made for changes in the law. All other towns have adopted the law as written and Kevin suggests the same. Supervisor Dunton suggested that the Board set the date for the public hearing to be held in November.

Resolution 22-18

On a motion by Councilman Gerbic, seconded by Councilman Grant, the following resolution was

ADOPTED Ayes 5 Dunton, Bauer, Button, Gerbic, Grant
 Nays 0

Resolved that the Public Hearing for the On-Site Waste Water Law will be held on November 8, 2018.

- **Resolution 23-18**
On a motion by Councilman Gerbic, seconded by Councilman Button, the following resolution was
ADOPTED Ayes 5 Dunton, Bauer, Button, Gerbic, Grant
 Nays 0
Resolved for a Public Hearing to be held on the 2019 Tax Cap on October 11, 2018.
- Bene-Care will offer training to employees on the topic of sexual harassment in the form of a pamphlet as required by NYS.

Resolution 24-18

Audit of Claims

On a motion by Councilman Button, seconded by Councilman Bauer, the following resolution was

ADOPTED Ayes 5 Dunton, Bauer, Button, Gerbic, Grant
 Nays 0

Resolved that the bills contained in the September 2018 Abstract have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund	Vouchers No: 1223-1255	\$15,090.28
Highway Fund	Vouchers No: 2224-2242	\$64,920.88
Water District	Vouchers No: 3030-3035	\$ 2,899.83
Trust & Agency	Vouchers No: 5	\$ 13.12

With no further business, on a motion from Councilman Button, seconded by Councilman Bauer, the meeting was adjourned at 8:18 p.m.

Lynnette F. Miller, Town Clerk

**Town of Middlesex
Regular Board Meeting
October 11, 2018**

Present: Wayne Dunton, Supervisor
Leon Button, Councilman
Peter Gerbic, Councilman
James Grant, Councilman

Absent: Jack Bauer, Councilman

Also Present: Todd Conaway, Highway Superintendent
Patrick Grimaldi, Assessor
Dawn Kane, Code Enforcement Officer
Bob Multer, Budget Officer
Dan Robeson, Heritage Group
Bruce St. Lawrence, Project Manager

Recording Secretary: Lynnette Miller, Clerk

Supervisor Dunton called the meeting to order at 7:00 p.m. at the Town Hall, 1216 Route f245, Middlesex.

Public Hearing NYS Tax Cap Review

Supervisor Dunton opened the floor to comments from the public regarding the Tax Cap Override. The Public Hearing will remain open throughout tonight's meeting for questions and comments. Supervisor Dunton explained the tax cap stating that the law establishes a limit on the amount of taxes that can be levied each year by local government and schools to 2% or the rate of inflation, whichever is less. If the Town budget increases beyond 2%, a law must be adopted in order to go over the tax cap. The proposed budget is still being formulated. Tonight's public hearing is to give the public an opportunity to address the Board. No comments, no further discussion at this time.

Resolution 25-18

Approval of Minutes

On a motion by Councilman Gerbic, seconded by Councilman Button, the following resolution was

ADOPTED	Ayes	4	Dunton, Button, Gerbic, Grant
	Nays	0	
	Absent	1	Bauer

Resolved that the minutes of the September 13, 2018 Board meeting be approved.

Water Announcement

Supervisor Dunton informed the Board that flyers were delivered this afternoon to all residents in the Town Water District due to an increased level of blue-green algae found at the Rushville Water Treatment Plant. Residents are being told to refrain from drinking their water until further notice. Bottled water is available at the Middlesex Fire Department free of charge.

Assessor – Pat Grimaldi

Residents age 65 and over are eligible to apply for the senior STAR exemption on their property taxes. Current STAR participants will be required to submit multiple forms through NYS. The assessor's office is working to get that information out to residents.

Highway/Buildings/Grounds – Todd Conaway

- The road shoulders were completed on Townline Road today.
- Unifirst will provide uniforms for all employees at a total cost of \$25 per week. The contract with Cintas runs out in January. There will be a substantial monthly savings.
- Applications for the open highway position are being taken in Yates County until October 17th. Todd will get names of all qualified applicants on Thursday, October 18th. Interviews will be scheduled.

Code Enforcement Office – Dawn Kane

- A stop work order has been placed on a new home being built on County Road #11. Dawn is working closely with Barden Homes to rectify the situation. There is another meeting planned for this coming week.
- The Planning Board has worked hard to set up a new fee schedule. Copies will be provided to the Board once finalized.
- Barry Orlando, who handles the Town's web services, will be coming next week to work on computer issues in the Code Office. Supervisor Dunton requested that all employees contact Dawn if they are having computer concerns, so Barry can work on them. Dawn will send an email out to everyone to confirm the date.
- Legislator Ed Bronson relayed a message to Dawn that the County Social Services Youth Bureau is looking for the contract with the Vine Valley Beach. Dawn informed Ed and the Board that the contract was mailed out to the Youth Director several weeks ago. A copy will be re-sent.

Legislator's Report – Ed Bronson

- Cornell Cooperative Extension is celebrating 100 years in Yates County. There is a room at the Oliver House in Penn Yan that displays highlights of Yates County Cooperative Extension over the years.
- The WIC program is going to be issuing EBT cards to its clients. Paper checks will no longer be issued.
- Centralized arraignments began on October 1st at the Public Safety Building. Arraignments are held twice daily, at 8:00 a.m. and 5:30 p.m.
- The County is sharing the Public Health Director with Schuyler County as of the 1st of the month.
- The County also shares the Weights and Measures employee with Schuyler County.
- The Legislature will hold budget workshops two full days at the end of October.
- There is a new director at Yates County Office for the Aging.
- Tomorrow, October 12th, is the last day to register to vote in the election to be held in November.
- Allocations were approved by the Legislature for 2019 tourism promotions.

Water District Superintendent Report

Supervisor Dunton reported in Water Superintendent Alan Williams' absence. Sonic testing was done of the water main between Rushville and Middlesex. A couple minor leaks were found and repaired, taking the percent loss from 24 to 18. They will be working on it again tomorrow. Alan reports that 12-15% is acceptable.

Planning Board – Bruce St. Lawrence

- The contractor for the solar project on Townline Road did not submit all required paperwork, so that was removed from the meeting agenda.
- Dock renovation work on South Lake Road was discussed.
- There was finalization of a subdivision.

Heritage Group- Dan Robeson

- The group's board meeting will be held here at the Town Hall on Saturday at 9:00 a.m.
- A grant for \$6,000-\$7,000 has been received for another school mural to be completed. Win Harper has done a fine job of procuring grants.

Vine Valley Beach Improvement Project – Bruce St. Lawrence

- The results from a second water sample came in this morning. Levels of manganese and iron levels are above the first sample. Information has been sent to JP at MRB (previously Chatfield Engineers). This is over four times what NYS allows. MRB will submit a proposal to the Town for installation of a water softener or a filtration system depending on pH levels.
- The Town received a report from Stantec, architectural firm, regarding remediation of the condensation issue at the Town Barn. After an inspection, they recommend resurfacing the inside with green board over the metal, painting and sealing. Soffits to be re-worked. Bruce described details of the recommendation. A discussion ensued.

Vine Valley Boat Launch – Leigh Williams

There was a pre-construction meeting held on site yesterday between the DEC, the County and the Town. Due to concerns about drainage, the design is being re-engineered. The road will be raised to allow drainage. The permit should be received on Monday and everyone involved is hopeful that work will begin in about a week. The entire project is expected to take 2-3 weeks. There was a discussion about drainage at the corner of the Ash property. Supervisor Dunton reported that Matt Glacey said there is no problem using bladder dams. That is also OK by Craig Prior at Yates County.

Town Clerk – Lynnette Miller

No report

Supervisor's Report – Wayne Dunton

- Supervisor Dunton would like to postpone the public hearing regarding the On-Site Waste Water Local Law until the January meeting since the Town is busy putting together the 2019 budget.
- A revised fee schedule that includes fees collected by the Town for building permits, planning board fees, applications for variances, etc. referenced by Code Officer Kane this evening, will be presented at the November meeting. There have been printer issues, so we were unable to have it for tonight's meeting.
- There was a pre-engineering meeting with Hunt Engineers regarding the Williams Street Bridge. The Town asked them to make provisions for a sidewalk on the North side.
- Clean and Green has been painting the entrances to the Town Hall. Everything looks good.
- The water district dispute with the Village of Rushville has been quiet this month. The Town's attorney sent the Village of Rushville's attorney a letter and we're waiting to hear back.

- Yates County will offer mandated sexual harassment training. The Board needs to adopt the NYS Sexual Harassment Policy for all employees. Supervisor Dunton will distribute copies for employees to sign and return. See Resolution below.
- Supervisor Dunton asked Board members if there were questions or comments regarding the Monthly Report or the Budget Item Transfers as given in writing. No comments or questions.
- Supervisor Dunton informed the Board that the current budget figures for 2019 keep the Town within the 2% tax cap of \$24,631. The current amount proposed is \$20,739. Supervisor Dunton asked the Board to set a date for a budget work session and he suggested this Saturday, October 13th at 8:30 a.m. All agreed.

Public Comments

Fred Muller, who operated the Robeson Store in Vine Valley, said the electricity at the store will be shut off for the winter on October 16. He expressed concern with the condenser in the walk-in cooler causing a write-up in his sanitation report. The Town will need to address that for next year. In addition, Fred expressed concern with the traffic and wondered if a speed bump could be installed. Legislator Bronson said he would speak with Yates County Highway Superintendent Dave Hartman. Fred kindly offered ice and rolls that were left over after the store closed.

Resolutions

Resolution 26-18

NYS Sexual Harassment Policy

On a motion by Councilman Gerbic, seconded by Councilman Button, the following resolution was ADOPTED

Ayes	4	Dunton, Button, Gerbic, Grant
Nays	0	
Absent	1	Bauer

Resolved to adopt the NYS Sexual Harassment Policy with copies to be given to all employees, signed and filed.

Resolution 27-18

Yates County 2018/2019 Snow & Ice Contract

On a motion by Councilman Gerbic, seconded by Councilman Grant, the following resolution was

ADOPTED	Ayes	4	Dunton, Button, Gerbic, Grant
	Nays	0	
	Absent	1	Bauer

Resolved for the Town to enter into an agreement with Yates County for the 2018-2019 Snow and Ice Contract.

Resolution 28-18

Intermunicipal Cooperation Agreement Contract with Town of Milo

On a motion by Councilman Button, seconded by Councilman Gerbic, the following resolution was

ADOPTED	Ayes	4	Dunton, Button, Gerbic, Grant
	Nays	0	
	Absent	1	Bauer

Resolved that the Town of Middlesex will enter into a Contract with the Town of Milo for shared services of the Town assessor.

Resolution 29-18

Contract with Stantec Consulting Services Inc.

On a motion by Councilman Gerbic, seconded by Councilman Button, the following resolution was

ADOPTED Ayes 4 Dunton, Button, Gerbic, Grant
 Nays 0
 Absent 1 Bauer

Resolved that the Town of Middlesex will enter into an Agreement with Stantec for engineering services related to solving the condensation issue at the Town Barn.

Resolution 30-18

Audit of Claims

On a motion by Councilman Button, seconded by Councilman Grant, the following resolution was

ADOPTED Ayes 4 Dunton, Button, Gerbic, Grant
 Nays 0
 Absent 1 Bauer

Resolved that the bills contained in the October 2018 Abstract have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund	Vouchers No: 1256-1280	\$10,798.63
Highway Fund	Vouchers No: 2243-2267	\$25,038.58
Water District	Vouchers No: 3036-3047	\$21,973.08
Trust & Agency	Vouchers No: 6	\$ 4,572.34
Capital Project	Vouchers No: 25-26	\$ 8,421.69

Public Hearing – Closed

Supervisor Dunton asked if there were questions or any further comments regarding the Tax Cap Override. None. Supervisor Dunton declared the Public Hearing is closed at 7:51 p.m.

Committees

Highway/Building/Grounds – Councilman Button informed the Board that he contacted Townsend, Finger Lakes and NOCO regarding propane costs. NOCO is cheapest. They would hold the price of \$1.599 on contract through May.

Recreation/Watershed - Councilman Gerbic attended the October Canandaigua Lake Watershed meeting.

- Statistics were provided regarding quag mussels and blue-green algae.
- In cooperation with Cornell and the Canandaigua Lake Watershed, a monitoring system is being installed near the Gorham intake. This will create a model for the rate of runoff.
- Councilman Gerbic informed the Board that he had been in touch with Ron Milton regarding the large, overgrown pine tree outside the Town Hall. Don Liddiard indicated that he would remove the tree. Ron would replace it with a 6-7 ft. Concolor fir. An estimate for removal and planting was given. Councilman Gerbic will check with Don Liddiard.

Middlesex Town Board
Regular Meeting
2018-10-11

With no further business, on a motion by Councilman Gerbic, seconded by Councilman Button, the meeting was adjourned at 8:05 p.m.

Lynnette F. Miller, Town Clerk

**Town of Middlesex
Regular Board Meeting
November 8, 2018**

Present: Wayne Dunton, Supervisor
Leon Button, Councilman
Jack Bauer, Councilman
Peter Gerbic, Councilman
James Grant, Councilman

Also Present: Todd Conaway, Highway Superintendent
Patrick Grimaldi, Assessor
Dawn Kane, Code Enforcement Officer
Bob Multer, Budget Officer
Arthur Radin, ZBA Chair
Dan Robeson, Heritage Group
Bruce St. Lawrence, Project Manager

Recording Secretary: Lynnette Miller, Clerk

Supervisor Dunton called the meeting to order at 7:00 p.m. at the Town Hall, 1216 Route 245, Middlesex.

Public Hearing Middlesex Town Budget 2019

Supervisor Dunton opened the floor to comments from the public regarding the 2019 Town Budget. No comments at this time. He advised that the public hearing would remain open throughout tonight's meeting. Supervisor Dunton distributed copies of the budget.

Resolution 31-18

Approval of Minutes

On a motion by Councilman Gerbic, seconded by Councilman Button, the following resolution was

ADOPTED	Ayes	5	Dunton, Button, Bauer, Gerbic, Grant
	Nays	0	

Resolved that the minutes of the October 11, 2018 Board meeting be approved.

Assessor – Pat Grimaldi

The tax rolls have been submitted to the County. Exemption information is being mailed earlier than usual because NYS is requesting more detailed information for the STAR exemption. The Town received a certificate from NYS saying that the Town has complied.

Highway/Buildings/Grounds – Todd Conaway

- Work is being done in preparation for snow and salting season.
- Road patching is being done. That will continue into next week, weather permitting.

- Bruce St. Lawrence reported on the planning stages for work to be done at the Town Barn. Stantec Consulting is making recommendations to alleviate the condensation problem which seems to stem from blocked air flow. Bruce met with the electrical contractor. Sugar Creek, the original contractor for the job, will be meeting with Bruce next week on site to discuss reworking the soffits, a new ridge vent on south end, new moisture resistant drywall on the ceiling and painting. Some work can be done this winter with additional work to be completed this summer. Ceiling fans will be considered. There was further discussion.

Code Enforcement Office – Dawn Kane

A monthly report was given to Board Members. In the future Lynn Lersch will also be providing a monthly report relating to applications and fees received by the Town.

Water District Superintendent Report

No Report.

Planning Board/ZBA

- Bruce St. Lawrence reported on the Townline Road solar project. The solar contractor has changed ownership including a change of engineers. After considerable review the project was approved at last evening's Planning Board meeting for the second time. The Planning Board is requiring a bond. Details will be worked out through the Town attorney.
- No report from ZBA

Historian/Heritage Group – Dan Robeson

- A newsletter will be mailed before Christmas.
- The historic marker for the Robeson Store has arrived.

Vine Valley Beach Improvement – Leigh Williams

Compliments go out to Highway Superintendent Conaway and the Town highway employees, as well as to the County employees for their dedication and hard work under adverse conditions. Leaks in the bladder dams caused delays. The pad has been installed. The forms are off. The gabions and stone are set to go. Sidewalks and drainage are yet to be worked on. The dock bids are expected to go out in the spring.

Legislator's Report – Tim Cutler

- Noni Flynn is the new acting County Administrator. She will continue in her current position as County Treasurer. At a later date the Legislature will make some adjustments in the treasurer's office.
- The preliminary budget process is complete. A public hearing will be held on November 15, 2018 at 6:00 p.m. to finalize the proposed budget. The tax rate has decreased. The County is in good financial standing.

Town Clerk – Lynnette Miller

No report.

Supervisor's Report – Wayne Dunton

- Budget Officer Bob Multer has put together a 1.7% proposed increase in the Town budget for 2019. Supervisor Dunton referred to the budget summary handout given to Board Members and pointed out that the difference from 2018 to 2019 is represented at the bottom of the handout. All categories are within 2% or less, excluding the fire district. The Town collects the funds for the fire district, however, they set their own budget.

Resolution 32-18

Public Hearing – 2019 Proposed Town Budget – Closed

Supervisor Dunton asked if there were any questions or comments regarding the 2019 Proposed Town Budget. None.

