

Town of Middlesex  
Regular Meeting  
November, 14 2024

Present: David Adam, Supervisor  
Leon Button, Council Member  
Austin Liddiard, Council Member  
Paul Mitchell, Council Member  
Josh Burnett, Highway Superintendent

Also Present: Patrick Grimaldi , Tax Assessor  
Amberle Kelly, Historian  
Sarah Purdy, Yates County Legislature  
Dawn Kane, Code Enforcement Officer  
Bruce St. Lawrence- Town Engineer

Townspeople:

Jim Specman, Ron Keller, Diane Cerrone, Steve Cerrone

Absent: Stephanie Betts, Council Member

Recording: Rebecca Moore, Town Clerk

**Call to Order/Pledge**

Supervisor Adam called the meeting to order at 7:01 PM at the Town Hall, 1216 State Route 245, Middlesex NY. He led the Pledge of Allegiance.

**Open Public Comments 7:02 PM:**

Update on **Boat Creek Flood Restoration Project proposal**

DEC application submitted to Deputy Admin Rob Call at DEC- Avon

Yates County Water & Soil helped with documentation

Contacted a Excavation Company for a rough estimation of services and will continue to work with Yates county on this project to secure funding and go through a bid process (once funding is approved)

**Close public comments 7:11 PM**

**Open Public Hearing Budget 2025 Comments 7:11 PM:**

Supervisor Adam officially brings attention to the preliminary Budget for 2025 to arrived public for review. This section will remain open until the closure of the meeting and open to all questions and/or concerns that may arise.

Request to approve Sept, 12 2024 board meeting minutes was approved by Council Member Austin and Council Member Paul seconded approval, all in favor

Request to approve Oct, 10 2024 board meeting minutes was approved by Council Member Paul and Council Member Austin seconded approval , all in favor

**Town Clerk – Rebecca Moore**

Passed out Nov Town Clerk monthly report

Passed out updated 2024 resolutions list

Explained I am still getting set up on some official sites and have been doing a lot of reading and communications with other Town Clerks as well as Marsha Devine at Yates County to ensure a seamless transition with the upcoming taxes

Supervisor Adam reminded Town Clerk Moore that the notary license needs to be obtained for the Town Clerk position. There is a test that Town Clerk Moore needs to sign up for in order to complete this request. Town Clerk Moore agreed this needs to be made a priority.

**Tax Assessor- Patrick Grimaldi**

2025 revaluation going in tomorrow, 11/15, for county taxes.

**Highway/Buildings/Grounds- Josh Burnett**

- Tim and Josh went to seminar for sup attendants and deputies
- 2004 sterling – brakes and brackets had to be replaced
- Patching and water main break on Cluver
- Potter with shoulders
- Fixed drainage on Fisher road
- Fixed 26 foot of main
- Roller is back and 2 hours already worked onto it and no lights came on
- Ditching Cayward, west Ave ditching
- Flag and banners down in town today 11/14/2024

- Cont ditching on west ave and start now fence

### **Code Enforcement Officer-** Dawn Kane

#### Library

Rebecca Parshall stepping down as chair of board – finished end of year (2024).  
Replacement is being looked into

#### Beach

Bathrooms closed for season

Dock being review for repairs – looking for an estimate

Finishing paperwork for grants towards lifeguard and dock expenses and reimbursements  
via grants

#### Code

Very steady

Weather and no frost, people are moving projects forward

#### Planning board

5 new applications

Requesting to town board to extend solar moratorium deadline as they need more time to  
getting that project completed. Supervisor Adam agreed to take on this task.

#### Zoning board

1 board member leaving in Dec and may have chair leaving as well. Getting short on  
people

Reaching out to County for backup and what next steps look like for next steps for  
empty chairs

### **Water District Superintendent – Allen Williams**

Nothing to report

### **Historian - Amberle Kelly**

Past Sunday, 11/10, – held a ceremony at West River Cemetery for unrecognized vets

Spring time planning

Final mural ceremony will be April 5<sup>th</sup> held at Middlesex valley school. Guest speakers will  
be present. This will close out grant

Spring festival planning

11/13 – news reporter came in from Finger lakes times – doing a series on community giving on small communities and what volunteering goes on in smaller communities. Interviewed with Amberle.

NY geological digitize NY program – assist communities to digitize records for genealogy as well as photos of books and journals. Either send out to Syracuse or rent the equipment on do what can happen here at the Town. Will know more in Dec on timeline and final details

- Asking for a personal computer vs the shared heritage computer. Believes there is room in the budget for a new computer. Supervisor Adam confirmed there are refurbished laptops for \$250.00 that we can get from the budget and agreed to take on the communication task.