On a motion by Councilman Button, seconded by Councilman Grant, the following resolution was

ADOPTED	Ayes	5	Dunton, Bauer, Button, Gerbic, Grant
	Nays	0	

Resolved that the Public Hearing for the 2019 Proposed Town Budget be closed at 7:23 p.m.

- The Town's fee schedule has been updated. A meeting of Town department personnel was held. After discussion and review of fees charged by other towns, it was agreed that our fee schedule needed updating. The new fee schedule will be reviewed and adopted at the Town's Year End meeting in December.
- Supervisor Dunton informed the Board that the Public Hearing for the On-Site Waste Water Treatment Local Law will be held in January.
- Williamson Law Books has submitted a proposal to supply the software programs for the highway department and the town clerk's office. They are offering a 15% discount if the Town signs on in the next month. A handout was given to Board Members.
- Councilman Bauer presented a detailed report to Board Members on a lease-to-own quote from Caterpillar for a grader for the highway department. After a lengthy discussion, it was determined that Highway Superintendent Conaway would assess the long-term needs and report back to the Board in December.
- Supervisor Dunton gave an update on the new water contract with the Village of Rushville. Leclair Korona Cole LLP is representing the Town of Middlesex on the matter of the water district.
- Written information on sexual harassment was given to all employees. After reading the publication, each employee is to sign the statement at the bottom and return the form to Sabra Dunton to be kept on file. A sexual harassment class will be held sometime this spring through Yates County.

Resolution 33-18

Monthly Report/Line Item Transfers

On a motion by Councilman Button, seconded by Councilman Gerbic, the following resolution was

ADOPTED	Ayes	5	Dunton, Bauer, Button, Gerbic, Grant
	Nays	0	

Resolved to accept the Monthly Report and Line Item Transfers for November, 2018.

Resolution 34-18

2019 Proposed Town Budget

On a motion by Councilman Gerbic, seconded by Councilman Button, the following resolution was

ADOPTED Ayes 5 Dunton, Bauer, Button, Gerbic, Grant
 Nays 0

Resolved to adopt the 2019 Town of Middlesex Budget as proposed.

Resolution 35-18

Williamson Law Book Software Proposal

On a motion by Councilman Gerbic, seconded by Councilman Grant, the following resolution was

ADOPTED Ayes 5 Dunton, Bauer, Button, Gerbic, Grant
 Nays 0

Resolved to enter into an agreement with Williamson Law Book to provide software programs for the Town Clerk's office and the Highway Department, including training.

Resolution 36-18

Audit of Claims

On a motion by Councilman Grant, seconded by Councilman Button, the following resolution was

ADOPTED Ayes 5 Dunton, Bauer, Button, Gerbic, Grant
 Nays 0

Resolved that the bills contained in the November 2018 Abstract have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund	Vouchers No: 1281-1303	\$19,258.24
Highway Fund	Vouchers No: 2268-2287	\$49,518.96
Water District	Vouchers No: 3048-3051	\$ 1,279.58

With no further business, on a motion by Councilman Gerbic, seconded by Councilman Button, the meeting was adjourned at 7:52 p.m.

Lynnette F. Miller, Town Clerk

Middlesex Town Board
Regular Meeting
2018-11-08

**Town of Middlesex
Regular Board Meeting
December 13, 2018**

Present: Wayne Dunton, Supervisor
Leon Button, Councilman
Peter Gerbic, Councilman
James Grant, Councilman

Absent: Jack Bauer, Councilman

Also Present: Todd Conaway, Highway Superintendent
Patrick Grimaldi, Assessor
Dawn Kane, Code Enforcement Officer
Arthur Radin, ZBA Chairman

Recording Secretary: Lynnette Miller, Clerk

Supervisor Dunton called the meeting to order at 7:00 p.m. at the Town Hall, 1216 Route 245, Middlesex.

Minutes

The approval of minutes from the November meeting was tabled in order to allow all Board Members time to review them before the next meeting.

Assessor – Pat Grimaldi

The tax rolls have been prepared. Taxes will be mailed by January 1st.

Highway/Buildings/Grounds – Todd Conaway

- The highway employees have been busy with plowing and salting due to early winter weather.
- Board Members were given an updated handout of current equipment to review.
- Highway employees are working to get snow fence up.
- Supervisor Dunton reported in the absence of Bruce St. Lawrence that the original contractor for the Town Barn, Sugar Creek, will be providing a written estimate for work to solve the condensation issue discussed at previous meetings.

Code Enforcement Office – Dawn Kane

Code Enforcement Officer Dawn Kane was meeting with residents and unavailable. In her absence, Supervisor Dunton referred to the handout given to Board Members showing transactions in the code enforcement office for the month. He also referred to a report Lynn Lersch is preparing monthly showing reconciliation of ongoing projects and fees collected.

Water District Report – Alan Williams

No report.

Historian/Heritage Group – Win Harper

- The painting of the original Middlesex Valley School, referred to as the Old Brick Schoolhouse, has been approved for reconditioning.
- Two of the Hometown Heroes banners have been taken down. One has left the military, another has retired. The banners are given to the families.

Planning Board/ZBA – Arthur Radin

- This is a quiet time of year for ZBA. Nothing to report.
- Supervisor Dunton informed the Board there are two members of Boards that need to be reappointed to new terms, John Gilbert and Richard DeMallie, Jr.

Resolution 37-18

On a motion by Councilman Button, seconded by Councilman Gerbic, the following resolution was

ADOPTED	Ayes	4	Dunton, Button, Gerbic, Grant
	Nays	0	
	Absent	1	Bauer

Resolved to appoint John Gilbert to serve a five (5) year term on the Planning Board from January 9, 2019 to January 8, 2024.

Resolution 38-18

On a motion by Councilman Button, seconded by Councilman Gerbic, the following resolution was

ADOPTED	Ayes	4	Dunton, Button, Gerbic, Grant
	Nays	0	
	Absent	1	Bauer

Resolved to appoint Richard DeMallie, Jr. to serve five (5) year terms on the Board of Assessment Review and the Zoning Board of Appeals from October 1, 2018 to September 30, 2023.

Vine Valley Beach Improvement Project

- Supervisor Dunton asked Highway Superintendent Conaway to report in the absence of Bruce St. Lawrence. Additional work is being done to try improving the quality of the water intake at the bathhouse. Bruce will be taking water samples for testing.

Town Clerk – Lynnette Miller

- Taxes are expected to be picked up at the Real Property Tax Office in a week or so. Then begins the process of sorting and mailing.
- The town clerk's office and the highway department will be switching computer software programs to Williamson Law Book. An exact date has not been set for file transfer, however, should take place by the end of 2018.

Legislator's Report – Tim Cutler

- The County Legislature has approved the 2019 tax rate.
- The Legislature's Year-End meeting is scheduled for December 28, 2018 at 2:00 p.m. The public is welcome.

Legislator's Report – cont'd

- Election Commissioner's salaries are set to be reviewed. Salary reviews will take place in 2019 for all departments.
- The County has received a mini excavator through Tom O'Mara's office. All townships in Yates County will be able to use it upon availability.
- The Yates County Transit Service reports a 33% increase in ridership over the past year. Keuka College students account for the majority of use.

Supervisor's Report – Wayne Dunton

- The Public Hearing for the Onsite Waste Water Treatment Local Law will be held on January 10, 2019 during the Regular Meeting of the Town Board. Notices will be posted by Town Clerk Miller.
- The revised Town fee schedule will be adopted at the Year End meeting.
- Williamson Law Book software programs for the town clerk and highway departments were discussed earlier in tonight's meeting.
- Discussion on the grader for the highway department will take place at a later meeting due to the absence of Councilman Bauer this evening.
- Nothing new to report on the Rushville Water Contract. The Town is represented by Leclair Korona Cole LLP.
- The Yates County Board of Elections will hold their annual meeting on January 3, 2019. All Town Board members are invited to attend.
- The Town's Year End meeting has been set for Monday, December 31, 2018 at 2:00 p.m. at the Town Hall. Notices will be posted by Town Clerk Miller.

Resolutions

Resolution 39-18

Monthly Report/Line Item Transfers

On a motion by Councilman Gerbic, seconded by Councilman Button, the following resolution was

ADOPTED	Ayes	4	Dunton, Button, Gerbic, Grant
	Nays	0	
	Absent	1	Bauer

Resolved to accept the Monthly Report and Line Item Transfers to date for December 2018.

Resolution 40-18

Wood Library Contract

On a motion by Councilman Button, seconded by Councilman Grant, the following resolution was

ADOPTED	Ayes	4	Dunton, Button, Gerbic, Grant
	Nays	0	
	Absent	1	Bauer

Resolved to accept the 2019 contract with the Wood Library for \$1,000.

Middlesex Town Board
Regular Meeting
2018-12-13

Resolution 41-18

Audit of Claims

On a motion by Councilman Gerbic, seconded by Councilman Button, the following resolution was

ADOPTED Ayes 4 Dunton, Button, Gerbic, Grant

 Nays 0

 Absent 1 Bauer

Resolved that the bills contained in the December 2018 Abstract have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund	Vouchers No: 1304-1323	\$26,793.17
Highway Fund	Vouchers No: 2288-2315	\$84,416.37
Water District	Vouchers No: 3052-3055	\$ 4,830.16
Trust & Agency	Vouchers No: 7	\$ 319.96

With no further business, on a motion by Councilman Gerbic, seconded by Councilman Button, the meeting was adjourned at 7:29 p.m.

Lynnette F. Miller, Town Clerk

**Town of Middlesex
Year End Meeting
December 31, 2018**

Present: Wayne Dunton, Supervisor
Jack Bauer, Councilman
Leon Button, Councilman
Peter Gerbic, Councilman

Absent: James Grant, Councilman

Also Present: Sabra Dunton, Bookkeeper
Dawn Kane, Code Enforcement Officer

Recording Secretary: Lynnette Miller, Clerk

Supervisor Dunton called the meeting to order at 2:00 p.m. at the Town Hall, 1216 Route 245, Middlesex.

Audit of Books

Whereas the Middlesex Town Board has reviewed the books of the Code Enforcement/Zoning Officer, Town Clerk, Town Justice and Water Clerk and found the books to be balanced, accurate and in order;

Resolution 42-18

On a motion by Councilman Button, seconded by Councilman Bauer, the following resolution was

ADOPTED	Ayes	4	Dunton, Bauer, Button, Gerbic
	Nays	0	
	Absent	1	Grant

Resolved, the Town of Middlesex accept the books as presented.

Supervisor

Salaries – A discussion of the 2019 salaries will be discussed in Executive Session.

With no further business, on a motion by Councilman Gerbic, seconded by Councilman Button, the meeting was adjourned at 3:06 p.m.

Lynnette Miller, Town Clerk

2019

**Town of Middlesex
Regular Board Meeting
January 10, 2019**

Present: Wayne Dunton, Supervisor
Jack Bauer, Councilman
Leon Button, Councilman
Peter Gerbic, Councilman
James Grant, Councilman

Also Present: Patrick Grimaldi, Assessor
Dawn Kane, Code Enforcement Officer
Dan Robeson, Heritage Group
Bruce St. Lawrence, Project Manager

Recording Secretary: Lynnette Miller, Clerk

Supervisor Dunton called the meeting to order at 7:00 p.m. at the Town Hall, 1216 Route 245, Middlesex.

Public Hearing – On-Site Waste Water Law

Supervisor Dunton opened the Public Hearing regarding the On-Site Waste Water Law. Comments from the public regarding this matter will be accepted throughout tonight's meeting. Notice of the Public Hearing was posted at the Town Hall and published in the Town newspaper, the *Daily Messenger* on December 21, 2018. No comments at this time.

Approval of Minutes

Supervisor Dunton requested a motion to approve the minutes as written for the November 2018 Board meeting. A motion was made by Councilman Gerbic, seconded by Councilman Grant.

*All in favor; none opposed – Motion carried.

Supervisor Dunton requested a motion be made to approve the minutes from the December 2018 Board meeting. A motion was made by Councilman Gerbic, seconded by Councilman Grant.

*All in favor; none opposed – Motion carried.

Supervisor Dunton requested a motion to approve the 2018 Year End meeting minutes as written. A motion was made by Councilman Gerbic, seconded by Councilman Bauer.

*All in favor; none opposed – Motion carried.

Assessor – Pat Grimaldi

Exemption/STAR forms were mailed yesterday. Agriculture forms will be mailed next week.

Highway/Building/Grounds –

Bruce St. Lawrence updated the Board on the ventilation issue at the Town Barn. Sugar Creek Contracting has submitted a proposal in the amount of \$26,730 for the architectural work. Martin Electric has a proposed \$5,041 for moving lights and electrical work. These prices have been accepted. Bruce explained the details of the project as specified by Stantec Engineers. Agreements have been sent

to both contractors and work is expected to begin by January 21st or as soon as both agreements are signed. The work is to be completed in phases in order to observe and determine that the condensation issue is solved. The Board will be updated.

Code Enforcement – Dawn Kane

- The mild winter seems to indicate that construction has continued, so work in the code office has been steady.
- There have been three fire calls recently. Code Officer Kane is currently working with a family who has been displaced due to a woodstove fire.
- The Town fee schedule has been updated. Bruce St. Lawrence is worked hard to get our prices in line with other towns.
- A copy of the monthly report has been provided to each Board Member.

Planning/ZBA – Bruce St. Lawrence

The next meeting will be spent working on cleaning up zoning laws and working in definitions.

Historian/Heritage Group – Dan Robeson

- The Heritage Group is working on recording interviews with Town senior citizens and adding to Town scrapbooks.
- The Heritage Group Annual meeting will be held on Sunday, January 13 at 2:00 p.m. Historian and author Rich McAlpin will be talking. All are welcome to attend.

Legislator's Report – Ed Bronson

- The lifeguard MOU will be sent out after the January 14th meeting.
- The County Board of Elections is asking each town to provide a list of offices up for election this year.
- The County is asking for names of members of the Board of Assessment Review who are up for reappointment.
- There are two at-Large positions available on the County Planning Board.
- The County Planning Board will be updating the Comprehensive Plan.
- The County Historian position is still unfilled.
- The County Social Services Department is obligated to find housing for those who are homeless when the temperature goes below 32 degrees. Last year the County was reimbursed over \$13,000 by NYS for this service.
- There are 32 properties in Yates County with unpaid taxes from 2017 that will be auctioned in June.

Legislative Chairman Doug Paddock reported:

- Regarding the at-large positions on the County Planning Board, it would be good to have representation from the Town of Middlesex. The County will be looking for input from the Board as well as from the public.
- Work on the Vine Valley Boat Launch Project is done until spring. The apron is in and the sidewalks are completed. The dock has not gone out for bid. Doug explained that there is no national specification for the dock, so specs need to be written. Consideration needs to be taken due to the adjacent swim area.

Town Clerk – Lynnette Miller

Clerk Miller would like to recommend to the Board that Brenda Mott be re-appointed as deputy town clerk. With no motion needed, all Board members approved the re-appointment.

Vine Valley Beach Improvement Project – Bruce St. Lawrence

Todd installed a sample well at the beach, a water sample was taken for testing which showed levels still above state standards. In trying to get better water quality for use in the bathhouse, Tom DeMistry will be providing an estimate to install a pipe out in the lake, which was the original design. Bruce explained the details of reworking the pipe in the manhole. Everything will be in place by May for the opening of the beach. The annual procedure to have the water tested will be completed by Water Superintendent Alan Williams in order to bring the system back online for the summer. Town Resident Ted Carmen asked what happens if there is an issue with a blue/green algae bloom. Bruce stated that the vendor says the filter is sufficient. Further discussion ensued regarding approval by the Department of Health.

Supervisor – Wayne Dunton

- The Monthly Report is not available this evening.
- Regarding the Rushville Water District rate increase, the Board members were given a copy of a letter from the Town's attorney to the Village of Rushville. Supervisor Dunton emphasized that he and Budget Officer Bob Multer, the attorney and two Board members are willing to meet with the Rushville Village Mayor to discuss the situation and hopefully come to an agreement.
- Supervisor Dunton asked if there were any further questions or comments regarding the On-Site Waste Water Law. There were none. At 7:26 p.m. the Public Hearing was closed.

Resolutions:

Supervisor Dunton made a request for the Board to consider the following resolutions:

Resolution 01-19

On-Site Waste Water Law

On a motion by Councilman Gerbic, seconded by Councilman Bauer, the following resolution was

ADOPTED	Ayes	5	Dunton, Bauer, Button, Gerbic, Grant
	Nays	0	

Resolved to approved the On-Site Waste Water Law as written.

Resolution 02-19

Town of Middlesex Fee Schedule

On a motion by Councilman Gerbic, seconded by Councilman Button, the following resolution was

ADOPTED	Ayes	5	Dunton, Bauer, Button, Gerbic, Grant
	Nays	0	

Resolved to approve the revised Town of Middlesex Fee Schedule as written.