Dave adding the next wed, 11/20, at 1000 – noon , fixing the flag posts for the upcoming Wreaths of America. Over 100 grave sites need to be repaired

### **Yates county legislature – Sarah Purdy**

Did attend West River Cemetery ceremony and reports it was well done

A couple weeks ago bad house fire than involved injuries – wanted to officially thank the ambulance crew for their response time and services

A week from today, 11/21, at 6pm in Legislator chambers – their budget meeting

Budget 44K below the tax cap

Fun fact – 17% voted early

Shared services – waiting from state on confirmation on the grant award and distribution

County has granted Clerk as Records management officer

Highway emergency public health facility is almost ready to open and training is taking place in a few weeks

Grand opening waiting until after the first of the year

Board ban project is looking like empire with be ready for 1<sup>st</sup> quarter in Middlesex of 2025

County has adopted resolution dog control agreements with all the towns

Adopted local law from personnel office to Human resources (HR) depart head will be HR Officer and then added a financial assistant and full time clerical

In the process of changing all county email address to becoming NYGOV mandate. Legislators address has been changed to first name.last [name@yatescounty.gov](mailto:name@yatescounty.gov)

5% below what it was expected to be – sales tax

Distribution to towns is in the budget and on average is 50% of what it was (due to not being able to collect as much)

Will get the budget over to Dave and Town Clerk for forwarding

### **Town Engineer -Bruce St. Lawrence**

Completed wall – work is complete – still have opportunity to restore the embankment. Some allowance in the budget was given previously. The guard rail is up. Webinar with FEMA yesterday, 11/13, all details and cost figures provide 94K and more that will be added to that figure, and it looks to be in favor to give the grant. There is a proves for the projects already completed with the reimbursement can be accelerated. Bruce is looking into that process

Plans to create a mitigation plan and provisions to prevent future events

### **David Adam, Supervisor**

#### Medical insurance

- Supervisor Adam brought plan last meeting, October. Looking for feedback to meet deadline for medical insurance
- No HAS or sort of cards to the insured because the Town gets a bill from the 3<sup>rd</sup> party entity with ONLY the amount owed and there are NO details (to keep in compliance with HIPPA laws)
- Going to set up a meeting for the insurance rep to come in and meet

#### MV Ambulance

Told to Supervisor Adam from Council Member Betts that she is fine but she recognizes they are trying to save to purchase trucks and she requested to lower to 200K vs what's requested

Potter is served and can be serviced with yates county ambulance Gorham is served by Stanly and Canandaigua. Middlesex is wholly serviced by this Middlesex Ambulance.

### **Open for public comments 8:00 PM**

Hearing none

### **Close public comments 8:01 PM**

#### Discussion of Budget for 2025 budget

A few thousand under budget in general but over in the Highway. Correction made to both to avoid under budget going into 2025. It did not affect the tax side, it will just be a couple thousand for the fund.

Supervisor Adam asked if there were any questions and/or concerns regarding the budget, no further comments 8:10 PM

### **Close 2025 Budget Hearing 8:10 PM**

### **RESOLUTIONS:**

Resolution # 84-24

**Approve 2025 Middlesex Valley Volunteer Ambulance Budget for \$213,719.00**

On a resolution by Council Member Liddiard seconded by Council Member Button second, the following resolution was adopted:

ADOPTED: Ayes 4 Adam, Liddiard, Button, Mitchell

Nays 0

Resolution # 85-24

**Adopt 2025 Final Budget**

On a resolution by Council Member Liddiard seconded by Council Member Mitchell second, the following resolution was adopted:

ADOPTED: Ayes 3 Adam, Liddiard, Mitchell

Nays 1 Button

Audit claims for October 2024

On a resolution by Council Member Liddiard – seconded by Council Member Mitchell, the following resolution was adopted:

ADOPTED: Ayes 4 Adam, Liddiard, Button, Mitchell

Nays 0

Audit claims for November 2024

On a resolution by Council Member Mitchell – seconded by Council Member Liddiard, the following resolution was adopted:

ADOPTED: Ayes 4 Adam, Liddiard, Button, Mitchell

Nays 0

Executive session called into order by Council Member Mitchell seconded by Council Member Liddiard @ 2010 - recorder Rebecca Moore and any others except Board members left the room:

Remaining in room for Executive session is David Adam, Paul Mitchell, Austin Liddiard and Leon Button

Executive session called into official order at 8:14 PM with Council Member Liddiard seconded by Council Member Mitchell, all in favor

Executive session Resolution # 88-24

Council member Liddiard approved to hire Brian Frey as HEO effective Nov 18, 2024 at rate of \$25.00 per hour to be evaluated after 6 months. Council Member Button seconded, the following resolution was adopted:

ADOPTED: Ayes 4 Adam, Liddiard, Button, Mitchell

Nays 0

### **Adjourn**

With no further business to discuss, a motion was made by Council Member Liddiard – seconded by Council Member Mitchell, with all in favor to adjourn the regular meeting of the Town Board of the Town of Middlesex at 8:22 PM.