Resolution 03-19

Yates County Inter-Municipal Control Agreement

On a motion by Councilman Button, seconded by Councilman Bauer, the following resolution was

ADOPTED	Ayes	5	Dunton, Bauer, Button, Gerbic, Grant
	Nays	0	

Resolved to accept the contract for the Yates County Inter-Municipal Control Agreement.

Resolution 04-19

Standard Work Day

On a motion by Councilman Bauer, seconded by Councilman Button, the following resolution,

ADOPTED	Ayes	5	Dunton, Bauer, Button, Gerbic, Grant
	Nays	0	

Resolved to set the Town's standard work day hours as 8:00 a.m. to 5:00 p.m., Monday through Friday.

Resolution 05-19

Meeting Times

On a motion by Councilman Gerbic, seconded by Councilman Bauer, the following resolution was

ADOPTED	Ayes	5	Dunton, Bauer, Button, Gerbic, Grant
	Nays	0	

Resolved to set the Town Board meetings as the 2nd Thursday of each month at 7:00 p.m.

Resolution 06-19

Appoint Budget Officer

On a motion by Councilman Button, seconded by Councilman Grant, the following resolution was

ADOPTED	Ayes	5	Dunton, Bauer, Button, Gerbic, Grant
	Nays	0	

Resolved to appoint Robert Multer to the position of budget officer with the ability to sign payroll checks in Supervisor Dunton's absence.

Resolution 07-19

Appoint Town Attorney

On a motion by Councilman Bauer, seconded by Councilman Button, the following resolution was

ADOPTED	Ayes	5	Dunton, Bauer, Button, Gerbic, Grant
	Nays	0	

Resolved to appoint Jeff Graff as the attorney for the Town.

Resolution 08-19

Appoint Health Officer

On a motion by Councilman Button, seconded by Councilman Bauer, the following resolution was

ADOPTED	Ayes	5	Dunton, Bauer, Button, Gerbic, Grant
	Nays	0	

Resolved to appoint Robert J. Ostrander to the position of Town health officer.

Resolution 09-19

Designate Bank

On a motion by Councilman Gerbic, seconded by Councilman Bauer, the following resolution was

ADOPTED	Ayes	5	Dunton, Bauer, Button, Gerbic, Grant
	Nays	0	

Resolved accept Community Bank as the designate bank for the Town.

Resolution 10-19

Designate Newspaper

On a motion by Councilman Button, seconded by Councilman Bauer, the following resolution was

ADOPTED	Ayes	5	Dunton, Bauer, Button, Gerbic, Grant
	Nays	0	

Resolved to designate the Daily Messenger as the official Town newspaper.

Resolution 11-19

Appoint Deputy Highway Superintendent

On a motion by Councilman Gerbic, seconded by Councilman Bauer, the following resolution was

ADOPTED	Ayes	5	Dunton, Bauer, Button, Gerbic, Grant
	Nays	0	

Resolved to appoint Tim Soles as deputy highway superintendent.

Budget Line Item Transfers

The motion to consider budget transfers was tabled since the information was not available this evening.

Resolution 12-19

Approval to Pay Vouchers

On a motion by Councilman Gerbic, seconded by Councilman Grant, the following resolution was

ADOPTED	Ayes	5	Dunton, Bauer, Button, Gerbic, Grant
	Nays	0	

Resolved to approve the payment of vouchers out of the abstract prior to a Town Board meeting. This includes but is not limited to utilities, fuel, insurance, etc.

Resolution 13-19

Audit of Claims

On a motion by Councilman Bauer, seconded by Councilman Button, the following resolution was

ADOPTED Ayes 5 Dunton, Bauer, Button, Gerbic, Grant
 Nays 0

Resolved that the bills contained in the January 2019 Abstract have been reviewed by the Town Board and are authorized for payments in the following amounts:

General Fund	Vouchers No:	1001-1033	\$24,039.59
Highway Fund	Vouchers No:	2001-2022	\$31,048.82
Water District	Vouchers No:	3001-3005	\$12,774.24
Trust & Agency	Vouchers No:	8	\$ 5,336.70

With no further business, on a motion by Councilman Gerbic, seconded by Councilman Gerbic, the meeting was adjourned at 7:40 p.m.

Lynnette F. Miller, Town Clerk

**Town of Middlesex
Regular Board Meeting
February 14, 2019**

Present: Jack Bauer, Councilman
Leon Button, Councilman
Peter Gerbic, Councilman
James Grant, Councilman

Absent: Wayne Dunton, Supervisor

Also Present: Todd Conaway, Highway Superintendent
Patrick Grimaldi, Assessor
Dawn Kane, Code Enforcement Officer
Robert Multer, Budget Officer
Dan Robeson, Heritage Group

Recording Secretary: Lynnette Miller, Clerk

Councilman Bauer conducted the meeting in Supervisor Dunton's absence. The meeting was called to order at 7:00 p.m. at the Town Hall, 1216 Route 245, Middlesex.

Approval of Minutes

Councilman Bauer requested a motion to approve the minutes as written for the January 10, 2018 Board meeting. A motion was made by Councilman Gerbic, seconded by Councilman Grant.

*All in favor; none opposed – Motion carried.

Assessor – Pat Grimaldi

- Exemption paperwork due to the assessor by March 1st.
- The equalization rates set by the State are being examined. The process was explained to the Board.

Highway/Buildings/Grounds – Todd Conaway

- A report was given to Board members showing work performed on and expenses associated with each Town truck for the month.
- The Town of Howard has a 2014 John Deere grader with plow equipment for sale. Todd plans to make a visit to look it over. They are asking approximately \$200,000. A discussion ensued regarding who would make the visit with Todd and scheduling a date.
- Todd would like permission from the Board to place the old grader and truck #3 on the Teitsworth online auction. After a discussion, all Board members are in favor of putting these up for auction.
- The first phase of work at the Town barn has been completed except for the soffits. The contractor is waiting for material to arrive.

Code Enforcement – Dawn Kane

- This month's code office report shows nothing for January, noting that two outstanding payments from 2018 were received and they are represented on the report.
- The new fee schedule adopted by the Board in January is being updated in the new WLB code enforcement computer program.
- The code enforcement officer responded to two fires recently, verifying the safety of structures.
- The beach paperwork was submitted by the February 12th deadline to the Yates County Youth Bureau.
- On February 20th measurements will be taken at the Town Hall for new carpet.

Planning Board/ZBA –

Dawn Kane updated the Board in the absence of Chairman DeVinney and Chairman Radin.

- Dawn is working with the Town attorney on the final approval of the solar project. The Townline Road project is stalled due to the weather and installation changes.

Heritage Group – Dan Robeson

- Election of officers for the Middlesex Heritage Group took place at the Annual meeting held January 13, 2019. The following offices were filled; President Dave Charland, Vice President Paul Mitchell, Secretary Elaine Hilton and Treasurer Jim Hilton.
- There will be a presentation entitled, "Prohibition" by author Mark Stewart at the Rushville Congregational Church on March 31st at 2:00 p.m. All are welcome.

Legislator's Report – Doug Paddock/Ed Bronson

- The County Planner Dan Long is creating the dock specifications for the Vine Valley Beach boat launch. The dock will be installed by the end of April and ready for the beach opening in May.
- The County has received a grant from Senator Tom O'Mara to rebuild Italy-Friend Road. This will most likely take place in 2020.
- The County Planning Board is still in need of At-Large Board members.
- A concern is noted of the closing of the mental health unit at Soldiers and Sailors Hospital in Penn Yan. This is a service that will be missed in the community.
- Applications are being taken for a part-time historian for Yates County. Deadline is 2/15/19.
- Legislator Bronson reported on an informative workshop he attended at the Finger Lakes Produce Auction on soil and water best practices.

Public Comment

- Resident Leigh Williams announced that Senator Tom O'Mara will be present at the Vine Valley Beach on May 25, 2019 at 10:00 a.m. to present the Pomeroy Plaque (historic marker). The public is invited.
- Leigh Williams reported that the Board that the Federal Primary will be held June 25, 2019. Candidates and party members will be out in the community getting signatures on petitions. Petitions are due back to the County Board of Elections by the beginning of April. Leigh updated the Board on various positions open in the County.
- Vine Valley Community House President Gordon Stringer informed the Board that among other topics the VVCH will host two programs during the 2019 summer season on blue-green algae and the health of the lake. Look for information in the upcoming VVCH 2019 calendar.

Town Clerk- Lynnette Miller

- Board members were given a copy of the clerk's monthly report for January,
- The Town clerk informed the Board that Lynn Lersch is being appointed as deputy clerk to act as the recording secretary/clerk for the Planning Board and ZBA.
- Clerk Miller explained the Electronic Death Registration System (EDRS) as mandated by the NYS Department of Health. This is a new requirement.
- Tax collection is in progress and seems to be going well. Residents can pay in person, by mail or online.

Resolutions

Resolution 14-19

Williamson Law Book Contract

On a motion by Councilman Grant, seconded by Councilman Button, the following resolution was

ADOPTED Ayes 4 Bauer, Button, Gerbic, Grant
 Nays 0

Resolved for the Town Supervisor to sign the contract agreement for computer software for the town clerk and highway department.

Resolution 15-19

Monthly Report/Line Item Transfers

On a motion by Councilman Button, seconded by Councilman Grant, the following resolution was

ADOPTED Ayes 4 Bauer, Button, Gerbic, Grant
 Nays 0

Resolved to accept the Monthly Report and Line Item Transfers to date for February 2019.

Resolution 16-19

Audit of Claims

On a motion by Councilman Gerbic, seconded by Councilman Grant, the following resolution was

ADOPTED Ayes 4 Bauer, Button, Gerbic, Grant
 Nays 0

Resolved that the bills contained in the February 2019 Abstract have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund	Vouchers No: 1034-1063	\$ 63,301.32
Highway Fund	Vouchers No: 2023-2047	\$ 49,928.87
Water District	Vouchers No: 3006-3011	\$ 1,344.11

Committees

- Councilman Gerbic reported on attending the Canandaigua Lake Watershed meeting. One of the topics discussed was lawn maintenance using pesticides/chemicals that wash into the lake. Work is being done to educate the public.

Middlesex Town Board
Regular Meeting
2019-02-14

With no further business, on a motion by Councilman Gerbic, seconded by Councilman Button, the meeting was adjourned at 7:49 p.m.

Lynnette F. Miller, Town Clerk

**Town of Middlesex
Regular Meeting
March 14, 2019**

Present: Wayne Dunton, Supervisor
Jack Bauer, Councilman
Leon Button, Councilman
Peter Gerbic, Councilman
James Grant, Councilman

Also Present: Todd Conaway, Highway Superintendent
Patrick Grimaldi, Assessor
Dawn Kane, Code Enforcement Officer
Robert Multer, Budget Officer
Bruce St. Lawrence, Project Manager
Dan Robeson, Heritage Group

Recording Secretary: Lynnette Miller, Clerk

Supervisor Dunton called the meeting to order at 7:00 p.m. at the Town Hall, 1216 Route 245, Middlesex.

Approval of Minutes

Supervisor Dunton requested a motion to approve the minutes as written for the February 2019 Board meeting. A motion was made by Councilman Grant, seconded by Councilman Gerbic.

*All in favor; none opposed – Motion carried.

Assessor – Pat Grimaldi

Exemption forms have been received and will be processed. Pat will be making visual assessments of property beginning this month.

Highway/Buildings/Grounds – Todd Conaway

- A monthly report showing repairs done for the month was given to Board members.
- The Shared Service Agreement with the NYS DOT regarding equipment and personnel sharing was presented. The Board agreed to give Superintendent Conaway permission to sign the agreement (see Resolution 17-19 below).
- Superintendent Conaway is looking into getting a new plow that is more heavy duty.
- The highway employees have begun hauling gravel.
- The grader has flat tires that won't hold air. Superintendent Conaway asked for Board permission to have repairs done. He will check into the price. Supervisor Dunton suggested that Todd use his best judgement, hoping repairs are done by April. Board members agreed.
- Bruce St. Lawrence reported on the Town barn repairs stating that a small amount of work is left to do on the gable ends. Sugar Creek Construction will custom make the material. There was a condensation issue in all sections of the building that seem to have been corrected. The building use has not changed although the fan is being used more.

Code Enforcement – Dawn Kane

- Code Officer Kane has been working with George Barden on the new waste water law. A letter will be written and sent to residents to inform them of the terms of the law as well as action required.
- There was one woodstove fire during the month. Code Office Kane has inspected and everything is taken care of.
- Annual code enforcement training was completed by Dawn during the month.
- Now that snow is melting, many of the Town properties are looking needy. Code Office Kane is prioritizing and residents will be notified.
- The Town currently has two new homes being built. There are five items on the agenda for the Planning Board.
- An estimate was received for new carpet in the Board room totaling under \$2,000. Installation will be completed in one day. The installer will be paid \$600 on the day of installation with the balance paid to the carpet store (see Resolution 20-20 below). Office carpet will not be done at this time.

Planning/ZBA – Bruce St. Lawrence

- The Planning Board and ZBA monthly reports were provided to Board members.
- The last part of the solar project has been completed through the Town Attorney. A copy of the Decommissioning Bond was provided to Board Members.
- Noah Siegel, Project Manager at Solar Farms New York introduced himself and gave an explanation of the solar project on Townline Road. The engineer is pleased with the plan. The bond was doubled according to NYSERTA recommendations and will be renewed every 3 years. The building permit has been issued. The Board and the public are invited to the ground breaking event which be held tomorrow, March 15th at 2:00 p.m. at the Townline Road site. CONTI Solar will be doing the construction (see Resolution 19-19 below).

Historian/Heritage Group – Dan Robeson

- The Small Historical Societies will sponsor a presentation by John Marks titled “Prohibition: the REAL Story (or closer to it)” on Sunday, March 31st at 2:00 p.m. at the Rushville Congregational Church. The presentation is free. All are welcome.

Legislature Report –Tim Cutler

- The County Legislature passed a resolution prohibiting trash incinerators. This mirrors the decision of the NYS Legislature.
- It is expected that a contractor will be named by April 1st to complete and install the dock at the Vine Valley Beach boat launch for the beach opening in late May.
- A Legislature passed a resolution regarding the AIM Fund (Aide to Municipalities).
- The Williams Street bridge project in Middlesex is expected to begin early this spring, however, no specific date has been set.
- Nine properties in the County are expected to be auctioned due to non-payment of taxes.
- Town resident and County Legislator Ed Bronson introduced Denise Adam who will be running in the next election for a Town Board position.

Vine Valley Beach Improvement Project –

No report.

Town Clerk – Lynnette Miller

- The town clerk monthly report was given to Board members.
- Tax collection is winding down. Second notices were mailed. The last day to collect will be April 1st. All payments made after that date will be collected by the County Treasurer.

Supervisor’s Report

- The Rushville Village Board has agreed to meet with the Town Budget Officer Bob Multer and Supervisor Dunton along with a mediator regarding the water district contract.

Resolutions

Supervisor Dunton made a request for the Board to consider the following resolutions:

Resolution 17-19

Shared Service Agreement

On a motion by Councilman Gerbic, seconded by Councilman Button, the following resolution was

ADOPTED Ayes 5 Dunton, Bauer, Button, Gerbic, Grant
 Nays 0

Resolved to accept the Shared Services Agreement with NYS DOT as presented.

Resolution 18-19

Grader Purchase

On a motion by Councilman Gerbic, seconded by Councilman Button, the following resolution was

ADOPTED Ayes 5 Dunton, Bauer, Button, Gerbic, Grant
 Nays 0

Resolved for the Town Supervisor to sign the check for \$225,000 to purchase a grader from the Town of Howard.

Resolution 19-19

Accept/Adopt Submitted Agreement with the Middlesex-Yates Solar LLC Project

On a motion by Councilman Gerbic, seconded by Councilman Button, the following resolution was

ADOPTED Ayes 5 Dunton, Bauer, Button, Gerbic, Grant
 Nays 0

Resolved to accept/adopt the Agreement with the Middlesex-Yates Solar LLC Project.

Resolution 20-19

Town Hall Carpet

On a motion by Councilman Button, seconded by Councilman Grant, the following resolution was

ADOPTED Ayes 5 Dunton, Bauer, Button, Gerbic, Grant
 Nays 0

Resolved to accept the estimate received for replacement and installation of carpet in the Town Hall Board Room not to exceed \$2,000.

Resolution 21-19

Monthly Report/Line Item Transfers

On a motion by Councilman Button, seconded by Councilman Grant, the following resolution was

ADOPTED Ayes 5 Dunton, Bauer, Button, Gerbic, Grant
 Nays 0

Resolved to accept the Monthly Report and Line Item Transfers to date for March 2019.

Resolution 22-19

Audit of Claims

On a motion by Councilman Bauer, seconded by Councilman Gerbic, the following resolution was

ADOPTED Ayes 5 Dunton, Bauer, Button, Gerbic, Grant
 Nays 0

Resolved that the bills contained in the March 2019 Abstract have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund	Vouchers No:	1064-1086	\$ 46,275.24
Highway Fund	Vouchers No:	2048-2070	\$270,639.33
Water District	Vouchers No:	3012-3013	\$ 70.60

Committees

- Councilman Gerbic called Quick Solar regarding the feasibility of solar being installed on the cold shed. He will investigate grants available and report back to the Board.

With no further business, on a motion by Councilman Gerbic, seconded by Councilman Grant, the meeting was adjourned at 7:48 p.m.

Lynnette F. Miller, Town Clerk

**Town of Middlesex
Regular Meeting
April 11, 2019**

Present: Wayne Dunton, Supervisor
Jack Bauer, Councilman
Leon Button, Councilman
Peter Gerbic, Councilman

Absent: James Grant, Councilman

Also Present: Todd Conaway, Highway Superintendent
Marty DeVinney, Planning Board Chair
Patrick Grimaldi, Assessor
Dawn Kane, Code Enforcement Officer
Robert Multer, Budget Officer
Arthur Radin, ZBA Chair
Dan Robeson, Heritage Group
Bruce St. Lawrence, Project Manager
Alan Williams, Water District Superintendent

Recording Secretary: Lynnette Miller, Clerk

Supervisor Dunton called the meeting to order at 7:00 p.m. at the Town Hall, 1216 Route 245, Middlesex.

Approval of Minutes

Supervisor Dunton requested a motion to approve the minutes as written for the March 2019 Board meeting. A motion was made by Councilman Gerbic, seconded by Councilman Bauer.

*All in favor; none opposed – Motion carried.

Assessor – Pat Grimaldi

The new tax rolls will be out May 1st. Notices will be mailed if an assessment has changed.

Highway/Buildings/Grounds – Todd Conaway

- The grader purchased from the Town of Howard was picked up last week.
- Town Clean-up Days will be August 10 & 11. Todd will contact Yates County for additional help as has been done in the past. Supervisor Dunton commented that these dates will be placed in the Town newsletter to be mailed in July. In addition, Supervisor Dunton informed the Board and Town staff that news will need to be given to the town clerk by June 15th for publication in the newsletter.
- The Board was given two quotes regarding repair/replacement of a truck box for one of the Town trucks. A third quote has not been received. Todd requested a meeting at a later date once that is received in order to finalize the decision. Supervisor Dunton and Board members were in agreement.
- Further evaluation of the highway budget is needed. Equipment budget is used. Road repair budget needs further discussion.
- Work was finished on the Town barn in March. So far there has been no condensation concern. The plan is to do nothing further, monitoring the situation through the winter. Metal will be replaced by drywall at the ceiling if all continues to be ok.

Code Enforcement – Dawn Kane

- The Planning Board recently reviewed 5 site plans. One variance was issued. There is one new construction on Glenn Avenue, 8 building permits were issued and the remaining is remodels.
- Councilman Gerbic asked Code Officer Kane about property clean-up letters that were sent. Dawn visited five properties in need of clean-up and issued letters. Residents have 30 days to comply. Another group of letters will be mailed soon. Dawn explained that working with a small group of five each month keeps the task manageable and makes for easier follow-up. She will update the Board at the next meeting.

Planning Board – Marty DeVinney

- Five site plans were reviewed, one off Widmer Rd. is especially detailed.
- Member John Gilbert is resigning, so the Planning Board will be looking to interview interested candidates to fill his seat.

Zoning Board of Appeals – Arthur Radin

- There were three applications for variances to review this month with more forthcoming.
- Resident Linda Sheive asked how the public can view the results from the Planning Board and ZBA. Code Officer Kane explained that all information is on the Town website. Building permits issued can be reviewed in Dawn's office.

Historian/Heritage Group – Dan Robeson

- The spring newsletter was just mailed.
- The Vine Valley store will be opening May 25th. Winn Harper applied for and received notice for a Pomeroy Plaque to be placed at the store. Senator Tom O'Mara will be attending the dedication ceremony. Following will be a Walk of Honor Flag Raising at the Vine Valley Community House. Local veterans will be honored.
- NYS Path Through History will be held June 15-16 at the Overackers Corners School House. Plans are being finalized.
- Citizens Appreciation Day will be held August 4, 2019. The committee will meet this month to discuss nominees.
- Three new banners honoring Town residents serving in the military will be up for Memorial Day.

Water District Superintendent – Alan Williams

- The Board was given a water report. The Department of Health prefers to see the amount of displaced water be at 20% or less. The Town shows 19% of water in the district is being lost. Superintendent Williams reported that four days were spent last fall troubleshooting for leaks with no findings.
- There are 32 meters that have been in use in the water district for nearly 40 years and they need to be replaced. The format for meters has changed. A new meter reader costs approximately \$5,000. The base cost for a computerized system is \$17,000, plus additional fees.
- The semi-annual DOH inspection will take place April 16.
- Supervisor Dunton asked Alan if he has a backup person who could shadow his job. It is good to have two people able to cover the duties in case Alan is not available. Ed Snyder, who already works for the Town has expressed some interest. Alan agreed that having a backup person would be a good idea.

Legislature Report – Tim Cutler

- A resolution was passed by the County Legislature and four recreation/natural resource grants were given to the following; Keuka Lake Outlet, Finger Lakes Trail for a wetland trail, Water Quality Study between the three lakes (Keuka, Seneca & Canandaigua), Watershed Improvement Cooperative to update their website.
- A resolution was passed for application of a USDA grant for Hunt Engineers to expand broadband to the most rural areas of the County. The deadline for submission is the end of May.

- A resolution was passed opposing firearms regulations passed into law at the State level which include the following; an extra layer of background check by the NYS Police when purchasing a firearm, forbidding guns as prizes in games of chance, and changing the age to supervise at a shooting range from 18 to 21.
- An audit of the County concluded no major findings. The County is in good financial standing.
- At last word, the price for the dock at the Vine Valley Boat Launch was coming in under budget. All should be good for installation and use by the end of May. Legislator Cutler will double-check the schedule. Supervisor Dunton asked if anyone has seen an engineered drawing of the dock. Legislator Cutler will also check on that. Resident Leigh Williams commented on signage that should be in place at the boat launch/dock area by the end of May.
- Resident Leigh Williams reported that he and others are making a request for the County Legislature to look into passing a resolution opposing the age change for handling firearms. He stated that many counties have passed a resolution to stop this from taking place. The law would prevent anyone under the age of 16 from handling a firearm unless they are within an arm's length of an adult. This law would negatively affect shooting sports for 4-H and school trap teams. Currently, the Marcus Whitman CSD and Naples CSD clay target teams are using the Middlesex Conservation Club for their practice.

Open Discussion from the Public

- Resident Tom Hansen addressed the Board with a request for paving on South Lake Road. He asked Board members to take a ride down there to see the conditions. After discussion, Supervisor Dunton agreed that Highway Superintendent Conaway and the Board, collectively, need to ride around the Town to see all road conditions, including South Lake Road.
- Resident Tammy McDonough read a prepared statement to the Board regarding water issues at their residence on Tuscany Lane. She and her husband, Mike, are requesting consideration from the Board that a pole barn constructed on the next-door property has greatly contributed to a drainage issue on their property affecting their well, septic and driveway. Councilman Gerbic commented that he was unaware of the issue and he will take a ride to look the situation over. Councilman Bauer agreed to the same. Supervisor Dunton thanked the McDonough's and the residents attending in support for their time. He commented that the Board will look into the matter further.

Vine Valley Beach Improvement Project – Bruce St. Lawrence

- A change order was requested from DeMistry & Sons for a revised water intake system at the Vine Valley Beach due to the current system being unacceptable by the State. Bruce explained the details of the proposed system. The estimated cost is \$9,200. This needs to be done in advance of getting the store opened for the season. The new system will draw water from the lake.

Town Clerk – Lynnette Miller

- The monthly town clerk report was given to the Board.
- Tax collection ended for the Town on April 1st. All further collection is done by the County Treasurer's office. Clerk Miller went to the County Treasurer's office today to reconcile our warrant.
- Upon stating that Clerk Miller discovered \$10 on the ledge outside the town clerk office on Saturday, Councilman Gerbic confirmed that he had placed the money there in payment for copies made. Lynnette will process the money and give Councilman Gerbic a receipt.

Supervisor's Report – Wayne Dunton

- Vine Valley Community House – It has become an annual event for the Town Board to be present at the Vine Valley Community House for members and the community at-large to ask questions and find out what is happening in the Town. This year's date is Thursday, July 25th at 7:00 p.m.
- Water Contract – Supervisor Dunton has no news on the water contract with the Village of Rushville.
- Monthly Report – There is no report this month.

Resolutions

Supervisor Dunton made a request for the Board to consider the following resolutions:

Resolution 23-19

Revised Water Intake System - Quote

On a motion by Councilman Bauer, seconded by Councilman Gerbic, the following resolution was

ADOPTED	Ayes	4	Dunton, Bauer, Button, Gerbic
	Nays	0	
	Absent	1	Grant

Resolved to accept the quote from DeMistry & Sons for the revised water intake system for \$9,200.

Resolution 24-19

Gooding Environmental – Quote

On a motion by Councilman Gerbic, seconded by Councilman Bauer, the following resolution was

ADOPTED	Ayes	4	Dunton, Bauer, Button, Gerbic
	Nays	0	
	Absent	1	Grant

Resolved to accept the quote by Gooding Environmental for \$520. to weed, mulch, plant annuals and maintain the island on Route 364 for 2019.

Resolution 26-19

Liddiard's Tree Experts – Yearly Contract

On a motion by Councilman Gerbic, seconded by Councilman Bauer, the following resolution was

ADOPTED	Ayes	4	Dunton, Bauer, Button, Gerbic
	Nays	0	
	Absent	1	Grant

Resolved to accept the 2019 Lawn Maintenance Contract with Liddiard's Tree Service for \$6,194. Supervisor Dunton commented that Liddiard's contract price has remained unchanged for the past 8 years.

Resolution 25-19

Liddiard's Tree Experts – Town Beach

On a motion by Councilman Bauer, seconded by Councilman Button, the following resolution was

ADOPTED	Ayes	4	Dunton, Bauer, Button, Gerbic
	Nays	0	
	Absent	1	Grant

Resolved to accept the quote for \$560. presented by Liddiard's Tree Experts to clean-up the landscape at the Vine Valley Beach to include trimming shrubs & trees, heavy weeding, mulching & removing dead branches from the memorial spruce.

Resolution 27-19

Tim Soles Annual Proposal to Mow Baseball Field

On a motion by Councilman Button, seconded by Councilman Bauer, the following resolution was

ADOPTED	Ayes	4	Dunton, Bauer, Button, Gerbic
	Nays	0	
	Absent	1	Grant

Resolved to accept the proposal from Tim Soles for \$850. to mow and trim the baseball field near the Town Highway Barns for 2019.

Budget Transfers

There were no budget transfers this month.

Resolution 28-19

Audit of Claims

On a motion by Councilman Bauer, seconded the Councilman Gerbic, the following resolution was

ADOPTED Ayes 4 Dunton, Bauer, Button, Gerbic
 Nays 0
 Absent 1 Grant

Resolved that the bills contained in the April 2019 Abstract have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund	Vouchers No:	1087-1121	\$ 42,224.73
Highway Fund	Vouchers No:	2071-2098	\$ 91,323.05
Water District	Vouchers No:	3014-3019	\$ 11,291.97
Trust & Agency	Vouchers No:	9	\$ 5,336.70

Committees

No reports.

With no further business, on a motion by Councilman Bauer, seconded by Councilman Button, the meeting was adjourned at 8:05 p.m.

Lynnette F. Miller, Town Clerk

Middlesex Town Board
Regular Meeting
2019-04-11

**Town of Middlesex
Regular Meeting
May 9, 2019**

Present: Wayne Dunton, Supervisor
Jack Bauer, Councilman
Leon Button, Councilman
Peter Gerbic, Councilman
James Grant, Councilman

Also Present: Todd Conaway, Highway Superintendent
Marty DeVinney, Planning Board Chair
Patrick Grimaldi, Assessor
Dawn Kane, Code Enforcement Officer
Dan Robeson, Heritage Group
Bruce St. Lawrence, Project Manager

Recording Secretary: Lynnette Miller, Clerk

Supervisor Dunton Called the meeting to order at 7:00 p.m. at the Town Hall, 1216 Route 245, Middlesex.

Guest Speakers

The Marcus Whitman School District Superintendent Jeramy Clingerman and Business Official Zoe Kolczynski presented the 2019/2020 budget proposal. The presentation included a review of 2018/2019 accomplishments, district needs, revenue and expenses, tax rate history, bus purchases, capital project and Board candidates. Copies were provided to Board members. Supervisor Dunton thanked Mr. Clingerman and Ms. Kolszynski for their presentation.

Approval of Minutes

Supervisor Dunton requested a motion to approve the minutes as written for the April 2019 Board meeting. A motion was made by Councilman Button, seconded by Councilman Bauer.

*All in favor; none opposed – Motion carried.

Assessor – Pat Grimaldi

- Change of assessment notices were mailed.
- The new tax roll has been filed.
- Grievance Day will be held by the Board of Assessment Review at the Town Hall on Thursday, May 30, 2019 from 2:00-4:00 p.m. and 6:00-8:00 p.m.
- The equalization rate is down to 96%. There was a brief discussion.

Highway/Buildings/Grounds – Todd Conaway

- Town Clean-Up Days will be held Saturday & Sunday, August 10 & 11, 2019 from 8:00 a.m. – 5:00 p.m. both days. The County has agreed to provide help as in the past. Superintendent Conaway requested approval from the Board to get two extra men to help, which has also been done in the past. The Board agreed.
- The new grader is being used.

- Funding from the CHIPS program has been cut by \$25,000. Todd has some money rolled over from last year. The budget is approximately \$165,000. The condensation issue at the Town Barn has taken \$28,000. Councilman Gerbic asked if there is money earmarked for repairs to South Lake Rd.
- Supervisor Dunton made a request for the Board members to take a ride with Todd to review road issues and meet back at the Town Hall to discuss the highway budget. The decision was made to meet on Thursday, May 16 at 6:00 p.m.
- Three estimates have been received for the truck box for the 2012 truck. The truck will be kept for another 5-7 years. The box can be used for dumping but not as a sander. After a short discussion, this item was tabled until the Board can review the remaining highway budget. Todd will also update the truck replacement list to provide the Board members on Thursday evening.

Code Enforcement – Dawn Kane

- The monthly report was given to Board members.
- Code Officer Kane reported that her office has had steady business. Several site plans are being reviewed. The solar project on Townline Road has begun.
- Clean-up is going well on Church St. Additional situations are being handled on Railroad St. and Bare Hill Rd. Dawn requested to meet with the Board in executive session after tonight's meeting.
- There are four lifeguards ready to start the season at the Vine Valley Beach. All are college students and they will be employed full-time for the season. Dawn advertised on In Deed and Facebook to get applicants.

Planning Board – Marty DeVinney

- The solar project looks good and the property owner is pleased with the progress.
- Bruce St. Lawrence reported on the situation on Tuscany Lane. Following the April Board meeting Supervisor Dunton requested that a task force be assembled to review all aspects. A site meeting was planned and coordinated. A DEC representative who had visited the property in the past was invited to present his case study and a written copy was sent to the Town. Bruce gave a detailed overview of the steps to be taken to include; some further excavation, plantings placed, and effort by the Town to mitigate flow onto Tuscany from South Vine Valley Rd. Changes to the zoning will be addressed. Councilman Gerbic asked gutters for the building. Bruce stated that Mr. Siebert will be installing a gravel drain. Supervisor Dunton asked if any additional changes need to be addressed. Chairman DeVinney suggested that the information be sent to the Town attorney. The Board is in agreement. Bruce will draft a proposal including all the details presented.
- Bruce St. Lawrence has agreed to a reappointment to serve a five-year term on the Planning Board (Resolution 29-19 below).

Historian/Heritage Group – Dan Robeson

- Citizens' Appreciation Day will be held Sunday, August 4th at 2:00 p.m. There have been over 40 people from our community honored by this event. Currently, the committee has over 27 nominations for this year's event.
- A Pomeroy Plaque dedication is planned for Saturday, May 25th. It is hopeful that Senator Tom O'Mara will be in attendance.
- The Vine Valley Store is planned to open May 22nd.

Water District Superintendent

No report

Legislator's Report – Ed Bronson

- The dock structure is built for the Vine Valley Boat Launch. The planking will be added as soon as it arrives.
- A needs assessment is being planned on the County highway buildings.
- The County is updating the Comprehensive Plan. There will be public meeting set for May/June.
- 7 parcels will be going up for auction in the County for unpaid property taxes.
- There will be 10 days of early voting for the general election in November. Early voting will begin October 26th. There will be one polling location in the County. More information forthcoming.
- There will be some changes coming from the offices of the DA and Sheriff regarding no bail or minimum bail being set.
- Shay Road is being repaved by the County. Supervisor Dunton asked if Legislator Bronson could find out the cost per mile for milling.

Vine Valley Beach Improvement – Bruce St. Lawrence

- Work has been done on the revised water intake system. Bruce gave details of the distance and depth of the pipe out into the lake.
- The ramp at the improved boat launch is steep. There was a brief discussion and comments t
- Supervisor Dunton asked Bruce to provide signage indicating traffic flow.
- Code Officer Kane informed the Board of a concern with parking.
- The holding tank at the store is full. There was a short discussion regarding the procedure to follow when the bathhouse tank is full. Code Officer Kane has instructed the lifeguards to call her. She will follow through with calling for pumping.
- Councilman Gerbic asked about the fence on the south side of the beach and store.
- Code Officer Kane reported about the safety plan that guides the lifeguards. A suggestion was made to change the safety plan to add alarms on the water system. The Board was in agreement.

Excused – At 9:02 p.m. Councilman Grant was excused from the meeting.

Town Clerk – Lynnette Miller

The monthly town clerk report was given to the Board members.

Supervisor's Report – Wayne Dunton

- The Board will meet on Thursday, July 25th at 7 p.m. at the Vine Valley Community House to update community members and answer any questions.
- All news for the Town newsletter is to be given to Town Clerk Lynnette Miller by June 15th. The Town newsletter will be mailed by the second week of July.
- Supervisor Dunton informed the Board that Councilman Gerbic has agreed to serve as Deputy Supervisor through 2019.

- Regarding the Village of Rushville water rate increase, Supervisor Dunton and Bob Multer plan to meet with the Village of Rushville and a mediator. A date has yet to be set.

Resolutions

Resolution 29-19

Planning Board Reappointment

On a motion by Councilman Gerbic, seconded by Councilman Bauer, the following resolution was

ADOPTED	Ayes	4	Dunton, Bauer, Button, Gerbic, Grant
	Nays	0	

Resolved for the Board to appoint Bruce St. Lawrence to a five-year term on the Planning Board.

Resolution 30-19

Community Bank Authorizations

On a motion by Councilman Gerbic, seconded by Councilman Bauer, the following resolution was

ADOPTED	Ayes	4	Dunton, Bauer, Button, Gerbic
	Nays	0	
	Absent	1	Grant

Resolved that Supervisor Wayne Dunton, Councilman Peter Gerbic, Town Clerk Lynnette Miller and Deputy Town Clerk Brenda Mott be allowed to sign checks for Town checking accounts according to the list attached.

Resolution 31-19

Monthly Report/Line Item Transfers

On a motion by Councilman Button, seconded by Councilman Gerbic, the following resolution was

ADOPTED	Ayes	4	Dunton, Bauer, Button, Gerbic
	Nays	0	
	Absent	1	Grant

Resolved to accept the Monthly Report and Line Item Transfers to date for May 2019.

Resolution 32-19

Audit of Claims

On a motion by Councilman Bauer, seconded by Councilman Button, the following resolution was

ADOPTED	Ayes	4	Dunton, Bauer, Button, Gerbic
	Nays	0	
	Absent	1	Grant

Resolved that the bills contained in the May 2019 Abstract have been reviewed by the Town Board and are authorized for payments in the following amounts:

General Fund	Vouchers No: 1122-1149	\$18,684.78
Highway Fund	Vouchers No: 2099-2118	\$18,955.66
Water District	Vouchers No: 3020-3022	\$ 2,398.30

Middlesex Town Board
Regular Meeting
2019-05-09

With no further business, on a motion by Councilman Bauer, seconded by Councilman Gerbic, the meeting was adjourned at 9:09 p.m.

Lynnette F. Miller, Town Clerk

**Town of Middlesex
Regular Meeting
June 13, 2019**

Present: Wayne Dunton, Supervisor
Leon Button, Councilman
Peter Gerbic, Councilman
James Grant, Councilman

Absent: Jack Bauer, Councilman

Also Present: Todd Conaway, Highway Superintendent
Sabra Dunton, Reading Center Librarian/Bookkeeper
Patrick Grimaldi, Assessor
Dawn Kane, Code Enforcement Officer
Lynn Lersch, Planning Board/ZBA Clerk
Dan Robeson, Heritage Group
Bruce St. Lawrence, Project Manager

Recording Secretary: Lynnette Miller, Clerk

Supervisor Dunton called the meeting to order at 7:00 p.m. at the Town Hall, 1216 Route 245, Middlesex.

Guest Speakers(s)

Board of Elections

Supervisor Dunton introduced Amy Daines, Yates County Board of Elections Commissioner. Amy included the following information in her presentation to the Board; the BOE budget and annual report, voter pre-registration for high school students, voter registration transfer for residents who move from one county to another, campaign finance changes, primary consolidation, a new law allowing employees paid leave for time off to vote and the possibility of online voter registration. In addition, Amy talked about early voting that will take place for nine days beginning October 26th at 10 a.m. each day. Yates County will be looking into grants that would provide electronic poll books/laptops for future voting. Ninety voting inspectors have been certified. The BOE staff has been trained in cyber security.

Councilman Grant asked Amy how the BOE will address the issue of non-citizens voting. Amy informed the Board that the voter registration form asks a person to identify that they are a US citizen. Anyone who answers untruthfully is in violation of the law. This becomes complicated since voting inspectors can request to see a driver's license as proof of identification. Once NYS starts issuing driver's licenses to non-citizens this will become an issue at voting time. Amy informed the Board that there is no definitive answer currently. Supervisor Dunton thanked Amy for keeping the Board informed.

Southern Tier Library System

Supervisor Dunton introduced Brian Hildreth, Director of the Southern Tier Library System and added that the STLS supports the Town's reading center. Brian distributed handouts to the Board. He explained that the Southern Tier Library System is a state funded agency that provides library support to several area counties. In 2019 the NYS Education Department updated the minimum standards for all public libraries across the state. These standards will become effective January 1, 2021. At this time there is no adverse effect on the Town's reading center and the support received from the STLS, since it

is not a chartered library under education law and, therefore, not required to adhere to these standards. However, beginning in 2021 the State is asking that only chartered libraries be supported by any public library system eliminating services to any reading center. Brian is interested in initiating discussion and providing support to the Town to help our reading center become a chartered library. Supervisor Dunton asked about the process. Brian explained that the Town's reading center meets most of the current minimum standards for a library charter. The new standards would include additional automation support, including an online catalog. Reading Center Librarian Sabra Dunton informed the Board that the services provided by the STLS are used each day the reading center is open. She finds their services to be necessary. A discussion followed regarding the details of the benefits and concerns. Supervisor Dunton stated that the Board would look into this further. He thanked Brian for his presentation.

Approval of Minutes

Supervisor Dunton requested a motion to approve the minutes as written for the May 2019 Board meeting. A motion was made by Councilman Button, seconded by Councilman Gerbic.

*All in favor; none opposed – Motion carried.

Assessor – Pat Grimaldi

- Grievance Day went well. The Board of Assessment Review had two applications to discuss.
- NYS is advocating for homeowners to sign up for the STAR Credit vs. STAR Exemption. Pat explained that with STAR Credit, homeowners pay and then get a reimbursement check. With STAR Exemption, the credit is allowed at the time the tax bill is paid.
- The Town is at 96% equalization rate.

Highway/Buildings/Grounds – Todd Conaway

- Board members were given the highway monthly report.
- The highway guys are busy working on graveling roads and mowing roadsides.
- A discussion about the purchase of the box for truck #6 will be held at a later time in tonight's meeting.
- On May 16th Highway Superintendent Conaway, Supervisor Dunton & Board members went on a ride throughout the Town to evaluate road issues in an attempt to prioritize the remaining highway budget.

Code Enforcement – Dawn Kane

- The Board was given a copy of the monthly report from the code enforcement office.
- Code Officer Kane has been working with some residents on clean-up issues. Good efforts have been made by everyone involved.
- Several building permits have been issued. There were five Planning Board actions this past month with more forthcoming. The weather has been a struggle.
- The solar project is going well. There is a work meeting each Wednesday morning.
- Work on Tuscany Lane is progressing. The weather has been an issue. Work is scheduled to resume this weekend.
- The beach has been quiet due to cold and rain. Five lifeguards have been hired with two more officially hired today. There has been a change by the County regarding physicals and their expiration. Dawn updated the Board about the new requirements. The beach is open seven days per week.

Planning Board/ZBA – Bruce St. Lawrence

- The Planning Board has been busy with five new applications this month and three old business applications.
- Ferrellgas is interested in building a storage/distribution facility on Route 364 north of Middlesex.
- Lynn Lersch reported that three applications have been received from residents interested in serving on the Planning Board. Interviews will be held June 19th. Currently, John Gilbert has resigned leaving one seat to fill. There is also the opportunity to bring on alternates.
- On Tuesday, July 9th the State will be at the Town Hall to conduct an audit of the Water Project that was completed 2 1/2 years ago. This is a mandatory monitoring of grant dollars that were received. Bruce explained the process and he will gather the information to be presented.

Historian/Heritage Group – Dan Robeson

- This weekend the Overacker's Corners Schoolhouse will be open to the public from 12 noon – 4:00 p.m. both Saturday and Sunday for the NYS Path Through History Weekend. At 2 p.m. on Saturday there will be a ceremony dedicating a tree planted at the schoolhouse in memory of Ruth Clark.
- Citizen's Appreciation Day will be held Sunday, August 4th at 2:00 at the Middlesex Fire Hall. This year's honorees are Clair Slack, Donna Alexander and Dr. Robert Ostrander.
- Seneca Heritage Day will be held on Saturday, August 31st at 2:00 p.m. at the Overacker's Corners Schoolhouse. This year's theme will be "Sisters in Spirit." Bill Crouse and the Allegany Dancers will provide song and dance. The annual "Ring of Fire" on Bare Hill will follow that evening.

Water District - No report.

Legislator's Report - Ed Bronson

- The County budget process is being reviewed with the first phase of the capital plan for 2020.
- Yates Transit Service has reported an increase of 352 riders for the first quarter of 2019 over the first quarter of 2018.
- Yates County Public Health is looking to share a disaster preparedness coordinator with Schuyler County.
- The State has mandated that the County have a shared services committee. One meeting has been held. Four committees were formed to look into shared services between the County and Towns in the following areas; IT, TIS, lifeguard and centralized assessments. The next meeting is July 25th.
- The Occupancy Tax Law is being reviewed.
- There are five properties to be auctioned for unpaid taxes. One is on Shay Road in the Town of Middlesex.
- The County's comprehensive plan is being updated.
- The County has authorized funding to Keuka Lake Association for stream monitoring around Keuka Lake to gather information about harmful algae blooms and ways to combat the problem.
- The Williams Street bridge project will be delayed until next year. There is a problem with ownership of one of the adjacent properties.

Public Comments

- Resident Ed Bronson informed the Board that there will be a pig roast fundraiser for the Friendship House June 23rd at the Lincoln Hill Farm on Route 247 beginning at 1:00 p.m. Music will be provided by local musician Brian Ayers from 2:00-5:00 p.m. Tickets are \$50 each. The Friendship House needs more space and this fundraiser will raise capital towards an addition or purchase of a new building.
- Resident Beth Bingham spoke to the Board regarding the proposed donation of a swing set to be placed at the Vine Valley Beach. For 18 years Beth was a registered child care provider who routinely visited the Vine Valley Beach with children in her care. Beth expressed concern stating that NYS regulations must be followed in order to ensure safety for all beach goers. Beth presented the Board with a handout of requirement details. She spoke about children using the whole space, which is mostly sand, not only to dig but to run and roll in. A discussion ensued regarding logistics of public safety including who would be responsible to monitoring activity. Beth thanked the Board for their consideration.

Vine Valley Beach Improvement Project – Bruce St. Lawrence

- A preliminary quote was received from Lowe's to replace the fence and installing a fence around the water well. Supervisor Dunton added that the quote included \$2,184 for the fence, \$806 for additional fencing around well manhole and \$1,012 for removal of the old fence. After a brief discussion, the fence topic will be tabled until next month.
- Regarding the water system, a final sign-off letter was received from the State DOH. Bruce placed a marker buoy out in the water to denote where the well intake pipe is located. The intake pipe is located in fairly shallow water. He will plan to remove it each fall.
- Councilman Gerbic asked about the placement of the swim area ropes, wondering if the swim area can be expanded. Dawn explained that the swim area is based on the actual square footage of the beach using a specified equation. Additionally, Dawn explained the buffer needed between the swim area and boat traffic. She also expressed the need for a light at the end of the dock.

Town Clerk – Lynnette Miller

Board members were given copies of the town clerk monthly report.

Supervisor's Report – Wayne Dunton

- The Board will meet on Thursday, July 25th at 7 p.m. at the Vine Valley Community House to update community members and answer questions.
- All news for the Town newsletter is to be given to Town Clerk Lynnette Miller by June 15th.
- Excellus BC/BS has notified the Town that they are applying for a proposed premium rate increase of 7.4%. This would affect health insurance costs.
- Supervisor Dunton will be meeting tomorrow morning with the Village of Rushville deputy mayor, water superintendent and possibly the mayor regarding the water district rate increase. He is hopeful that they can come to an agreement before going to mediation.
- Regarding the monthly report, to date the Town is on budget. Bookkeeper Sabra Dunton attended a NYS sponsored finance school. She will plan to give a report at a later date.
- Supervisor Dunton asked Highway Superintendent Conaway to present estimates received for the replacement truck box for truck #6. The recommendation from Todd is for the purchase of the Viking stainless steel dump box in the amount of \$45,315. A brief discussion followed. See resolution below.

- Supervisor Dunton asked Code Officer Kane to give an update on zoning changes. Dawn informed the Board that a work session will be held by the Planning Board this week to discuss clarification and definition of zoning terminology, specifically storage buildings built using pole barn construction. Dawn will update the Board in July.

Resolutions

Resolution 33-19

Yates County Mowing Agreement

On a motion by Councilman Button, seconded by Councilman Gerbic, the following resolution was

ADOPTED	Ayes	4	Dunton, Button, Gerbic, Grant
	Nays	0	
	Absent	1	Bauer

Resolved to sign and accept the Yates County Mowing Agreement for 2019.

Resolution 34-19

Truck Box Purchase

On a motion by Councilman Grant, seconded by Councilman Button, the following resolution was

ADOPTED	Ayes	4	Dunton, Button, Gerbic, Grant
	Nays	0	
	Absent	1	Bauer

Resolved to accept the bid to purchase the Viking stainless steel truck box in the amount of \$45,314 for the 2012 Western Star truck #6.

Resolution 35-19

Monthly Report/Line Item Transfers

On a motion by Councilman Grant, seconded by Councilman Gerbic, the following resolution was

ADOPTED	Ayes	4	Dunton, Button, Gerbic, Grant
	Nays	0	
	Absent	1	Bauer

Resolved to accept the Monthly Report and Line Item Transfers to date for June 2019.

Resolution 36-19

Audit of Claims

On a motion by Councilman Button, seconded by Councilman Gerbic, the following resolution was

ADOPTED	Ayes	4	Dunton, Button, Gerbic, Grant
	Nays	0	
	Absent	1	Bauer

Resolved that the bills contained in the June 2019 Abstract have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund	Vouchers No: 1150-1178	\$10,662.08
Highway Fund	Vouchers No: 2119-2138	\$10,712.57
Water District	Vouchers No: 3023-3028	\$ 7,767.80

Committee Report

Councilman Gerbic reported that Clean and Green has presented an estimate for \$650 to stain and seal the gazebo, including the roof at the Vine Valley Beach. Three spindles need to be replaced, not included in the price. Dawn will get the spindles and Todd will take care of getting them placed before the work is done. Councilman Gerbic will notify Clean and Green.

Resolution 37-19

Vine Valley Beach Gazebo

On a motion by Councilman Gerbic, seconded by Councilman Grant, the following resolution was

ADOPTED	Ayes	4	Dunton, Button, Gerbic, Grant
	Nays	0	
	Absent	1	Bauer

Resolved to accept the estimate from Clean & Green to stain and seal the gazebo, including the roof, at the Vine Valley Beach for \$650.

With no further business, on a motion by Councilman Button, seconded by Councilman Grant, the meeting was adjourned at 8:33 p.m.

Lynnette F. Miller, Town Clerk

**Town of Middlesex
Board Meeting
July 11, 2019**

Present: Wayne Dunton, Supervisor
Jack Bauer, Councilman
Leon Button, Councilman
Peter Gerbic, Councilman
James Grant, Councilman

Also Present: Todd Conaway, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Patrick Grimaldi, Assessor
Dan Robeson, Heritage Group
Bruce St. Lawrence, Project Manager

Recording Secretary: Lynnette Miller, Clerk

Supervisor Dunton called the meeting to order at 7:00 p.m. at the Town Hall, 1216 Route 245, Middlesex.

Approval of Minutes

Supervisor Dunton requested a motion to approve the minutes as written for the June 2019 Board meeting. A motion was made by Councilman Button, seconded by Councilman Gerbic.

*All in favor; none opposed – Motion carried.

Assessor – Pat Grimaldi

- No report

Highway/Buildings/Grounds – Todd Conaway

- Highway report given to Board members.
- In the next few weeks work will be done on View Board and Townline Roads. Bagley Road will be next on the list, but perhaps not until next year.
- The grader has been used for patching on South Lake Rd.
- The new swing set will be delivered to the Town barn in a few days. Councilman Button, Councilman Bauer & Councilman Gerbic will then meet to discuss further details of installation.

Code Enforcement – Dawn Kane

- Monthly report given to Board members.
- There are two new homes being built, steady number of remodels & variance requests.
- Two properties purchased on North Vine Valley road are being improved.
- The owners on Bare Hill Rd. are working with a surveyor, however, their response time has expired and Dawn will be sending a follow-up letter in order to keep the process moving forward.
- The Planning Board met at a new home on County Rd. #11 where the homeowner added a second driveway, potentially in the steep slope area without a permit. There are several

violations and the request from Dawn is that the driveway is to be removed. A letter will be written. Copies will be given to the Board.

- A second sight visit was done on the Robeson tract.
- The solar project is Townline Road is moving along.
- The beach has been busy. Dawn had buoys placed to delineate the swim area from the boat dock and someone has been untying them each night and putting them on the beach. Dawn plans to use chains and a lock to anchor the buoys to the dock. Parking has been fine. Todd will be placing enter and exit signs this week. The lifeguards are doing a fine job. The bath house septic has been pumped for the first time this year. The store was pumped earlier in the spring. There is a good turnout for swim lessons being held this week.
- Councilman Gerbic commented that the new carpet in the meeting room of the Town Hall looks good. He thanked Dawn for spearheading that task.
- Councilman Button asked about the progress on Tuscany Road. Dawn informed the Board that that relationship has improved. Both parties are working together.

Planning Board – Bruce St. Lawrence

- The Board is busy with applications. Some are complicated, involving steep slope.
- One property owner is looking to renovate four properties have been purchased at the end of South Lake Road that will require variance requests.
- The Planning Board is re-wording the definition of pole barns and recommending zoning changes. Details are being worked on and they will be provided to the Board members at a later date.

Historian/Heritage Group – Dan Robeson

- The Town has several murals of old school buildings that are all enlarged photographs. Dan spoke specifically about the Middlesex School mural on the wall behind the Board table. The school was built in 1869, photographed in 1884. The building was torn down in 1903. A \$6,000 grant obtained by the Heritage Group was used to clean and restore the mural. Heritage Group Member Win Harper has worked extensively to write and successfully obtain grants for the restoration of the murals. The ladies in the mural holding brooms are part of the "Sunflower Brigade." The brooms were used in place of rifles. The ladies performed synchronized routines.
- The annual Citizens Appreciation Day will be held on Sunday, August 4th at the Middlesex Fire Hall at 2:00 p.m. This year's honorees will be Clair Slack, Donna Alexander and Robert Ostrander, M.D.
- Seneca Heritage Day will be held on Saturday, August 31st from 2-4 p.m. at the Overackers Schoolhouse. This year's theme will be, "Sisters in Spirit." The bonfire and "Ring of Fire" around Canandaigua Lake will begin at 9 p.m. on the top of Bare Hill.

Water District

- Bruce St. Lawrence reported that the audit date for the water district grant funds received to build the new water tower a few year ago was changed to August 20th at 3:00 p.m.

Legislator's Report – Ed Bronson

- The County paved twelve miles of roads in June including Shay Road in the Town of Middlesex.
- Bids have been accepted for tax acquired property.
- The County is applying for a farmland protection grant.

- A meeting on the County's comprehensive plan will be July 24th at 7 p.m.
- The County has renewed the Occupancy Tax Law.
- The County is working on the Capital Plan for 2020.
- The Shared Services Committee will meet on July 25th.
- The Occupancy Tax Law was renewed.
- The Summer Youth Employment Program has 40 teens working this summer.

Open Discussion

- Regarding the On-Site Wastewater Treatment System Local Law Draft, Code Enforcement Officer Kane reported that letters will be mailed to the community in January, 2020. Copies were given to the Board to read and discuss for next month. The dates on the letter will be changed. Dawn wants the Board to focus on the content.
- Councilman Gerbic asked about letters going out to residents who need to clean up their property, reminding them that Town Clean-Up Days will be held in August. Dawn Kane informed the Board that letters will be sent.

Vine Valley Beach – Dawn Kane

- Replacing the fence at the beach will be tabled until the August meeting. After a short discussion, the Board agreed to meet at the beach on July 25th before going to the Community House information meeting.
- Bruce St. Lawrence reported that he placed a buoy over the cradle of the water intake out in the lake at the beach. He notified the Board that the sheriff's office might remove it since it's located beyond 100 feet from shore. The State wants buoys to be approved and a permit given.

Town Clerk – Lynnette Miller

- Board Members were given copies of the town clerk monthly report.
- The Town newsletter is at the printer. Plans are to mail the newsletter by Monday, July 22nd.

Supervisor's Report – Wayne Dunton

- The Board will meet on Thursday, July 25th at 7 p.m. at the Vine Valley Community House to update community members and answer questions. Board members agreed to meet early, about 6:15 p.m. at the Vine Valley Beach to discuss the fence replacement.
- Supervisor Dunton reported on the meeting with the Village of Rushville regarding the water district rate dispute. Supervisor Dunton requested some details of costs to the Village to pump and treat the water. They will meet again.

Resolutions

Resolution 38-19

NYS Snow and Ice Agreement Amendment 2018-19

On a motion by Councilman Gerbic, seconded by Councilman Button, the following resolution was

ADOPTED	Ayes	5	Dunton, Bauer, Button, Gerbic, Grant
	Nays	0	

Resolved to allow Supervisor Dunton to sign the NYS Snow and Ice Agreement for 2018-19 in order for the Town to receive further dollars.

Resolution 39-19

Public Hearing to Change Planning Board Chairperson and Member Residency Requirements

On a motion by Councilman Button, seconded by Councilman Gerbic, the following resolution was

ADOPTED Ayes 5 Dunton, Bauer, Button, Gerbic, Grant
 Nays 0

Resolved to hold a Public Hearing in Thursday, August 8, 2019 in order to hear public comments regarding a proposed local law to change the residency requirements for the chairperson and members of the Planning Board.

Resolution 40-19

Monthly Report/Line Item Transfers

On a motion by Councilman Bauer, seconded by Councilman Gerbic, the following resolution was

ADOPTED Ayes 5 Dunton, Bauer, Button, Gerbic, Grant
 Nays 0

Resolved to accept the Monthly Report. There were no Line Item Transfers for the month.

Resolution 41-19

Audit of Claims

On a motion by Councilman Bauer, seconded by Councilman Gerbic, the following resolution was

ADOPTED Ayes 5 Dunton, Bauer, Button, Gerbic, Grant
 Nays 0

Resolved that the bills contained in the July 2019 Abstract have been reviewed by the Town Board and are authorized for payments in the following amounts:

General Fund	Vouchers No: 1179-1205	\$12,477.06
Highway Fund	Vouchers No: 2139-2159	\$25,187.99
Water District	Vouchers No: 3029-3036	\$15,572.96
Trust & Agency	Vouchers No: 10	\$ 5,336.70

With no further business, on a motion by Councilman Button, seconded by Councilman Bauer, the meeting was adjourned at 8:05 p.m.

Lynnette F. Miller, Town Clerk

Middlesex Town Board
Regular Meeting
2019-07-11

**Town of Middlesex
Board Meeting
August 8, 2019**

Present: Wayne Dunton, Supervisor
Jack Bauer, Councilman
Leon Button, Councilman
Peter Gerbic, Councilman
James Grant, Councilman

Also Present: Todd Conaway, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Patrick Grimaldi, Assessor
Dan Robeson, Heritage Group
Bruce St. Lawrence, Project Manager

Recording Secretary: Lynnette Miller, Clerk

Supervisor Dunton called the meeting to order at 7:00 p.m. at the Town Hall, 1216 Route 245, Middlesex.

Public Hearing

Supervisor Dunton opened the Public Hearing regarding the proposed Local Law Establishing Residency Requirements for the Chairperson and Members of the Planning Board for the Town of Middlesex. Councilman Gerbic asked if the Planning Board members were unanimously in favor of the Town Board passing this law. Bruce St. Lawrence responded that that information would be in the Planning Board minutes. Supervisor Dunton told the Board he received comments from residents that included; clarification of the term temporary resident and should this be extending beyond the Planning Board to include the Zoning Board of Appeals. Additionally, would the Town want a chairperson who is not a permanent resident? A discussion ensued regarding these topics. Bruce St. Lawrence informed the Board that three candidates are interested in the vacant position on the Planning Board. One qualified candidate is a homeowner in the Town; however, the Town of Middlesex is not his primary residence. Code Officer Dawn Kane explained the process. After a lengthy discussion, Supervisor Dunton recommended that the Planning Board revisit the wording of the proposed law to include the following; establishing residency requirements for members (not to include chairperson), including ZBA (not solely the Planning Board), changing the word temporary resident to seasonal resident. Additionally, adding that the Board majority would be permanent residents. Supervisor Dunton and Code Officer Dawn Kane will work to revise the proposed law. The Public Hearing remains open.

Approval of Minutes

Supervisor Dunton requested a motion to approve the minutes as written for the July 11, 2019 Board meeting. A motion was made by Councilman Button, seconded by Councilman Bauer.

*All in favor; none opposed – Motion carried.

Assessor – Pat Grimaldi

Nothing to report.

Highway/Buildings/Grounds – Todd Conaway

- Monthly report is forthcoming.
- Dumpsters are in place for Clean-Up Days this weekend. Yates County is sending 4-5 guys.
- Townline and View Board Roads have been stoned and oiled.
- The truck box, discussed at prior meetings, should be ready by November.

Code Enforcement – Dawn Kane

- Monthly report given to Board members.
- Code Enforcement office remains busy, several site visits have been needed.
- Civil complaints have been on the increase. Several neighbor disputes.
- There were nine agenda items for last evening's Planning Board meeting, all large projects. The ZBA is meeting this evening with three items on their agenda. A large new house is scheduled to be built on South Lake Road at a site with difficult access.
- Councilman Gerbic asked about clean-up notices sent to residents. Dawn responded that there has been a good response from residents who were sent letters.
- Everything at the beach is going well. Directional signs are in place.
- Swim lessons are over. A good turn out this year with an average of 15 swimmers.
- There have been a few civil issues at the beach involving calls to the police.
- The gazebo has been power washed. Dawn purchased the stain and staining will take place when weather allows.
- Paperwork was submitted to the County for the Beach program.

Planning/ZBA – Bruce St. Lawrence

- There was a lengthy meeting last evening. The Planning board is working closely with all applicants. One applicant has an extremely detailed new build. Access is at a significant steep slope. The resident has gotten access from a neighbor. Retaining walls will be needed. Septic is up hill. Large stone being hauled one at a time. Bruce explained the necessary requirements that must be met.
- Supervisor Dunton asked about ZBA zoning recommendations/changes regarding pole barns. Dawn Kane responded that the changes have been put on hold due to a large number of agenda items each month. ZBA will revisit the topic this fall.

Historian/Heritage Group – Dan Robeson

- Supervisor Dunton commented that Citizens Appreciation Day held August 4th went very well with a nice turn out.
- Seneca Heritage Day will be held Saturday, August 31st at Overackers Schoolhouse. Dr. Sally Roesch Wagner will present "Sisters in Spirit." The event is free to the public. The Ring of Fire will be held in the evening on the top of Bare Hill. Dan reported that the permit and certificate of insurance are in hand. The DEC is expected to inspect the site the day before.

Water District

- An audit by NYS will be held at the Town Hall on August 20th at 3:00 p.m. regarding dollars received by the Town a few years back to improve the water tower. Bruce St. Lawrence has done considerable work getting paperwork ready. He, along with Supervisor Dunton and Town Clerk Lynnette Miller will be present.

Legislator's Report – Doug Paddock

- There was a meeting today with Lieutenant Governor Kathy Hochul to announce the winners of the Downtown Revitalization Initiative. Penn Yan received a \$10,000,000 grant to renovate and upgrade 15 projects/buildings over the next couple years, encouraging people to move downtown.
- Yates County will sponsor a Household Hazardous Waste & E-Waste drop-off on September 21st at the highway barns in Benton. Details are on the Yates County website. Advance sign-up is required.
- The County Legislature's meeting on Monday will include a report by the Chamber of Commerce as well as information from STN who handles the dark fiber network. Yates County was one of two entities that applied for a grant to extend broadband services.

Vine Valley Beach Improvement Project

Supervisor Dunton commented on the meeting in August at the Vine Valley Beach regarding the fence. Bruce St. Lawrence reported that he put together a bid package that is due August 16th.

Town Clerk – Lynnette Miller

- Monthly Report given to Board Members
- Town newsletter was mailed in July. Extra copies are available.
- Governor Cuomo has announced free fishing (no license required) for NYS residents and visitors on Lake Ontario (including the lower Niagara River) and the St. Lawrence River. This is effective through Labor Day, September 2nd at 5:00 p.m. The purpose is to encourage tourism to the areas effected by flooding this past spring.
- A letter has been received from the Office of Consumer Services announcing Public Hearings regarding rate increased requested by NYSEG and RG&E. Copies of the letter and dates of public hearings are available in the Town Clerk's office.

Supervisor's Report – Wayne Dunton

- Each department head is being asked to submit their 2020 budget forecast by the end of August. Paperwork has been distributed.
- Board members were given copies of the Monthly Report. To date we are within budget.
- Regarding the Town water dispute with the Village of Rushville, Supervisor Dunton will meet with Deputy Mayor Holly Krossber on Saturday at 4:00 p.m. for further discussion.
- Supervisor Dunton explained that the On-Site Waste Water Law Resolution on the agenda this evening is a re-vote due to a misunderstanding at the time of the original vote in January 2019. Resolution 01-19 was a vote for the draft law, not the final law resulting in documentation not filed properly. Attorney Jeff Graff suggested that the process be redone from the start.
- Supervisor Dunton asked if there were further comments regarding the Public Hearing on the proposed local law Establishing the Residency Requirements for the Chairperson and Members of the Planning Board for the Town of Middlesex. The Public Hearing was closed at 7:45 p.m.

Resolutions

Resolution 42-19

On-Site Waste Water Law

On a motion by Councilman Gerbic, seconded by Councilman Grant, the following resolution was

ADOPTED Ayes 5 Dunton, Bauer, Button, Gerbic, Grant
 Nays 0

Resolved to hold a Public Hearing for the On-Site Waste Water Law on Thursday, September 12, 2019.

Resolution 43-19

Establishing Residency Requirements for the Chairperson and Members of the Planning Board

At the recommendation of Supervisor Dunton and after a lengthy discussion, this resolution was tabled in order for the Planning Board to make changes to the proposed local law. Board members were in agreement. No motion needed.

Resolution 44-19

Monthly Report/Line Item Transfers

On a motion by Councilman Button, seconded by Councilman Gerbic, the following resolution was

ADOPTED Ayes 5 Dunton, Bauer, Button, Gerbic, Grant
 Nays 0

Resolved to accept the Monthly Report and Line Item Transfer to date for August 2019.

Resolution 45-19

Audit of Claims

On a motion by Councilman Gerbic, seconded by Councilman Grant, the following resolution was

ADOPTED Ayes 5 Dunton, Bauer, Button, Gerbic, Grant
 Nays 0

Resolved that the bills contained in the August 2019 Abstract have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund	Vouchers No: 1206-1230	\$ 7,286.24
Highway Fund	Vouchers No: 2160-2177	\$15,138.19
Water District	Vouchers No: 3037-3040	\$ 884.82

With no further business, on a motion by Councilman Gerbic, seconded by Councilman Button, the meeting was adjourned at 8:05 p.m.

*All in favor; none opposed – Motion carried.

Middlesex Town Board
Regular Meeting
2019-08-08

**Town of Middlesex
Regular Meeting
September 12, 2019**

Present: Wayne Dunton, Supervisor
Jack Bauer, Councilman
Leon Button, Councilman
Peter Gerbic, Councilman

Absent: James Grant, Councilman

Also Present: Todd Conaway, Highway Superintendent
Dawn Kane, Code Enforcement Officer
Patrick Grimaldi, Assessor
Dan Robeson, Heritage Group

Recording Secretary: Lynnette Miller, Clerk

Supervisor Dunton called the meeting to order at 7:00 p.m. at the Town Hall, 1216 State Route 245, Middlesex.

Open Public Hearing

Supervisor Dunton opened the Public Hearing on the Local Law Establishing the On-Site Wastewater Treatment System Law for the Town of Middlesex. No questions or comments.

Approval of Minutes

Supervisor Dunton requested a motion to accept the August 8, 2019 minutes as written. A motion was made by Councilman Button, seconded by Councilman Bauer.

*All in favor; none opposed – Motion carried.

Assessor – Pat Grimaldi

No report.

Highways/Building/Grounds – Todd Conaway

- Truck box discussed at prior meetings will be installed and ready in a week or so. This is ahead of the original schedule presented to the Board.
- Highway Superintendent Conaway is getting prices on a new pick-up plow and he will present the information at the next Board meeting.
- The Town highway employees have been busy spreading gravel and installing drainage.

Code Enforcement – Dawn Kane

Vine Valley Beach:

- The beach is closed for swimming. Lifeguards are done for the season. The swimming signs will be taken down soon. Additional signs will be added since people use the beach during the fall. The swim lines and buoys are usually taken out after Labor Day, however, for safety reasons with the new dock, keeping them in identifies to boaters the large rocks nearby. Dawn consulted County Planner Dan Long and Highway Superintendent Conaway about the matter

and she is suggesting that the lines be removed October 1, when the dock is removed. Legislator Bronson added that it has been discussed at the County that the dock stays in until November 1, due to fishing tournaments taking place during the month of October.

- The bathrooms are still open, daily from 7 a.m. – 8:00 p.m. unless the holding tanks are full and that has only happened twice this season. The holding tank was emptied. Soon after, Water Superintendent Alan Williams was notified the alarm system went off and the breaker went off. After checking, Alan reported to Dawn that everything seems to be working fine. Dawn and Alan are monitoring. Dawn is suggesting that the bathrooms remain open until November 15.
- Councilman Button asked if there had been concerns during the summer with congestion and parking. Dawn reported that there were no issues. The design of the boat launch eliminated large boats from launching in Vine Valley. Traffic might have been a little heavier during the July holiday, but there were no complaints and everything seemed to have gone smoothly.
- Dawn asked if anyone knows how the dock is removed. Highway Superintendent Conaway will look into that.

Code Enforcement:

- Currently there are three stop work orders in force through the code office. A large retaining wall was built on South Lake Road in the right-of-way. The second involves building permit violations on Bare Hill Road. The engineer report was received this evening right before tonight's meeting that will be passed on to Stantec Engineers for review. There appears to be several violations of safety and welfare. The findings will be reviewed by the Planning Board and the Code Office, then referred back to the homeowners for remedy. The third situation involves stamped plans guaranteed, not provided, yet work continued. Deputy Clerk of the Planning Board Lynn Lersch will issue a letter of memo to Board members.
- Canandaigua Lake Watershed Inspector George Barden has retired. A meeting/work session with the Planning Board has been set up for October to meet George's replacement and to discuss process and expectations.
- Code Office Kane informed the Board that the Komarek lawsuit has been completed. Mr. Komarek lost his 3rd and final appeal against the Town. Dawn thanked the Planning board for their good work on the Steep Slope Law which stood up in court. A discussion ensued regarding who is responsible for the Town's hefty legal fees. Although Dawn told the Board that the Town is responsible for their own legal fees incurred, she will check with Town Attorney Jeff Graff.
- The Town clerk was served tonight with an Article 78. Code Officer Kane explained to the Board that this results from a homeowner building a structure on the lake without a permit. Dawn backtracked the owner through the process and the Zoning Board of Appeals denied his request. He has decided to sue the Town.

Planning/ZBA – Bruce St. Lawrence

- There was a Planning Board meeting last evening. Several items are being revisited.
- Stantec Engineering has been asked to be involved with a difficult site at the end of South Lake Rd.
- Supervisor Dunton asked about the status of the zoning changes regarding pole barns. Bruce St. Lawrence said he was unfamiliar with the status.

Historian/Heritage Group – Dan Robeson

- Seneca Heritage Day held August 31st was an overwhelming success with the largest number of attendees ever. The pie sale, headed up by Deb Bronson, brought in over \$300. The speaker

was excellent. Heritage Group President Dave Charland did a wonderful job organizing the day's activities. The Button Family supplied the tent and chairs. Paul Mitchell was great help. Dan thanked the Town for all their support. The ring-of-fire bonfire on Bare Hill was also a huge success.

Water District

- Supervisor Dunton reported that a meeting is set for September 24th at 3:00 p.m. here at the Town Hall for a review of the grant money received by the Town of Middlesex a few years ago through the NYS Community Development Block Grant (CDBG). The money was used to build a new water tower. Supervisor Dunton, Project Manager Bruce St. Lawrence and Town Clerk Lynnette Miller will attend.

Legislator's Report – Tim Cutler/Ed Bronson

- The Yates County Chamber of Commerce has reported an increase of 5% in tourism revenue in 2018. Councilman Button asked what the yearly tourism dollar figure is. Legislator Cutler said he would get back to the Board with that amount. Legislator Bronson added that tourism revenue was enough to save County households over \$900 in taxes.
- Legislator Cutler stated that the County is preparing for budget workshops with tough decisions to be made. He explained some mandated procedure changes that will take place in the District Attorney and Sheriff's offices that will be costly.
- Legislator Bronson informed the Board that the County passed a resolution to oppose the proposed NYSEG rate increase.
- The County's transit service has seen an increase in ridership. They will start expanding to Geneva and Canandaigua destinations.

Open Discussion

Resident and Vine Valley Community House Board President Gordon Stringer asked the Board if any decision had been made about the placement of the swing set that has been donated to the Town. Councilman Button mentioned that the Vine Valley Community House would be a good location. Mr. Stringer agreed. Mr. Stringer and Councilmen Button and Gerbic will meet to decide on a good location at the Community House. Supervisor Dunton reminded them that there are written guidelines that need to be followed involving placement.

Vine Valley Beach Improvement Project – Bruce St. Lawrence

- Supervisor Dunton asked where we stood on the fence to enclose the manhole at the Vine Valley Beach. Bruce St. Lawrence received a price from Lowes a few months ago that seemed high. He put the project out for bid to a couple local contractors. He also plans to talk to 84 Lumber. One bid came in at \$3,394 and another at \$1,971. Pat Grimaldi mentioned that this would make a good Eagle Scout project for a local Boy Scout. Discussion. No decision made.
- The marker buoy at the intake valve needs to be pulled out before winter. It is located in about nine feet of water. Bruce asked the Board if there needs to be annual servicing of the cradle/intake that would include installing and removing the buoy. The buoy is chained to a concrete block. Supervisor Dunton asked Bruce if he would take care of it this year. Next year the Town will contact DeMistry and Sons.

Town Clerk – Lynnette Miller

- The town clerk monthly report of receipts was given to the Board members.
- Clerk Miller would like to acknowledge the passing of Yates County Board of Elections Commissioner Amy Daines who was also a Town of Middlesex resident. Our condolences to Amy's family.

Supervisor's Report - Wayne Dunton

- Supervisor Dunton and representatives from other towns met with the Middlesex/Rushville/Potter Ambulance Service regarding their budget for 2020. They would like to have paid staff on hand for nights. They are asking for a large increase in revenue from the towns in their 2020 budget. They are the only ambulance district that does not bill the insurance company for calls. This amount would increase the Town's budget over the 2% tax cap. Supervisor Dunton spoke with Gorham Town Supervisor Fred Lightfoote. He plans to ask his board to meet half the request. A lengthy discussion followed. This is a concern in many ambulance districts.
- Regarding the water district rate increase, after the last meeting Supervisor Dunton drafted and mailed a letter to the Village of Rushville. A reply was received. It looks like the matter will go to mediation.
- Copies of the Monthly Report was given to Board Members.

Resolutions

Resolution 46-19

Reappoint Assessor Patrick Grimaldi

On a motion by Councilman Bauer, seconded by Councilman Gerbic, the following resolution was

ADOPTED	Ayes	4	Dunton, Bauer, Button, Gerbic
	Nays	0	
	Absent	1	Grant

Resolved to reappoint Patrick Grimaldi to the part-time position of Town Assessor for the term 10/01/2019 through 9/30/2025.

Resolution 47-19

Onsite Waste Water Treatment Law

On a motion by Councilman Gerbic, seconded by Councilman Button, the following resolution was

ADOPTED	Ayes	4	Dunton, Bauer, Button, Gerbic
	Nays	0	
	Absent	1	Grant

Resolved to adopt the On-Site Waste Water Treatment Law as written.

Resolution 48-19

Public Hearing for Override Tax Levy Limit

On a motion by Councilman Button, seconded by Councilman Bauer, the following resolution was

ADOPTED	Ayes	4	Dunton, Bauer, Button, Gerbic
	Nays	0	
	Absent	1	Grant

Resolved to approve a Public Hearing to Override the Tax Levy Limit on October 10, 2019 at 7:00 p.m. at the Town Hall, 1216 Route 245, Middlesex.

Resolution 49-19

NYS Municipal Snow & Ice Agreement 2019-2024

On a motion by Councilman Gerbic, seconded by Councilman Button, the following resolution was

ADOPTED	Ayes	4	Dunton, Bauer, Button, Gerbic
	Nays	0	
	Absent	1	Grant

Resolved for Supervisor Dunton to sign and, therefore, accept the NYS Municipal Snow and Ice Agreement that will be in effect from 2019 through 2024.

Resolution 50-19

Monthly Report/Line Item Transfers

On a motion by Councilman Button, seconded by Councilman Bauer, the following resolution was

ADOPTED	Ayes	4	Dunton, Bauer, Button, Gerbic
	Nays	0	
	Absent	1	Grant

Resolved to accept the Monthly Report and Line Item Transfers to date for September 2019.

Resolution 51-19

Audit of Claims

On a motion by Councilman Gerbic, seconded by Councilman Bauer, the following resolution was

ADOPTED	Ayes	4	Dunton, Bauer, Button, Gerbic
	Nays	0	
	Absent	1	Grant

Resolved that the bills contained in the September 2019 Abstract have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund	Vouchers No: 1231-1264	\$17,486.74
Highway Fund	Vouchers No: 2178-2202	\$70,900.00
Water District	Vouchers No: 3041-3045	\$ 2,605.84

Meeting Adjourned

With no further business, on a motion by Councilman Gerbic, seconded by Councilman Bauer, the meeting was adjourned at 8:07 p.m.

Lynnette F. Miller, Town Clerk

**Town of Middlesex
Regular Meeting
October 10, 2019**

Present: Wayne Dunton, Supervisor
Jack Bauer, Councilman
Leon Button, Councilman
Peter Gerbic, Councilman

Absent: James Grant, Councilman

Also Present: Todd Conaway, Highway Superintendent
Patrick Grimaldi, Assessor
Dawn Kane, Code Enforcement Officer
Dan Robeson, Historian/Heritage Group

Recording Secretary: Lynnette Miller, Clerk

Supervisor Dunton called the meeting to order at 7:00 p.m. at the Town Hall, 1216 State Route 245, Middlesex.

Public Hearing – Override Tax Levy Limit

Supervisor Dunton opened the floor to comments from the public regarding the Tax Cap Override. He stated that the Public Hearing for comments would remain open throughout tonight's meeting for questions and/or comments. Supervisor Dunton explained the tax cap stating that the law establishes a limit on the amount of taxes that can be levied each year by local government and schools to 2% or the rate of inflation, whichever is less. If the Town's budget increases beyond 2%, a law must be adopted in order to go over the tax cap. The proposed budget is still being formulated. Tonight's public hearing is to give the public an opportunity to address the Board. No comments, no further discussion at this time.

At 7:04 p.m. Councilman James Grant entered the meeting.

Approval of Minutes

Supervisor Dunton requested a motion to accept the September 12, 2019, minutes as written. A motion was made by Councilman Gerbic, seconded by Councilman Bauer.

*All in favor; none opposed – Motion carried.

Assessor – Pat Grimaldi

No report

Highway/Buildings/Grounds – Todd Conaway

- The Town truck with the new box is back in service.
- Salt has been ordered; some has been delivered.
- Some road work is still being done before winter.
- Some grader patching is yet to be done. There was a discussion regarding remaining highway dollars.

- Highway Superintendent Conaway will be getting information from Gordon Stringer regarding placement of the swing set at the Vine Valley Community House according to the location of the septic system.

Code Enforcement – Dawn Kane

- Monthly report given to the Board
- Two new homes being built, one on South Lake Rd., one on East Lake Rd. just finished.
- Four items went before the Planning Board this month that included the following; the Bare Hill Road construction without permits has been reviewed and approved by the engineers is moving forward, a retaining wall on South Lake Road built in the Town right-of-way will be removed, new construction at the base of South Vine Valley Road is moving forward after engineers and prints have been completed, a septic system that was altered with direct discharge has been redesigned, approved and will be reinstalled. All should be wrapped up within 45 days. Councilman Gerbic asked if fines are issued from the code enforcement office and/or the Canandaigua Lake Watershed regarding the altered septic. Code Officer Kane explained that there are no fines, yet there is considerable expense to the homeowner in order to comply.
- There are six new applications going before the Planning Board this month.
- People are taking advantage of programs available to repair and replace septic systems resulting in more calls to the code office. Keuka Housing also has a program that replaces septic or wells at no cost for those in need, in addition to a program that will replace housing.
- The Planning Board held a meet and greet last month with Tyler Ohle, the new Canandaigua Lake Watershed Inspector. George Barden has retired.
- Ferrell Gas had an application approved by the Planning Board last month for a distribution center to be located behind the Yellow Barn on Route 364. The application will go before the County and then to the Town ZBA for a special use permit.
- The DEC notified the code office of oak wilt that has been found in two locations in the Town. A notice has been posted on the Town website. Oak wilt is a fungus that stops the tree from getting water and nutrients, eventually killing the tree. It seems to be more prevalent in red oak at this time. The DEC would like residents to call them if they suspect oak wilt on their property.
- In 1987 the Flood Damage Prevention Law was passed. The DEC and Code Officer Kane are in the beginning stages of meeting. Under this law, the Town's code enforcement officer will have the responsibility of being the flood plain permit issuer. This is a complicated topic that includes all tributaries and streams. The law has never been enforced. Residents who have flood insurance risk losing it if the Town does not get involved. Code Officer Kane will keep the Board informed of the progress.
- The bathrooms at the Vine Valley Beach are still open.
- The gazebo at the beach has been stained and painted.
- Youth Bureau paperwork has been submitted to the County.

Planning Board/ZBA –

- Supervisor Dunton reported that Bruce St. Lawrence will be stepping down from the Planning Board as of the first of the year.

Historian/Heritage Group – Dan Robeson

- This weekend both Saturday and Sunday, October 12th & 13th, the Overackers Corners Schoolhouse will be open from 12 noon – 4:00 p.m. as part of the NYS Path Through History program.
- The Yates/Ontario Small Museum Group is presenting a lecture on Sunday, October 20th at 2:00 p.m. at the Rushville Congregational Church titled, “The Story of Sgt. Howard Gotts.” The program is free to the public.

Water District –

- Supervisor Dunton reported that Bruce St. Lawrence meet with an auditor on September 24th, here at the Town Hall to review grant money received by the Town through the NYS Community Development Block Grant (CDBG). The money was used to build the new water tower. Town Clerk Miller and Bookkeeper Dunton were also present. Results of the audit have not been received to date.

Legislator’s Report –

- The County will hold a budget workshop at the end of the month.
- The next Public Safety meeting will be held at the County Office Building on November 5th at 1:00 p.m. A representative from the Governor’s office will attend to address questions regarding public safety issues and victim’s right with regards to the new criminal justice reform.

Open Discussion –

- Resident Cindy Smith who lives on Mertz Road addressed the Board regarding snowplows digging into the road shoulder making it difficult for her to leave her driveway. She asked if it would be possible to add some gravel on the shoulder. Todd responded that someone would look into fixing the issue. Cindy thanked Todd and the Board for their consideration.

Vine Valley Beach Improvement Project –

No report

Town Clerk – Lynnette Miller

- Monthly report given to the Board.
- Past renewals of dog licenses were mailed.

Supervisor’s Report – Wayne Dunton

- Supervisor Dunton requested a date to be set for a budget work session. A meeting date was set for Monday, October 21, 2019 at 6:00 p.m. at the Town Hall. A meeting notice will be posted.
- The Water District report given to the Board. The Town water district has had two major breaks this month and an additional break this week is not included in this report. Additionally, Water Superintendent Alan Williams flushed all the hydrants this quarter, showing high usage this month.
- Regarding the ongoing water disagreement with the Village of Rushville, another letter has been mailed. No response to date. The attorney representing the Town has been on vacation. Councilman Gerbic asked if the Town and the Village have gone to mediation. Supervisor Dunton responded that we are waiting to hear from the Village of Rushville.

At 7:32 p.m. Supervisor Dunton asked if there were any further comments or questions from the floor regarding the Tax Cap Override. There were none. Supervisor Dunton announced that at this time the Public Hearing is closed.

- On November 15th Resident Bill Williams will attend a workshop in Batavia regarding grants for municipal water distribution repair. Supervisor Dunton stated that any Board members are also welcome to attend.
- The Yates County Public Officials Workshop will be held on October 24th from 5:30-8:30 p.m. in Yates County regarding Emergency Management Certificate & Training for FEMA dollars. Councilman Gerbic clarified that this makes us eligible for FEMA dollars. Highway Superintendent Conaway said he would be attending.

Resolutions

Resolution 52-19

Community Development Block Grant – Set Public Hearing

On a motion by Councilman Gerbic, seconded by Councilman Button, the following resolution was

ADOPTED	Ayes	5	Dunton, Bauer, Button, Gerbic, Grant
	Nays	0	

Resolved to authorize a Public Hearing to hear comments on dollars received for the Community Development Block Grant to be held November 14, 2019.

Resolution 53-19

Proposed Local Law, Changing Residency Requirement for Chairperson & Members of Town Planning Board and ZBA – Set Public Hearing

On a motion by Councilman Gerbic, seconded by Councilman Bauer, the following resolution was

ADOPTED	Ayes	5	Dunton, Bauer, Button, Gerbic, Grant
	Nays	0	

Resolved to authorize a Public Hearing on the proposed Local Law, Changing Residency Requirement for Chairperson & Members of the Town Planning Board and ZBA, to be held November 14, 2019.

Resolution 54-19

2020 Preliminary Budget Proposal – Set Public Hearing

On a motion by Councilman Bauer, seconded by Councilman Gerbic, the following resolution was

ADOPTED	Ayes	5	Dunton, Bauer, Button, Gerbic, Grant
	Nays	0	

Resolved to authorize a Public Hearing of the 2020 Budget to be held on October 30, 2019 at 6:00 p.m. at the Town Hall.

Resolution 55-19

Middlesex Valley Ambulance Service 2020 Contract

On a motion by Councilman Button, seconded by Councilman Gerbic, the following resolution was

ADOPTED Ayes 5 Dunton, Bauer, Button, Gerbic, Grant
 Nays 0

Resolved to authorize Supervisor Dunton to sign the 2020 Contract Agreement with the Middlesex Valley Volunteer Ambulance Service in the amount of \$95,493.

Resolution 56-19

Monthly Report/Line Item Transfer

On a motion by Councilman Button, seconded by Councilman Gerbic, the following resolution was

ADOPTED Ayes 5 Dunton, Bauer, Button, Gerbic, Grant
 Nays 0

Resolved to accept the Monthly Report and single Line Item Transfer to date for October 2019.

Resolution 57-19

Audit of Claims

On a motion by Councilman Button, seconded by Councilman Bauer, the following resolution was

ADOPTED Ayes 5 Dunton, Bauer, Button, Gerbic, Grant
 Nays 0

Resolved that the bills contained in the October 2019 Abstract have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund	Vouchers No: 1265-1292	\$13,439.59
Highway Fund	Vouchers No: 2203-2222	\$22,397.85
Water District	Vouchers No: 3046-3049	\$17,199.13
Trust & Agency	Vouchers No: 11	\$ 5,336.70

Committee Reports

With no further business, on a motion by Councilman Gerbic, seconded by Councilman Button, the meeting was adjourned at 8:08 p.m.

Lynnette F. Miller, Town Clerk

**Town of Middlesex
Regular Meeting
November 14, 2019**

Present : Wayne Dunton, Supervisor
Jack Bauer, Councilman
Leon Button, Councilman
Peter Gerbic, Councilman
James Grant, Councilman

Also Present: Dawn Kane, Code Enforcement Officer
Patrick Grimaldi, Assessor
Dan Robeson, Historian/Heritage Group

Recording Secretary: Lynnette Miller, Clerk

Supervisor Dunton called the meeting to order at 7:00 p.m. at the Town Hall, 1216 State Route 245, Middlesex.

Public Hearing(s)

Supervisor Dunton explained that there are two public hearings on the agenda this evening. Both are open for public comment at this time.

Community Development Block Grant (CDBG)

Supervisor Dunton presented an explanation of the grant and asked if there were any questions or comments from the floor. There were none.

Proposed Local Law, "Changing Residency Requirements for Members of the Planning Board and Zoning Board of Appeals"

Supervisor Dunton introduced the proposed law and asked for questions or comments from the floor. He requested those in attendance who wished to speak to state their name and address. The following residents spoke to the Board; Dave Moynihan, Ted Carman, Linda Shieve, Scott Naramore, Susan Carman, Ed Nemitz, Joe Gray, Leigh Williams, Paul Mitchell, Bob Multer, Wally Robarge, Deborah Bronson, Ed Bronson, Ben Carpenter, Win Harper, Gordon Stringer & Dan Robeson. All comments were opposed to the adoption of this local law.

Approval of Minutes

Supervisor Dunton requested a motion to accept the October 10, 2019 minutes as written, A motion was made by Councilman Gerbic, seconded by Councilman Button.

*All in favor; none opposed – Motion carried.

Assessor – Pat Grimaldi

- The file has been sent to the County for the January 2020 Town/County tax bills.
- Assessor Grimaldi informed the Board that Patricia Stringer is up for reappointment to the Board of Assessment Review to serve a term of 10/01/2019-9/30/2024. Supervisor Dunton asked for Board approval. No motion needed. The town clerk will notify the Real Property Tax Office at the County.

*All in favor; none opposed.

Highway/Buildings/Grounds -

Supervisor Dunton reported in the absence of Highway Superintendent Todd Conaway.

- One truck is out of service and being repaired at the County.
- Preparations are underway for salting and snowplowing season.
- Residents Linda Shieve and Tom Hansen commented on the condition of South Lake Rd. and asked about the Town's plans for repairs. Bruce St. Lawrence, project manager for the Town, commented on the need to update the 2007 long range plan for South Lake Rd.

Code Enforcement – Dawn Kane

- The monthly report was given to the Board members.
- The Planning Board facilitated five applications this month. The ZBA had two applications.
- The clean up was done on East Lake Road at the site of a failed septic.
- Ferrell Gas has been approved for a distribution center to be installed on Route 364.
- Inspections at the Solar Farm will be completed on Wednesday.
- Clean up is underway at the old Document Reprocessing building.
- An Article 78 was heard in Yates County this past week, will move to trial in January.

Planning/ZBA

ZBA Board Member Edward Carman reported in Chairperson Marty De Vinney's absence.

- The ZBA had two applications to review at the last meeting.
- There are two vacancies currently on the Planning Board. Supervisor Dunton presented two names to the Board. After discussion and comments, the Board agreed to hold off on voting. No appointments made. No motion made.
*All in favor; none, opposed.

Historian/Heritage Group – Dan Robeson

- The Heritage Group continues to support the NYS Path Through History program.
- Citizen Appreciation program in 2019 was a huge success.
- Seneca Heritage Day in September was also well attended.
- The history group is working on cataloging.
- The group's finances are good.
- Volunteers are always needed.
- The next newsletter will be out before Christmas.

Water District – Alan Williams

No report

Legislator's Report – Doug Paddock

- The County tax levy is up ½%, the tax rate will go down about \$.24/\$1000.
- Positions are being added to the district attorney's office.
- There will be a public hearing on sustainable energy for commercial buildings.
- The County has a contract with the Town of Middlesex to replace the Williams Street Bridge, which will start in the spring.
- Regarding the Fiber Optic grant, the County had a request for clarification. Only two entities applied.
- According to the new bail reform, as of January 1st, 16 Yates County prisoners will be released.
- Newly elected officials will be sworn in by Judge Cook at the Yates County Court House on December 30, 2019.

Open Discussion

No comments.

Vine Valley Beach Improvement Project –

Dawn Kane reported that the bathrooms are closed. The docks and swim lines are coming out with coordination from the County.

Town Clerk – Lynnette Miller

Copies of the town clerk monthly report were given to the Board.

Supervisor's Report – Wayne Dunton

- Supervisor Dunton thanked Bruce St. Lawrence for the work he did preparing for and meeting with the State auditor for the Community Development Block Grant (CDBG) held a few weeks ago.

At 8:08 p.m. Supervisor Dunton asked if there were any further comments or questions regarding the public hearings; one on the CDBG grant, the other on the Proposed Local Law, "Changing Residency Requirements for Members of the Planning Board and Zoning Board of Appeals." No questions or comments. Supervisor Dunton declared the public hearings closed.

- Resident Bill Williams will attend a workshop on November 15, 2019 in Batavia regarding grants for water distribution repair/replacement.
- The Yates County Public Officials workshop (EMC&T) was held October 24, 2019 from 5:30-8:30 p.m. Highway Superintendent Conaway attended.
- A public hearing on the proposed 2020 Town Budget was held October 30, 2019 at 6:00 p.m. at the Town Hall.
- The Board was given copies of the monthly report.

Resolutions

Resolution 58-19

Proposed Local Law, "Changing Residency Requirements for Members of the Planning & Zoning Board of Appeals for the Town of Middlesex."

Supervisor Dunton requested a roll call to vote on the proposed Local Law. No motion made. The resolution was not adopted.

*All opposed; none in favor – Dunton, Bauer, Button, Gerbic, Grant

Resolution 59-19

Yates County 2020 Snow & Ice Agreement

On a motion by Councilman Gerbic, seconded by Councilman Bauer, the following resolution was

ADOPTED Ayes 5 Dunton, Bauer, Button, Gerbic, Grant

 Nays 0

Resolved to accept and allow Supervisor Dunton to sign the 2020 Snow & Ice Agreement with Yates County.

Resolution 60-19

2019 Proposed Town Budget

On a motion by Councilman Grant, seconded by Councilman Bauer, the following resolution was

ADOPTED Ayes 5 Dunton, Bauer, Button, Gerbic, Grant

 Nays 0

Resolved to adopt the 2020 Town of Middlesex Budget as proposed.

Resolution 61-19

Monthly Report/Line Item Transfers

On a motion by Councilman Button, seconded by Councilman Gerbic, the following resolution was

ADOPTED Ayes 5 Dunton, Bauer, Button, Gerbic, Grant

 Nays 0

Resolved to accept the Monthly Report and Line Item Transfers to date for November 2019.

Middlesex Town Board
Regular Meeting
2019-11-14

Resolution 62-19

Audit of Claims

On a motion by Councilman Button, seconded by Councilman Gerbic, the following resolution was

ADOPTED Ayes 5 Dunton, Bauer, Button, Gerbic, Grant
 Nays 0

Resolved that the bills contained in the November 2019 Abstract have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund	Vouchers No: 1293-1326	\$11,699.98
Highway Fund	Vouchers No: 2223-2250	\$30,342.93
Water District	Vouchers No: 3050-3054	\$ 5,399.71

With no further business, on a motion by Councilman Button, seconded by Councilman Gerbic, the meeting was adjourned at 8:13 p.m.

Lynnette F. Miller, Town Clerk

**Town of Middlesex
Regular Meeting
December 12, 2019**

Present: Wayne Dunton, Supervisor
Leon Button, Councilman
Peter Gerbic, Councilman
James Grant, Councilman

Absent: Jack Bauer, Councilman

Also Present: Todd Conaway, Highway Superintendent
Marty De Vinney, Planning Board Chair
Patrick Grimaldi, Assessor
Dawn Kane, Code Enforcement Officer
Dan Robeson, Historian/Heritage Group

Recording Secretary: Lynnette Miller, Clerk

Supervisor Dunton called the meeting to order at 7:00 p.m. at the Town Hall, 1216 State Route 245, Middlesex.

Approval of Minutes

Supervisor Dunton requested a motion to accept the November 14, 2019 minutes as written. A motion was made by Councilman Button, seconded by Councilman Gerbic.

*All in favor; none opposed – Motion carried.

Assessor - Pat Grimaldi

Exemption forms will be sent out at the end of the month. STAR exemptions will be handled by NYS.

Highways/Buildings/Grounds – Todd Conaway

- Prices were presented from two vendors, Wilbri Inc. and Martin's, to replace a Town plow, 9 ½'. Councilman Gerbic asked if the stainless has more longevity. A discussion ensued about the details of the plow and the difference in prices. A motion was made by Councilman Button to accept the estimate given by Wilbri Inc., seconded by Councilman Grant.
*All in favor, none opposed – Motion carried.
- Superintendent Conaway is proposing that the Town purchase a 10-wheeler dump truck. A lengthy discussion ensued. Supervisor Dunton asked Councilman Button and Councilman Gerbic to meet with Todd to assess the situation in preparation for making a decision. Cost to be approximately \$217,000. It will most likely take a year before the truck is ready if ordered soon.

Code Enforcement – Dawn Kane

- Monthly report was given to the Board.
- There was a site failure on South Lake Road, new construction in the steep slope area. Clear-cut logging was done on a Sunday without adhering to the agreed plan. Extensive construction is necessary in order to get the site stabilized.
- There is a new construction on South Lake Rd.

- There was one woodstove fire this month. All is taken care of.
- Regarding the Vine Valley Beach, final paperwork has been filled out to go to the County.
- Keuka Housing is working on additional grant to replace mobile homes.
- Septic replacement and rebates are available to homeowners.

Planning Board – Marty De Vinney

- Marty apologized to the Board for missing last month's meeting.
- A description was given of procedures used to replace members of the Planning Board. It has been difficult to fill positions in the past, the main reason that the Board was taken from a seven-member board to a five-member board. Geographic distribution of members has been a consideration, along with qualifications. Marty expressed that losing Bruce St. Lawrence will be a hardship for the Town, specifically the Planning Board. The expertise that Bruce holds saved the Town considerable amounts of money as well as controversy. He explained that the building lots remaining along the lake are not good lots, mainly due to steep slopes and other sensitive issues that will include costly engineering expense.
- As Planning Board Chair and after presenting the Board with a description of each candidate, Marty asked for the Board's consideration to appoint Gordon Stringer and Terry Mott to vacancies of the Planning Board. After a discussion, a motion was made by Councilman Button, seconded by Councilman Gerbic to approved Gordon Stringer and Terry Mott to the Planning Board.
*All in favor; none opposed – Motion carried.

ZBA – No report

Historian/Heritage Group – Dan Robeson

- The 4th quarter newsletter will be mailed next week.
- It was a good year for the historian. Thank you to the Town for your support.

Water District – No report

Yates County Legislature – No report

Open Discussion – None

Town Clerk – Lynnette Miller

- Monthly report given to the Board
- 2020 Town/County tax bills will be picked up from the County on Monday, mailed by December 30.

Supervisor – Wayne Dunton

- The Town's Year End meeting will take place on December 28, 2019 at 9:00 a.m. at the Town Hall. The purpose of the meeting is to go through the Town's yearly financials.
- Salaried employees need to make a report of their 3-month time record.
- The Board was given copies of the monthly report.

Resolutions

Resolution 63-19

Monthly Report/Line Item Transfers

On a motion by Councilman Gerbic, seconded by Councilman Button, the following resolution was

ADOPTED	Ayes	4	Dunton, Button, Gerbic, Grant
	Nays	0	
	Absent	1	Bauer

Resolved to accept the Monthly Report and Line Item Transfers to date for December 2019.

Resolution 64-19

Audit of Claims

On a motion by Councilman Button, seconded by Councilman Gerbic, the following resolution was

ADOPTED	Ayes	4	Dunton, Button, Gerbic, Grant
	Nays	0	
	Absent	1	Bauer

Resolved that the bills contained in the December 2019 Abstract have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund	Vouchers No: 1327-1350	\$29,255.00
Highway Fund	Vouchers No: 2251-2272	\$97,119.99
Water District	Vouchers No: 3056-3060	\$ 7,035.90

Additional Comments

Councilman Gerbic thanked Highway Superintendent Conaway for getting the pine tree in front of the Town Hall, putting it up and decorating it with lights for the holidays.

With no further business, on a motion by Councilman Gerbic, seconded by Councilman Grant, the meeting was adjourned at 7:48 p.m.

Lynnette F. Miller, Town Clerk

**Town of Middlesex
Year-End Meeting
December 28, 2019**

Present: Wayne Dunton, Supervisor
Jack Bauer, Councilman
Leon Button, Councilman

Absent: Peter Gerbic, Councilman
James Grant, Councilman

Also Present: Sabra Dunton, Bookkeeper/Budget Clerk
Dawn Kane, Code Enforcement Officer
Margaret Randolph, Justice

Recording Secretary: Lynnette Miller, Clerk

Supervisor Dunton called the meeting to order at 9:00 a.m. at the Town Hall, 1216 Route 245, Middlesex.

Audit of Books

Whereas the Middlesex Town Board heard reports and reviewed the books of the Town Clerk, Budget Clerk/Water Clerk, Code Enforcement/Zoning Officer and Town Justice and found the books to be balanced, accurate and in order;

Resolution #65-19

On a motion by Councilman Button, seconded by Councilman Bauer, the following resolution was

ADOPTED	Ayes	3	Dunton, Bauer, Button
	Nays	0	
	Absent	2	Gerbic, Grant

Resolved, that the Town Board of the Town of Middlesex accept the books as presented.

Contract with Yates County – Real Property Imagery Services & Products

Resolution #66-19

On a motion by Councilman Bauer, seconded by Councilman Button, the following resolution was

ADOPTED	Ayes	3	Dunton, Bauer, Button
	Nays	0	
	Absent	2	Gerbic, Grant

Resolved to accept and allow Supervisor Dunton to sign the Contract with Yates County regarding the Real Property Imagery Services and Products for the period 2020-2025.

Middlesex Town Board
Year End Meeting
2019-12-28

Supervisor's Report

Salaries – A discussion of the 2020 salaries will be discussed in Executive Session.
With no further business, on a motion by Councilman Button, seconded by Councilman Bauer, the meeting was adjourned at 9:23 a.m.

Lynnette F. Miller, Town Clerk